

**DHS-DIVISION OF COUNTY OPERATIONS (719)
FISCAL YEAR 2014 & 2015 - EXECUTIVE RECOMMENDATION**

I) AGENCY SUMMARY & REVENUE SOURCES

MISSION

The Division is responsible for providing services at the local level in 83 county offices. Services that are provided to citizens include eligibility for Medicaid, Temporary Assistance for Needy Families (TANF), and Food Stamps; and economic services such as Housing Assistance, Weatherization, Low Income Energy Assistance, and the Community Services Block Grant; and clerical support to the other divisions located in the county offices.

TOTAL BIENNIAL BUDGET

The total budget is \$202,576,957 the first year and \$202,537,649 the second year.

FUNDING SOURCES

The budget is funded from general revenue (25%), federal funds (68%), and other funds (7%).

II) SIGNIFICANT CHANGES

- The **Shelter Plus Care Program** appropriation, funded by Federal Revenue, provides Base Level of \$1,851,390 each year with Change Levels of \$55,542 in FY14 and \$57,208 in FY15 for a total appropriation of \$1,906,932 in FY and \$1,908,598 in FY15, which includes:
 1. Grants and Aid increased by \$55,542 in FY14 and \$57,208 in FY15 to allow for projected increases in federal funding granted due to increased housing costs.
- The **Aid to Aged, Blind and Disabled** appropriation, funded by General Revenue, provides Base Level of \$4,000 each year with no Change Levels for a total appropriation of \$4,000 each year of the biennium.
- The **Weatherization Program** appropriation, funded by Federal Revenue, provides Base Level of \$8,000,000 each year with the discontinuous of the American Recovery and Reinvestment Act line item for a total appropriation of \$8,000,000 each year of the biennium.
- The **Emergency Food Program** appropriation, funded by Federal Revenue, provides Base Level of \$739,219 each year with Change Levels of \$40,000 in FY14 and \$80,000 in FY15 for a total appropriation of \$779,219 in FY14 and \$819,219 in FY15, which includes:
 1. Grants and Aid increased by \$40,000 in FY2014 and \$80,000 in FY2015 for the Commodity Supplemental Food Program due to an expected caseload increase during the biennium.

- The **Low Income Energy Assistance Program** appropriation, funded by Federal Revenue, provides Base Level of \$29,480,110 each year with no Change Levels for a total appropriation of \$29,480,110 each year of the biennium.
- The **Refugee Resettlement Program** appropriation, funded by Federal Revenue, provides Base Level of \$12,000 each year with no Change Levels for a total appropriation of \$12,000 each year of the biennium.
- The **Homeless Assistance Grant** appropriation, funded by Federal Revenue, provides Base Level of \$1,345,000 each year with Change Levels of \$1,501,487 each year for a total appropriation of \$2,846,487 each year of the biennium, which includes:
 1. Grants and Aid increased by \$1,501,487 each year for projected increases in federal funding.
 2. Discontinuous of the American Recovery and Reinvestment Act (ARRA) line item.
- The **Hunger Coalition** appropriation, funded by General Revenue, provides Base Level of \$995,113 each year with no Change Levels for a total appropriation of \$995,113 each year of the biennium.
- The **Medicaid Expansion Program Operations** appropriation, funded by Federal Revenue and Tobacco Settlement Funds, provides Base Level of \$2,844,711 in FY14 and \$2,846,314 in FY15 with no Change Levels for a total appropriation of \$2,844,711 in FY14 and \$2,846,314 in FY15.
- The **Division of County Operations-Operations** appropriation, funded by General, Federal and Other Revenues, provides Base Level of \$119,278,172 in FY14 and \$119,351,099 in FY15 with Change Levels of \$4,656,938 in FY14 and \$4,501,434 in FY15 for a total appropriation of \$123,935,110 in FY14 and \$123,852,533 in FY15, which includes:
 1. Regular Salaries/Personal Services Matching increased by \$2,621,728 in FY14 and \$2,622,466 in FY15 for the restoration of sixty-nine (69) positions to provide county offices more efficient management of vacancies; and discontinue six (6) American Recovery and Reinvestment Act (ARRA) positions.
 2. Operating Expenses increased by \$150,000 each year for freight storage and distribution costs for administration of the commodity distribution program.
 3. Professional Fees increased by \$64,060 in FY14 and \$65,818 in FY15 to address increases in contracted services for the supplemental nutrition assistance program (SNAP).
 4. Capital Outlay increased by \$122,400 in FY14 and \$2,400 in FY15 to replace a refrigerated truck in FY14 only for the commodity distribution unit and to pay the cost of sales tax on the replacement of one (1) existing vehicles each year of the biennium.
 5. Data Procession Services increased by \$1,698,750 in FY14 and \$1,660,750 in FY15 for replacement of the eligibility and

enrollment system for the supplemental nutrition assistance program (SNAP), computer equipment and software licenses.

- The **TANF Block Grant** appropriation, funded by General, Federal and Other Revenues, provides Base Level of \$18,477,000 each year with Change Levels of \$3,640,650 each year for a total appropriation of \$22,117,650 each year of the biennium, which includes:
 1. TANF Block Grant increased by \$3,640,650 each year to allow for general revenue transfers from the Department of Workforce Services.
- The **Community Services Block Grant and Supplemental Nutrition Assistance Program** appropriation, funded by General and Federal Revenue, provides the separation of the SNAP component from the Community Services component creating a Supplemental Nutrition Assistance Program line item. Therefore, the Base Level for the Supplemental Nutrition Assistance Program line item is \$300,000 each year and the Base Level for the Community Services Block Grant line item is \$9,137,390 each year with Change Levels of \$43,235 each year for the Supplemental Nutrition Assistance Program line item to allow for grants under the Farmers Market Program for total appropriation of \$9,480,625 each year of the biennium.
- The **Commodity Distribution & Salvage Container Program** appropriation, funded by Cash Funds, provides Base Level of \$175,000 each year with no Change Levels for a total appropriation of \$175,000 each year of the biennium.

III) ADDITIONAL POSITIONS

Total Budgeted Positions for FY2013: 1,878

Total Base Level Positions: 1,872

Total Positions for FY2014: 1,941

Total Positions for FY2015: 1,941

Increase(Decrease) from Budgeted Level: 63

Increase(Decrease) from Base Level: 69

* 69 Restorations

*(6) Discontinued Budgeted ARRA Misc. Federal Grant Positions

IV) SPECIAL LANGUAGE

- **INTERAGENCY TRANSFER OF STATE GENERAL REVENUE:** The CFO of the State may approve transfers up to \$3,640,650 each year of General Revenue between DHS and Department of Workforce Services in support of TANF Programs.
- **DCO FEDERAL DISASTER DECLARATIONS:** In the event that a State of Federal disaster is declared, DCO is exempt from exceeding the 240 hour per quarter limit on temp help and waiving the 1,000 hour limit per state fiscal year for Extra Help.

MEDICAID EXPANSION PROGRAM

- MEDICAID EXPANSION PROGRAM-PAYING ACCOUNTS: Separate Paying Accounts will be established by the Department for each component of the Medicaid Expansion Program to draw federal funds.
- ACCOUNTS: Appropriation and Fund Accounts will be established on the books of the Treasurer and Auditor of the State.
- POSITIONS: General revenue funds will not be used to replace Tobacco Settlement funds when funds expire. No positions paid from the Tobacco Settlement will be construed as a commitment.
- TRANSFER RESTRICTIONS: No funds in the Medicaid Expansion Program Appropriation act shall be transferred, but only as provided by this act.
- TRANSFERS OF APPROPRIATIONS: Provides the process in which transfers can be made within appropriations. The Director can request the transfer of appropriation only in the Hospital and Medical Services and Prescription Drug line items.
- COMPLIANCE WITH OTHER LAWS: Disbursement of funds authorized shall be limited to the appropriation for such agency and funds made available by law and shall be strictly complied.
- LEGISLATIVE INTENT: Any funds disbursed in the Economic and Medical Enrollment Program-Tobacco Program shall be in compliance with Initiated Act 1 of 2000.