

State of Arkansas  
89th General Assembly  
Regular Session, 2013

# A Bill

HOUSE BILL 1304

By: Joint Budget Committee

## For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
AND OPERATING EXPENSES FOR THE PHILLIPS COMMUNITY  
COLLEGE OF THE UNIVERSITY OF ARKANSAS FOR THE FISCAL  
YEAR ENDING JUNE 30, 2014; AND FOR OTHER PURPOSES.

## Subtitle

AN ACT FOR THE PHILLIPS COMMUNITY COLLEGE  
OF THE UNIVERSITY OF ARKANSAS  
APPROPRIATION FOR THE 2013-2014 FISCAL  
YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for the Phillips Community College of the University of Arkansas for the 2013-2014 fiscal year, the following maximum number of regular employees.

| Item<br>No.                                 | Title                            | Maximum             | Maximum Annual                          |
|---|----------------------------------|---------------------|---|
|   |                                  | No. of<br>Employees | Salary Rate<br>Fiscal Year<br>2013-2014 |
| <u>HELENA CAMPUS</u>                        |                                  |                     |   |
| <u>TWELVE MONTH EDUCATIONAL AND GENERAL</u> |                                  |                     |   |
| <u>ADMINISTRATIVE POSITIONS</u>             |                                  |                     |   |
| (1)   | Chancellor, PCCUA                | 1                   | \$145,705                               |
| (2)   | Vice-Chancellor, Admin. Services | 1                   | \$131,335                               |
| (3)   | Vice-Chancellor, Instruction     | 1                   | \$116,946                               |



|      |                                  |   |           |
|------|----------------------------------|---|-----------|
| (4)  | Vice-Chancellor, Finance         | 1 | \$109,666 |
| (5)  | Vice-Chancellor, Student Serv.   | 1 | \$109,666 |
| (6)  | Dir. of Community Services       | 1 | \$103,571 |
| (7)  | Director of Development          | 1 | \$103,392 |
| (8)  | Dir. of Institutional Research   | 1 | \$92,918  |
| (9)  | Counselor                        | 3 | \$89,261  |
| (10) | Director of Financial Aid        | 1 | \$85,408  |
| (11) | Dir. of Computer Services        | 1 | \$83,981  |
| (12) | Director, Business/Ind. Training | 1 | \$83,144  |
| (13) | Controller                       | 1 | \$82,031  |
| (14) | Business Manager                 | 1 | \$82,031  |
| (15) | Director of Disability Services  | 1 | \$63,891  |

TWELVE MONTH EDUCATIONAL AND GENERAL  
CLASSIFIED POSITIONS

|      |                                   |   |            |
|------|-----------------------------------|---|------------|
| (16) | Computer Support Specialist       | 2 | GRADE C119 |
| (17) | Maintenance Coordinator           | 1 | GRADE C117 |
| (18) | Accountant I                      | 1 | GRADE C116 |
| (19) | HEI Program Coordinator           | 4 | GRADE C116 |
| (20) | Assistant Registrar               | 1 | GRADE C115 |
| (21) | Computer Support Technician       | 1 | GRADE C115 |
| (22) | Maintenance Supervisor            | 1 | GRADE C115 |
| (23) | Fiscal Support Analyst            | 1 | GRADE C115 |
| (24) | Financial Aid Analyst             | 1 | GRADE C115 |
| (25) | Skilled Tradesman                 | 2 | GRADE C115 |
| (26) | Computer Operator                 | 1 | GRADE C114 |
| (27) | Administrative Support Supervisor | 1 | GRADE C113 |
| (28) | Financial Aid Specialist          | 1 | GRADE C113 |
| (29) | Human Resources Specialist        | 1 | GRADE C113 |
| (30) | Student Recruitment Specialist    | 1 | GRADE C113 |
| (31) | Administrative Specialist III     | 3 | GRADE C112 |
| (32) | Fiscal Support Specialist         | 1 | GRADE C112 |
| (33) | Purchasing Technician             | 1 | GRADE C112 |
| (34) | Special Events Coordinator        | 1 | GRADE C112 |
| (35) | Admissions Analyst Supervisor     | 1 | GRADE C110 |
| (36) | Equipment Mechanic                | 1 | GRADE C110 |
| (37) | Public Safety Security Officer    | 3 | GRADE C110 |

|      |                                   |   |            |
|------|-----------------------------------|---|------------|
| (38) | Student Accounts Specialist       | 1 | GRADE C110 |
| (39) | Administrative Specialist II      | 3 | GRADE C109 |
| (40) | Library Technician                | 1 | GRADE C109 |
| (41) | Admissions Specialist             | 1 | GRADE C108 |
| (42) | Fiscal Support Technician         | 1 | GRADE C108 |
| (43) | Maintenance Assistant             | 6 | GRADE C108 |
| (44) | Registrar's Assistant             | 2 | GRADE C107 |
| (45) | Library Support Assistant         | 1 | GRADE C107 |
| (46) | Administrative Specialist I       | 7 | GRADE C106 |
| (47) | Equipment Operator                | 1 | GRADE C105 |
| (48) | Shipping & Receiving Clerk        | 1 | GRADE C105 |
| (49) | Reproduction Equipment Operator   | 1 | GRADE C105 |
| (50) | Institutional Services Supervisor | 1 | GRADE C104 |
| (51) | Institutional Services Assistant  | 9 | GRADE C103 |

TWELVE MONTH EDUCATIONAL AND GENERAL  
ACADEMIC POSITIONS

|      |                      |   |           |
|------|----------------------|---|-----------|
| (52) | Division Chairperson | 9 | \$102,347 |
| (53) | Librarian            | 1 | \$92,918  |
| (54) | Asst. Librarian      | 1 | \$57,867  |

NINE MONTH EDUCATIONAL AND GENERAL  
ACADEMIC POSITIONS

|      |                     |    |          |
|------|---------------------|----|----------|
| (55) | Faculty             | 45 | \$77,958 |
| (56) | Clinical Instructor | 8  | \$55,736 |
| (57) | Part-Time Faculty   | 36 | \$39,234 |

TWELVE MONTH AUXILIARY ENTERPRISES  
CLASSIFIED POSITIONS

|      |                             |   |            |
|------|-----------------------------|---|------------|
| (58) | Food Preparation Supervisor | 1 | GRADE C111 |
| (59) | Food Preparation Technician | 3 | GRADE C102 |

STUTTGART CAMPUS

TWELVE MONTH EDUCATIONAL AND GENERAL  
ADMINISTRATIVE POSITIONS

|      |                                    |   |           |
|------|------------------------------------|---|-----------|
| (60) | Vice Chancellor, AR County         | 1 | \$109,570 |
| (61) | Counselor                          | 2 | \$89,261  |
| (62) | Director of Development, AR County | 1 | \$79,423  |
| (63) | Project/Program Manager            | 1 | \$70,883  |

TWELVE MONTH EDUCATIONAL AND GENERAL

CLASSIFIED POSITIONS

|      |                                  |   |            |
|------|----------------------------------|---|------------|
| (64) | Computer Support Specialist      | 1 | GRADE C119 |
| (65) | HEI Program Coordinator          | 1 | GRADE C116 |
| (66) | Maintenance Supervisor           | 1 | GRADE C115 |
| (67) | Skilled Tradesman                | 1 | GRADE C115 |
| (68) | Computer Operator                | 1 | GRADE C114 |
| (69) | Financial Aid Specialist         | 1 | GRADE C113 |
| (70) | Public Safety Security Officer   | 1 | GRADE C110 |
| (71) | Administrative Specialist II     | 2 | GRADE C109 |
| (72) | Library Technician               | 1 | GRADE C109 |
| (73) | Admissions Specialist            | 1 | GRADE C108 |
| (74) | Registrar's Assistant            | 1 | GRADE C107 |
| (75) | Administrative Specialist I      | 3 | GRADE C106 |
| (76) | Institutional Services Assistant | 3 | GRADE C103 |

TWELVE MONTH EDUCATIONAL AND GENERALACADEMIC POSITIONS

|      |                      |   |           |
|------|----------------------|---|-----------|
| (77) | Division Chairperson | 3 | \$102,347 |
|------|----------------------|---|-----------|

NINE MONTH EDUCATIONAL AND GENERALACADEMIC POSITIONS

|      |                   |    |          |
|------|-------------------|----|----------|
| (78) | Faculty           | 20 | \$77,958 |
| (79) | Part-Time Faculty | 25 | \$39,234 |

DEWITT CAMPUSTWELVE MONTH EDUCATIONAL AND GENERALADMINISTRATIVE POSITIONS

|      |                                  |   |           |
|------|----------------------------------|---|-----------|
| (80) | Vice Chancellor, AR County       | 1 | \$109,666 |
| (81) | Counselor                        | 1 | \$89,261  |
| (82) | Director of Academic Computing   | 1 | \$83,981  |
| (83) | Director, Business/Ind. Training | 1 | \$83,144  |

TWELVE MONTH EDUCATIONAL AND GENERALCLASSIFIED POSITIONS

|      |                             |   |            |
|------|-----------------------------|---|------------|
| (84) | Education Counselor         | 1 | GRADE C119 |
| (85) | HEI Program Coordinator     | 1 | GRADE C116 |
| (86) | Computer Support Technician | 1 | GRADE C115 |
| (87) | Maintenance Supervisor      | 1 | GRADE C115 |
| (88) | Financial Aid Specialist    | 1 | GRADE C113 |
| (89) | Equipment Mechanic          | 1 | GRADE C110 |

|      |                                  |   |            |
|------|----------------------------------|---|------------|
| (90) | Public Safety Security Officer   | 1 | GRADE C110 |
| (91) | Administrative Specialist II     | 1 | GRADE C109 |
| (92) | Library Technician               | 1 | GRADE C109 |
| (93) | Maintenance Assistant            | 1 | GRADE C108 |
| (94) | Multi Media Technician           | 1 | GRADE C108 |
| (95) | Registrar's Assistant            | 1 | GRADE C107 |
| (96) | Administrative Specialist I      | 1 | GRADE C106 |
| (97) | Equipment Operator               | 1 | GRADE C105 |
| (98) | Institutional Services Assistant | 2 | GRADE C103 |

TWELVE MONTH EDUCATIONAL AND GENERAL

ACADEMIC POSITIONS

|      |                      |   |           |
|------|----------------------|---|-----------|
| (99) | Division Chairperson | 1 | \$102,347 |
|------|----------------------|---|-----------|

NINE MONTH EDUCATIONAL AND GENERAL

ACADEMIC POSITIONS

|       |                       |           |          |
|-------|-----------------------|-----------|----------|
| (100) | Faculty               | 20        | \$77,958 |
| (101) | Part-Time Faculty     | <u>25</u> | \$39,234 |
|       | MAX. NO. OF EMPLOYEES | 325       |          |

SECTION 2. EXTRA HELP - OPERATIONS - HELENA CAMPUS. There is hereby authorized, for the Phillips Community College of the University of Arkansas - Helena Campus for the 2013-2014 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: six hundred (600) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. EXTRA HELP - OPERATIONS - DEWITT CAMPUS. There is hereby authorized, for the Phillips Community College of the University of Arkansas - DeWitt Campus for the 2013-2014 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: one hundred fifty (150) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 4. EXTRA HELP - OPERATIONS - STUTTGART CAMPUS. There is hereby authorized, for the Phillips Community College of the University of Arkansas - Stuttgart Campus for the 2013-2014 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: one hundred fifty (150) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 5. APPROPRIATION - STATE OPERATIONS - HELENA CAMPUS. There is hereby appropriated, to the Phillips Community College of the University of Arkansas, to be payable from the Phillips Community College of the University of Arkansas Fund, for personal services and operating expenses of the Phillips Community College of the University of Arkansas - Helena Campus for the fiscal year ending June 30, 2014, the following:

| ITEM                            | FISCAL YEAR               |
|---------------------------------|---------------------------|
| <u>NO.</u>                      | <u>2013-2014</u>          |
| (01) REGULAR SALARIES           | \$5,826,018               |
| (02) PERSONAL SERVICES MATCHING | 1,152,272                 |
| (03) MAINT. & GEN. OPERATION    |                           |
| (A) OPER. EXPENSE               | 445,743                   |
| (B) CONF. & TRAVEL              | 0                         |
| (C) PROF. FEES                  | 0                         |
| (D) CAP. OUTLAY                 | 0                         |
| (E) DATA PROC.                  | <u>0</u>                  |
| TOTAL AMOUNT APPROPRIATED       | <u><u>\$7,424,033</u></u> |

SECTION 6. APPROPRIATION - CASH FUNDS - HELENA CAMPUS. There is hereby appropriated, to the Phillips Community College of the University of Arkansas, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Phillips Community College of the University of Arkansas, for personal services and operating expenses of the Phillips Community College of the University of Arkansas - Helena Campus for the fiscal year ending June 30, 2014, the following:

| ITEM NO.                        | FISCAL YEAR                |
|---------------------------------|----------------------------|
|                                 | 2013-2014                  |
| (01) REGULAR SALARIES           | \$3,500,000                |
| (02) EXTRA HELP                 | 550,000                    |
| (03) PERSONAL SERVICES MATCHING | 1,500,000                  |
| (04) MAINT. & GEN. OPERATION    |                            |
| (A) OPER. EXPENSE               | 4,675,000                  |
| (B) CONF. & TRAVEL              | 200,000                    |
| (C) PROF. FEES                  | 1,000,000                  |
| (D) CAP. OUTLAY                 | 3,000,000                  |
| (E) DATA PROC.                  | 0                          |
| (05) CAPITAL IMPROVEMENTS       | 10,000,000                 |
| (06) DEBT SERVICE               | 3,000,000                  |
| (07) PROMOTIONAL ITEMS          | 25,000                     |
| (08) OVERTIME                   | <u>140,000</u>             |
| TOTAL AMOUNT APPROPRIATED       | <u><u>\$27,590,000</u></u> |

SECTION 7. APPROPRIATION - STATE OPERATIONS - DEWITT CAMPUS. There is hereby appropriated, to the Phillips Community College of the University of Arkansas, to be payable from the Phillips Community College of the University of Arkansas Fund, for personal services and operating expenses of the Phillips Community College of the University of Arkansas - DeWitt Campus for the fiscal year ending June 30, 2014, the following:

| ITEM NO.                        | FISCAL YEAR               |
|---------------------------------|---------------------------|
|                                 | 2013-2014                 |
| (01) REGULAR SALARIES           | \$849,447                 |
| (02) PERSONAL SERVICES MATCHING | 192,747                   |
| (03) MAINT. & GEN. OPERATION    |                           |
| (A) OPER. EXPENSE               | 194,041                   |
| (B) CONF. & TRAVEL              | 0                         |
| (C) PROF. FEES                  | 0                         |
| (D) CAP. OUTLAY                 | 0                         |
| (E) DATA PROC.                  | <u>0</u>                  |
| TOTAL AMOUNT APPROPRIATED       | <u><u>\$1,236,235</u></u> |

SECTION 8. APPROPRIATION - CASH FUNDS - DEWITT CAMPUS. There is hereby appropriated, to the Phillips Community College of the University of Arkansas, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Phillips Community College of the University of Arkansas, for personal services and operating expenses of the Phillips Community College - DeWitt Campus of the University of Arkansas for the fiscal year ending June 30, 2014, the following:

| ITEM<br>NO.                     | FISCAL YEAR<br>2013-2014  |
|---------------------------------|---------------------------|
| (01) REGULAR SALARIES           | \$750,000                 |
| (02) EXTRA HELP                 | 200,000                   |
| (03) PERSONAL SERVICES MATCHING | 250,000                   |
| (04) MAINT. & GEN. OPERATION    |                           |
| (A) OPER. EXPENSE               | 1,150,000                 |
| (B) CONF. & TRAVEL              | 50,000                    |
| (C) PROF. FEES                  | 50,000                    |
| (D) CAP. OUTLAY                 | 250,000                   |
| (E) DATA PROC.                  | 0                         |
| (05) CAPITAL IMPROVEMENTS       | 5,000,000                 |
| (06) DEBT SERVICE               | 1,000,000                 |
| (07) OVERTIME                   | <u>70,000</u>             |
| TOTAL AMOUNT APPROPRIATED       | <u><u>\$8,770,000</u></u> |

SECTION 9. APPROPRIATION - STATE OPERATIONS - STUTTGART CAMPUS. There is hereby appropriated, to the Phillips Community College of the University of Arkansas, to be payable from the Phillips Community College of the University of Arkansas Fund, for personal services and operating expenses of the Phillips Community College of the University of Arkansas - Stuttgart Campus for the fiscal year ending June 30, 2014, the following:

| ITEM<br>NO.                     | FISCAL YEAR<br>2013-2014 |
|---------------------------------|--------------------------|
| (01) REGULAR SALARIES           | \$1,229,331              |
| (02) PERSONAL SERVICES MATCHING | 249,225                  |
| (03) MAINT. & GEN. OPERATION    |                          |

|                           |                           |
|---------------------------|---------------------------|
| (A) OPER. EXPENSE         | 304,738                   |
| (B) CONF. & TRAVEL        | 0                         |
| (C) PROF. FEES            | 0                         |
| (D) CAP. OUTLAY           | 0                         |
| (E) DATA PROC.            | <u>0</u>                  |
| TOTAL AMOUNT APPROPRIATED | <u><u>\$1,783,294</u></u> |

SECTION 10. APPROPRIATION - CASH FUNDS - STUTTGART CAMPUS. There is hereby appropriated, to the Phillips Community College of the University of Arkansas, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Phillips Community College of the University of Arkansas, for personal services and operating expenses of the Phillips Community College of the University of Arkansas - Stuttgart Campus for the fiscal year ending June 30, 2014, the following:

| ITEM                            | FISCAL YEAR               |
|---------------------------------|---------------------------|
| <u>NO.</u>                      | <u>2013-2014</u>          |
| (01) REGULAR SALARIES           | \$1,100,000               |
| (02) EXTRA HELP                 | 250,000                   |
| (03) PERSONAL SERVICES MATCHING | 350,000                   |
| (04) MAINT. & GEN. OPERATION    |                           |
| (A) OPER. EXPENSE               | 1,150,000                 |
| (B) CONF. & TRAVEL              | 50,000                    |
| (C) PROF. FEES                  | 50,000                    |
| (D) CAP. OUTLAY                 | 250,000                   |
| (E) DATA PROC.                  | 0                         |
| (05) CAPITAL IMPROVEMENTS       | 5,000,000                 |
| (06) DEBT SERVICE               | 1,000,000                 |
| (07) OVERTIME                   | <u>70,000</u>             |
| TOTAL AMOUNT APPROPRIATED       | <u><u>\$9,270,000</u></u> |

SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary

Procedures and Restrictions Act, the Higher Education Expenditures Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 12. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 13. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a one (1) year period; that the effectiveness of this Act on July 1, 2013 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the legislative session, the delay in the effective date of this Act beyond July 1, 2013 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 2013.

**APPROVED: 04/05/2013**