



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
1509 West Seventh Street, Suite 401
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-2242
Fax: (501) 682-1029
<http://www.state.ar.us/dfa>

May 9, 2017

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation, funding and position transfers for various divisions of the Department under the authority of Section 17(d) of Act 268 of 2016. This is the second request for Reallocation of Resources for FY2017 from a limit of two requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2017 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".
Larry W. Walther
Director

LWW:kb

Attachments



STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

May 1, 2017

Ms Cindy Gillespie, Director
Department of Human Services
Donaghey Plaza South, Slot #S201
Seventh and Main Streets
Little Rock, AR 72201

Dear Ms. Gillespie:

In accordance with Section 17(d) of Act 268 of 2016, I am notifying Larry W. Walther, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2017 transfer items in your letter dated April 17, 2017 providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in black ink, appearing to read "Asa Hutchinson", is written over the word "Sincerely,".

Asa Hutchinson

AH:db:car



Office of Director

P.O. Box 1437, Slot S201 · Little Rock, AR 72203-1437
501-682-8650 · Fax: 501-682-6836 · TDD: 501-682-8820



April 17, 2017

The Honorable Asa Hutchinson
Governor
State Capitol, Room 250
Little Rock, AR 72201

Dear Governor Hutchinson:

The Department of Human Services is submitting the second Reallocation of Resources Request for Fiscal Year 2017 for your approval. The request includes Appropriation, Fund, and Position transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Cindy Gillespie".

Cindy Gillespie, Director
Department of Human Services

cc: Duncan Baird, Administrator
DFA – Office of Budget

**DEPARTMENT OF HUMAN SERVICES
TRANSFER REQUEST SUMMARY
FISCAL YEAR 2017**

	DIRECTOR'S OFFICE	CHIEF COUNSEL	AGING & ADULT SERVICES	CHILDREN & FAMILY SERVICES	CHILD CARE SERVICES	BEHAVIORAL HEALTH SERVICES	MEDICAL SERVICES	COUNTY OPERATIONS	ADMIN. SERVICES	DEV. DISABILITIES SERVICES	SERVICES FOR THE BLIND	COMMUNITY SERVICES	YOUTH SERVICES	TOTAL
APPROPRIATION TRANSFERS														
A. WITHIN DIVISIONS														
REGULAR SALARIES		(100,000)												(100,000)
EXTRA HELP						400,000								400,000
PERSONAL SERVICES MATCHING	9000.00													9,000
OPERATING EXPENSE		100,000				1,000,000			400,000					1,500,000
PROFESSIONAL FEES & SERVICES	(9000.00)					(400,000)			(500,000)					(909,000)
CAPITAL OUTLAY						(1,000,000)			100,000					(900,000)
STATEWIDE PREV / INTERV YOUTH														0
DCFS STATE RESIDENTIAL TREATMENT														0
DCFS STATE FOSTER CARE														0
DBH ACUTE MENTAL HEALTH SERV-per CAPITA														0
DBH ALCOHOL&DRUG ABUSE PREVENTION														0
DCO SHELTER PLUS CARE														0
DYS COMMUNITY SERVICES														0
DYS FEDERAL CHILD AND YOUTH SERVICE GRANTS														0
DHS CONSTRUCTION														0
A TOTAL	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
B. BETWEEN DIVISIONS														
REGULAR SALARIES														0
EXTRA HELP														0
PERSONAL SERVICES MATCHING	20000.00											6,000		20,000
OPERATING EXPENSE														6,000
DATA PROCESSING SERVICES														0
DCO SHELTER PLUS CARE								(26,000)						(26,000)
B TOTAL	20000.00	0	0	0	0	0	0	(26,000)	0	0	0	6,000	0	0
FUND TRANSFERS														
GENERAL REVENUE-OPERATIONS														
DAS FUND	(2874.00)	290,000	1,859,739											287,126
DAA'S FUND					(2,120)									1,859,739
DCC FUND														(2,120)
DCF FUND				(1,500,150)										(1,500,150)
DBA FUND						(47,049)								(47,049)
DCO FUND								(2,162,392)						(2,162,392)
DDS FUND										(42,638)				(42,638)
DSB FUND											(11,588)			(11,588)
DYS FUND												1,619,072		1,619,072
DGF FUND														0
TOTAL FUND TRANSFERS	(2874.00)	290,000	1,859,739	(1,500,150)	(2,120)	(47,049)	0	(2,162,392)	0	(42,638)	(11,588)	0	1,619,072	0
POSITION TRANSFERS														
TRANSFERS OUT									(8)					(8)
TRANSFERS IN											8			8
TOTAL POSITION TRANSFERS	0.00	0	0	0	0	0	0	0	(8)	0	8	0	0	0

Appropriations									
FROM					TO				
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
1DK	510:00:04	FWF0400	B	896	501:00:03	PWP1000	4	20,000.00	vii. Redirecting internal resources
896	506:00:10	PWP1000	4	896	501:00:03	PWP1000	4	9,000.00	vii. Redirecting internal resources

FROM		TO		Amount	Type
Title	Division	Title	Division		

Positions						
<u>FROM</u> Division	Position			To: Division	New Position Number (assigned by OPM)	Type
	Number	Code	Title			

Department of Human Services
DIRECTOR'S OFFICE
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

DHS-Director's Office requests the reallocation of appropriation to meet the anticipated increase in personal service matching expenses.

Prepared by:

Nate Smith

Submitted by:

Paul Hef
Division Director

David Mann 4-13-17
DHS Chief Financial Officer

Department of Human Services
OFFICE OF CHIEF COUNCIL
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Recipient Division (To Transfers):

The Office of Chief Council has been assigned the functional responsibilities of the Public Guardian Program. Our ability to meet these requirements is contingent upon the transfer of these resources. OCC also requests the transfer of blocked appropriation to meet anticipated needs in operating expenses.

Prepared by:

Mike Smith

Submitted by:

David W. Smith

Director

Just Mark 4-13-17

Reallocation of Resources Request Detail - Fiscal Year 2017

[illegible]

FROM		TO		Amount	Type
Title	Division	Title	Division		
DC00000	DCO	DHP00000	DAAS	\$ 2,153,253	vii. Redirecting internal resources

Positions				
FROM Division	Position			Type
	Number	Code	Title	

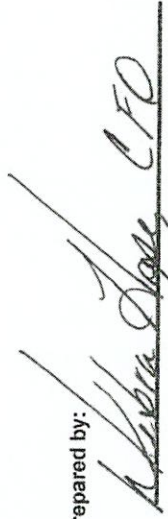
Department of Human Services
Division of Aging and Adult Services
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Recipient Division (To Transfers):

The Division of Aging & Adult Services (DAAS) has been assigned new functional responsibilities in the area of Long Term Services and Supports Care (LTSS). Our ability to meet these new requirements is contingent upon the transfer of these resources.

Prepared by:


Kristina Davis, CFO

Mike Smith

Submitted by:


SC

Director

Just Mana 4-13-17

Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2017

APPROPRIATIONS

FROM			TO			Amount	Type
Funds Center	Commitment Item	Fund	Funds Center	Commitment Item	Qtr		
896	506:00:10	PWP3500	896	501:00:06	B	400,000.00	vii. Redirecting internal resources
896	512:00:11	PWP3500	896	502:00:02	B	1,000,000.00	vii. Redirecting internal resources

FUNDS

FROM		TO		Amount	Type
Title	Division	Title	Division		

POSITIONS

FROM	Position			New Position Number (assigned by OPM)	Type
	Division	Number	Code		

Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Donor Division (From Transfers):
Division of Behavioral Health Services
vii. Redirecting internal resources.

Recipient Division (To Transfers):
Division of Behavioral Health Services

vii. Redirecting internal resources

DBHS requests the transfer of blocked appropriation in professional fees to blocked appropriation in overtime to meet the projected shortage of extra-help positions that were transferred to DYS. DBHS also requests the transfer of blocked appropriation in capital outlay to blocked maintenance and operations to stock the warehouse and support the 2 DBHS facilities for year-end purchases. Other funding has been certified to support these requests.

Prepared by:

Debra Dine 04/12/17

Signature

Date

Submitted by:

[Signature]

Signature

Jay, Dine 4/12/17

Date

Janet H. Mann 4/13/17

DHS Chief Financial Officer

Department of Human Services
ADMINISTRATIVE SERVICES
Reallocation of Resources Request Detail - Fiscal Year 2017

Appropriations

FROM			TO			Amount	Type
Funds Center	Commitment Item	Fund	Funds Center	Commitment Item	Fund		
896	506:00:10	PWP5000	896	502:00:02	PWP5000	400,000.00	vii. Redirecting internal resources
896	506:00:10	PWP5000	896	512:00:11	PWP5000	100,000.00	vii. Redirecting internal resources

Funds

FROM		TO		Amount	Type
Title	Division	Title	Division		

Positions

FROM		Position		To:		New Position Number (assigned by OPM)	Type
Division		Number	Code	Division	Title		

Department of Human Services
ADMINISTRATIVE SERVICES
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Recipient Division (To Transfers):

DHS Administrative Services requests the reallocation of appropriation to meet the anticipated increase in operating expenses and capital outlay

Prepared by:

Mika Butte

Submitted by:

QA

Janet Mann

Director

4/13/17

FROM				TO			
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr
1DK	510-00:04	FWF0400	4	896	502-00:02	PWP7500	4
				Amount	6,000.00		Type
						vii. Redirecting internal resources	

Funds					
FROM		TO		Amount	Type
Title	Division	Title	Division		

Positions						
FROM Division	Position			To: Division	New Position Number (assigned by OPM)	Type
	Number	Code	Title			

Department of Human Services
Division of Community Service and Nonprofit Support
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

vii. Redirecting internal resources

The Department of Human Services-Division of Community Service and Nonprofit Support requests permission to transfer 6,000.00 in appropriation only from DCO to pay for IT costs and other operating expenses.

Prepared by:

Debra Butler
Debra Butler

Submitted by:

[Signature]
Director

[Signature]

Gant Man 4-13-17

Department of Human Services
Division of Services for the Blind
of Resources Request Detail - Fis

APPROPRIATIONS

[illegible]

FUNDS

FROM		TO		Amount	Type
Title	Division	Title	Division		

POSITIONS

FROM		Position				To:		New Position Number (assigned by OPM)	Type
Division		Number	Code	Title	Division				
DAS		22098250	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22098267	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22101275	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22101523	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22103338	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22109084	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22109490	9999	Extra Help		DSB		vii. Redirecting internal resources	
DAS		22109877	9999	Extra Help		DSB		vii. Redirecting internal resources	

Department of Human Services
Division of Services for the Blind
Reallocation of Resources Request Detail - Fiscal Year 2017

Justification:

Donor Division (From Transfers):
Division of Administrative Services
vii. Redirecting internal resources.

Recipient Division (To Transfers):
Division of Services for the Blind

vii. DSB requests the transfer of 8 Extra Help positions for the Jump Start Summer program

Prepared by:

Caroline Williams-Stokes
Signature

Date

4/13/17

Submitted by:

Caroline Williams-Stokes for Katy Morris
Signature

Date

4/13/17

Mike Butte

Katy Morris

DHS Chief Financial Officer

Department of Human Services
Division of Youth Services
Reallocation of Resources Request Detail #2 - Fiscal Year 2017

Appropriations										
FROM				TO				Amount	Type	
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr			

Funds						
FROM		TO		Amount	Type	
Title	Division	Title	Division			
DAS0000	Director's Office	DYS0000	Youth Services	\$ 2,874	vii. Redirecting internal resources	
DHP0000	Aging & Adult Services	DYS0000	Youth Services	\$ 3,514	vii. Redirecting internal resources	
DCF0000	Children & Family Services	DYS0000	Youth Services	\$ 17,010	vii. Redirecting internal resources	
DCC0000	Child Care	DYS0000	Youth Services	\$ 2,120	vii. Redirecting internal resources	
DBA0000	Behavioral Health Services	DYS0000	Youth Services	\$ 47,049	vii. Redirecting internal resources	
DCO0000	County Operations	DYS0000	Youth Services	\$ 9,139	vii. Redirecting internal resources	
DEA0000	Developmental Disabilities	DYS0000	Youth Services	\$ 42,638	vii. Redirecting internal resources	
DSB0000	Blind Services	DYS0000	Youth Services	\$ 11,588	vii. Redirecting internal resources	
DCF0000	Children & Family Services	DYS0000	Youth Services	\$ 1,483,140	vii. Redirecting internal resources	

Positions									
<u>FROM</u>		Position				<u>To:</u>		New Position Number (assigned by OPM)	Type
Division		Number	Code	Title	Division				

Department of Human Services
Division of Youth Services
Reallocation of Resources Request Detail #2 - Fiscal Year 2017

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

vii. Redirecting internal resources

The Department of Human Services-Division of Youth Services requests permission to transfer funding in the amount of \$135,933 from various divisions-the unused portion from the estimated costs for the extra help positions borrowed to operate the Residential Treatment Facilities.

The Division of Youth Services (DYS) request permission to transfer funding in the amount of \$1,483,140 from the Division of Children and Family Services (DCFS) to facilitate the move of federal Social Service Block Grant (SSBG) funding to DCFS by increasing DCFS allocation of SSBG funding. The SSBG funding was originally allocated to DYS but can no longer be utilized by DYS in accordance with the State Plan since the state's takeover of the seven Residential Treatment Facilities.

Prepared by:

[Signature] 4/10/17

Submitted by:

[Signature] 4/10/17
DYS Director

[Signature] 4-13-17

POSITION TRANSFERS Reallocation of Resources #1 SFY 2017

FROM:	COST CENTER	TO:	COST CENTER	POSITION #	AUTHORIZED TITLE	CODE	GRADE
DAS		DSB	419400	22098250	Extra Help	9999	9999
DAS		DSB	419400	22098267	Extra Help	9999	9999
DAS		DSB	419400	22101275	Extra Help	9999	9999
DAS		DSB	419400	22101523	Extra Help	9999	9999
DAS		DSB	419400	22103338	Extra Help	9999	9999
DAS		DSB	419400	22109084	Extra Help	9999	9999
DAS		DSB	419400	22109490	Extra Help	9999	9999
DAS		DSB	419400	22109877	Extra Help	9999	9999
		8					
RECAP:							
FROM:	# of Positions	TO:	# of Positions				
DAS	8	DSB	8				
TOTALS	8		8				