

## Department Appropriation Summary

### Historical Data

### Agency Request and Executive/Legislative Recommendation

Appropriation	2013-2014		2014-2015		2014-2015		2015-2016						2016-2017					
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Legislative	Pos	Agency	Pos	Executive	Pos	Legislative	Pos
721 Northwest TI-State	4,429,802	54	4,474,572	53	4,530,021	53	4,728,360	55	4,728,360	55	4,728,360	55	4,730,915	55	4,730,915	55	4,730,915	55
722 Northwest TI-Federal	229,840	1	269,796	1	391,014	2	294,054	1	294,054	1	294,054	1	294,054	1	294,054	1	294,054	1
B60 Northwest TI-Cash	1,828,446	10	3,243,125	11	3,350,379	11	3,273,818	11	3,273,818	11	3,273,818	11	3,274,548	11	3,274,548	11	3,274,548	11
<b>Total</b>	<b>6,488,088</b>	<b>65</b>	<b>7,987,493</b>	<b>65</b>	<b>8,271,414</b>	<b>66</b>	<b>8,296,232</b>	<b>67</b>	<b>8,296,232</b>	<b>67</b>	<b>8,296,232</b>	<b>67</b>	<b>8,299,517</b>	<b>67</b>	<b>8,299,517</b>	<b>67</b>	<b>8,299,517</b>	<b>67</b>

Funding Sources		%		%		%		%		%		%		%		%		%	
Fund Balance	4000005	894,958	11.8	1,071,293	12.9			321,293	4.0	321,293	4.0	321,293	4.0	0	0.0	0	0.0	0	0.0
General Revenue	4000010	3,105,325	41.1	3,107,551	37.4			3,157,551	39.2	3,107,551	38.8	3,157,551	39.2	3,157,551	40.8	3,107,551	40.4	3,157,551	40.8
Federal Revenue	4000020	229,840	3.0	269,796	3.2			294,054	3.6	294,054	3.7	294,054	3.6	294,054	3.8	294,054	3.8	294,054	3.8
Cash Fund	4000045	2,004,781	26.5	2,493,125	30.0			2,718,125	33.7	2,718,125	33.9	2,718,125	33.7	2,718,125	35.1	2,718,125	35.3	2,718,125	35.1
Adult Basic/General	4000065	441,271	5.8	486,638	5.9			690,426	8.6	690,426	8.6	690,426	8.6	692,981	8.9	692,981	9.0	692,981	8.9
Workforce 2000	4000740	883,206	11.7	880,383	10.6			880,383	10.9	880,383	11.0	880,383	10.9	880,383	11.4	880,383	11.4	880,383	11.4
<b>Total Funds</b>		<b>7,559,381</b>	<b>100.0</b>	<b>8,308,786</b>	<b>100.0</b>			<b>8,061,832</b>	<b>100.0</b>	<b>8,011,832</b>	<b>100.0</b>	<b>8,061,832</b>	<b>100.0</b>	<b>7,743,094</b>	<b>100.0</b>	<b>7,693,094</b>	<b>100.0</b>	<b>7,743,094</b>	<b>100.0</b>
Excess Appropriation/(Funding)		(1,071,293)		(321,293)				234,400		284,400		234,400		556,423		606,423		556,423	
<b>Grand Total</b>		<b>6,488,088</b>		<b>7,987,493</b>				<b>8,296,232</b>		<b>8,296,232</b>		<b>8,296,232</b>		<b>8,299,517</b>		<b>8,299,517</b>		<b>8,299,517</b>	

## **Analysis of Budget Request**

**Appropriation:** 721 - Northwest TI-State

**Funding Sources:** ETN - General Revenue - Northwest Technical Institute

Northwest Technical Institute (NTI), in partnership with the community, provides educational programs to serve the training/re-training needs of students who wish to enter a recognized occupation or improve their occupational skills and knowledge so that they may achieve stability or advancement in a technological society. NTI also responds to business and industry needs and initiatives. This appropriation is funded by general revenue, Adult Education grants received from the Department of Workforce Education and transfers from the Work Force 2000 Development Fund.

Base Level Regular Salaries and Personal Services Matching include continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

The Base Level request is \$4,523,250 in FY16 and \$4,525,805 in FY17.

The Change Level requests total \$205,110 each year of the biennium with \$50,000 each year in general revenue and reflect the following:

- Regular Salaries and Personal Services Matching of \$100,954 for two (2) new Career & Technical Faculty (C120) positions.
- Extra Help and Personal Services Matching of \$16,156 each year for part-time instructors to teach the increasing demands for short term and satellite classes in the local community.
- Operating Expenses of \$70,000 each year with \$50,000 in new general revenue for advertising, software/licenses, and educational materials & supplies to allow for the purchase of materials for the classrooms and labs for all the diploma programs at NTI.
- Conference and Travel Expenses of \$3,000 each year to allow the instructional staff in the Adult Education Program to attend relevant conferences and work shops that are essential to the continuing education needs of the faculty in the ever changing climate of the adult education field.
- Capital Outlay of \$15,000 each year for the purchase of equipment.

The Executive Recommendation provides for the Agency Request for appropriation only and positions with no additional general revenue funding.

The Legislative Recommendation provides for the Agency Request.

## Appropriation Summary

**Appropriation:** 721 - Northwest TI-State

**Funding Sources:** ETN - General Revenue - Northwest Technical Institute

Commitment Item		2013-2014	2014-2015	2014-2015	2015-2016			2016-2017		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	2,505,322	2,479,595	2,479,595	2,580,166	2,580,166	2,580,166	2,582,266	2,582,266	2,582,266
<b>#Positions</b>		<b>54</b>	<b>53</b>	<b>53</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>
Extra Help	5010001	195,024	432,271	432,271	447,271	447,271	447,271	447,271	447,271	447,271
<b>#Extra Help</b>		<b>19</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>
Personal Services Matching	5010003	808,720	822,059	877,508	872,276	872,276	872,276	872,731	872,731	872,731
Operating Expenses	5020002	885,781	729,147	729,147	799,147	799,147	799,147	799,147	799,147	799,147
Conference & Travel Expenses	5050009	20,283	11,500	11,500	14,500	14,500	14,500	14,500	14,500	14,500
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Promotional Items	5090028	2,749	0	0	0	0	0	0	0	0
Capital Outlay	5120011	11,923	0	0	15,000	15,000	15,000	15,000	15,000	15,000
<b>Total</b>		<b>4,429,802</b>	<b>4,474,572</b>	<b>4,530,021</b>	<b>4,728,360</b>	<b>4,728,360</b>	<b>4,728,360</b>	<b>4,730,915</b>	<b>4,730,915</b>	<b>4,730,915</b>

Funding Sources										
General Revenue	4000010	3,105,325	3,107,551		3,157,551	3,107,551	3,157,551	3,157,551	3,107,551	3,157,551
Adult Basic/General	4000065	441,271	486,638		690,426	690,426	690,426	692,981	692,981	692,981
Workforce 2000	4000740	883,206	880,383		880,383	880,383	880,383	880,383	880,383	880,383
<b>Total Funding</b>		<b>4,429,802</b>	<b>4,474,572</b>		<b>4,728,360</b>	<b>4,678,360</b>	<b>4,728,360</b>	<b>4,730,915</b>	<b>4,680,915</b>	<b>4,730,915</b>
Excess Appropriation/(Funding)		0	0		0	50,000	0	0	50,000	0
<b>Grand Total</b>		<b>4,429,802</b>	<b>4,474,572</b>		<b>4,728,360</b>	<b>4,728,360</b>	<b>4,728,360</b>	<b>4,730,915</b>	<b>4,730,915</b>	<b>4,730,915</b>

## **Analysis of Budget Request**

**Appropriation:** 722 - Northwest TI-Federal

**Funding Sources:** FTN - Federal Operations - NTI

This federal appropriation is administered by Northwest Technical Institute (NTI) and federal funds for its support are received from the Carl D. Perkins Vocational & Applied Technology Education Act (P.L. 101-392), and reimbursement programs such as the Jobs Training Partnership Act.

Base Level Regular Salaries and Personal Services Matching include continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

The Base Level Request is \$270,396 each year of the 2015-2017 Biennium.

The Agency's Change Level Requests total \$23,658 each year of the 2015-2017 Biennium and are summarized as follows:

- Extra Help and Personal Service Matching of \$16,158 each year to meet the expanding need to teach additional classes in the areas of English as a Second Language (ESL), citizenship, family literacy and adult education basic education.
- Operating Expenses of \$7,500 each year for education materials.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 722 - Northwest TI-Federal

**Funding Sources:** FTN - Federal Operations - NTI

Commitment Item		2013-2014	2014-2015	2014-2015	2015-2016			2016-2017		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	36,557	36,813	36,813	37,114	37,114	37,114	37,114	37,114	37,114
<b>#Positions</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Extra Help	5010001	141,028	172,542	275,000	187,542	187,542	187,542	187,542	187,542	187,542
<b>#Extra Help</b>		<b>11</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
Personal Services Matching	5010003	23,206	25,690	34,451	27,147	27,147	27,147	27,147	27,147	27,147
Operating Expenses	5020002	29,049	34,751	44,750	42,251	42,251	42,251	42,251	42,251	42,251
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>229,840</b>	<b>269,796</b>	<b>391,014</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>
<b>Funding Sources</b>										
Federal Revenue	4000020	229,840	269,796		294,054	294,054	294,054	294,054	294,054	294,054
<b>Total Funding</b>		<b>229,840</b>	<b>269,796</b>		<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>229,840</b>	<b>269,796</b>		<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>	<b>294,054</b>

## **Analysis of Budget Request**

**Appropriation:** B60 - Northwest TI-Cash

**Funding Sources:** 173 - Cash Operations - NTI

Funding for this cash appropriation is received from tuition (\$36 to \$100 per hour), resale from the bookstore, and reimbursement programs such as Apprenticeship. These funds supplement and enhance general revenue funding.

Base Level Regular Salaries and Personal Services Matching include continuation of the previously authorized 2015 1% Cost of Living Adjustment and Career Service Payments for eligible employees. Personal Services Matching also includes a \$10 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for Merit Pay Increases.

Base Level Request of \$3,048,818 in FY16 and \$3,049,548 in FY17.

The Agency's Change Level Requests total \$225,000 each year of the 2015-2017 Biennium and are summarized as follows:

- Professional Fees of \$25,000 each year to be used for the apprenticeship program funded by the Department of Career Education.
- Capital Outlay of \$200,000 each year for the purchase of equipment.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** B60 - Northwest TI-Cash

**Funding Sources:** 173 - Cash Operations - NTI

Commitment Item		2013-2014	2014-2015	2014-2015	2015-2016			2016-2017		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	315,173	388,957	460,954	392,083	392,083	392,083	392,683	392,683	392,683
<b>#Positions</b>		<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
Extra Help	5010001	208,632	556,450	556,450	556,450	556,450	556,450	556,450	556,450	556,450
<b>#Extra Help</b>		<b>34</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>
Personal Services Matching	5010003	143,471	180,898	216,155	183,465	183,465	183,465	183,595	183,595	183,595
Operating Expenses	5020002	561,510	1,226,820	1,226,820	1,226,820	1,226,820	1,226,820	1,226,820	1,226,820	1,226,820
Conference & Travel Expenses	5050009	13,369	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Professional Fees	5060010	316,419	350,000	350,000	375,000	375,000	375,000	375,000	375,000	375,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Resale (COGS)	5090017	189,033	325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000
Promotional Items	5090028	14,218	0	0	0	0	0	0	0	0
Capital Outlay	5120011	66,621	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
<b>Total</b>		<b>1,828,446</b>	<b>3,243,125</b>	<b>3,350,379</b>	<b>3,273,818</b>	<b>3,273,818</b>	<b>3,273,818</b>	<b>3,274,548</b>	<b>3,274,548</b>	<b>3,274,548</b>

Funding Sources										
Fund Balance	4000005	894,958	1,071,293		321,293	321,293	321,293	0	0	0
Cash Fund	4000045	2,004,781	2,493,125		2,718,125	2,718,125	2,718,125	2,718,125	2,718,125	2,718,125
<b>Total Funding</b>		<b>2,899,739</b>	<b>3,564,418</b>		<b>3,039,418</b>	<b>3,039,418</b>	<b>3,039,418</b>	<b>2,718,125</b>	<b>2,718,125</b>	<b>2,718,125</b>
Excess Appropriation/(Funding)		(1,071,293)	(321,293)		234,400	234,400	234,400	556,423	556,423	556,423
<b>Grand Total</b>		<b>1,828,446</b>	<b>3,243,125</b>		<b>3,273,818</b>	<b>3,273,818</b>	<b>3,273,818</b>	<b>3,274,548</b>	<b>3,274,548</b>	<b>3,274,548</b>

Expenditure of appropriation is contingent upon available funding.