

Stricken language will be deleted and underlined language will be added.
Act 209 of the Fiscal Session

State of Arkansas
93rd General Assembly
Fiscal Session, 2022

As Engrossed: S3/1/22 S3/2/22
A Bill

SENATE BILL 45

By: Joint Budget Committee

For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
AND OPERATING EXPENSES FOR THE DEPARTMENT OF
TRANSFORMATION AND SHARED SERVICES FOR THE FISCAL
YEAR ENDING JUNE 30, 2023; AND FOR OTHER PURPOSES.

Subtitle

AN ACT FOR THE DEPARTMENT OF
TRANSFORMATION AND SHARED SERVICES
APPROPRIATION FOR THE 2022-2023 FISCAL
YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - SECRETARY'S OFFICE. There is hereby established for the Department of Transformation and Shared Services for the 2022-2023 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum	Maximum Annual
			No. of Employees	Salary Rate Fiscal Year
(1)	SC014	SEC OF TRANSFORMATION & SHARED SVCS	1	GRADE SE05
(2)	U061U	TSS CHIEF OF STAFF	1	GRADE SE03
(3)	G307C	TSS LEGAL COUNSEL	1	GRADE GS15
(4)	R051C	TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
(5)	R028C	TSS STATEWIDE PAYROLL SYS SPECIALIST	<u>1</u>	GRADE GS08
MAX. NO. OF EMPLOYEES			5	



SECTION 2. APPROPRIATION - SECRETARY'S OFFICE. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services for the fiscal year ending June 30, 2023, the following:

ITEM NO.	FISCAL YEAR 2022-2023
(01) REGULAR SALARIES	\$561,668
(02) PERSONAL SERVICES MATCHING	152,214
(03) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	0
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$713,882</u></u>

SECTION 3. REGULAR SALARIES - SHARED SERVICES - ADMINISTRATION. There is hereby established for the Department of Transformation and Shared Services for the 2022-2023 fiscal year, the following maximum number of regular employees.

Item No.	Class Code Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2022-2023
(1)	G293C TSS CHIEF GENERAL COUNSEL	1	GRADE SE01
(2)	D006N STATE SYSTEMS ARCHITECT	1	GRADE IT10
(3)	D136C TSS IT PROJECT MANAGER DIRECTOR	1	GRADE IT10
(4)	D038C SENIOR SOFTWARE SUPPORT ANALYST	1	GRADE IT06
(5)	D142C TSS ERP ANALYST	1	GRADE IT06
(6)	D052C SOFTWARE SUPPORT ANALYST	1	GRADE IT05
(7)	R001C TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
(8)	V001C TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15

(9)	G306C TSS CHIEF ADMINISTRATIVE OFFICER	1	GRADE GS15
(10)	N207N TSS CHIEF PRIVACY OFFICER	1	GRADE GS15
(11)	A010C AGENCY CONTROLLER II	1	GRADE GS13
(12)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
(13)	G047C ATTORNEY SPECIALIST	1	GRADE GS11
(14)	G076C ADMINISTRATIVE SERVICES MANAGER	1	GRADE GS10
(15)	A038C FISCAL SUPPORT MANAGER	1	GRADE GS09
(16)	A082C ACCOUNTANT II	1	GRADE GS08
(17)	V035C TSS STATEWIDE PROCUREMENT SPECIALIST	1	GRADE GS08
(18)	A065C PAYROLL SERVICES COORDINATOR	1	GRADE GS07
(19)	C037C ADMINISTRATIVE ANALYST	1	GRADE GS06
(20)	R025C HUMAN RESOURCES ANALYST	1	GRADE GS06
(21)	V040C TSS BUYER	2	GRADE GS06
(22)	C056C ADMINISTRATIVE SPECIALIST III	<u>1</u>	GRADE GS04
	MAX. NO. OF EMPLOYEES	23	

SECTION 4. APPROPRIATION - SHARED SERVICES - ADMINISTRATION. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2022-2023</u>
(01) REGULAR SALARIES	\$1,522,248
(02) PERSONAL SERVICES MATCHING	475,131
(03) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	875,000
(B) CONF. & TRAVEL	25,000
(C) PROF. FEES	100,000
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$2,997,379</u></u>

SECTION 5. REGULAR SALARIES - STATEWIDE SHARED SERVICES. There is hereby established for the Department of Transformation and Shared Services

for the 2022-2023 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2022-2023
(1)	N036N	TSS EBD DIRECTOR	1	GRADE SE02
(2)	N032N	TSS OPM DIRECTOR	1	GRADE SE02
(3)	N031N	TSS OSP DIRECTOR	1	GRADE SE02
(4)	D012N	TSS DEPUTY ADMINISTRATOR	1	GRADE SE01
(5)	L038C	REGISTERED NURSE	1	GRADE MP01
(6)	D141C	TSS ERP SYSTEM MANAGER	1	GRADE IT09
(7)	D142C	TSS ERP ANALYST	1	GRADE IT06
(8)	R003C	TSS ASST EBD ADMINISTRATOR	1	GRADE GS15
(9)	R001C	TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
(10)	V001C	TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15
(11)	R051C	TSS STATEWIDE PROGRAM MANAGER	2	GRADE GS13
(12)	V003C	TSS PROCUREMENT DIVISION MANAGER	2	GRADE GS12
(13)	R052C	TSS STATEWIDE PROGRAM COORDINATOR	13	GRADE GS11
(14)	X038C	QUALITY ASSURANCE MANAGER	1	GRADE GS09
(15)	V034C	TSS STATEWIDE PROCUREMENT COORD	7	GRADE GS09
(16)	R053C	TSS STATEWIDE PROGRAM SPECIALIST	8	GRADE GS09
(17)	A041C	PROGRAM FISCAL MANAGER	1	GRADE GS08
(18)	X062C	QUALITY ASSURANCE COORDINATOR	1	GRADE GS08
(19)	R028C	TSS STATEWIDE PAYROLL SYS SPECIALIST	2	GRADE GS08
(20)	V035C	TSS STATEWIDE PROCUREMENT SPECIALIST	17	GRADE GS08
(21)	C010C	EXECUTIVE ASSISTANT TO THE DIRECTOR	1	GRADE GS07
(22)	P013C	PUBLIC INFORMATION COORDINATOR	2	GRADE GS07
(23)	R018C	TSS EBD PROGRAM SUPERVISOR	3	GRADE GS07
(24)	C037C	ADMINISTRATIVE ANALYST	1	GRADE GS06
(25)	R022C	BENEFITS COORDINATOR	1	GRADE GS06
(26)	A074C	FISCAL SUPPORT SUPERVISOR	1	GRADE GS06
(27)	B076C	RESEARCH PROJECT ANALYST	7	GRADE GS06
(28)	V040C	TSS BUYER	1	GRADE GS06
(29)	R034C	TSS EBD BENEFITS SPECIALIST	13	GRADE GS06

(30)	V033C TSS OSP SURPLUS PROPERTY SUPERVISOR	1	GRADE GS06
(31)	R033C BENEFITS ANALYST	14	GRADE GS05
(32)	A091C FISCAL SUPPORT ANALYST	1	GRADE GS05
(33)	C057C ADMINISTRATION SUPPORT SPECIALIST	1	GRADE GS04
(34)	C056C ADMINISTRATIVE SPECIALIST III	4	GRADE GS04
(35)	A098C FISCAL SUPPORT SPECIALIST	1	GRADE GS04
(36)	V021C SURPLUS PROPERTY AGENT	11	GRADE GS04
(37)	C073C ADMINISTRATIVE SPECIALIST II	<u>6</u>	GRADE GS03
	MAX. NO. OF EMPLOYEES	133	

SECTION 6. EXTRA HELP - STATEWIDE SHARED SERVICES. There is hereby authorized, for the Department of Transformation and Shared Services - Statewide Shared Services for the 2022-2023 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: ten (10) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 7. APPROPRIATION - STATEWIDE SHARED SERVICES - OFFICES OF PERSONNEL MANAGEMENT AND STATE PROCUREMENT OPERATIONS. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services - Statewide Shared Services - Offices of Personnel Management and State Procurement Operations for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2022-2023</u>
(01) REGULAR SALARIES	\$3,908,760
(02) EXTRA HELP	11,512
(03) PERSONAL SERVICES MATCHING	1,255,122
(04) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	426,500
(B) CONF. & TRAVEL	17,600

(C) PROF. FEES	8,500
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$5,627,994</u></u>

SECTION 8. APPROPRIATION - STATEWIDE SHARED SERVICES - EMPLOYEE BENEFITS DIVISION OPERATIONS. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services - Statewide Shared Services - Employee Benefits Division - Operations for the fiscal year ending June 30, 2023, the following:

ITEM <u>NO.</u>	FISCAL YEAR <u>2022-2023</u>
(01) REGULAR SALARIES	\$1,376,437
(02) PERSONAL SERVICES MATCHING	463,118
(03) OVERTIME	5,000
(04) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	1,130,172
(B) CONF. & TRAVEL	4,000
(C) PROF. FEES	54,089
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$3,032,816</u></u>

SECTION 9. APPROPRIATION - COMMISSION STIPEND AND MILEAGE PAYMENTS. *There is hereby appropriated, to the Department of Transformation and Shared Services - Statewide Shared Services - Employee Benefits Division, to be payable from the State Central Services Fund, for payment of stipends and mileage to commission members for the fiscal year ending June 30, 2023, the following:*

<i>ITEM <u>NO.</u></i>	<i>FISCAL YEAR <u>2022-2023</u></i>
<i>(01) PUBLIC SCHOOL EMPLOYEE HEALTH BENEFIT</i>	

ADVISORY COMMISSION MILEAGE & STIPEND PAYMENTS	\$50,000
(02) STATE EMPLOYEE HEALTH BENEFIT ADVISORY COMMISSION MILEAGE & STIPEND PAYMENTS	<u>50,000</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$100,000</u></u>

SECTION 10. APPROPRIATION - STATEWIDE SHARED SERVICES - MISCELLANEOUS CASH. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, for personal services and operating expenses of the Department of Transformation and Shared Services - Statewide Shared Services - Miscellaneous Cash for the fiscal year ending June 30, 2023, the following:

ITEM NO.	FISCAL YEAR 2022-2023
(01) REGULAR SALARIES	\$1,125,830
(02) EXTRA HELP	100,000
(03) PERSONAL SERVICES MATCHING	414,494
(04) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	953,222
(B) CONF. & TRAVEL	71,800
(C) PROF. FEES	24,000
(D) CAP. OUTLAY	0
(E) DATA PROC.	0
(05) REFUNDS/REIMBURSEMENTS	717,700
(06) EXTERNAL CONSULTANT CONTRACTS	<u>1,500,000</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$4,907,046</u></u>

SECTION 11. APPROPRIATION - STATEWIDE SHARED SERVICES - MARKETING AND REDISTRIBUTION. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the Property Sales Holding Fund, for personal services and operating expenses of the Department of Transformation and Shared Services - Statewide Shared Services - Marketing and Redistribution for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
NO.	2022-2023
(01) REGULAR SALARIES	\$651,495
(02) EXTRA HELP	5,000
(03) PERSONAL SERVICES MATCHING	247,232
(04) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	358,605
(B) CONF. & TRAVEL	1,000
(C) PROF. FEES	24,000
(D) CAP. OUTLAY	120,000
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$1,407,332</u></u>

SECTION 12. APPROPRIATION - STATEWIDE SHARED SERVICES - PURCHASE AND CORPORATE TRAVEL CARD PROGRAM. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the Purchase and Corporate Travel Card Program Fund, for providing appropriation to allow for rebates coming into the State from vendor banks and for distribution to participating agencies and for operating expenses connected with the administration of the program by the Department of Transformation and Shared Services - Statewide Shared Services - Purchase and Corporate Travel Card Program for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
NO.	2022-2023
(01) REFUNDS/REIMBURSEMENTS	<u><u>\$4,000,000</u></u>

SECTION 13. APPROPRIATION - STATEWIDE SHARED SERVICES - INFORMATION TECHNOLOGY. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for information technology services expenses of the Department of Transformation and Shared Services - Statewide Shared Services for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
------	-------------

<u>NO.</u>		<u>2022-2023</u>
(01)	INFORMATION TECHNOLOGY SERVICES	<u>\$600,000</u>

SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SHARED SERVICES. (a)(1) The Chief Fiscal Officer of the State may create a Shared Services paying accounts on his or her books and on the books of the Treasurer of State and the Auditor of State for the payment of personal services and operating expenses in the Shared Services Paying Account Appropriation by the Department of Transformation and Shared Services.

(2) The Chief Fiscal Officer of the State shall direct the transfer of funds and appropriations to the Shared Services Paying Account appropriation section of this act on the books of the Treasurer of State, the Auditor of State, and the Chief Fiscal Officer of the State.

(3) The transfer authority provided to the department in subdivision (a)(2) of this section may be used to make transfers only within the department's appropriation act or between other appropriation acts authorized for the department.

(4) The provisions of this section shall be in effect from the date of passage through June 30, 2023.

SECTION 15. SPECIAL LANGUAGE - CODE AMENDMENT. Arkansas Code § 21-5-211 is amended to read as follows:

21-5-211. Implementation procedure for grade changes —Salary adjustments.

(a) The Office of Personnel Management has administrative responsibility for enforcing compliance by state agencies affected by this subchapter in implementing classification and grade changes.

~~*(b)(1) The Governor may authorize a salary increase up to two percent (2%) each fiscal year if:*~~

~~*(A) The Chief Fiscal Officer of the State and the Secretary of the Department of Transformation and Shared Services determine that sufficient general revenues become available; and*~~

~~*(B) The salary increase does not result in an employee's compensation exceeding the maximum pay level amount set out for the position.*~~

~~*(2)(A) An employee compensated at the highest pay level rate*~~

~~authorized for his or her classification is eligible to receive the salary increase authorized in this section as a lump sum payment.~~

~~(B) However, the increase shall be paid as a lump sum on the last pay period of the fiscal year of the year in which the increase is to occur, and the payment shall not be construed as exceeding the maximum salary.~~

~~(e)(b)(1) If the Chief Fiscal Officer of the State and the secretary Secretary of the Department of Transformation and Shared Services determine that general revenue funds are insufficient to implement the salary increases authorized in this subchapter or by any other law that affects salary increases for state employees, the Chief Fiscal Officer of the State and the secretary upon approval by the Governor may reduce the percentage of all authorized salary increases for all state employees covered by this subchapter without regard to whether or not the employees are compensated from general or special revenues, federal funds, or trust funds.~~

~~(2) However, if sufficient general revenues should then become available at any time during the year to provide the maximum additional salary increases for all state employees without regard to the source of revenues, salary increases for state employees provided for in this subchapter or by any other law may be fully implemented by the Chief Fiscal Officer of the State and the secretary.~~

~~(3) Any salary adjustments made by the Chief Fiscal Officer of the State and the secretary in accordance with this subsection shall be reported to the Legislative Council or, if the General Assembly is in session, the Joint Budget Committee.~~

~~(d)(c) All percentage calculations stipulated in this subchapter or any other law affecting salaries of state employees may be rounded to the nearest even-dollar amount by the Office of Personnel Management when making the percentage changes to state employee salaries.~~

SECTION 16. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal

control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 17. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 18. EFFECTIVE DATE. This act is effective on and after July 1, 2022.

/s/Joint Budget Committee

APPROVED: 3/8/22