

## Department Appropriation Summary

### Historical Data

### Agency Request and Executive/Legislative Recommendation

Appropriation	2011-2012		2012-2013		2012-2013		2013-2014					2014-2015						
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Legislative	Pos	Agency	Pos	Executive	Pos	Legislative	Pos
2JE Publications	0	0	27,276	0	45,000	0	27,276	0	27,276	0	27,276	0	27,276	0	27,276	0	27,276	0
476 Conservation Tax-Amendment 75	5,528,492	15	7,380,308	15	7,265,499	15	8,155,608	15	8,224,973	15	8,224,973	15	8,140,349	15	8,209,713	15	8,209,713	15
482 Director's Office-State Operations	1,254,066	20	1,262,395	21	1,301,385	21	1,471,104	22	1,411,891	21	1,411,891	21	1,472,709	22	1,425,184	21	1,425,184	21
96T AR History Hub-CIT	33,514	0	36,644	0	0	0	36,644	0	36,644	0	36,644	0	0	0	0	0	0	0
<b>Total</b>	<b>6,816,072</b>	<b>35</b>	<b>8,706,623</b>	<b>36</b>	<b>8,611,884</b>	<b>36</b>	<b>9,690,632</b>	<b>37</b>	<b>9,700,784</b>	<b>36</b>	<b>9,700,784</b>	<b>36</b>	<b>9,640,334</b>	<b>37</b>	<b>9,662,173</b>	<b>36</b>	<b>9,662,173</b>	<b>36</b>

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance	4000005	5,229,464	44.3	4,986,434	44.2	2,585,284	27.8	2,585,284	28.2	2,585,284	28.2	0	0.0	0	0.0	0	0.0
General Revenue	4000010	1,254,066	10.6	1,262,395	11.2	1,471,104	15.8	1,358,601	14.8	1,358,601	14.8	1,472,709	21.3	1,371,894	20.1	1,371,894	20.1
Non-Revenue Receipts	4000040	672	0.0	25,875	0.2	25,875	0.3	25,875	0.3	25,875	0.3	25,875	0.4	25,875	0.4	25,875	0.4
Cash Fund	4000045	35,196	0.3	36,644	0.3	34,957	0.4	34,957	0.4	34,957	0.4	0	0.0	0	0.0	0	0.0
Inter-agency Fund Transfer	4000316	(350,000)	(3.0)	(800,000)	(7.1)	(800,000)	(8.6)	(800,000)	(8.7)	(800,000)	(8.7)	(800,000)	(11.6)	(800,000)	(11.7)	(800,000)	(11.7)
Other	4000370	8,534	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Rental Income	4000430	97,500	0.8	97,500	0.9	97,500	1.0	97,500	1.1	97,500	1.1	97,500	1.4	97,500	1.4	97,500	1.4
Conservation Tax	4000453	5,527,074	46.8	5,683,059	50.3	5,874,525	63.2	5,874,525	64.0	5,874,525	64.0	6,118,209	88.5	6,118,209	89.8	6,118,209	89.8
<b>Total Funds</b>		<b>11,802,506</b>	<b>100.0</b>	<b>11,291,907</b>	<b>100.0</b>	<b>9,289,245</b>	<b>100.0</b>	<b>9,176,742</b>	<b>100.0</b>	<b>9,176,742</b>	<b>100.0</b>	<b>6,914,293</b>	<b>100.0</b>	<b>6,813,478</b>	<b>100.0</b>	<b>6,813,478</b>	<b>100.0</b>
Excess Appropriation/(Funding)		(4,986,434)		(2,585,284)		401,387		524,042		524,042		2,726,041		2,848,695		2,848,695	
<b>Grand Total</b>		<b>6,816,072</b>		<b>8,706,623</b>		<b>9,690,632</b>		<b>9,700,784</b>		<b>9,700,784</b>		<b>9,640,334</b>		<b>9,662,173</b>		<b>9,662,173</b>	

The FY13 Budget amount in (476) Conservation Tax - Amendment 75 exceeds the Authorized amount due to salary adjustments during the 2011-2013 biennium.

The Inter-agency Fund Transfer represents a transfer of Conservation Tax Funds to (0880) DAH-Natural Heritage Commission for the Land Acquisition Appropriation.

Variation in fund balance is due to unfunded appropriation in appropriation (476) Conservation Tax - Amendment 75.

## **Analysis of Budget Request**

**Appropriation:** 2JE - Publications

**Funding Sources:** MPR - Publications Development and Resale Revolving

This appropriation authorizes the development and/or purchase of publications for resale to the public. Funding for this appropriation includes royalty payments from the sale of books and other printed items. As stated in A.C.A. §19-5-1001, proceeds from the sale of the publications provides income to be used to develop or purchase additional publications for resale to the public.

The Agency requests Base Level appropriation in the amount of \$27,276 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 2JE - Publications

**Funding Sources:** MPR - Publications Development and Resale Revolving

Commitment Item		2011-2012	2012-2013	2012-2013	2013-2014			2014-2015		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Publications for Resale	5900036	0	27,276	45,000	27,276	27,276	27,276	27,276	27,276	27,276
Total		0	27,276	45,000	27,276	27,276	27,276	27,276	27,276	27,276

Funding Sources									
Fund Balance	4000005	729	1,401		0	0	0	0	0
Non-Revenue Receipts	4000040	672	25,875		25,875	25,875	25,875	25,875	25,875
Total Funding		1,401	27,276		25,875	25,875	25,875	25,875	25,875
Excess Appropriation/(Funding)		(1,401)	0		1,401	1,401	1,401	1,401	1,401
Grand Total		0	27,276		27,276	27,276	27,276	27,276	27,276

## **Analysis of Budget Request**

**Appropriation:** 476 - Conservation Tax-Amendment 75

**Funding Sources:** SHF - Arkansas Department of Heritage Fund

This appropriation provides for the special revenue funding realized from the additional 1/8<sup>th</sup> cent sales tax levied by Amendment 75 (A.C.A. §19-6-484). These funds are dedicated to DAH to provide for additional programs and to supplement general revenue funding for basic operating expenses. Other funds primarily include rental income, prior year refunds and Marketing & Redistribution (M&R) proceeds. The Department utilizes this appropriation to improve and care for historic structures, artifacts in museum collections and natural areas held in trust for Arkansas; to encourage the arts; to keep historical information; and to expand knowledge of Arkansas' unique heritage from prehistoric times to the present.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases. The Base Level salary of unclassified positions reflects the FY13 line item maximum.

Base Level includes appropriation in the amount of \$7,393,317 in FY14 and \$7,394,058 in FY15 with 15 Regular positions and 42 Extra Help positions.

The Agency Change Level Request includes additional appropriation of \$762,291 in FY14 and \$746,291 in FY15 for the following:

- Extra Help: Increase of \$63,291 each year for salaries and related matching for two (2) positions transferred from Arts Council to support the agency's Museum Division. The specific need has been identified at the Mosaic Templars Cultural Center (MTCC) and the Old State House Museum (OSH) to provide for Extra Help museum program assistants.
- Operating Expenses: Increase of \$13,000 each year to provide for anticipated rent increase.
- Grants & Aid: Increase of \$650,000 each year in unfunded appropriation to allow the agency to adequately support arts funding per capita.
- Capital Outlay: Increase of \$36,000 in FY14 and \$20,000 in FY15 to replace servers in both years. Request for FY14 includes the purchase of 50 licenses for the software office package. This request is addressed in detail in the Department's IT Plan.

The Executive Recommendation provides for the Agency Request. Additionally, the Executive Recommends a reallocation of Operating Expenses appropriation of \$53,290 from (482) Director's Office - State Operations.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 476 - Conservation Tax-Amendment 75

**Funding Sources:** SHF - Arkansas Department of Heritage Fund

Commitment Item		2011-2012	2012-2013	2012-2013	2013-2014			2014-2015		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	689,892	649,122	579,715	656,500	669,530	669,530	657,100	670,130	670,130
<b>#Positions</b>		<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
Extra Help	5010001	336,634	379,226	379,226	437,226	437,226	437,226	437,226	437,226	437,226
<b>#Extra Help</b>		<b>35</b>	<b>33</b>	<b>42</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>
Personal Services Matching	5010003	247,943	256,110	210,708	267,032	270,077	270,077	267,173	270,217	270,217
Operating Expenses	5020002	2,025,020	2,450,554	2,450,554	2,463,554	2,516,844	2,516,844	2,463,554	2,516,844	2,516,844
Conference & Travel Expenses	5050009	79,090	94,826	94,826	94,826	94,826	94,826	94,826	94,826	94,826
Professional Fees	5060010	681,140	1,049,741	1,049,741	1,049,741	1,049,741	1,049,741	1,049,741	1,049,741	1,049,741
Construction	5090005	0	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	881,929	900,729	900,729	1,550,729	1,550,729	1,550,729	1,550,729	1,550,729	1,550,729
Capital Outlay	5120011	0	0	0	36,000	36,000	36,000	20,000	20,000	20,000
Special Maintenance	5120032	586,844	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total</b>		<b>5,528,492</b>	<b>7,380,308</b>	<b>7,265,499</b>	<b>8,155,608</b>	<b>8,224,973</b>	<b>8,224,973</b>	<b>8,140,349</b>	<b>8,209,713</b>	<b>8,209,713</b>

Funding Sources										
Fund Balance	4000005	5,228,730	4,983,346		2,583,597	2,583,597	2,583,597	0	0	0
Inter-agency Fund Transfer	4000316	(350,000)	(800,000)		(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)
Other	4000370	8,534	0		0	0	0	0	0	0
Rental Income	4000430	97,500	97,500		97,500	97,500	97,500	97,500	97,500	97,500
Conservation Tax	4000453	5,527,074	5,683,059		5,874,525	5,874,525	5,874,525	6,118,209	6,118,209	6,118,209
<b>Total Funding</b>		<b>10,511,838</b>	<b>9,963,905</b>		<b>7,755,622</b>	<b>7,755,622</b>	<b>7,755,622</b>	<b>5,415,709</b>	<b>5,415,709</b>	<b>5,415,709</b>
Excess Appropriation/(Funding)		(4,983,346)	(2,583,597)		399,986	469,351	469,351	2,724,640	2,794,004	2,794,004
<b>Grand Total</b>		<b>5,528,492</b>	<b>7,380,308</b>		<b>8,155,608</b>	<b>8,224,973</b>	<b>8,224,973</b>	<b>8,140,349</b>	<b>8,209,713</b>	<b>8,209,713</b>

FY13 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2011-2013 biennium.

Other Funding consists of Insurance Proceeds, M&R Sales and Prior Year Refunds.

## **Analysis of Budget Request**

**Appropriation:** 482 - Director's Office-State Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

This appropriation provides for the personal services and operating expenses of the Department of Arkansas Heritage - Director's Office. The Director's Office coordinates and provides administrative support for the seven Agencies within the Department of Heritage. This appropriation consists entirely of general revenue funding.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases. The Base Level salary of unclassified positions reflects the FY13 line item maximum.

Base Level includes appropriation and general revenue funding of \$1,323,380 in FY14 and \$1,324,985 in FY15 with 21 positions.

The Agency Change Level Request includes additional appropriation and general revenue funding of \$147,724 each year for the following:

- Two (2) position classification requests:
  - D030C Information Systems Coordinator (grade C124) to D071C Information Systems Security Specialist (grade 126)
  - C071C Computer Support Analyst (grade C117) to D058C Computer Operations Coordinator (grade C120)
- Regular Salaries and Personal Services Matching: Increase of \$41,144 each year for one (1) new V015C Purchasing Specialist position (grade C115). This position will enhance the department's procurement section and provide additional staff support.
- Operating Expenses: Increase of \$106,580 each year for an increase in office rent.

The Executive Recommendation provides for Base Level, as well as reclassifications on two (2) positions along with additional Operating Expenses appropriation of \$106,580 and general revenue funding of \$53,290. The Executive recommends a reallocation of \$53,290 of Operating Expenses appropriation to Conservation Tax - Amendment 75, Fund Center 476.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 482 - Director's Office-State Operations

**Funding Sources:** HRA - Arkansas Heritage Fund

Commitment Item		2011-2012	2012-2013	2012-2013	2013-2014			2014-2015		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	921,265	918,331	940,860	988,917	978,689	978,689	990,217	989,466	989,466
<b>#Positions</b>		<b>20</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>21</b>	<b>21</b>
Personal Services Matching	5010003	283,675	307,848	281,673	339,391	343,696	343,696	339,696	346,212	346,212
Operating Expenses	5020002	49,126	36,216	78,852	142,796	89,506	89,506	142,796	89,506	89,506
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>1,254,066</b>	<b>1,262,395</b>	<b>1,301,385</b>	<b>1,471,104</b>	<b>1,411,891</b>	<b>1,411,891</b>	<b>1,472,709</b>	<b>1,425,184</b>	<b>1,425,184</b>
<b>Funding Sources</b>										
General Revenue	4000010	1,254,066	1,262,395		1,471,104	1,358,601	1,358,601	1,472,709	1,371,894	1,371,894
Total Funding		1,254,066	1,262,395		1,471,104	1,358,601	1,358,601	1,472,709	1,371,894	1,371,894
Excess Appropriation/(Funding)		0	0		0	53,290	53,290	0	53,290	53,290
<b>Grand Total</b>		<b>1,254,066</b>	<b>1,262,395</b>		<b>1,471,104</b>	<b>1,411,891</b>	<b>1,411,891</b>	<b>1,472,709</b>	<b>1,425,184</b>	<b>1,425,184</b>

FY13 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2011-2013 biennium.

## **Analysis of Budget Request**

**Appropriation:** 96T - AR History Hub-CIT

**Funding Sources:** NNH Central Administration - Cash in Treasury

The Central Administration - Cash in Treasury appropriation was established by request from the Cash Fund Holding Account in June of 2012. The Department of Arkansas Heritage was awarded funds from the Arkansas Community Foundation for promoting the Arkansas History Hub.

The Agency Change Level Request includes \$36,644 in FY14 only for Operating Expenses and Grants and Aid to provide appropriation for completion of the History Hub grant.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

## Appropriation Summary

**Appropriation:** 96T - AR History Hub-CIT

**Funding Sources:** NNH Central Administration - Cash in Treasury

Commitment Item		2011-2012	2012-2013	2012-2013	2013-2014			2014-2015		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Operating Expenses	5020002	1,120	4,250	0	4,250	4,250	4,250	0	0	0
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	32,394	32,394	0	32,394	32,394	32,394	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>33,514</b>	<b>36,644</b>	<b>0</b>	<b>36,644</b>	<b>36,644</b>	<b>36,644</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Sources										
Fund Balance	4000005	5	1,687		1,687	1,687	1,687	0	0	0
Cash Fund	4000045	35,196	36,644		34,957	34,957	34,957	0	0	0
<b>Total Funding</b>		<b>35,201</b>	<b>38,331</b>		<b>36,644</b>	<b>36,644</b>	<b>36,644</b>	<b>0</b>	<b>0</b>	<b>0</b>
Excess Appropriation/(Funding)		(1,687)	(1,687)		0	0	0	0	0	0
<b>Grand Total</b>		<b>33,514</b>	<b>36,644</b>		<b>36,644</b>	<b>36,644</b>	<b>36,644</b>	<b>0</b>	<b>0</b>	<b>0</b>

FY13 Budget amounts exceed Authorized Appropriation in Operating Expenses and Grants and Aid due to a transfer from the Cash Fund Holding Account.