



Department of Transformation and Shared Services

Governor Asa Hutchinson

Secretary Amy Fecher

Director Kay Barnhill

June 15, 2022

The Honorable David Wallace, Co-Chairperson
 The Honorable David Hillman, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request for the modification of previously approved salary administration grid for FY22 from the Department of Human Services (DHS), Division of Youth Services (DYS). The current grid is listed below:

CLASS CODE	TITLE	GRADE	SALARY RANGE	GRID DETAILS
M091C	ARNG Youth Program Shift Leader	GS05	\$32,405- \$46,987	Six months service = \$36,969; 1 year of service = \$43,341
M060C	Youth Program Coordinator	GS05	\$32,405- \$46,987	Six months service = \$36,969; 1 year of service = \$43,341
M070C	Youth Program Specialist	GS03	\$26,034- \$37,749	Six months service = \$31,892; 1 year of service = \$34,820

DYS would like to modify the following:

CLASS CODE	TITLE	GRADE	SALARY RANGE	GRID DETAILS
M060C	Youth Program Coordinator	GS05	\$32,405- \$46,987	Starting salary= \$36,215; Six months service = \$39,969; 1 year of service = \$43,341
M070C	Youth Program Specialist	GS03	\$26,034- \$37,749	Starting Salary= \$30,000; Six months service = \$31,892; 1 year of service = \$34,820

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
June 15, 2022
Page 2

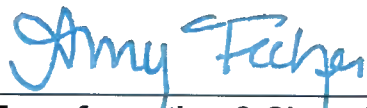
This modification is requested due to difficulties in recruiting and retaining employees in the Youth Challenge Program. They are also requesting to add a minimum starting salary, as well as to eliminate the ARNG Youth Program Shift Leader, GS05, from the grid altogether. By eliminating one title, the department will be able to offer the higher entry rates without requesting any further funding.

After review of the request, the Office of Personnel Management **recommends** the approval of the modification of this previously approved salary administration grid for FY23. Your consideration of this request is greatly appreciated.

Sincerely,



Kay Barnhill, Director
Office of Personnel Management



Secretary of Transformation & Shared Services

06/03/2022

Date

KB/sd:1-2

1350



ARKANSAS
DEPARTMENT OF
**HUMAN
SERVICES**

Office of Human Resources

P.O. Box 1437, Slot W301, Little Rock, AR 72203-1437

P: 501.682.6499 F: 501.682.6569

May 16, 2022

Mr. Kay Barnhill, State Personnel Director
Transformation and Shared Services
Office of Personnel Management
1509 West 7th Street
Little Rock, Arkansas 72203



RE: Salary Grid CSTP Positions

Ms. Barnhill:

The Department of Human Services, Division of Youth Services, request for FY23 a salary grid for the CSTP classifications listed below:

Class Code	Title	Grade
M060C	Youth Program Coordinator	GS05
M070C	Youth Program Specialist	GS03

This would bring in employees at a higher rate of pay and then they would have a salary bump at 6 months and then again at a year.

Grade Level	Starting Salary	Salary @ 6 Months	Salary @ 1 Year
GS05	\$36,215.00	\$39,696.00	\$43,341.00
GS03	\$30,000.00	\$31,892.00	\$34,820.00

Should further information be required, please contact me at (501) 320-6250.

Sincerely,

Damian Hicks
DHS Chief Human Resources Officer

INCREASE SALARY GRID

AGENCY	CLASS CODE	TITLE	PAY GRADE	PAY RANGE	FY22 COST	POSITIONS AFFECTED
DHS	M070C	Youth Program Specialist	GS03	\$30,000-\$37,749	\$15,695	4
DHS	M060C	Youth Program Coordinator	GS05	\$36,215-\$46,987	\$33,085	6