

Stricken language will be deleted and underlined language will be added.  
Act 245 of the Fiscal Session

State of Arkansas  
88th General Assembly  
Fiscal Session, 2012

As Engrossed: S2/29/12  
**A Bill**

SENATE BILL 45

By: Joint Budget Committee

**For An Act To Be Entitled**

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES, SUBSTITUTE EXPENSES, AND EXPENSE ALLOWANCE OF THE TRIAL COURT ADMINISTRATIVE ASSISTANTS OF THE CIRCUIT COURTS FOR THE FISCAL YEAR ENDING JUNE 30, 2013; AND FOR OTHER PURPOSES.

**Subtitle**

AN ACT FOR THE AUDITOR OF STATE - TRIAL COURT ADMINISTRATIVE ASSISTANTS APPROPRIATION FOR THE 2012-2013 FISCAL YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - TRIAL COURT ADMINISTRATIVE ASSISTANTS.  
There is hereby established for the Auditor of State - Trial Court Administrative Assistants of the Circuit Courts for the 2012-2013 fiscal year, the following maximum number of regular employees.

Item No.	Title	Maximum	Maximum Annual
		No. of Employees	Salary Rate Fiscal Year 2012-2013
(1)	TRIAL COURT ADMIN ASSISTANT I	121	GRADE C117
(2)	TRIAL COURT ADMIN ASSISTANT II	<u>1</u>	GRADE C117
MAX. NO. OF EMPLOYEES		122	



SECTION 2. APPROPRIATION - TRIAL COURT ADMINISTRATIVE ASSISTANTS.

There is hereby appropriated, to the Auditor of State, to be payable from the Trial Court Administrative Assistant Fund, for personal services, Trial Court Staff Substitutes expenses, and Trial Court Administrative Assistant expenses by the Trial Court Administrative Assistants of the Circuit Courts for the fiscal year ending June 30, 2013, the following:

ITEM NO.	FISCAL YEAR 2012-2013
(01) REGULAR SALARIES	\$5,088,128
(02) PERSONAL SERVICES MATCHING	1,597,237
(03) TRIAL COURT ASSISTANT EXPENSES	225,000
(04) TRIAL COURT STAFF SUBSTITUTES	<u>125,000</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$7,035,365</u></u>

SECTION 3. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. RATE OF PAY. The entry level salary of a trial court staff person shall be equal to that established in the state pay plan at grade C117.

SECTION 4. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

CERTIFICATION. Any Trial Court Administrative Assistant who is or becomes certified by the National Center for State Courts as a certified Court Manager shall be entitled to have the annual salary for which he or she is eligible to be increased by ten percent (10%), which shall not exceed the maximum amount for the grade assigned.

The provisions of this section shall be in effect only from July 1, ~~2010~~ 2012 through June 30, ~~2011~~ 2013.

SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

EMPLOYMENT. In the event that any Trial Court Administrative Assistant terminates employment for any reason and is eligible for the payment of accumulated annual leave, the employment date for the new employee shall be delayed and the position shall remain vacant for the period of time required

to account for the cost of the payment of accumulated annual leave.

The provisions of this section shall be in effect only from July 1, 2012 through June 30, 2013.

SECTION 6. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 7. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 8. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a one (1) year period; that the effectiveness of this Act on July 1, 2012 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the legislative session, the delay in the effective date of this Act beyond July 1, 2012 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 2012.

*/s/ Joint Budget Committee*

**APPROVED: 03/02/2012**