

Stricken language will be deleted and underlined language will be added.  
Act 204 of the Fiscal Session

State of Arkansas  
91st General Assembly  
Fiscal Session, 2018

As Engrossed: H2/21/18  
**A Bill**

HOUSE BILL 1069

By: Joint Budget Committee

**For An Act To Be Entitled**

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
AND OPERATING EXPENSES FOR THE SECRETARY OF STATE FOR  
THE FISCAL YEAR ENDING JUNE 30, 2019; AND FOR OTHER  
PURPOSES.

**Subtitle**

AN ACT FOR THE SECRETARY OF STATE  
APPROPRIATION FOR THE 2018-2019 FISCAL  
YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established  
for the Secretary of State for the 2018-2019 fiscal year, the following  
maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2018-2019
(1)	Q171U	SEC OF STATE CHIEF DEPUTY	1	\$125,986
(2)	Q172U	SEC OF STATE DEPUTY	2	\$112,900
(3)	Q174U	SEC OF STATE SENIOR INFO TECHNICIAN	1	\$103,970
(4)	Q173U	SEC OF STATE GENERAL COUNSEL	1	\$101,175
(5)	Q175U	SEC OF STATE INFO TECHNICIAN	1	\$93,445
(6)	Q178U	SEC OF STATE CAPITOL POLICE CHIEF	1	\$90,670
(7)	Q176U	SEC OF STATE DEPARTMENT DIRECTOR	7	\$90,670



(8)	Q177U SEC OF STATE ASSOCIATE COUNSEL	1	\$81,257
(9)	Q179U SEC OF STATE SYSTEMS ANALYST	1	\$75,054
(10)	Q184U SEC OF STATE BUDGET ANALYST	1	\$72,822
(11)	Q183U SEC OF STATE DEPARTMENT MANAGER	1	\$72,822
(12)	Q182U SEC OF STATE SENIOR SUPERVISOR	1	\$72,822
(13)	Q181U SEC OF STATE POLICE CAPTAIN	1	\$72,822
(14)	Q190U SEC OF STATE INFO TECH ANALYST	1	\$67,267
(15)	Q185U SEC OF STATE PROGRAMMER ANALYST	1	\$67,267
(16)	Q197U SEC OF STATE PROJECT COORDINATOR II	3	\$65,265
(17)	Q192U SEC OF STATE DEPARTMENT SUPERVISOR	2	\$65,265
(18)	Q188U SEC OF STATE TRADE SUPERVISOR	2	\$65,265
(19)	Q187U SEC OF STATE POLICE SERGEANT	3	\$65,265
(20)	Q186U SEC OF STATE ASSISTANT DIRECTOR	3	\$65,265
(21)	Q195U SEC OF STATE INFO TECH ADMINISTRATOR	2	\$60,288
(22)	Q231U SEC OF STATE PROJECT COORDINATOR I	4	\$58,493
(23)	Q212U SEC OF STATE BLDGS & GRND SUPERVISOR	3	\$58,493
(24)	Q201U SEC OF STATE CORPORAL	16	\$58,493
(25)	Q198U SEC OF STATE BUSINESS ACCOUNTANT II	3	\$58,493
(26)	Q194U SEC OF STATE CREATIVE SPECIALIST III	1	\$58,493
(27)	Q193U SEC OF STATE MASTER TRADESPERSON	2	\$58,493
(28)	Q191U SEC OF STATE ELECTION COORDINATOR	5	\$58,493
(29)	Q180U SEC OF STATE PUBLIC EVENTS COORD	1	\$58,493
(30)	Q199U SEC OF STATE INFO TECH SPECIALIST	1	\$54,035
(31)	Q210U SEC OF STATE CORPORATIONS REP III	4	\$52,425
(32)	Q209U SEC OF STATE TRADESPERSON	2	\$52,425
(33)	Q208U SEC OF STATE MAINTENANCE WORKER II	4	\$52,425
(34)	Q204U SEC OF STATE EXECUTIVE ASSISTANT	4	\$52,425
(35)	Q203U SEC OF STATE CREATIVE SPECIALIST II	2	\$52,425
(36)	Q202U SEC OF STATE VOTER SVCS ADMINISTRATOR	2	\$52,425
(37)	Q200U SEC OF STATE CUSTOMER SVCS COORD II	3	\$52,425
(38)	Q215U SEC OF STATE ADMINISTRATIVE ASST III	7	\$46,987
(39)	Q214U SEC OF STATE FACILITIES SVC REP II	1	\$46,987
(40)	Q213U SEC OF STATE CREATIVE SPECIALIST I	1	\$46,987
(41)	Q211U SEC OF STATE RECORDS SPECIALIST	2	\$46,987
(42)	Q206U SEC OF STATE BLDG SVCS COORDINATOR	1	\$46,987
(43)	Q222U SEC OF STATE MAINTENANCE WORKER I	4	\$42,117

(44)	Q221U SEC OF STATE FACILITIES SVC REP I	4	\$42,117
(45)	Q219U SEC OF STATE CORPORATIONS REP II	11	\$42,117
(46)	Q218U SEC OF STATE BUSINESS ASSISTANT I	3	\$42,117
(47)	Q216U SEC OF STATE ADMINISTRATIVE ASST II	3	\$42,117
(48)	Q229U SEC OF STATE MAIL CLERK	1	\$37,749
(49)	Q225U SEC OF STATE DISPATCHER	2	\$37,749
(50)	Q224U SEC OF STATE CUSTODIAN II	1	\$37,749
(51)	Q223U SEC OF STATE CORPORATIONS REP I	4	\$37,749
(52)	Q220U SEC OF STATE ADMINISTRATIVE ASST I	5	\$37,749
(53)	Q227U SEC OF STATE CUSTODIAN I	14	\$33,836
(54)	Q226U SEC OF STATE BLDG SVCS REP	2	\$33,836
(55)	Q230U SEC OF STATE RECEPTIONIST I	<u>1</u>	\$31,900
	MAX. NO. OF EMPLOYEES	161	

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Secretary of State - Operations for the 2018-2019 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: forty-five (45) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Secretary of State, to be payable from the State Central Services Fund, for personal services and operating expenses of the Secretary of State - Operations for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) REGULAR SALARIES	\$8,156,258
(02) EXTRA HELP	144,909
(03) PERSONAL SERVICES MATCHING	2,728,177
(04) OVERTIME	33,000
(05) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	4,504,939

(B) CONF. & TRAVEL	65,651
(C) PROF. FEES	205,956
(D) CAP. OUTLAY	150,000
(E) DATA PROC.	0
(06) CAPITOL GROUNDS IMPROVEMENTS	301,264
(07) SPECIAL MAINTENANCE	500,048
(08) ELECTION EXPENSES	<u>2,738,029</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$19,528,231</u></u>

SECTION 4. APPROPRIATION - HELP AMERICA VOTE ACT - STATE. There is hereby appropriated, to the Secretary of State, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, for state match for maintenance and operating expenses and associated costs for the Help America Vote Act for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) HELP AMERICA VOTE ACT STATE MATCH	<u>\$415,000</u>

SECTION 5. APPROPRIATION - CAPITOL GROUNDS MONUMENT/MEMORIAL PRESERVATION. There is hereby appropriated, to the Secretary of State, to be payable from the Capitol Grounds Monument And Memorial Preservation Fund, for various construction and operating expenses for the preservation of Monuments and Memorials on the State Capitol Grounds by the Secretary of State for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) VARIOUS OPERATING & CONSTRUCTION EXPENSES FOR MONUMENT/MEMORIAL PRESERVATION	<u>\$34,948</u>

SECTION 6. APPROPRIATION - ARKANSAS STATE CAPITOL BUILDING & GROUNDS RESTORATION - CASH. There is hereby appropriated, to the Secretary of State, to be payable from the cash fund deposited in the State Treasury as

determined by the Chief Fiscal Officer of the State, from contributions and donations for maintenance and restoration projects by the Secretary of State for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	\$25,000
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$25,000</u></u>

SECTION 7. APPROPRIATION - ADMINISTRATIVE & MAINTENANCE - CASH. There is hereby appropriated, to the Secretary of State, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Secretary of State, for various operating and associated expenses for administrative and maintenance expenses for the State Capitol grounds for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) VARIOUS ADMINISTRATIVE & MAINTENANCE EXPENSES	<u><u>\$375,000</u></u>

SECTION 8. APPROPRIATION - FEE AND TAX REFUNDS. There is hereby appropriated, to the Secretary of State, to be payable from the Miscellaneous Revolving Fund, for refunds and reimbursements of corporate filings fees and franchise taxes for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) REFUNDS/REIMBURSEMENTS	<u><u>\$550,000</u></u>

SECTION 9. APPROPRIATION - COUNTY VOTING SYSTEM GRANT FUND. There is

hereby appropriated, to the Secretary of State, to be payable from the County Voting System Grant Fund, for professional fees and services for upgrading or purchasing county voting systems, grants and aid for voting system equipment, programming, maintenance or equipment and devices used to view voter registration records at a polling location and refunds/reimbursements of fees for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) COUNTY VOTING SYSTEM GRANTS	<u>\$34,500,000</u>

SECTION 10. APPROPRIATION - ARKANSAS VIDEO SERVICE ACT. There is hereby appropriated, to the Secretary of State, to be payable from the Arkansas Video Service Fund, for the review and issue of certificates of franchise authority and refunds/reimbursements of fees of the Arkansas Video Service Act for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) ARKANSAS VIDEO SERVICE ACT	<u>\$25,000</u>

SECTION 11. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. REIMBURSEMENT. The Miscellaneous Revolving Fund shall be reimbursed in the manner provided by law.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER PROVISION. After receiving approval from the Chief Fiscal Officer of the State, and prior review by the Arkansas Legislative Council or Joint Budget Committee, the Agency is authorized to transfer appropriation from any line item authorized in Operations appropriation to any other line item authorized in Operations appropriation.

The provisions of this section shall be in effect only from July 1, ~~2017~~

2018 through June 30, ~~2018~~ 2019.

SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. STATE CAPITOL POLICE. In the event that sufficient revenues, in the judgment of the Secretary of State exist, the Secretary is hereby authorized to make additional salary payments from such funds to those employees who have attained law enforcement certification above the basic certificate level, as defined by the Arkansas Commission on Law Enforcement Standards. It is the intent of this Section that such payment shall be optional, at the discretion of the Secretary, dependent on sufficient revenues and shall not be implemented using funds specifically set aside for other programs within the Department.

Employees shall be eligible for all or a portion of additional salary payments scheduled as follows:

- |                              |                    |
|------------------------------|--------------------|
| I. General Certificate       | - \$ 300 annually  |
| II. Intermediate Certificate | - \$ 600 annually  |
| III. Advanced Certificate    | - \$ 900 annually  |
| IV. Senior Certificate       | - \$1,200 annually |

Payment of such funds may be made monthly, quarterly, semiannually or annually depending upon the availability of revenues and shall be restricted to the following classifications:

1. Sec. of State Capitol Police Chief
2. Sec. of State Police Sergeant
3. Sec. of State Corporal
4. Sec. of State Capitol Police Captain

Payments made under this Section which are awarded as partial or lump sum payments shall not be considered as salary for purposes of retirement benefits but shall be subject to withholding of all applicable federal and state taxes. Payments made under this Section shall not be construed as exceeding the maximum annual salary of the employee.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. REFUND TO

EXPENDITURE. The proceeds received by the Secretary of State's Office from reimbursements for mandatory publications of petitions and measures and deposited into the Mandatory Publication Reimbursement Fund shall be transferred from time to time into the State Central Services Fund as a refund to expenditure to reimburse the State Central Services Fund for costs associated with mandatory publications.

The provisions of this section shall be in effect only from July 1, 2018 through June 30, 2019.

SECTION 15. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 16. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 17. EFFECTIVE DATE. This act is effective on and after July 1, 2018.

*/s/Joint Budget Committee*

**APPROVED: 2/28/18**