



STATE OF ARKANSAS
**Department of Finance
and Administration**

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February 13, 2025

Senator Kim Hammer, Co-Chair
Representative Aaron Pilkington, Co-Chair
PEER-Review Subcommittee
Joint Budget Committee
State Capitol Building
Little Rock, AR 72201

RE: FY25 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. L. Hudson', written in a cursive style.

James L. Hudson
Secretary

Attachment(s)

FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
1. Department of Labor and Licensing - Accountancy Board - Operations	Operating Expenses	\$ 196,220	\$ 196,220	\$ 196,220	\$ 123,255	\$ 196,220	\$ -	\$ 196,220	X		N/A
	Conf. & Travel Exp.	\$ 25,000	\$ 25,000	\$ 25,000	\$ 6,902.24	\$ 25,000	\$ (1,650)	\$ 23,350			
	Professional Fees	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,792	\$ 3,000	\$ 1,650	\$ 4,650			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$224,220	\$224,220	\$224,220	\$ 132,949.51	\$224,220	\$0	\$224,220			

Professional Fees budget for the remainder of SFY25 indicates a potential deficit of \$1,650. This deficit represents the cost related to quality review consultant fee, photographer expense and financial review expense of \$1,650. There is enough funding available in Conference & Travel Expenses to cover the deficit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**

Business Area: 0203 Business Area Title: Arkansas Department of Labor and Licensing - Accountancy
 Funds Center: A25 Funds Center Title: Accountancy Operations
 Fund: NPA0000 Fund Title: State Board of Public Accountancy Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	196,220	123,255.38						
505:00:09 Conference & Travel Expenses	25,000.00	6,902.24	505:00:09	NPA0000	1,650.00			
506:00:10 Professional Fees	3,000.00	2,791.89				506:00:10	NPA0000	1,650.00
512:00:11 Capital Outlay*	0	0						
509:00:12 Data Processing *	0	0						

Reason for Transfer:

Professional Fees CI10 budget for the remainder of SFY25 indicate a potential deficit of \$1,650. This deficit represents the cost related to quality review consultant fee, photographer expense and financial review expense of \$1,650. There is enough funding available in CI09 to cover the deficit.


Secretary

Delana Hightower

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))

** For transfers requested during the month of July 2024 use the agency's fiscal year 2024 expenditure as of April 30, 2024 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2024 - May 2025, use the agency's fiscal year 2024 expenditures. For transfers requested during the month of June 2025 use the agency's fiscal year 2025 as of April 30, 2025.

*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
2. Department of Labor and Licensing - Appraisers Licensing Board - Operations	Operating Expenses	\$ 188,288	\$ 188,288	\$ 188,288	\$ 103,192	\$ 188,288	\$ (2,200)	\$ 186,088	X		N/A
	Conf. & Travel Exp.	\$ 18,153	\$ 18,153	\$ 18,153	\$ 9,260.05	\$ 18,153	\$ -	\$ 18,153			
	Professional Fees	\$ 1,727	\$ 1,727	\$ 1,727	\$ -	\$ 1,727	\$ 2,200	\$ 3,927			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$208,168	\$208,168	\$208,168	\$ 112,452.40	\$208,168	\$0	\$208,168			

Professional Fees budget for the remainder of SFY25 shows a potential deficit of \$2,200. This deficit represents the costs related to outsourcing inspections of \$2,200. There is enough funding available in Operating Expenses to cover the deficit.

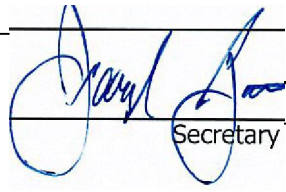
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**

Business Area: 0205 Business Area Title: Arkansas Department of Labor and Licensing - Appraisers
 Funds Center: U88 Funds Center title: Appraiser Operations
 Fund: NAR0000 Fund title: Appraiser Licensing & Cert Bd Functional Area: PROF

Line-Item Classifications	Authorized Aooropriation	Actual Expenditures** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	174,009.72	103,192.35	502:00:02	NAR0000	2,200.00			
505:00:09 Conference & Travel Expenses	18,153.00	9260.05						
506:00:10 Professional Fees	1,727.00	0.00				506:00:10	NAR0000	2,200.00
512:00:11 Capital Outlay*	0.00	0.00						
509:00:12 Data Processing*	0.00	0.00						

Reason for Transfer:

Professional Fees CI10 budget for the remainder of SFY25 show a potential deficit of \$2,200.00. This deficit represents the cost related to outsourcing inspections of \$2,200. There is enough funding available in Operations CI02 to cover the deficit.


Secretary

Delana Hightower
Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
3. Department of Labor and Licensing - Appraisers Licensing Board - Grant Operations	Operating Expenses	\$ 80,500	\$ 80,500	\$ 80,500	\$ 51,623	\$ 80,500	\$ (8,800)	\$ 71,700	X		N/A
	Conf. & Travel Exp.	\$ 21,500	\$ 21,500	\$ 21,500	\$ 10,395.00	\$ 21,500	\$ -	\$ 21,500			
	Professional Fees	\$ 14,500	\$ 14,500	\$ 14,500	\$ 7,000	\$ 14,500	\$ 8,800	\$ 23,300			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total		\$116,500	\$116,500	\$116,500	\$ 69,017.69	\$116,500	\$0	\$116,500		

Professional Fees budget for the remainder of SFY25 shows a potential deficit of \$8,800. This deficit represents the costs related to outsourcing appraiser inspections of \$8,800. There is enough funding available in Operating Expenses to cover the deficit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**

Business Area: 0205 Business Area Title: Arkansas Department of Labor and Licensing - Appraisers Grant
 Funds Center: AL7 Funds Center Title: Appraiser Grant Operations
 Fund: FAB0000 Fund Title: FY 22 Appraisal Grant Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	80,500.00	51,622.69	502:00:02	FAB0000	8,800.00			
505:00:09 Conference & Travel Expenses	21,500	10,395.00						
506:00:10 Professional Fees	14,500.00	7,000.00				506:00:10	FAB0000	8,800.00
512:00:11 Capital Outlay *	0.00	0.00						
509:00:12 Data Processing *	0.00	0.00						

Reason for Transfer:

Professional Fees CI10 budget for the remainder of SFY25 show a potential deficit of \$8,800. This deficit represents the cost related to outsourcing appraiser inspections of \$8,800. There is sufficient appropriation in operations to transfer the remaining amount needed.

Secretary

Delana Hightower
Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

DFA IGS
State Technology Planning
Agency Request in
compliance with IT Plan
Certification (if applicable)

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		Certification (if applicable)
									Approve	Disapprove	
4. Department of Labor and Licensing - Barber Examiners	Operating Expenses	\$ 27,350	\$ 27,350	\$ 27,350	\$ 26,365	\$ 27,350	\$ 3,550	\$ 30,900	X		N/A
	Conf. & Travel Exp.	\$ 3,550	\$ 3,550	\$ 3,550	\$ -	\$ 3,550	\$ (3,550)	\$ -			
	Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$30,900	\$30,900	\$30,900	\$ 26,365.19	\$30,900	\$0	\$30,900			

Operating Expense budget for the remainder of SFY25 indicates a potential deficit of \$3,500. This deficit represents the cost related to postage, copier, and IT chargers. There is enough funding in Conference & Travel Expenses to cover this deficit.

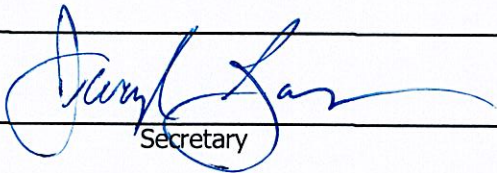
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**

Business Area: 0212 Business Area Title: Arkansas Department of Labor and Licensing - Barber Examiners
 Funds Center: 81J Funds Center Title: Barber Operations
 Fund: NBE0000 Fund Title: Barber Examiners Bd Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	27,350.00	26,365.19				502:00:02	NBE0000	\$3,550.00
505:00:09 Conference & Travel Expenses	3,550.00	0	505:00:09	NBE0000	\$3,550.00			
506:00:10 Professional Fees	0	0						
512:00:11 Capital Outlay *	0	0						
509:00:12 Data Processing *	0	0						

Reason for Transfer:

Operating Expense CI02 budget for the remainder of SFY25 indicate a potential deficit of \$3,550. This deficit represents the cost related to postage, copier, and It chargers. There is enough funding in Conference & Travel Expenses to cover this deficit.



Secretary

Delana Hightower

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
5. Department of Labor and Licensing - Contractors Licensing	Operating Expenses	\$ 319,400	\$ 319,400	\$ 319,400	\$ 284,142	\$ 319,400	\$ (6,600)	\$ 312,800	X		N/A
	Conf. & Travel Exp.	\$ 15,000	\$ 15,000	\$ 15,000	\$ 14,923.85	\$ 15,000	\$ 6,600	\$ 21,600			
	Professional Fees	\$ 37,000	\$ 37,000	\$ 37,000	\$ 24,000	\$ 37,000	\$ -	\$ 37,000			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total		\$371,400	\$371,400	\$371,400	\$ 323,065.89	\$371,400	\$0	\$371,400			

Conference & Travel Expenses budget for the remainder of SFY25 indicate a potential deficit of \$6,600. This deficit represents the cost related to conferences and travel scheduled as follows: National Association of State Contractors Licensing Agencies in Salt Lake City, Utah, March 3-6, 2025. There is enough funding available in Operating Expenses to cover the deficit.

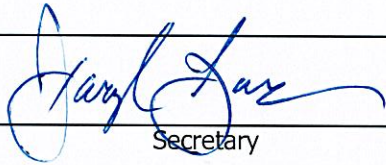
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**

Business Area: 0224 Business Area Title: Arkansas Department of Labor and Licensing - Contractors
 Funds Center: 96Z Funds Center Title: Contractors Operations
 Fund: NLC0000 Fund Title: Contractor's Licensing Board Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	318,969.22	284,142.04	502:00:02	NLC0000	6,600.00			
505:00:09 Conference & Travel Expenses	15,000.00	14,923.85				505:00:09	NLC0000	6,600.00
506:00:10 Professional Fees	37,000	24,000						
512:00:11 Capital Outlay *	0	0						
509:00:12 Data Processing *	0	0						

Reason for Transfer:

Conference & Travel Expenses CI09 budget for the remainder of SFY25 indicate a potential deficit of \$6,600. This deficit represents the cost related to conference and travel scheduled as follows: National Association of State Contractors Licensing Agencies in Salt Lake City, Utah March 3-6, 2025 . There is enough funding available in Operations CI02 to cover the deficit.


Secretary

Delana Hightower
Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
6. Department of Labor and Licensing - Abstracters Licensing - Operations	Operating Expenses	\$ -	\$ 5,000	\$ 5,000	\$ 10,645	\$ 5,000	\$ 10,000	\$ 15,000	X		N/A
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Professional Fees	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ (10,000)	\$ 15,000			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$0	\$30,000	\$30,000	\$ 10,645.42	\$30,000	\$0	\$30,000			

Operating Expenses budget for the remainder of SFY25 indicates a potential deficit of \$10,000. This deficit represents the Enterprise Licensing Platform (ELP) cost of \$10,000. Additionally, no expenditures are currently projected in Professional Fees.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**


Business Area: 0205 Business Area Title: Arkansas Department of Labor and Licensing - Abstracter's
 Funds Center: BH4 Funds Center Title: Abstracter's Operations
 Fund: SXA0200 Fund Title: Abstracters' Operations Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	5,000.00	10,645.42				502:00:02	SXA0200	10,000.00
505:00:09 Conference & Travel Expenses	0	0						
506:00:10 Professional Fees	25,000.00	0	506:00:10	SXA0200	10,000.00			
512:00:11 Capital Outlay *	0	0						
509:00:12 Data Processing *	0	0						

Reason for Transfer:

Operating Expense CI02 budget for the remainder of SFY25 indicate a potential deficit of \$10,000. This deficit represents the Enterprise Licensing Platform (ELP) cost of \$10,000. Additionally, no expenditures are currently projected in Professional Fees CI10.


Secretary

 1/22/2025
DFA IGS State Technology Planning
(approval only needed if applicable ***)

Delana Hightower
Budget Approval

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FY25 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY25 Agency Request	FY25 Executive Recommendation	FY25 Original Appropriation	FY24 Actual Expenditures	FY25 Authorized	Adjustment Requested	FY25 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
7. Department of Labor and Licensing - Geologists Registration - Operations	Operating Expenses	\$ 8,275	\$ 8,275	\$ 8,275	\$ 4,734	\$ 8,275	\$ 2,000	\$ 10,275	X		N/A
	Conf. & Travel Exp.	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ (2,000)	\$ -			
	Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total		\$10,275	\$10,275	\$10,275	\$ 4,733.76	\$10,275	\$0	\$10,275			

Operating Expenses budget projections for the remainder of SFY25 show a potential deficit of \$2,000. This deficit represents the cost related to postage, copier and IT charges. There is funding available in Conference & Travel Expense to cover the deficit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2025**

Business Area: 0240 Business Area Title: Arkansas Department of Labor and Licensing - Geologist
 Funds Center: 851 Funds Center Title: Geologist Operations
 Fund: NEG0000 Fund Title: Prof Geologist-Interest Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2024	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	8,275.00	4,733.76				502:00:02	NEG0000	2,000.00
505:00:09 Conference & Travel Expenses	2,000.00	0	505:00:09	NEG0000	2,000.00			
506:00:10 Professional Fees	0	0						
512:00:11 Capital Outlay *	0	0						
509:00:12 Data Processing *	0	0						

Reason for Transfer:

Operating Expenses CI02 budget projections for the remainder of SFY25 show a potential deficit of \$2,000. This deficit represents the cost related to postage, copier, and IT charges. There is funding available in Conference & Travel Expense CI09 to cover the deficit.



Secretary

Delana Hightower
Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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