

# Department Appropriation Summary

## Historical Data

## Agency Request and Executive/Legislative Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010						2010-2011					
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Legislative	Pos	Agency	Pos	Executive	Pos	Legislative	Pos
1DF Victims of Crime Justice Assistance - Federal	6,622,846	6	12,718,944	6	12,718,944	6	12,716,448	6	12,716,448	6	12,716,448	6	12,722,300	6	12,722,300	6	12,722,300	6
1GA Purchase / Corporate Travel Card Program	769,786	0	1,600,000	0	1,600,000	0	2,000,000	0	2,000,000	0	2,000,000	0	2,000,000	0	2,000,000	0	2,000,000	0
251 Dept of Justice Non-Victim Assistance Grants - S	450,625	0	1,085,000	0	1,185,000	0	1,085,000	0	1,085,000	0	1,085,000	0	1,085,000	0	1,085,000	0	1,085,000	0
252 Dept of Justice Non-Victim Assistance Grants - f	3,132,738	6	9,836,867	5	9,836,867	5	9,848,029	5	9,848,029	5	9,848,029	5	9,852,629	5	9,852,629	5	9,852,629	5
272 DFA Management Services - Operations	16,453,124	275	18,445,779	283	18,445,779	285	20,689,980	311	20,689,980	311	20,689,980	311	21,027,579	311	21,027,579	311	21,027,579	311
274 Marketing and Redistribution	965,604	15	1,246,559	15	1,246,559	15	1,267,979	15	1,267,979	15	1,267,979	15	1,278,861	15	1,278,861	15	1,278,861	15
277 Quick Copy Service Center	108,995	2	428,836	2	504,697	2	439,029	2	439,029	2	439,029	2	440,907	2	440,907	2	440,907	2
278 Employee Benefits Division	2,591,471	35	2,953,217	35	2,953,217	35	3,104,142	37	3,104,142	37	3,104,142	37	3,142,023	37	3,142,023	37	3,142,023	37
279 Data Processing	19,222,443	0	30,000,000	0	30,000,000	0	30,000,000	0	30,000,000	0	30,000,000	0	30,000,000	0	30,000,000	0	30,000,000	0
2HG Personnel Management - Employee Awards	107	0	32,280	0	32,280	0	32,280	0	32,280	0	32,280	0	32,280	0	32,280	0	32,280	0
34Z Victims of Crime Justice Assistance - State	0	0	0	0	359,196	0	359,196	0	359,196	0	359,196	0	359,196	0	359,196	0	359,196	0
35Z Information Technology Planning	366,686	4	522,671	5	522,671	5	0	0	0	0	0	0	0	0	0	0	0	0
574 Statewide Payroll Paying	0	0	2,100,000,000	0	2,100,000,000	0	2,100,000,000	0	2,100,000,000	0	2,100,000,000	0	2,100,000,000	0	2,100,000,000	0	2,100,000,000	0
584 AASIS - Operations	3,922,947	58	4,609,638	60	4,609,638	60	5,011,732	61	5,011,732	61	5,011,732	61	5,083,338	61	5,083,338	61	5,083,338	61
907 DFA Management Services - Miscellaneous Cash	805,052	14	1,784,197	14	1,695,701	14	2,297,071	14	2,297,071	14	2,297,071	14	2,308,004	14	2,308,004	14	2,308,004	14
<b>NOT REQUESTED FOR THE BIENNIUM</b>																		
1RN Local Law Enfrmcnt Block Grant	53,020	0	807,012	0	807,012	0	0	0	0	0	0	0	0	0	0	0	0	0
583 Comprehensive Annual Financial Report	0	0	0	0	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>55,465,444</b>	<b>415</b>	<b>2,186,071,000</b>	<b>425</b>	<b>2,186,767,561</b>	<b>427</b>	<b>2,188,850,886</b>	<b>451</b>	<b>2,188,850,886</b>	<b>451</b>	<b>2,188,850,886</b>	<b>451</b>	<b>2,189,332,117</b>	<b>451</b>	<b>2,189,332,117</b>	<b>451</b>	<b>2,189,332,117</b>	<b>451</b>

Funding Sources		%		%		%		%		%		%		%		%		%	
Fund Balance	4000005	1,902,803	3.3	2,152,081	0.1			1,340,431	0.1	1,340,431	0.1	1,340,431	0.1	825,381	0.0	825,381	0.0	825,381	0.0
General Revenue	4000010	850,612	1.5	1,607,671	0.1			1,444,196	0.1	1,444,196	0.1	1,444,196	0.1	1,444,196	0.1	1,444,196	0.1	1,444,196	0.1
Federal Revenue	4000020	9,825,543	17.1	23,362,823	1.1			22,564,477	1.0	22,564,477	1.0	22,564,477	1.0	22,574,929	1.0	22,574,929	1.0	22,574,929	1.0
State Central Services	4000035	42,054,412	73.0	56,040,914	2.6			58,838,134	2.7	58,838,134	2.7	58,838,134	2.7	59,285,220	2.7	59,285,220	2.7	59,285,220	2.7
Non-Revenue Receipts	4000040	3,804,491	6.6	2,997,942	0.1			3,739,029	0.2	3,739,029	0.2	3,739,029	0.2	3,740,907	0.2	3,740,907	0.2	3,740,907	0.2
Cash Fund	4000045	1,106,853	1.9	1,250,000	0.1			1,750,000	0.1	1,750,000	0.1	1,750,000	0.1	2,250,000	0.1	2,250,000	0.1	2,250,000	0.1
Agency Payroll Paying Accounts	4000085	0	0.0	2,100,000,000	96.0			2,100,000,000	95.9	2,100,000,000	95.9	2,100,000,000	95.9	2,100,000,000	95.9	2,100,000,000	95.9	2,100,000,000	95.9
DFA Motor Vehicle Acquisition	4000184	107,526	0.2	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Grant/SubGrant Refunds	4000273	7,202	0.0	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Interest	4000300	65,358	0.1	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Inter-agency Fund Transfer	4000316	(57,442)	(0.1)	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
M & R Sales	4000340	28,267	0.0	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0

<b>Funding Sources</b>		<b>%</b>		<b>%</b>		<b>%</b>		<b>%</b>		<b>%</b>		<b>%</b>		<b>%</b>		<b>%</b>	
Transfer to DFA Disbursing	4000610	(2,078,100)	(3.6)	0	0.0												
		0	0.0	0	0.0												
Total Funds		57,617,525	100.0	2,187,411,431	100.0	2,189,676,267	100.0	2,189,676,267	100.0	2,189,676,267	100.0	2,190,120,633	100.0	2,190,120,633	100.0	2,190,120,633	100.0
Excess Appropriation/(Funding)		(2,152,081)		(1,340,431)		(825,381)		(825,381)		(825,381)		(788,516)		(788,516)		(788,516)	
Grand Total		55,465,444		2,186,071,000		2,188,850,886		2,188,850,886		2,188,850,886		2,189,332,117		2,189,332,117		2,189,332,117	

Budget amount exceeds authorized amount due to salary adjustments during the 2007-2009 biennium (907).

Actual number of positions exceed the Authorized number due to the flexibility inherent in the authorization of all positions through one salary section in the appropriation act (252).

## **Analysis of Budget Request**

**Appropriation:** 1DF - Victims of Crime Justice Assistance - Federal

**Funding Sources:** FVD - Victims of Crime Justice Assistance

This federally funded appropriation for the Victims of Crime Justice Assistance Program includes salary, operating expenses and the administration of federal funds received through the Victims of Crime Act (VOCA), STOP Violence Against Women and Family Violence Prevention and the Family Violence Prevention and Services Act (FVPSA). The program provides for statewide violence prevention activities.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and salaries are adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Base Level for this appropriation represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 1DF - Victims of Crime Justice Assistance - Federal

**Funding Sources:** FVD - Victims of Crime Justice Assistance

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	189,599	219,704	219,704	215,937	215,937	215,937	220,866	220,866	220,866
<b>#Positions</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
Extra Help	5010001	0	6,272	6,272	6,272	6,272	6,272	6,272	6,272	6,272
<b>#Extra Help</b>		<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching	5010003	63,811	70,749	70,749	72,020	72,020	72,020	72,943	72,943	72,943
Overtime	5010006	0	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Operating Expenses	5020002	24,754	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Conference & Travel Expenses	5050009	3,549	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Professional Fees	5060010	0	74,219	74,219	74,219	74,219	74,219	74,219	74,219	74,219
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	6,321,473	12,134,375	12,134,375	12,134,375	12,134,375	12,134,375	12,134,375	12,134,375	12,134,375
Refunds/Reimbursements	5110014	19,660	78,125	78,125	78,125	78,125	78,125	78,125	78,125	78,125
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>6,622,846</b>	<b>12,718,944</b>	<b>12,718,944</b>	<b>12,716,448</b>	<b>12,716,448</b>	<b>12,716,448</b>	<b>12,722,300</b>	<b>12,722,300</b>	<b>12,722,300</b>

Funding Sources										
Federal Revenue	4000020	6,622,846	12,718,944		12,716,448	12,716,448	12,716,448	12,722,300	12,722,300	12,722,300
Total Funding		6,622,846	12,718,944		12,716,448	12,716,448	12,716,448	12,722,300	12,722,300	12,722,300
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>6,622,846</b>	<b>12,718,944</b>		<b>12,716,448</b>	<b>12,716,448</b>	<b>12,716,448</b>	<b>12,722,300</b>	<b>12,722,300</b>	<b>12,722,300</b>

## **Analysis of Budget Request**

**Appropriation:** 1GA - Purchase / Corporate Travel Card Program

**Funding Sources:** MPC - Purchase & Travel Card Program Fund

This appropriation is funded by a miscellaneous revolving fund and is used for rebates from vendor banks, distribution to participating agencies and for operating expenses connected with the administration of the Purchase and Corporate Travel Card Program.

### Arkansas Agency Travel Card Program

The Department of Finance and Administration (DFA) - Office of State Procurement (OSP), State Agencies and Institutions of Higher Education have developed and implemented the Arkansas Agency Travel Card Program for employees that have valid business related travel expenses. The Office of State Procurement has responsibility for the development of policy and procedures. Agencies and Higher Education Institutions are responsible for the development of procedures consistent with State policies implementing the program.

Cardholders use the card for any authorized travel related expense at any establishment or merchant that accepts the VISA card. The Arkansas Travel Regulations govern most aspects of the State Travel Card Program.

### Arkansas Purchasing Card Program

The State of Arkansas and participating organizations have implemented the Arkansas Purchasing Card Program (P-Card) with US Bank VISA Purchasing Card to simplify, streamline, and facilitate the purchase and payment process.

The P-Card is a fast, flexible purchasing tool offering an enhancement to the existing purchasing processes and provides an extremely efficient and effective method for purchasing and paying for supplies with a total maximum per cycle limit that will be determined on an individual basis. The default maximum charges per individual cardholder are \$2,000 per cycle. The P-Card is to be used only for official business purchases for the State of Arkansas. Any attempt to use the P-Card for a purchase in excess of the set card limit will result in the purchase being rejected by the bank and the vendor.

Base Level for this appropriation is \$1,600,000 each year of the biennium. The Agency is requesting to reallocate Operating Expenses, Conference & Travel Fees and Professional Fees appropriation in the amount of \$600,000 to Refunds/Reimbursements and an additional \$400,000 to provide sufficient appropriation to provide rebates back to State Agencies.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 1GA - Purchase / Corporate Travel Card Program

**Funding Sources:** MPC - Purchase & Travel Card Program Fund

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Operating Expenses	5020002	0	500,000	500,000	0	0	0	0	0	0
Conference & Travel Expenses	5050009	0	50,000	50,000	0	0	0	0	0	0
Professional Fees	5060010	0	50,000	50,000	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	769,786	1,000,000	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>769,786</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>Funding Sources</b>										
Fund Balance	4000005	786	213,807		0	0	0	0	0	0
Non-Revenue Receipts	4000040	982,807	1,386,193		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
<b>Total Funding</b>		<b>983,593</b>	<b>1,600,000</b>		<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
Excess Appropriation/(Funding)		(213,807)	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>769,786</b>	<b>1,600,000</b>		<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>

## **Analysis of Budget Request**

**Appropriation:** 251 - Dept of Justice Non-Victim Assistance Grants - State\*

**Funding Sources:** HUA - Miscellaneous Agencies Fund

This general revenue funded appropriation provides city and county governments and state agencies with matching funds to implement programs authorized under the Federal Drug Law Enforcement Program. This appropriation provides matching funds to the sub-grantees of the Federal Law Enforcement Block Grant, Violent Offender, and Substance Abuse Treatment Programs.

The Base Level for this appropriation is \$1,085,000 each year of the biennium and represents the Agency Request.

A change in the appropriation title is requested due to the Federal granting agency combining programs. Formerly "Drug Law Enforcement Program - State".

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Due to the passage of Amendment 86 requiring annual sessions, the Legislative Recommendation is to discontinue Special Language provisions for carry forward of appropriation.

## Appropriation Summary

**Appropriation:** 251 - Dept of Justice Non-Victim Assistance Grants - State\*

**Funding Sources:** HUA - Miscellaneous Agencies Fund

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Grants and Aid	5100004	450,625	1,085,000	1,185,000	1,085,000	1,085,000	1,085,000	1,085,000	1,085,000	1,085,000
<b>Total</b>		<b>450,625</b>	<b>1,085,000</b>	<b>1,185,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>

Funding Sources										
General Revenue	4000010	483,926	1,085,000		1,085,000	1,085,000	1,085,000	1,085,000	1,085,000	1,085,000
Grant/SubGrant Refunds	4000273	7,202	0		0	0	0	0	0	0
Inter-agency Fund Transfer	4000316	(40,503)	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>450,625</b>	<b>1,085,000</b>		<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>450,625</b>	<b>1,085,000</b>		<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>	<b>1,085,000</b>

\* Change in Appropriation title requested due to Federal granting agency combining programs. Formerly "Drug Law Enforcement Program - State".

Inter-agency fund transfers: Community Corrections - \$8,095.36; Department of Corrections - \$32,407.63

## **Analysis of Budget Request**

**Appropriation:** 252 - Dept of Justice Non-Victim Assistance Grants - Federal\*

**Funding Sources:** FIG - DFA Federal Funds

Department of Finance and Administration - Intergovernmental Services is responsible for the management of a federal grant program that supports improvements in the State's criminal justice system. This grant program provides funds to cities and counties, prosecuting attorneys, state courts and state agencies. Grant programs operated through Intergovernmental Services include the Edward Byrne Memorial Drug Law Enforcement Program (DLEP) for narcotics enforcement and violent crime control.

This grant program has varying eligibility requirements, and a twenty-five percent match requirement. Grant funds are made available for application after the State receives notification of a state level grant award. All federal grant funds are made available through the U. S. Department of Justice.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and salaries are adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency Request is for Base Level and a reallocation of \$6,000 each year from Data Processing to Operating Expenses to properly classify network services expenditures.

A change in the appropriation title is also requested due to the Federal granting agency combining programs. Formerly "Drug Law Enforcement Program - Federal".

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 252 - Dept of Justice Non-Victim Assistance Grants - Federal\*

**Funding Sources:** FIG - DFA Federal Funds

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	151,817	196,457	195,410	207,091	207,091	207,091	210,966	210,966	210,966
<b>#Positions</b>		<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
Personal Services Matching	5010003	45,690	63,781	64,828	64,309	64,309	64,309	65,034	65,034	65,034
Operating Expenses	5020002	23,003	162,129	162,129	168,129	168,129	168,129	168,129	168,129	168,129
Conference & Travel Expenses	5050009	2,425	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Professional Fees	5060010	0	205,000	205,000	205,000	205,000	205,000	205,000	205,000	205,000
Data Processing	5090012	0	6,000	6,000	0	0	0	0	0	0
Grants and Aid	5100004	2,841,535	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000
Refunds/Reimbursements	5110014	68,268	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>3,132,738</b>	<b>9,836,867</b>	<b>9,836,867</b>	<b>9,848,029</b>	<b>9,848,029</b>	<b>9,848,029</b>	<b>9,852,629</b>	<b>9,852,629</b>	<b>9,852,629</b>

Funding Sources										
Federal Revenue	4000020	3,149,677	9,836,867		9,848,029	9,848,029	9,848,029	9,852,629	9,852,629	9,852,629
Inter-agency Fund Transfer	4000316	(16,939)	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>3,132,738</b>	<b>9,836,867</b>		<b>9,848,029</b>	<b>9,848,029</b>	<b>9,848,029</b>	<b>9,852,629</b>	<b>9,852,629</b>	<b>9,852,629</b>
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>3,132,738</b>	<b>9,836,867</b>		<b>9,848,029</b>	<b>9,848,029</b>	<b>9,848,029</b>	<b>9,852,629</b>	<b>9,852,629</b>	<b>9,852,629</b>

\* Change in Appropriation title requested due to Federal granting agency combining programs. Formerly "Drug Law Enforcement Program - Federal".

Budget amount in Regular Salaries exceeds authorized amount due to salary adjustments during the 2007-2009 biennium.

Actual number of positions exceed the Authorized number due to the flexibility inherent in the authorization of all positions through one salary section in the appropriation act.

Inter-agency fund transfer: Department of Corrections - \$16,939.46

## **Analysis of Budget Request**

**Appropriation:** 272 - DFA Management Services - Operations

**Funding Sources:** HSC - State Central Services

This State Central Services funded appropriation provides for operations of the Management Services Division of the Department of Finance and Administration. The Management Services Division provides state agencies with assistance in accounting, budgeting, personnel, purchasing, and administering statutorily required controls. The Division includes the Office of the Director, Economic Analysis and Tax Research, Office of Administrative Services, Office of Accounting, Office of Budget, Office of Personnel Management, Office of State Procurement, Office of Internal Audit, Office of Information Systems, Office of Intergovernmental Services and the Criminal Detention Facilities Coordinator.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study as well as the recommendation for ten positions transitioning from unclassified to classified positions. Unclassified positions reflect similar adjustments in line item salaries. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency is requesting an increase above Base Level of \$1,314,289 for FY10 and \$1,342,589 for FY11 as follows:

- Restore 2 currently authorized clerical positions for unanticipated needs that may occur throughout the Management Services Division; an increase of \$58,505 for FY10 and \$59,616 for FY11 for salaries and matching
- Agency transfer of 21 currently authorized positions from Agency 0630 - DFA Revenue Services to Agency 0610 DFA Management Services Division - Office of Information Systems to allow for consolidation of information technology positions into one office. These positions will assist in the support of the Integrated Revenue System and DFA's in-house scanning and indexing; \$1,051,465 for FY10 and \$1,072,933 for FY11
- Agency transfer of 5 currently authorized positions within the Management Services Division. This transfer will move the 5 positions from the Intergovernmental Services - State Information Technology Planning appropriation, which is funded from General Revenue; \$504,319 for FY10 and \$510,040 for FY11
- A decrease of \$300,000 each year to discontinue the Data Processing line item. This appropriation is no longer needed.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Due to the passage of Amendment 86 requiring annual sessions, the Legislative Recommendation is to discontinue Special Language provisions for carry forward of appropriation.

## Appropriation Summary

**Appropriation:** 272 - DFA Management Services - Operations

**Funding Sources:** HSC - State Central Services

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	11,555,774	12,777,221	12,544,653	14,508,966	14,508,966	14,508,966	14,792,902	14,792,902	14,792,902
<b>#Positions</b>		<b>275</b>	<b>283</b>	<b>285</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>
Extra Help	5010001	6,475	41,512	41,512	41,512	41,512	41,512	41,512	41,512	41,512
<b>#Extra Help</b>		<b>3</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
Personal Services Matching	5010003	3,333,720	3,492,401	3,724,969	4,304,857	4,304,857	4,304,857	4,358,520	4,358,520	4,358,520
Overtime	5010006	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Operating Expenses	5020002	1,436,769	1,709,645	1,709,645	1,709,645	1,709,645	1,709,645	1,709,645	1,709,645	1,709,645
Conference & Travel Expenses	5050009	30,127	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000
Professional Fees	5060010	3,656	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Data Processing	5090012	86,603	300,000	300,000	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>16,453,124</b>	<b>18,445,779</b>	<b>18,445,779</b>	<b>20,689,980</b>	<b>20,689,980</b>	<b>20,689,980</b>	<b>21,027,579</b>	<b>21,027,579</b>	<b>21,027,579</b>
<b>Funding Sources</b>										
State Central Services	4000035	16,448,446	18,445,779		20,689,980	20,689,980	20,689,980	21,027,579	21,027,579	21,027,579
M & R Sales	4000340	4,678	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>16,453,124</b>	<b>18,445,779</b>		<b>20,689,980</b>	<b>20,689,980</b>	<b>20,689,980</b>	<b>21,027,579</b>	<b>21,027,579</b>	<b>21,027,579</b>
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>16,453,124</b>	<b>18,445,779</b>		<b>20,689,980</b>	<b>20,689,980</b>	<b>20,689,980</b>	<b>21,027,579</b>	<b>21,027,579</b>	<b>21,027,579</b>

Budget amount in Regular Salaries exceeds authorized amount due to salary adjustments during the 2007-2009 biennium.

Special language allows for carry forward of Operating Expenses in the amount of \$572,489.64 for FY08 into FY09.

## **Analysis of Budget Request**

**Appropriation:** 274 - Marketing and Redistribution

**Funding Sources:** MPH - Property Sales Holding Fund

This appropriation provides for operation of the Department of Finance and Administration - Management Services Division - Marketing and Redistribution (M&R) Program. State agencies are required to dispose of furnishings, equipment, vehicles and other inventory items through M&R. State and public agencies have first option to purchase these items. Funding for this service is provided via fees charged for goods and services offered through the M&R Warehouse.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and salaries are adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Base Level for this appropriation represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation. Special Language related to Marketing and Redistribution Payroll is discontinued.

## Appropriation Summary

**Appropriation:** 274 - Marketing and Redistribution

**Funding Sources:** MPH - Property Sales Holding Fund

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	398,007	439,185	436,121	448,448	448,448	448,448	457,613	457,613	457,613
<b>#Positions</b>		<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
Extra Help	5010001	1,167	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
<b>#Extra Help</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching	5010003	144,228	148,769	151,833	160,926	160,926	160,926	162,643	162,643	162,643
Operating Expenses	5020002	79,337	128,605	128,605	128,605	128,605	128,605	128,605	128,605	128,605
Conference & Travel Expenses	5050009	90	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Special Maintenance	5120032	342,775	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Purchase Data Processing	5900044	0	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
<b>Total</b>		<b>965,604</b>	<b>1,246,559</b>	<b>1,246,559</b>	<b>1,267,979</b>	<b>1,267,979</b>	<b>1,267,979</b>	<b>1,278,861</b>	<b>1,278,861</b>	<b>1,278,861</b>

Funding Sources										
Fund Balance	4000005	709,827	340,910		394,351	394,351	394,351	426,372	426,372	426,372
Non-Revenue Receipts	4000040	2,674,787	1,300,000		1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Transfer to DFA Disbursing	4000610	(2,078,100)	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>1,306,514</b>	<b>1,640,910</b>		<b>1,694,351</b>	<b>1,694,351</b>	<b>1,694,351</b>	<b>1,726,372</b>	<b>1,726,372</b>	<b>1,726,372</b>
Excess Appropriation/(Funding)		(340,910)	(394,351)		(426,372)	(426,372)	(426,372)	(447,511)	(447,511)	(447,511)
<b>Grand Total</b>		<b>965,604</b>	<b>1,246,559</b>		<b>1,267,979</b>	<b>1,267,979</b>	<b>1,267,979</b>	<b>1,278,861</b>	<b>1,278,861</b>	<b>1,278,861</b>

Budget amount in Regular Salaries exceeds authorized amount due to salary adjustments during the 2007-2009 biennium.

## **Analysis of Budget Request**

**Appropriation:** 277 - Quick Copy Service Center

**Funding Sources:** MRC - Quick Copy Service Center Revolving Fund

This appropriation provides for operation of the Department of Finance and Administration - Management Services Division - Quick Copy Service Center. Quick Copy provides high speed copying, bindery, lamination and graphic design products and services to State Agencies. Funding to support this function is derived from fees charged for services.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and salaries are adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

Base Level for this appropriation represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 277 - Quick Copy Service Center

**Funding Sources:** MRC - Quick Copy Service Center Revolving Fund

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries 5010000	61,096	63,235	118,492	70,285	70,285	70,285	71,866	71,866	71,866
<b>#Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
Extra Help 5010001	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>#Extra Help</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
Personal Services Matching 5010003	20,858	21,001	41,605	24,144	24,144	24,144	24,441	24,441	24,441
Operating Expenses 5020002	27,041	318,600	318,600	318,600	318,600	318,600	318,600	318,600	318,600
Conference & Travel Expenses 5050009	0	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements 5110014	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>108,995</b>	<b>428,836</b>	<b>504,697</b>	<b>439,029</b>	<b>439,029</b>	<b>439,029</b>	<b>440,907</b>	<b>440,907</b>	<b>440,907</b>
<b>Funding Sources</b>									
Fund Balance 4000005	79,185	117,087		0	0	0	0	0	0
Non-Revenue Receipts 4000040	146,897	311,749		439,029	439,029	439,029	440,907	440,907	440,907
<b>Total Funding</b>	<b>226,082</b>	<b>428,836</b>		<b>439,029</b>	<b>439,029</b>	<b>439,029</b>	<b>440,907</b>	<b>440,907</b>	<b>440,907</b>
Excess Appropriation/(Funding)	(117,087)	0		0	0	0	0	0	0
<b>Grand Total</b>	<b>108,995</b>	<b>428,836</b>		<b>439,029</b>	<b>439,029</b>	<b>439,029</b>	<b>440,907</b>	<b>440,907</b>	<b>440,907</b>

## **Analysis of Budget Request**

**Appropriation:** 278 - Employee Benefits Division

**Funding Sources:** HSC - State Central Services

The Department of Finance and Administration - Employees Benefit Division (EBD) manages the group health and life programs, other select benefit programs for active and retired state and public school employees, and builds quality programs that operate in an efficient manner to ensure responsive customer service, promote product education, affordability and accessibility.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study as well as the recommendation for one position transitioning from unclassified to classified positions. Salaries are adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend Payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency is requesting an increase above Base Level of \$98,856 for FY10 and \$100,893 for FY11 as follows:

- Two additional Registered Nurse positions and related matching to continue the expansion of services to members and to implement a series of member health education and learning programs. One will take care of the increased participation in the Mommy 2 B Program and the other will work with the Health program dealing with diabetes wellness and heart health.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 278 - Employee Benefits Division

**Funding Sources:** HSC - State Central Services

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	1,225,484	1,374,070	1,347,345	1,466,667	1,466,667	1,466,667	1,498,570	1,498,570	1,498,570
<b>#Positions</b>		<b>35</b>	<b>35</b>	<b>35</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>
Personal Services Matching	5010003	399,806	407,336	427,956	465,664	465,664	465,664	471,642	471,642	471,642
Overtime	5010006	0	11,895	18,000	11,895	11,895	11,895	11,895	11,895	11,895
Operating Expenses	5020002	956,788	1,116,827	1,116,827	1,116,827	1,116,827	1,116,827	1,116,827	1,116,827	1,116,827
Conference & Travel Expenses	5050009	9,093	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
Professional Fees	5060010	300	29,089	29,089	29,089	29,089	29,089	29,089	29,089	29,089
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>2,591,471</b>	<b>2,953,217</b>	<b>2,953,217</b>	<b>3,104,142</b>	<b>3,104,142</b>	<b>3,104,142</b>	<b>3,142,023</b>	<b>3,142,023</b>	<b>3,142,023</b>
<b>Funding Sources</b>										
State Central Services	4000035	2,591,427	2,953,217		3,104,142	3,104,142	3,104,142	3,142,023	3,142,023	3,142,023
M & R Sales	4000340	44	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>2,591,471</b>	<b>2,953,217</b>		<b>3,104,142</b>	<b>3,104,142</b>	<b>3,104,142</b>	<b>3,142,023</b>	<b>3,142,023</b>	<b>3,142,023</b>
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>2,591,471</b>	<b>2,953,217</b>		<b>3,104,142</b>	<b>3,104,142</b>	<b>3,104,142</b>	<b>3,142,023</b>	<b>3,142,023</b>	<b>3,142,023</b>

Budget amount in Regular Salaries exceeds authorized amount due to salary adjustments during the 2007-2009 biennium.

## **Analysis of Budget Request**

**Appropriation:** 279 - Data Processing

**Funding Sources:** HSC - State Central Services

The Department of Finance and Administration (DFA) - Office of Information Technology facilitates a more effective and efficient management of the Department's information technology assets. Funded from State Central Services, this appropriation provides for data processing, development, implementation, enhancement, and operation of automated systems within the Department of Finance and Administration. The AASIS Billings line item represents the amount the Department of Information Systems bills the Department of Finance and Administration for the AASIS Support Center.

The Base Level for this appropriation is \$30,000,000 each year of the biennium and represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Due to the passage of Amendment 86 requiring annual sessions, the Legislative Recommendation is to discontinue Special Language provisions for carry forward of appropriation.

## Appropriation Summary

**Appropriation:** 279 - Data Processing

**Funding Sources:** HSC - State Central Services

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Data Processing Services	5900044	16,526,106	23,500,000	23,500,000	23,500,000	23,500,000	23,500,000	23,500,000	23,500,000	23,500,000
AASIS Billings	5900046	2,696,337	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
<b>Total</b>		<b>19,222,443</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>
<b>Funding Sources</b>										
State Central Services	4000035	19,091,485	30,000,000		30,000,000	30,000,000	30,000,000	30,000,000	30,000,000	30,000,000
DFA Motor Vehicle Acquisition	4000184	107,526	0		0	0	0	0	0	0
M & R Sales	4000340	23,432	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>19,222,443</b>	<b>30,000,000</b>		<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>19,222,443</b>	<b>30,000,000</b>		<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>

Special language allowed for carry forward of the Data Processing Services line item; \$7,081,419.77 and the AASIS Billings line item; 3,803,662.83 from FY08 into FY09.

## **Analysis of Budget Request**

**Appropriation:** 2HG - Personnel Management - Employee Awards

**Funding Sources:** HSC - State Central Services

This appropriation provides authority for payment of awards made through the Arkansas Employee Suggestion System (A.C.A. §21-11-101 et seq.). Through this program, state employees are encouraged to submit cost saving ideas for State Government. Employees eligible to participate in the Employee Suggestion System Program are those who are full-time state employees of all departments, agencies, institutions, boards, commissions or other agencies of the State supported by state and/or federal funds.

Up to \$5,000 in cash awards is given for suggestions that provide tangible monetary savings. Awards are paid in an amount equal to 10% of the first year's estimated net cost savings. There is a maximum award possible for tangible savings of \$5,000 and a Certificate of Recognition. Certificates are given for suggestions providing intangible benefits such as more efficient procedures and forms and improved employee morale, employee health or safety. Awards for intangible savings range from a Certificate of Recognition to \$100.

Funds disbursed for awards from the State Central Services Fund are reimbursed from funds of the benefiting Agency.

Base Level of this appropriation is \$32,280 each year of the biennium and represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 2HG - Personnel Management - Employee Awards

**Funding Sources:** HSC - State Central Services

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Operating Expenses	5020002	0	4,951	4,951	4,951	4,951	4,951	4,951	4,951	4,951
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Employee Awards	5900046	107	27,329	27,329	27,329	27,329	27,329	27,329	27,329	27,329
<b>Total</b>		<b>107</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>

Funding Sources										
State Central Services	4000035	107	32,280		32,280	32,280	32,280	32,280	32,280	32,280
Total Funding		107	32,280		32,280	32,280	32,280	32,280	32,280	32,280
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>107</b>	<b>32,280</b>		<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>32,280</b>

## **Analysis of Budget Request**

**Appropriation:** 34Z - Victims of Crime Justice Assistance - State

**Funding Sources:** HUA - Miscellaneous Agencies Fund

This general revenue funded appropriation provides the state match for the Victims of Crime Justice Assistance Program which receives federal funds through the Victims of Crime Act (VOCA), STOP Violence Against Women and Family Violence Prevention and the Family Violence Prevention and Services Act (FVPSA). The program provides for statewide violence prevention activities.

The Agency Request is for restoration of appropriation and general revenue funding in the amount of \$359,196 each year for the state match required by the Department of Justice.

The Executive Recommendation provides for the Agency Request of appropriation and general revenue funding.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 34Z - Victims of Crime Justice Assistance - State

**Funding Sources:** HUA - Miscellaneous Agencies Fund

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Grants and Aid 5100004	0	0	359,196	359,196	359,196	359,196	359,196	359,196	359,196
Total	0	0	359,196	359,196	359,196	359,196	359,196	359,196	359,196
<b>Funding Sources</b>									
General Revenue 4000010	0	0		359,196	359,196	359,196	359,196	359,196	359,196
Total Funding	0	0		359,196	359,196	359,196	359,196	359,196	359,196
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	0		359,196	359,196	359,196	359,196	359,196	359,196

## **Analysis of Budget Request**

**Appropriation:** 35Z - Information Technology Planning

**Funding Sources:** HUA - Miscellaneous Agencies Fund

The State Technology Planning Office was originally established as a part of the Office of Information Technology (OIT). Five positions and the duties of the office were transferred to the Department of Finance and Administration when OIT was dissolved in the 2007-2009 biennium (Act 751 of 2007). This appropriation is funded by general revenue.

State Technology Planning (STP) tracks agency Information Technology (IT) Plans and significant IT projects, processes agency requests for IT Plan amendments and budget transfers, and assists agencies in information technology planning. The mission of STP is to guide agencies toward good stewardship of the state's IT resources by assisting agencies in reducing duplicated efforts in IT enterprise projects, encouraging agencies to pool funds for shared resources, and helping agencies comply with technology related laws and approved state IT architecture and standards.

IT planning is intended both to support an agency's decisions about technology investment and to support sound stewardship of the state's scarce technology resources. In addition, new policies, standards, and best practices are being developed that affect how agencies plan for, apply, and implement technology.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study as well as the recommendation for one position transitioning from an unclassified to a classified position. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency is requesting to transfer the 5 currently authorized positions from this general revenue funded appropriation to the main operating appropriation for DFA Management Services funded by State Central Services (Appropriation 272). This Office is not unlike any of the offices funded from the main appropriation, it serves agencies as well as citizens; (\$504,319) for FY10 and (\$510,040) for FY11.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 35Z - Information Technology Planning

**Funding Sources:** HUA - Miscellaneous Agencies Fund

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries 5010000	306,643	415,669	415,669	0	0	0	0	0	0
<b>#Positions</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Personal Services Matching 5010003	60,043	107,002	107,002	0	0	0	0	0	0
<b>Total</b>	<b>366,686</b>	<b>522,671</b>	<b>522,671</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funding Sources</b>									
General Revenue 4000010	366,686	522,671		0	0	0	0	0	0
Total Funding	366,686	522,671		0	0	0	0	0	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	366,686	522,671		0	0	0	0	0	0

Positions transferred to Appropriation 272 - Management Services Operations funded by State Central Services.

## **Analysis of Budget Request**

**Appropriation:** 574 - Statewide Payroll Paying

**Funding Sources:** PAY - State Payroll Fund

This appropriation provides the authority for disbursement of personal services of the various state agencies as a result of the consolidation to one federal identification number for all state agencies in the State of Arkansas. Actual expenditures are reflected at the individual agency level.

Base Level for this appropriation is \$2,100,000,000 each year of the biennium and represents the Agency Request.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 574 - Statewide Payroll Paying

**Funding Sources:** PAY - State Payroll Fund

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Statewide Payroll Paying 5900046	0	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000
Total	0	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000

Funding Sources									
Agency Payroll Paying Accounts 4000085	0	2,100,000,000		2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000
Total Funding	0	2,100,000,000		2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	2,100,000,000		2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000	2,100,000,000

This appropriation provides the authority for disbursement of personal services of the various state agencies as a result of the consolidation to one federal identification number for all state agencies in the State of Arkansas.

Actual Expenditures are reflected in the salary related line items in each agency.

## **Analysis of Budget Request**

**Appropriation:** 584 - AASIS - Operations

**Funding Sources:** HSC - State Central Services

This State Central Services funded appropriation provides the necessary expenses for personal services and operating expenses of the Arkansas Administrative Statewide Information System (AASIS) Support Center.

The AASIS Support Center, an Office within the Department of Finance and Administration (DFA) - Management Services Division, is responsible for ensuring the AASIS and Planning Budgeting and Administrative System (PBAS) systems comply with and support policies and procedures promulgated by the DFA Office of Budget, Personnel Management, Accounting, State Procurement, and the Employee Benefits Division. The AASIS Support Center provides user support and training for approximately 30,000 state employees and over 200 state agencies, boards and commissions.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study and salaries are adjusted accordingly. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The AASIS Support Center (ASC) positions were created for implementation in the 2001-2003 biennium and an Administrator position was not requested at that time. Since July 1, 2003, DFA has contracted with DIS to oversee ASC functions and staff. In conjunction with the implementation of the statewide pay plan study, the Agency is requesting to transfer from DIS the Administrator position (State Application Division Director) into the DFA structure. This will allow for more efficient and effective management of the ASC by DFA management.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 584 - AASIS - Operations

**Funding Sources:** HSC - State Central Services

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	2,676,692	3,128,908	3,032,873	3,394,811	3,394,811	3,394,811	3,454,800	3,454,800	3,454,800
<b>#Positions</b>		<b>58</b>	<b>60</b>	<b>60</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>61</b>
Personal Services Matching	5010003	741,166	810,233	867,066	946,424	946,424	946,424	958,041	958,041	958,041
Operating Expenses	5020002	271,827	402,898	442,100	402,898	402,898	402,898	402,898	402,898	402,898
Conference & Travel Expenses	5050009	233,262	267,599	267,599	267,599	267,599	267,599	267,599	267,599	267,599
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>3,922,947</b>	<b>4,609,638</b>	<b>4,609,638</b>	<b>5,011,732</b>	<b>5,011,732</b>	<b>5,011,732</b>	<b>5,083,338</b>	<b>5,083,338</b>	<b>5,083,338</b>
<b>Funding Sources</b>										
State Central Services	4000035	3,922,947	4,609,638		5,011,732	5,011,732	5,011,732	5,083,338	5,083,338	5,083,338
Total Funding		3,922,947	4,609,638		5,011,732	5,011,732	5,011,732	5,083,338	5,083,338	5,083,338
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
<b>Grand Total</b>		<b>3,922,947</b>	<b>4,609,638</b>		<b>5,011,732</b>	<b>5,011,732</b>	<b>5,011,732</b>	<b>5,083,338</b>	<b>5,083,338</b>	<b>5,083,338</b>

## **Analysis of Budget Request**

**Appropriation:** 907 - DFA Management Services - Miscellaneous Cash

**Funding Sources:** NFA - DFA Miscellaneous Paying - Cash in Treasury

This appropriation is used to provide spending authority for various activities such as the DFA Office of Personnel Management - Inter-Agency Training Program, DFA Office of State Procurement seminars, vendor fees and rebates, and DFA - Employee Benefits Division. The source of funding for this appropriation is registration fees collected from participants attending training sessions, seminars, payment of vendor fees, and other miscellaneous reimbursements and revenues.

Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency is requesting an increase above Base Level of \$500,000 each year to provide sufficient appropriation to provide rebates back to State agencies for computer based purchases. Rebate percentages are established in contractual agreements and are based upon a gross purchase amount from the supplier.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 907 - DFA Management Services - Miscellaneous Cash

**Funding Sources:** NFA - DFA Miscellaneous Paying - Cash in Treasury

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	487,341	608,774	527,253	608,850	608,850	608,850	618,057	618,057	618,057
<b>#Positions</b>		<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>
Personal Services Matching	5010003	140,622	172,701	165,726	185,499	185,499	185,499	187,225	187,225	187,225
Operating Expenses	5020002	120,550	888,222	888,222	888,222	888,222	888,222	888,222	888,222	888,222
Conference & Travel Expenses	5050009	56,539	71,800	71,800	71,800	71,800	71,800	71,800	71,800	71,800
Professional Fees	5060010	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	0	17,700	17,700	517,700	517,700	517,700	517,700	517,700	517,700
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>805,052</b>	<b>1,784,197</b>	<b>1,695,701</b>	<b>2,297,071</b>	<b>2,297,071</b>	<b>2,297,071</b>	<b>2,308,004</b>	<b>2,308,004</b>	<b>2,308,004</b>

Funding Sources										
Fund Balance	4000005	1,113,005	1,480,277		946,080	946,080	946,080	399,009	399,009	399,009
Cash Fund	4000045	1,106,853	1,250,000		1,750,000	1,750,000	1,750,000	2,250,000	2,250,000	2,250,000
Interest	4000300	65,358	0		0	0	0	0	0	0
M & R Sales	4000340	113	0		0	0	0	0	0	0
<b>Total Funding</b>		<b>2,285,329</b>	<b>2,730,277</b>		<b>2,696,080</b>	<b>2,696,080</b>	<b>2,696,080</b>	<b>2,649,009</b>	<b>2,649,009</b>	<b>2,649,009</b>
<b>Excess Appropriation/(Funding)</b>		<b>(1,480,277)</b>	<b>(946,080)</b>		<b>(399,009)</b>	<b>(399,009)</b>	<b>(399,009)</b>	<b>(341,005)</b>	<b>(341,005)</b>	<b>(341,005)</b>
<b>Grand Total</b>		<b>805,052</b>	<b>1,784,197</b>		<b>2,297,071</b>	<b>2,297,071</b>	<b>2,297,071</b>	<b>2,308,004</b>	<b>2,308,004</b>	<b>2,308,004</b>

Budget amount in Regular Salaries and Personal Services Matching exceeds authorized amount due to salary adjustments during the 2007-2009 biennium.