

**DHS-DIVISION OF COUNTY OPERATIONS (719) - 2011-13 BIENNIUM
BUDGET INFORMATION ACCORDING TO EXECUTIVE RECOMMENDATION**

I) AGENCY SUMMARY & REVENUE SOURCES

MISSION

The Division is responsible for providing services at the local level in 83 county offices. Services that are provided to citizens include eligibility for Medicaid, Temporary Assistance for Needy Families (TANF), and Food Stamps; and economic services such as Housing Assistance, Weatherization, Low Income Energy Assistance, and the Community Services Block Grant; and clerical support to the other divisions located in the county offices.

TOTAL BIENNIAL BUDGET

The total appropriation for the 2011-13 biennium is \$222,060,595 for the first year and \$211,809,452 the second year.

FUNDING SOURCES

The budget is funded from general revenue (23%), federal funds (68%), and other funds (9%).

II) SIGNIFICANT CHANGES

- The **Shelter Plus Care** appropriation, funded by Federal Revenues, provides a total appropriation of \$1,874,574 for FY12 and \$1,930,811 for FY13 of the biennium with Base Level of \$1,819,974 each year with a Change Level of \$54,600 in FY12 and \$110,837 in FY13 to allow for projected increases in federal funding.
- The **Aid to Aged, Blind and Disabled** appropriation, funded by General Revenues, provides Base Level appropriation of \$4,000 each year of the biennium with no Change Levels.
- The **Weatherization** appropriation, funded by Federal Revenues, provides a total appropriation of \$13,898,049 for FY12 and \$8,000,000 for FY13 of the biennium with Base Level of \$4,000,000 each year with a Change Level of \$9,898,049 in FY12 and \$4,000,000 in FY13, which includes:
 1. \$4,000,000 each year for the grants line item to continue of a FY2011 Miscellaneous Federal Grant Appropriation and anticipated increases in federal funding for the Weatherization Program.
 2. \$5,898,049 in FY2012 only for the Weatherization Program - ARRA 2009 line item to allow for costs until ARRA funding ends.
- The **Emergency Food Program** appropriation, funded by Federal Revenues, provides a total appropriation of \$793,566 each fiscal year of the biennium a Base Level of \$648,527 each year with a Change Level of \$145,039 each year to provide additional federal funds to Community Action Agencies and food banks so that they can distribute more USDA donated emergency commodities throughout the State.
- The **Low Income Energy Assistance Program** appropriation, funded by Federal Revenues, provides a total appropriation of \$39,735,151 each fiscal year of the biennium with Base Level of \$15,487,743 each year with a Change Level of \$24,247,408 each year to continue a FY2011 Miscellaneous

Federal Grant Appropriation.

- The **Refugee Resettlement Program** appropriation, funded by Federal Revenues, provides Base Level appropriation of \$12,000 each year of the biennium with no Change Levels.
- The **Homeless Assistance Grant** appropriation, funded by Federal Revenues, provides a total appropriation of \$4,345,000 for FY12 and \$1,445,000 for FY13 of the biennium with Base Level of \$1,345,000 each year with a Change Level of \$3,000,000 in FY12 and \$100,000 in FY13 for the Homeless Assistance Grant - ARRA 2009 line item to allow for costs until ARRA funding ends.
- The **Hunger Coalition** appropriation, funded by General Revenues, provides Base Level appropriation of \$995,113 each year of the biennium with no Change Levels.
- The **Medicaid Expansion** appropriation, funded by Federal Revenue and Tobacco Settlement Funds, provides Base Level appropriation of \$2,733,472 each year with 60 budgeted Base Level positions and no Change Levels.
- The **Operations** appropriation, funded by General, Federal and Other Revenues, provides a total appropriation of \$123,391,044 for FY12 and \$121,883,213 for FY13 of the biennium with Base Level of \$118,215,610 each year with 1,813 budgeted Base Level positions with Change Levels of \$5,175,434 in FY12 and \$3,667,603 in FY13, which includes:
 1. Regular Salaries increased by \$1,835,274 each year for the restoration of sixty-nine (69) and the continuation of American Recovery and Reinvestment Act Positions.
 2. Personal Services Matching increased by \$707,125 each year for matching requirements of restored and continued positions.
 3. Operating Expenses increased \$405,634 in FY12 and \$496,420 in FY13 for freight to address increases in storage and distribution costs for administration of the commodity distribution program.
 4. Professional Fees increased by \$280,090 in FY12 and \$577,770 in FY13 to address increasing caseloads and system enhancements for the electronic benefits transfer system and for contracted services for the Supplemental Nutrition Assistance Program (SNAP).
 5. Capital Outlay increased by \$26,846 in FY12 and \$1,800 in FY13 to replacing one (1) existing vehicle each year. Only appropriation for the cost of the sales tax is being requested each year. Also, included in FY2012 is appropriation requested to purchase a Xerox color copy system.
 6. ARRA of 2009 increased by \$1,920,465 in FY12 and \$49,214 in FY13 to allow administrative costs until ARRA funding ends.
- The **TANF Block Grant** appropriation, funded by Federal Revenues, provides a total appropriation of \$24,565,650 each fiscal year of the biennium with Base Level of \$20,925,000 each year with a Change Level of \$3,640,650 each year to allow for general revenue transfers from the Department of Workforce Services.
- The **Community Services Block Grant** appropriation, funded by General and Federal Revenues, provides Base Level appropriation of \$9,437,390 each year of the biennium with no Change Levels.
- The **Commodity Distribution & Salvage Container**

appropriation, funded by Cash Funds, provides a total appropriation of \$275,586 for FY12 and \$274,086 in FY13 of the biennium with Base Level of \$274,086 each year with a Change Level of \$1,500 in FY2012 only for the Capital Outlay line item for the sales tax to replace one (1) existing vehicle.

III) ADDITIONAL POSITIONS

Total Positions for FY 2011-13: 1,949/1,942

Total Budgeted Base Level Positions for FY 2011: 1,873

Increase(Decrease): 76/69

* 69 Restorations

* (1) Transferred to Division of Aging and Adult Services

* 8/1 Positions Continued for ARRA Misc. Federal Grants

IV) SPECIAL LANGUAGE

- INTERAGENCY TRANSFER OF STATE GENERAL REVENUE: The CFO of the State may approve transfers up to \$3,640,650 each year of General Revenue between DHS and Department of Workforce Services in support of TANF Programs.
- DCO FEDERAL DISASTER DECLARATIONS: In the event that a State of Federal disaster is declared, DCO is exempt from exceeding the 240 hour per quarter limit on temp help and waiving the 1,000 hour limit per state fiscal year for Extra Help.

MEDICAID EXPANSION PROGRAM

- MEDICAID EXPANSION PROGRAM-PAYING ACCOUNTS: Separate Paying Accounts will be established by the Department for each component of the Medicaid Expansion Program to draw federal funds.
- ACCOUNTS: Appropriation and Fund Accounts will be established on the books of the Treasurer and Auditor of the State.
- POSITIONS: General revenue funds will not be used to replace Tobacco Settlement funds when funds expire. No positions paid from the Tobacco Settlement will be construed as a commitment.
- TRANSFER RESTRICTIONS: No funds in the Medicaid Expansion Program Appropriation act shall be transferred, but only as provided by this act.
- TRANSFERS OF APPROPRIATIONS: Provides the process in which transfers can be made within appropriations. The Director can request the transfer of appropriation only in the Hospital and Medical Services and Prescription Drug line items.
- COMPLIANCE WITH OTHER LAWS: Disbursement of funds authorized shall be limited to the appropriation for such agency and funds made available by law and shall be strictly complied.
- LEGISLATIVE INTENT: Any funds disbursed in the Economic and Medical Enrollment Program-Tobacco Program shall be in compliance with Initiated Act 1 of 2000.