

**Summary of Travel Recommendations  
Report to Legislative Council  
March 19, 2010**

<b>Member's Name</b>	<b>Travel Authorized By:</b>	<b>Conference Name</b>	<b>Conference Date and Location</b>
Representative David Rainey	Representative Bill Abernathy, Chair House Committee on Education	ASCD 2010 Annual Conference and Exhibit Show	March 6-8, 2010 San Antonio, Texas
Representative Barry Hyde	Representative Eddie Hawkins, Chair House Committee on Insurance & Commerce	National Conference of Insurance Legislators (NCOIL) Spring 2010 Meeting	March 5-7, 2010 Charleston, South Carolina
Representative Allen Maxwell	Representative Allen Maxwell, Co-Chair Legislative Council	Southeast Regional Carbon Sequestration Partnership 5th Annual Stakeholder's Briefing of the Southern States Energy Board (SSEB)	March 9-10, 2010 Atlanta, Georgia
Representative Eddie Cheatham	Representative Bill Abernathy, Chair House Committee on Education	National Conference of State Legislature's National Education Seminar	March 12-14, 2010 New York, New York

**Policy on Reimbursement of Members of the General Assembly for Attendance at National or Regional Conferences  
Adopted May 16, 2008**

In accordance with the Arkansas Code Annotated Section 10-3-210, it shall be the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research to allow reimbursement to Members of the General Assembly for their attendance at normal meetings of the SLC, CSG, NCSL, Energy Council and ALEC and their duly formed subcommittee meetings.

If a Member of the General Assembly wishes to receive reimbursement for attendance at a regional or national meeting not listed above, then and in that event, the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research shall be as follows:

1. The Member must submit a written request for reimbursement prior to attendance to the Chair of a legislative committee in which the Member is also a member. Said request shall contain such information to ascertain the beneficial nature of the meeting to the people of the State of Arkansas, and shall, at a minimum, contain an agenda for the meeting.
2. Upon receipt of the above information, the Chair of the committee shall review it and make an initial determination that the required information is contained in the request. If the Chair determines that the information provided by the Member is incomplete, the Chair shall notify the Member, in writing, of the perceived deficiencies and give the Member the opportunity to cure any defects.
3. Once complete, the Chair shall forward his or her recommendation to the Legislative Council where it shall be reported at the next regularly scheduled meeting.