

Department Appropriation Summary

Historical Data

Agency Request and Executive/Legislative Recommendation

Appropriation	2007-2008		2008-2009		2008-2009		2009-2010						2010-2011					
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Legislative	Pos	Agency	Pos	Executive	Pos	Legislative	Pos
1DE Various Building Construction	2,816,963	0	7,685,200	0	9,821,826	0	8,185,200	0	8,185,200	0	8,185,200	0	8,185,200	0	8,185,200	0	8,185,200	0
414 Consolidated Cost	737,460	0	671,500	0	671,500	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0
896 Division of Administrative Services	27,697,550	336	30,106,950	340	30,548,597	362	32,055,805	359	32,055,805	359	32,055,805	359	32,381,578	359	32,381,578	359	32,381,578	359
898 Social Srvs Blk Grant-Fed	100,257	0	139,733	0	259,047	0	139,733	0	139,733	0	139,733	0	139,733	0	139,733	0	139,733	0
C99 Client Specific Emergency Services-Cash	0	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0
NOT REQUESTED FOR THE BIENNIUM																		
36D DAS-DHHS Decouple Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	31,352,230	336	38,723,383	340	41,420,970	362	41,322,238	359	41,322,238	359	41,322,238	359	41,648,011	359	41,648,011	359	41,648,011	359

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance	4000005	7,239,953	18.9	7,014,968	18.1	36,572	0.1	36,572	0.1	36,572	0.1	0	0.0	0	0.0	0	0.0
General Revenue	4000010	10,847,505	28.3	11,042,561	28.5	11,493,629	28.3	11,468,629	28.3	11,468,629	28.3	11,607,953	28.4	11,582,953	28.4	11,582,953	28.4
Federal Revenue	4000020	15,285,619	39.8	10,164,338	26.2	10,574,899	26.0	10,543,799	26.0	10,543,799	26.0	10,678,403	26.1	10,647,303	26.1	10,647,303	26.1
Cash Fund	4000045	0	0.0	120,000	0.3	120,000	0.3	120,000	0.3	120,000	0.3	120,000	0.3	120,000	0.3	120,000	0.3
Reimbursement	4000425	2,471,978	6.4	706,804	1.8	8,148,628	20.1	8,148,628	20.1	8,148,628	20.1	8,185,200	20.0	8,185,200	20.0	8,185,200	20.0
Transfer from General Revenue	4000542	120,000	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Various Program Support	4000730	2,402,143	6.3	9,711,284	25.1	10,228,939	25.2	10,220,490	25.2	10,220,490	25.2	10,322,663	25.2	10,314,214	25.2	10,314,214	25.2
Total Funds		38,367,198	100.0	38,759,955	100.0	40,602,667	100.0	40,538,118	100.0	40,538,118	100.0	40,914,219	100.0	40,849,670	100.0	40,849,670	100.0
Excess Appropriation/(Funding)		(7,014,968)		(36,572)		719,571		784,120		784,120		733,792		798,341		798,341	
Grand Total		31,352,230		38,723,383		41,322,238		41,322,238		41,322,238		41,648,011		41,648,011		41,648,011	

Analysis of Budget Request

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

The Various Building Construction appropriation is for the purpose of construction, acquisition, renovation, maintenance, repair and equipping facilities of the Department of Human Services and for paying disallowances cited by the federal government. Facilities are those operated by the Divisions of Developmental Disabilities-Human Development Centers; Behavioral Health-Arkansas State Hospital and Arkansas Health Center; and Youth Services-Youth Services Centers and Wilderness Camps.

Funding for this appropriation is from the Human Services Renovation Fund and is derived from three sources. Federal reimbursement received by the Department. General revenue transferred from these three (3) Divisions with an annual maximum of five million dollars. Other funds may be utilized as determined to be available. At the request of the Director of the Department of Human Services and upon certification of the availability of such funds, the Chief Fiscal Officer of the State shall initiate the necessary transfer documents to reflect the transfer on the books of record of the Treasurer of State, the Auditor of State, the Chief Fiscal Officer of the State and the Department. Arkansas Code Annotated §19-5-1020 was amended by Act 1537 of 1999 to require that transfers into the Renovation Fund must be submitted to and receive approval from the Chief Fiscal Officer of the State, the Governor and the Legislative Council prior to the effective date of the transfer. This appropriation is centralized within the DHS Director's purview in order that the needs of the Department can be prioritized, however, maintained by the Division of Administrative Services. Expenditures for this appropriation are contingent upon available funding provided from within the Department.

The Agency Base Level request for this appropriation is \$7,685,200 each year of the biennium.

The Agency Change Level request for this appropriation is as follows:

- \$500,000 each year of the biennium for the Division of Behavioral Health Services for unanticipated projects that might occur in the next biennium associated with the Division of Behavioral Health Services facilities.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

The Legislative Recommendation is to restrict Reallocation of Resources Language to allow no more than one transfer request each fiscal year.

Appropriation Summary

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Construction	5090005	2,816,963	7,685,200	9,821,826	8,185,200	8,185,200	8,185,200	8,185,200	8,185,200	8,185,200
Total		2,816,963	7,685,200	9,821,826	8,185,200	8,185,200	8,185,200	8,185,200	8,185,200	8,185,200
Funding Sources										
Fund Balance	4000005	7,239,953	7,014,968		36,572	36,572	36,572	0	0	0
Reimbursement	4000425	2,471,978	706,804		8,148,628	8,148,628	8,148,628	8,185,200	8,185,200	8,185,200
Transfer from General Revenue	4000542	120,000	0		0	0	0	0	0	0
Total Funding		9,831,931	7,721,772		8,185,200	8,185,200	8,185,200	8,185,200	8,185,200	8,185,200
Excess Appropriation/(Funding)		(7,014,968)	(36,572)		0	0	0	0	0	0
Grand Total		2,816,963	7,685,200		8,185,200	8,185,200	8,185,200	8,185,200	8,185,200	8,185,200

Reimbursements are from Other funds that may be utilized as determined to be available.

Analysis of Budget Request

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

The Division of Administrative Services is responsible for the centralized purchasing of postage, forms printing, and warehouse storage for the Department. Purchases are made through this appropriation with funding transferred from the respective Divisions to the Consolidated Cost Revolving Fund.

Funding for this appropriation as indicated as various program support is revenue transferred based on cost allocation derived from the program code to which funds are assigned and can be a mix of funding sources such as general revenue, federal revenue, other revenue and/or a combination of each.

The Agency Base Level request for this appropriation is \$671,500 each year of the biennium.

The Agency Change Level request for this appropriation is \$150,000 each year of the biennium to allow for increased costs for printing/copying jobs for outside agencies.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

The Legislative Recommendation is to restrict Reallocation of Resources Language to allow no more than one transfer request each fiscal year.

Appropriation Summary

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Operating Expenses	5020002	737,460	671,500	671,500	821,500	821,500	821,500	821,500	821,500	821,500
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		737,460	671,500	671,500	821,500	821,500	821,500	821,500	821,500	821,500
Funding Sources										
Various Program Support	4000730	737,460	671,500		821,500	821,500	821,500	821,500	821,500	821,500
Total Funding		737,460	671,500		821,500	821,500	821,500	821,500	821,500	821,500
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		737,460	671,500		821,500	821,500	821,500	821,500	821,500	821,500

Actual exceeds Authorized Appropriation by authority of Reallocation of Resources.

Revenue transferred based on Cost Allocation derived from the program code to which funds are assigned and can be a mix of funding sources such as General Revenue, Federal Revenue, Other Revenue and/or a combination of each.

Analysis of Budget Request

Appropriation: 896 - DHS--Admin Paying Account

Funding Sources: PWP - Administration Paying

The Division of Administrative Services was created by the combining of the Division of Management Services and the Division of Finance in the spring of 1994. The DHS Director merged the two Divisions for the purpose of streamlining administrative functions, reducing the administrative costs, aligning associated functions operating independently and strengthening internal controls. This configuration has provided the program divisions a central point of contact regarding administrative issues. The goal of the merger was improved communications, cooperation and coordination between administrative functions and decreased positions in the Division.

The Division of Administrative Services has two (2) distinct areas of designation: Finance and Administration and Office Systems and Technology from which support services are provided to the other DHS Division staff, consumers and providers.

Office of Finance and Administration

Responsibilities include employee recruitment, applicant testing, classification and compensation, personnel file maintenance and personnel policy development and interpretation. Staff development is provided through this office and offers professional and personal growth and development courses available to all employees. Financial support services encompasses grant development, purchase of services, maintenance and monitoring of contract and grant obligated funds, management of state owned/leased property, construction and maintenance, payroll, accounts payable, budget/banking, cost accounting/research and statistics, reporting and forecasting and accounts receivable.

Office of Systems and Technology

Technical services, program applications, support services and administrative services related to information/data systems is provided through staff and a contractual arrangement.

Funding for this appropriation includes general revenues (DAS - Department of Human Services Administration Fund Account), federal and other funds. The federal funds are derived from support services allocated through cost allocation and social service block grant federal funds. Other funding which is indicated as various program support is derived through cost allocation and can also include M&R proceeds.

Base level positions were changed from unclassified to Professional and Executive Pay Plan to reflect the recommendations of the Pay Plan Study and salaries were adjusted accordingly. Base Level salaries for classified positions reflect the recommendations of the Pay Plan Study. A 2.3% Cost of Living Allowance is reflected in the second year of the biennium. The Base Level request for Regular Salaries may include board member Stipend payments and Career Service payments for eligible employees. Personal Services Matching includes a \$75 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$425.

The Agency Base Level request for this appropriation is \$31,327,516 for FY2010 and \$31,640,217 for FY2011 with 340 budgeted base level positions.

The Agency Change Level request for this appropriation is \$728,289 for FY2010 and \$741,361 for FY2011

with a general revenue request of \$3,392 for FY2010 and \$3,025 for FY2011. The general revenue request consists of the following components:

- \$25,000 each year of the biennium in new general revenue;
- (\$21,608) in FY2010 and (\$21,975) in FY2011 requested to be reallocated within the DHS Administration Fund Account from the Division of Administrative Services to the Director's Office/Office of Chief Counsel which is associated with a request to transfer 1 position to the Office of Chief Counsel.

The following delineates the Agency Request:

- Restoration of twenty-two (22) positions that are authorized but not budgeted with salary and matching appropriation to allow for continuation of filling positions and to maintain the daily operations of the Division.
- Transfer 1 position to the Office of Chief Counsel with salary and matching appropriation and general revenue funding (noted above) to assist in auditing the child and adult protection cases.
- Transfer 2 positions to the Division of Services for the Blind with salary and matching appropriation to be utilized as rehabilitation teachers in Harrison and El Dorado field offices so that services can be provided in the local communities.
- \$64,549 each year of the biennium is requested for the Operating Expenses line item for recruitment activities.

The Executive Recommendation provides for the Agency Request with no new general revenue.

The above reallocated General Revenue transfer that the Executive Recommendation has provided for is from the Division of Administrative Services existing allocation of General Revenue to the Director's Office/Office of Chief Counsel.

The Legislative Recommendation concurs with the Executive Recommendation.

The Legislative Recommendation is to restrict Reallocation of Resources Language to allow no more than one transfer request each fiscal year.

Appropriation Summary

Appropriation: 896 - DHS--Admin Paying Account

Funding Sources: PWP - Administration Paying

Commitment Item		2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	10,859,524	12,534,435	12,551,919	13,651,100	13,651,100	13,651,100	13,924,098	13,924,098	13,924,098
#Positions		336	340	362	359	359	359	359	359	359
Extra Help	5010001	3,947	64,480	64,480	64,480	64,480	64,480	64,480	64,480	64,480
#Extra Help		2	20	20	20	20	20	20	20	20
Personal Services Matching	5010003	3,585,211	3,709,365	4,133,528	4,477,006	4,477,006	4,477,006	4,529,781	4,529,781	4,529,781
Overtime	5010006	83	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Operating Expenses	5020002	2,791,810	2,725,278	2,725,278	2,789,827	2,789,827	2,789,827	2,789,827	2,789,827	2,789,827
Conference & Travel Expenses	5050009	28,711	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Professional Fees	5060010	8,464,617	9,075,792	9,075,792	9,075,792	9,075,792	9,075,792	9,075,792	9,075,792	9,075,792
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	47,738	0	0	0	0	0	0	0	0
Data Processing Services	5900044	1,915,909	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600
Total		27,697,550	30,106,950	30,548,597	32,055,805	32,055,805	32,055,805	32,381,578	32,381,578	32,381,578

Funding Sources										
General Revenue	4000010	10,847,505	11,042,561		11,493,629	11,468,629	11,468,629	11,607,953	11,582,953	11,582,953
Federal Revenue	4000020	15,185,362	10,024,605		10,435,166	10,404,066	10,404,066	10,538,670	10,507,570	10,507,570
Various Program Support	4000730	1,664,683	9,039,784		9,407,439	9,398,990	9,398,990	9,501,163	9,492,714	9,492,714
Total Funding		27,697,550	30,106,950		31,336,234	31,271,685	31,271,685	31,647,786	31,583,237	31,583,237
Excess Appropriation/(Funding)		0	0		719,571	784,120	784,120	733,792	798,341	798,341
Grand Total		27,697,550	30,106,950		32,055,805	32,055,805	32,055,805	32,381,578	32,381,578	32,381,578

Actual exceeds Authorized Appropriation by authority of Reallocation of Resources.

Actual Capital Outlay exceeds Authorized Appropriation due to appropriation received from DFA for Agency funded Motor Vehicle Purchases.

Analysis of Budget Request

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

The Division of Administrative Services administers the social services block grant (SSBG). The Office of Community Services, Administration for Children and Families, U. S. Department of Health and Human Services is responsible for the administration of the grant program at the federal level with grants made directly to the State. Grant amounts are determined by a statutory formula based on individual state population. Up to 10 percent of block grant funds are allowed to be transferred to other block grant programs for support of health services, health promotion and disease prevention campaigns, and low-income home energy assistance.

Under the provisions of the block grant, each state has the authority to determine the most appropriate social services for the state's citizens. Included are services such as assistance to individuals and families to become more independent relative to financial support and personal care, family maintenance and avoidance of institutional care. These services are rendered through contracts with community programs across the state to provide services to people with developmental disabilities, mental illness, the elderly, and children. The agency has elected to allocate the majority of the SSBG funds to various divisions within the Department and other departments in state government - Workforce Education, Rehabilitation Services and Spinal Cord Commission thus eliminating the need for the majority of this appropriation. Each of the DHS divisions and other departments certify the funds in the respective division/department and budget for utilization of these funds.

Funding for this appropriation is 100% federal funds and is provided under Title XX of the Social Security Act (Omnibus Budget Reconciliation Act of 1981 as amended, P.L. 97-35; Jobs Training Bill, P.L. 98-8; P.L. 98-473; Medicaid and Medicare Patient and Program Act of 1987; Omnibus Budget Reconciliation Act of 1987, P.L. 100-203; Family Support Act of 1988, P.L. 100-485; Omnibus Budget Reconciliation Act of 1993, P.L. 103-66; 42 U.S.C. 1397 et seq.).

The Agency Base Level and total request for this appropriation is \$139,733 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

The Legislative Recommendation is to restrict Reallocation of Resources Language to allow no more than one transfer request each fiscal year.

Appropriation Summary

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Grants and Aid 5100004	100,257	139,733	259,047	139,733	139,733	139,733	139,733	139,733	139,733
Total	100,257	139,733	259,047	139,733	139,733	139,733	139,733	139,733	139,733
Funding Sources									
Federal Revenue 4000020	100,257	139,733		139,733	139,733	139,733	139,733	139,733	139,733
Total Funding	100,257	139,733		139,733	139,733	139,733	139,733	139,733	139,733
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	100,257	139,733		139,733	139,733	139,733	139,733	139,733	139,733

Analysis of Budget Request

Appropriation: C99 - Client Specific Emergency Services–Cash

Funding Sources: 120 - Client Specific Emergency Services-Cash

This appropriation is a contingency for immediate, short term and specific client emergencies such as shelter, food or transportation. Federal social services block grant funds would be utilized should payments be necessary. There were no expenditures made under this appropriation in FY2008 and \$120,000 is budgeted in FY2009.

The Agency Request is for Base Level of \$120,000 each year of the biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

The Legislative Recommendation concurs with the Executive Recommendation.

The Legislative Recommendation is to restrict Reallocation of Resources Language to allow no more than one transfer request each fiscal year.

Appropriation Summary

Appropriation: C99 - Client Specific Emergency Services–Cash

Funding Sources: 120 - Client Specific Emergency Services-Cash

Commitment Item	2007-2008	2008-2009	2008-2009	2009-2010			2010-2011		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Purchase of Services 5900043	0	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
Total	0	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000

Funding Sources									
Cash Fund 4000045	0	120,000		120,000	120,000	120,000	120,000	120,000	120,000
Total Funding	0	120,000		120,000	120,000	120,000	120,000	120,000	120,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	120,000		120,000	120,000	120,000	120,000	120,000	120,000