

Department Appropriation Summary

Historical Data

Agency Request and Executive/Legislative Recommendation

Appropriation	2009-2010		2010-2011		2010-2011		2011-2012						2012-2013					
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Legislative	Pos	Agency	Pos	Executive	Pos	Legislative	Pos
1DE Various Building Construction	4,119,599	0	7,688,100	0	8,185,200	0	7,688,100	0	7,688,100	0	7,688,100	0	7,688,100	0	7,688,100	0	7,688,100	0
414 Consolidated Cost	669,495	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0	821,500	0
58G ARRA of 2009	27,266,379	114	94,157,152	118	179,680,169	0	21,619,313	0	21,619,313	0	21,619,313	0	0	0	0	0	0	0
896 Division of Administrative Services	28,358,170	318	29,954,929	309	32,381,578	359	33,393,139	355	34,318,749	358	34,318,749	358	33,319,663	355	34,556,971	358	34,556,971	358
898 Social Svcs Blk Grant-Fed	3,985	0	139,733	0	139,733	0	139,733	0	139,733	0	139,733	0	139,733	0	139,733	0	139,733	0
C99 Client Specific Emergency Services-Cash	0	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0	120,000	0
Total	60,417,628	432	132,881,414	427	221,328,180	359	63,781,785	355	64,707,395	358	64,707,395	358	42,088,996	355	43,326,304	358	43,326,304	358

Funding Sources		%		%		%		%		%		%		%		%		%	
Fund Balance	4000005	7,958,126	11.9	6,687,128	5.0			336,057	0.5	336,057	0.5	336,057	0.5	0	0.0	0	0.0	0	0.0
General Revenue	4000010	10,597,055	15.8	11,086,659	8.3			11,713,147	19.0	11,326,324	18.3	11,326,324	18.3	11,655,175	29.1	11,442,182	28.3	11,442,182	28.3
Federal Revenue	4000020	11,434,711	17.0	45,955,387	34.5			18,245,036	29.6	18,545,697	30.0	18,545,697	30.0	14,665,506	36.7	15,111,512	37.4	15,111,512	37.4
Cash Fund	4000045	0	0.0	120,000	0.1			120,000	0.2	120,000	0.2	120,000	0.2	120,000	0.3	120,000	0.3	120,000	0.3
Federal Funds-ARRA	4000244	0	0.0	50,000	0.0			25,000	0.0	25,000	0.0	25,000	0.0	25,000	0.1	25,000	0.1	25,000	0.1
Reallocation of Resources	4000410	(42,830)	(0.1)	0	0.0			0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Reimbursement	4000425	30,114,980	44.9	63,666,623	47.8			25,440,976	41.2	25,440,976	41.2	25,440,976	41.2	7,688,100	19.2	7,688,100	19.0	7,688,100	19.0
Various Program Support	4000730	7,042,714	10.5	5,651,674	4.2			5,855,964	9.5	5,960,418	9.7	5,960,418	9.7	5,837,060	14.6	5,992,009	14.8	5,992,009	14.8
Total Funds		67,104,756	100.0	133,217,471	100.0			61,736,180	100.0	61,754,472	100.0	61,754,472	100.0	39,990,841	100.0	40,378,803	100.0	40,378,803	100.0
Excess Appropriation/(Funding)		(6,687,128)		(336,057)				2,045,605		2,952,923		2,952,923		2,098,155		2,947,501		2,947,501	
Grand Total		60,417,628		132,881,414				63,781,785		64,707,395		64,707,395		42,088,996		43,326,304		43,326,304	

Analysis of Budget Request

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

The Various Building Construction appropriation is for the purpose of construction, acquisition, renovation, maintenance, repair and equipping facilities of the Department of Human Services and for paying disallowances cited by the federal government. Facilities are those operated by the Divisions of Developmental Disabilities-Human Development Centers; Behavioral Health-Arkansas State Hospital and Arkansas Health Center; and Youth Services-Youth Services Centers and Wilderness Camps.

Funding for this appropriation is from the Human Services Renovation Fund and is derived from three sources. Federal reimbursement received by the Department. General revenue transferred from these three (3) Divisions with an annual maximum of five million dollars. Other funds may be utilized as determined to be available. At the request of the Director of the Department of Human Services and upon certification of the availability of such funds, the Chief Fiscal Officer of the State shall initiate the necessary transfer documents to reflect the transfer on the books of record of the Treasurer of State, the Auditor of State, the Chief Fiscal Officer of the State and the Department. Arkansas Code Annotated §19-5-1020 was amended by Act 1537 of 1999 to require that transfers into the Renovation Fund must be submitted to and receive approval from the Chief Fiscal Officer of the State, the Governor and the Legislative Council prior to the effective date of the transfer. This appropriation is centralized within the DHS Director's purview in order that the needs of the Department can be prioritized, however, maintained by the Division of Administrative Services. Expenditures for this appropriation are contingent upon available funding provided from within the Department.

The agency Base Level and total request for this appropriation is \$7,688,100 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 1DE - Various Building Construction

Funding Sources: DHR - Human Services Renovation Fund

Commitment Item		2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Construction	5090005	4,119,599	7,688,100	8,185,200	7,688,100	7,688,100	7,688,100	7,688,100	7,688,100	7,688,100
Total		4,119,599	7,688,100	8,185,200	7,688,100	7,688,100	7,688,100	7,688,100	7,688,100	7,688,100
Funding Sources										
Fund Balance	4000005	7,958,126	6,687,128		336,057	336,057	336,057	0	0	0
Reimbursement	4000425	2,848,601	1,337,029		7,352,043	7,352,043	7,352,043	7,688,100	7,688,100	7,688,100
Total Funding		10,806,727	8,024,157		7,688,100	7,688,100	7,688,100	7,688,100	7,688,100	7,688,100
Excess Appropriation/(Funding)		(6,687,128)	(336,057)		0	0	0	0	0	0
Grand Total		4,119,599	7,688,100		7,688,100	7,688,100	7,688,100	7,688,100	7,688,100	7,688,100

Reimbursements are from Other funds that may be utilized as determined to be available.

Analysis of Budget Request

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

The Division of Administrative Services is responsible for the centralized purchasing of postage, forms printing, and warehouse storage for the Department. Purchases are made through this appropriation with funding transferred from the respective Divisions to the Consolidated Cost Revolving Fund.

Funding for this appropriation, as indicated as various program support, is revenue transferred based on cost allocation derived from the program code to which funds are assigned and can be a mix of funding sources such as general revenue, federal revenue, other revenue and/or a combination of each.

The agency Base Level and total request for this appropriation is \$821,500 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 414 - Consolidated Cost

Funding Sources: MCC - Consolidated Cost Revolving Fund

Commitment Item		2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Operating Expenses	5020002	669,495	821,500	821,500	821,500	821,500	821,500	821,500	821,500	821,500
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		669,495	821,500	821,500	821,500	821,500	821,500	821,500	821,500	821,500
Funding Sources										
Various Program Support	4000730	669,495	821,500		821,500	821,500	821,500	821,500	821,500	821,500
Total Funding		669,495	821,500		821,500	821,500	821,500	821,500	821,500	821,500
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		669,495	821,500		821,500	821,500	821,500	821,500	821,500	821,500

Revenue transferred based on Cost Allocation derived from the program code to which funds are assigned and can be a mix of funding sources such as General Revenue, Federal Revenue, Other Revenue and/or a combination of each.

Analysis of Budget Request

Appropriation: 58G - ARRA of 2009

Funding Sources: PWP - Administration Paying

The American Recovery and Reinvestment Act of 2009 appropriation was established in the 87th Legislative Session to allow expenditures for capital improvements, information technologies and one-time costs of the Department of Human Services. This appropriation is centralized within the DHS Director's purview in order that the needs of the Department can be prioritized, however, maintained by the Division of Administrative Services. Expenditures for this appropriation are contingent upon available funding provided from the American Recovery and Reinvestment Act of 2009.

There is no agency Base Level request for this appropriation.

The agency Change Level request for this appropriation is as follows:

- \$21,619,313 in FY2012 is requested to allow for continued expenditures of capital improvements, information technologies and one-time costs. Due to the declining balance of funds, no appropriation is requested in FY2013.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 58G - ARRA of 2009

Funding Sources: PWP - Administration Paying

Commitment Item		2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
ARRA OF 2009	5900052	27,266,379	94,157,152	179,680,169	21,619,313	21,619,313	21,619,313	0	0	0
Total		27,266,379	94,157,152	179,680,169	21,619,313	21,619,313	21,619,313	0	0	0

Funding Sources										
Federal Revenue	4000020	0	31,827,558		3,530,380	3,530,380	3,530,380	0	0	0
Reimbursement	4000425	27,266,379	62,329,594		18,088,933	18,088,933	18,088,933	0	0	0
Total Funding		27,266,379	94,157,152		21,619,313	21,619,313	21,619,313	0	0	0
Excess Appropriation/(Funding)		0	0		0	0	0	0	0	0
Grand Total		27,266,379	94,157,152		21,619,313	21,619,313	21,619,313	0	0	0

Analysis of Budget Request

Appropriation: 896 - DHS–Admin Paying Account

Funding Sources: PWP - Administration Paying

The Division of Administrative Services was created by the combining of the Division of Management Services and the Division of Finance in the spring of 1994. The DHS Director merged the two Divisions for the purpose of streamlining administrative functions, reducing the administrative costs, aligning associated functions operating independently and strengthening internal controls. This configuration has provided the program divisions a central point of contact regarding administrative issues. The goal of the merger was improved communications, cooperation and coordination between administrative functions and decreased positions in the Division.

The Division of Administrative Services has two (2) distinct areas of designation: Finance and Administration and Office Systems and Technology from which support services are provided to the other DHS Division staff, consumers and providers.

Office of Finance and Administration

Responsibilities include employee recruitment, applicant testing, classification and compensation, personnel file maintenance and personnel policy development and interpretation. Staff development is provided through this office and offers professional and personal growth and development courses available to all employees. Financial support services encompasses grant development, purchase of services, maintenance and monitoring of contract and grant obligated funds, management of state owned/leased property, construction and maintenance, payroll, accounts payable, budget/banking, cost accounting/research and statistics, reporting and forecasting, funds and grants management and accounts receivable.

Office of Systems and Technology

Technical services, program applications, support services and administrative services related to information/data systems is provided through staff and a contractual arrangement.

Funding for this appropriation includes general revenues (DAS - Department of Human Services Administration Fund Account), federal and other funds. The federal funds are derived from support services allocated through cost allocation and social service block grant federal funds. Other funding which is indicated as various program support is derived through cost allocation and can also include M&R proceeds.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The agency Base Level request for this appropriation is \$29,960,603 each year of the biennium with 309 budgeted base level positions.

The agency Change Level request for this appropriation is \$3,432,536 in FY2012 and \$3,359,060 in FY2013 with a general revenue request of \$626,488 in FY2012 and \$568,516 in FY2013. The general revenue request consists of the following components:

- \$24,173 in FY2012 for new general revenue associated with a rent increase;
- \$602,315 in FY2012 and \$568,516 in FY2013 for new general revenue associated with continuing support and maintenance of a data warehouse.

The following delineates the agency's request:

- Restoration of fifty (50) positions that are authorized but not budgeted with salary and matching appropriation to allow for continuation of filling positions and to maintain the daily operations of the Division.
- Transfer one (1) position to the Division of Medical Services with salary and matching appropriation to assist with waiver budget preparation and budget neutrality, interpreting laws, regulations and policies, and program budgeting and analysis.
- Transfer three (3) positions to the Division of Youth Services with salary and matching appropriation to have available in the event the division is required to take over the operations of a state facility.
- Reclassification on ten (10) positions due to the duties and responsibilities changing since the pay plan study. Appropriation is requested on two of the reclassifications.
- \$314,556 each year of the biennium is requested for the Operating Expenses line item for rent of facilities.
- \$1,309,380 in FY2012 and \$1,235,904 in FY2013 is requested for the Professional Fees line item for continuing support and maintenance of a data warehouse.
- \$25,000 each year of the biennium is requested for the ARRA of 2009 line item to allow for any in-direct costs.

The Executive Recommendation provides for the Agency Request with no new general revenue and reclassification on only one (1) of the positions. Additionally, to maximize federal revenue, the transfer of three (3) positions from the Director's Office has been recommended.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 896 - DHS--Admin Paying Account

Funding Sources: PWP - Administration Paying

Commitment Item		2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
		Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Regular Salaries	5010000	11,683,731	12,167,941	13,924,098	13,323,966	14,100,311	14,100,311	13,323,966	14,358,321	14,358,321
#Positions		318	309	359	355	358	358	355	358	358
Extra Help	5010001	106,310	64,480	64,480	64,480	64,480	64,480	64,480	64,480	64,480
#Extra Help		7	20	20	20	20	20	20	20	20
Personal Services Matching	5010003	3,777,683	3,809,289	4,529,781	4,492,538	4,641,803	4,641,803	4,492,538	4,695,491	4,695,491
Overtime	5010006	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Operating Expenses	5020002	2,381,240	2,789,827	2,789,827	3,104,383	3,104,383	3,104,383	3,104,383	3,104,383	3,104,383
Conference & Travel Expenses	5050009	21,694	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Professional Fees	5060010	8,739,856	9,075,792	9,075,792	10,385,172	10,385,172	10,385,172	10,311,696	10,311,696	10,311,696
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	32,279	0	0	0	0	0	0	0	0
Data Processing Services	5900044	1,615,377	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600	1,967,600
ARRA of 2009	5900052	0	50,000	0	25,000	25,000	25,000	25,000	25,000	25,000
Total		28,358,170	29,954,929	32,381,578	33,393,139	34,318,749	34,318,749	33,319,663	34,556,971	34,556,971

Funding Sources										
General Revenue	4000010	10,597,055	11,086,659		11,713,147	11,326,324	11,326,324	11,655,175	11,442,182	11,442,182
Federal Revenue	4000020	11,430,726	13,988,096		14,574,923	14,875,584	14,875,584	14,525,773	14,971,779	14,971,779
Federal Funds-ARRA	4000244	0	50,000		25,000	25,000	25,000	25,000	25,000	25,000
Reallocation of Resources	4000410	(42,830)	0		0	0	0	0	0	0
Various Program Support	4000730	6,373,219	4,830,174		5,034,464	5,138,918	5,138,918	5,015,560	5,170,509	5,170,509
Total Funding		28,358,170	29,954,929		31,347,534	31,365,826	31,365,826	31,221,508	31,609,470	31,609,470
Excess Appropriation/(Funding)		0	0		2,045,605	2,952,923	2,952,923	2,098,155	2,947,501	2,947,501
Grand Total		28,358,170	29,954,929		33,393,139	34,318,749	34,318,749	33,319,663	34,556,971	34,556,971

Budget exceeds Authorized Appropriation in the ARRA of 2009 line item due to a transfer from the Miscellaneous Federal Grant Holding Account.
The FY10 funding includes a General Revenue fund transfer to the DHS - Division of County Operations by Authority of Reallocation of Resources.

Analysis of Budget Request

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

The Division of Administrative Services administers the social services block grant (SSBG). The Office of Community Services, Administration for Children and Families, U. S. Department of Health and Human Services is responsible for the administration of the grant program at the federal level with grants made directly to the State. Grant amounts are determined by a statutory formula based on individual state population. Up to 10 percent of block grant funds are allowed to be transferred to other block grant programs for support of health services, health promotion and disease prevention campaigns, and low-income home energy assistance.

Under the provisions of the block grant, each state has the authority to determine the most appropriate social services for the state's citizens. Included are services such as assistance to individuals and families to become more independent relative to financial support and personal care, family maintenance and avoidance of institutional care. These services are rendered through contracts with community programs across the state to provide services to people with developmental disabilities, mental illness, the elderly, and children. The agency has elected to allocate the majority of the SSBG funds to various divisions within the Department and other departments in state government - Workforce Education, Rehabilitation Services and Spinal Cord Commission thus eliminating the need for the majority of this appropriation. Each of the DHS divisions and other departments certify the funds in the respective division/department and budget for utilization of these funds.

Funding for this appropriation is 100% federal funds and is provided under Title XX of the Social Security Act (Omnibus Budget Reconciliation Act of 1981 as amended, P.L. 97-35; Jobs Training Bill, P.L. 98-8; P.L. 98-473; Medicaid and Medicare Patient and Program Act of 1987; Omnibus Budget Reconciliation Act of 1987, P.L. 100-203; Family Support Act of 1988, P.L. 100-485; Omnibus Budget Reconciliation Act of 1993, P.L. 103-66; 42 U.S.C. 1397 et seq.).

The agency Base Level and total request for this appropriation is \$139,733 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 898 - DHS-Grants Paying Account

Funding Sources: PWE - Grants Paying

Commitment Item	2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Grants and Aid 5100004	3,985	139,733	139,733	139,733	139,733	139,733	139,733	139,733	139,733
Total	3,985	139,733	139,733	139,733	139,733	139,733	139,733	139,733	139,733

Funding Sources									
Federal Revenue 4000020	3,985	139,733		139,733	139,733	139,733	139,733	139,733	139,733
Total Funding	3,985	139,733		139,733	139,733	139,733	139,733	139,733	139,733
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	3,985	139,733		139,733	139,733	139,733	139,733	139,733	139,733

Analysis of Budget Request

Appropriation: C99 - Client Specific Emergency Services–Cash

Funding Sources: 120 - Client Specific Emergency Services-Cash

This appropriation is a contingency for immediate, short term and specific client emergencies such as shelter, food or transportation. Federal social services block grant funds would be utilized should payments be necessary. There were no expenditures made under this appropriation in FY2010 and \$120,000 is budgeted in FY2011.

The agency Base Level and total request for this appropriation is \$120,000 each year of the biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: C99 - Client Specific Emergency Services–Cash

Funding Sources: 120 - Client Specific Emergency Services-Cash

Commitment Item	2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
	Actual	Budget	Authorized	Agency	Executive	Legislative	Agency	Executive	Legislative
Purchase of Services 5900043	0	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
Total	0	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000

Funding Sources									
Cash Fund 4000045	0	120,000		120,000	120,000	120,000	120,000	120,000	120,000
Total Funding	0	120,000		120,000	120,000	120,000	120,000	120,000	120,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	120,000		120,000	120,000	120,000	120,000	120,000	120,000