

## PLANNING BUDGETING & ADMINISTRATIVE SYSTEM

### Personnel Committee Report

Line	Business Area	Agency Name
1	0710	DHS - BEHAVIORAL HEALTH SERVICES

2

<b>FY17 Authorized Positions</b>	<b>Base Level</b>	<b>Agency Request</b>	<b>Executive Recommendation</b>	<b>Legislative Recommendation</b>
1167	1066	1140	1114	0

5

New Classifications Request								
Agency Request			Executive Recommendation			Legislative Recommendation		
Class Code	Job Title	Grade	Class Code	Job Title	Grade	Class Code	Job Title	Grade
223X	DHS ELIGIBILITY SYSTEM PROGRAM MANAGER	N906	223X	DHS ELIGIBILITY SYSTEM PROGRAM MANAGER	N906			
219X	DHS DEP CHIEF PROCUREMENT OFFICER	N905	219X	DHS DEP CHIEF PROCUREMENT OFFICER	N905			
224X	DHS DEP DIR LEGISLATIVE AFFAIRS	N901	224X	DHS DEP DIR LEGISLATIVE AFFAIRS	N901			
218X	DHS IT SENIOR ENGINEER	N906	218X	DHS IT SENIOR ENGINEER	N906			
220X	DHS CHIEF FINANCIAL OFFICER	N916	220X	DHS CHIEF FINANCIAL OFFICER	N916			
221X	DHS DEP CHIEF FIN OFFICER-MEDICAL SERVIC	N915	221X	DHS DEP CHIEF FIN OFFICER-MEDICAL SERVIC	N915			
222X	DHS DEP CHIEF FIN OFFICER-HUMAN SERVICES	N912	222X	DHS DEP CHIEF FIN OFFICER-HUMAN SERVICES	N912			
<b>Total Jobs Agency Requested</b>		<b>7</b>	<b>Total Jobs Executive Recommended</b>		<b>7</b>	<b>Total Jobs Legislative Recommended</b>		<b>0</b>

17

Eliminated Positions Request						
Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
22102367	A102C	FISCAL SUPPORT TECHNICIAN	C108	Y	Y	
22110366	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	
22101583	C087C	ADMINISTRATIVE SPECIALIST I	C106	Y	Y	
22101062	S070C	EQUIPMENT TECHNICIAN	C107	N	Y	
22105779	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	
22102884	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	
22109544	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	

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### Eliminated Positions Request

Line	Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
4							
5	22109204	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	
6	22099355	V031C	STOCK CLERK	C102	N	Y	
7	22102927	S086C	COOK	C104	N	Y	
8	22102748	V031C	STOCK CLERK	C102	Y	Y	
9	22100314	S089C	FOOD PREPARATION TECHNICIAN	C102	N	Y	
10	22100954	C088C	MAIL SERVICES ASSISTANT	C105	Y	Y	
11	22110544	C087C	ADMINISTRATIVE SPECIALIST I	C106	Y	Y	
12	22100611	S085C	FOOD PREPARATION SPECIALIST	C104	N	Y	
13	22103151	V030C	SHIPPING & RECEIVING CLERK	C105	Y	Y	
14	22098699	C043C	RECORDS MANAGEMENT ANALYST	C113	N	Y	
15	22098168	V020C	INVENTORY CONTROL MANAGER	C113	N	Y	
16	22100025	S046C	MAINTENANCE TECHNICIAN	C113	N	Y	
17	22099361	L066C	REHABILITATION INSTRUCTOR	C113	N	Y	
18	22109465	L062C	LICENSED PRACTICAL NURSE SUPERVISOR	C115	N	Y	
19	22098487	L062C	LICENSED PRACTICAL NURSE SUPERVISOR	C115	N	Y	
20	22099448	S044C	FOOD PREPARATION MANAGER	C114	N	Y	
21	22111896	G204C	PLANNING SPECIALIST	C115	N	Y	
22	22110351	L069C	LICENSED PRACTICAL NURSE	C113	N	Y	
23	22103656	S046C	MAINTENANCE TECHNICIAN	C113	N	Y	
24	22099043	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	
25	22098608	C073C	ADMINISTRATIVE SPECIALIST II	C109	N	Y	
26	22102148	L066C	REHABILITATION INSTRUCTOR	C113	N	Y	

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Eliminated Positions Request						
Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
22100844	S046C	MAINTENANCE TECHNICIAN	C113	N	Y	
22103287	L069C	LICENSED PRACTICAL NURSE	C113	N	Y	
22102774	L069C	LICENSED PRACTICAL NURSE	C113	N	Y	
<b>Total Number of Eliminated Positions</b>				<b>6</b>	<b>32</b>	<b>0</b>

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Reclassification of Positions												
Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation		
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade
22097975	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22099157	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22099509	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22101209	S030C	WATER FILTER/WASTE DISPOSAL PLN	C115				X136C	QUALITY ASSURANCE REVIEWER	C115			
22100291	S044C	FOOD PREPARATION MANAGER	C114				M066C	PROGRAM ELIGIBILITY SPECIALIST	C114			
22097686	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22101819	L066C	REHABILITATION INSTRUCTOR	C113				S046C	MAINTENANCE TECHNICIAN	C113			
22103975	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22104137	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22110089	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22102522	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22103064	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22103704	L069C	LICENSED PRACTICAL NURSE	C113				M074C	RESIDENTIAL ADVISOR	C111			
22102981	L015C	CLINICAL SPEECH PATHOLOGIST	C124				G076C	ADMINISTRATIVE SERVICES MANAGE	C124			

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1	0710	DHS - BEHAVIORAL HEALTH SERVICES

Reclassification of Positions												
Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation		
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade
6	22098828	R014C	PERSONNEL MANAGER	C121	R014C	PERSONNEL MANAGER	C121					
7	22101798	G131C	DHS BEHAV HLTH MED BUS PRACTICE	C120	G131C	DHS BEHAV HLTH MED BUS PRACTICE	C120					
8	22103430	N153N	DHS/DBHS CLINICAL DIRECTOR	N901			G027N	DHS RESEARCH ANALYSIS MANAGER	N901			
9	22143352	M003C	DHS BEHAV HLTH CHILDRENS SYSTEM	C127			A016C	DHS DMS BUSINESS OPERATIONS MA	C127			
10	22104069	A024C	DHS DIVISION CHIEF FISCAL OFFICER	C125			L011C	DHS ALCOHOL/DRUG ABUSE PREV AS	C125			
11	22100944	R024C	ASSISTANT PERSONNEL MANAGER	C118			M026C	LICENSED SOCIAL WORKER	C118			
12	22110984	G184C	DHS PROGRAM CONSULTANT	C117	G184C	DHS PROGRAM CONSULTANT	C117					
13	22102277	T055C	PUBLIC SAFETY OFFICER	C116			M049C	SENIOR CHAPLAIN	C116			
14	22099875	S031C	SKILLED TRADESMAN	C115			A091C	FISCAL SUPPORT ANALYST	C115			
15	22112173	R024C	ASSISTANT PERSONNEL MANAGER	C118			M023C	SUBSTANCE ABUSE PROGRAM COORD	C118			
16	22098809	E044C	CERTIFIED BACHELORS TEACHER	C117			L052C	REHAB FACILITY SUPERVISOR	C117			
17	22101381	G183C	DHS PROGRAM COORDINATOR	C117			L052C	REHAB FACILITY SUPERVISOR	C117			
18	<b>Total Number of Reclassified Positions</b>			<b>0</b>			<b>23</b>			<b>0</b>		

Transfer Positions									
Position	Class Code	Title	Grade	Transferring Agency	Receiving Agency	Agency Request	Exe Rec	Leg Rec	
22	22109334	G180C	GRANTS ANALYST	C117	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
23	22110087	B076C	RESEARCH PROJECT ANALYST	C117	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
24	22107054	L051C	REHABILITATION COUNSELOR	C117	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
25	22109981	V008C	BUYER SUPERVISOR	C119	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
26	22110695	G152C	DHS PROGRAM MANAGER	C119	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	

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Transfer Positions									
	Position	Class Code	Title	Grade	Transferring Agency	Receiving Agency	Agency Request	Exe Rec	Leg Rec
3									
4									
5	22100952	S056C	FOOD PREPARATION SUPERVISOR	C111	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
6	22099505	C073C	ADMINISTRATIVE SPECIALIST II	C109	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
7	22099894	C056C	ADMINISTRATIVE SPECIALIST III	C112	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
8	22110984	G184C	DHS PROGRAM CONSULTANT	C117	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
9	22099035	V015C	PURCHASING SPECIALIST	C115	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
10	22104889	G147C	GRANTS COORDINATOR	C119	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
11	22112076	A024C	DHS DIVISION CHIEF FISCAL OFFICER	C125	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
12	22110726	G099C	DHS PROGRAM ADMINISTRATOR	C122	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-15-DHS - COUNTY OPERATIONS	Y	Y	
13	22103635	N167N	DHS POLICY & RESEARCH DIRECTOR	N901	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
14	22098694	N184N	DHS DIR OF PROG IMP AND INVESTIGATIONS	N908	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
15	22099838	L022N	OCCUPATIONAL THERAPIST	N901	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
16	22101798	G131C	DHS BEHAV HLTH MED BUS PRACTICES ADMIN	C120	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
17	22103532	G131C	DHS BEHAV HLTH MED BUS PRACTICES ADMIN	C120	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
18	22105657	A052C	ACCOUNTING COORDINATOR	C121	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
19	22098828	R014C	PERSONNEL MANAGER	C121	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
20	22101083	R014C	PERSONNEL MANAGER	C121	0710-6-DHS - BEHAVIORAL HEALTH SERVICES	0710-9-DHS - ADMINISTRATIVE SERVICES	Y	Y	
21	<b>Total Number of Transferred Positions</b>			<b>0</b>		<b>-21</b>			

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<b>Notes</b>

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**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Behavioral Health Services Division**

**ACT#: 93**

**SECTION#: 18**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

BEHAVIORAL HEALTH SERVICES. Pay rates for physicians and chief psychologists within the Division of Behavioral Health Services may include the special allowances available to UAMS physicians and professional faculty as described in the special language of the UAMS appropriation. Part of the salaries of such staff will come from the receipt of professional income in the care of patients and/or funds received from federal agencies, foundations and other private sponsors in the support of research. Provided that any such allowance shall not exceed, for any employee, an amount equal to two and one half times the salary authorized by the General Assembly. The specific Division of Behavioral Health Services classifications covered by this language are:

Class

Code Title

L005N Psychiatric Specialist

L009N DHS Behavioral Health General Physician

L001C Psychologist Supervisor

Prior to these allowances being made available for an individual, they will be approved by the Chief Fiscal Officer of the State and reviewed by the Personnel Committee of the Arkansas Legislative Council or the Joint Budget Committee.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

AGENCY REQUEST

**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Behavioral Health Services Division**

**ACT#: 93**

**SECTION#: 20**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

BEHAVIORAL HEALTH SERVICES - JOB SHARE. The Division of Behavioral Health Services can utilize job share for positions within the nursing classification (RN, LPN/LPTN, BHA/CNA) for up to 24 hours per week per individual. This will allow the Division to offer weekend option shifts to nursing personnel without increasing the number of positions.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

AGENCY REQUEST

**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Behavioral Health Services Division**

**ACT#: 93**

**SECTION#: 21**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

BEHAVIORAL HEALTH SERVICES - STATE HOSPITAL CONTINGENCY POSITIONS. If the Department of Human Services determines, and after prior review by the Legislative Council, it shall be determined that it is in the best interest of the State of Arkansas to discontinue a management contract with a private provider and it is deemed necessary to utilize Department staff to provide the required services, the Director of the Department of Human Services may request the Department of Finance and Administration to approve the establishment of one or more additional positions at salary rates not to exceed the maximum salaries established for comparable positions in the Uniform Classification and Compensation Act, the Department of Human Services' Appropriation Act, and the University of Arkansas for Medical Sciences' Appropriation Act. Upon approval by the Department of Finance and Administration and after review by the Legislative Council, the Department of Human Services, Division of Behavioral Health Services may establish such positions.

If the agency requests continuation of a "Growth Pool" position(s) as established herein, the position(s) must be requested as a new position(s) in the agency's budget request.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

AGENCY REQUEST



**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Behavioral Health Services Division**

**ACT#: 93**

**SECTION#: 23**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

EXTRA HELP - BEHAVIORAL HEALTH SERVICES. Employees in extra-help positions at the Department of Human Services - Division of Behavioral Health may receive an amount not to exceed eighty-five percent (85%) of the maximum annual salary for a comparable position as authorized under § 21-5-201 et seq. during any fiscal year, nor shall such an employee be employed for a period of time to exceed one thousand eight hundred (1,800) hours in any single fiscal year.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

AGENCY REQUEST

**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Behavioral Health Services Division**

**ACT#: 93**

**SECTION#: 28**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

SPECIAL RATES OF PAY AND EMPLOYMENT WORK DAYS. For employees hired on or after July 1, 2013, at the Arkansas State Hospital in the classifications listed below, the Division of Behavioral Health Services Director shall implement salary adjustments utilizing the approved pay grid for teachers employed by the Arkansas Schools for the Blind and Deaf.

To achieve the salary adjustments, the Division of Behavioral Health Services is authorized to pay special rates of pay for classifications at the Arkansas State Hospital listed below:

Classification	Title	Grade
E044C	Certified Bachelors Teacher	C117
E035C	Certified Masters Teacher	C119

Funding for the minimum compensation provided for in this section that is supported in whole or in part from general revenues, shall, if required, be provided by a transfer from the Merit Adjustment Fund to the proper fund or fund account and in such amounts as determined by the Chief Fiscal Officer of the State. The Division of Behavioral Health Services shall in addition to the funds provided in this Act for Annual Career Service Recognition Payments from the Merit Adjustment Fund, make available any funding generated from agency salary savings for such purposes from the funds or fund accounts as provided by law.

For employees hired on or after July 1, 2013, at the Arkansas State Hospital in the classifications listed above, the Division of Behavioral Health Services Director shall set the number of work days for the employment year to equal the number of days worked by those employed in the same classifications at the Arkansas Schools for the Blind and Deaf. The accrual,

**AGENCY REQUEST**

**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Behavioral Health Services Division**

**ACT#: 93**

**SECTION#: 28**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

use, and carryover of sick days, personal days, and holidays of the employees at the Arkansas State Hospital that are hired on or after July 1, 2013, or current employees choosing to adopt this plan, shall be treated in the same manner as those employed in the same classifications at the Arkansas Schools for the Blind and Deaf.

Those currently employed at the Arkansas State Hospital in the classifications listed above as of June 30, 2013, have the one-time option of adopting this language or continuing to operate under the same salary, leave and benefit plans they are currently receiving. Employees must make their decision by June 30, 2013.

Accrued annual and holiday leave, up to 240 hours, as of June 30, 2013, will be paid out to current employees choosing to adopt this plan. Any additional accrued annual and holiday leave will be forfeited. Accrued sick leave, as of June 30, 2013, shall be retained on file and shall be exhausted before any newly accrued sick leave may be taken.

All employees affected by this section shall be eligible to receive hazardous duty pay for time worked in eligible areas.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.