

Department Appropriation Summary

Historical Data

Agency Request and Executive/Legislative Recommendation

| Appropriation | 2011-2012 | | 2012-2013 | | 2012-2013 | | 2013-2014 | | | | | | 2014-2015 | | | | | |
|--|-------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|
| | Actual | Pos | Budget | Pos | Authorized | Pos | Agency | Pos | Executive | Pos | Legislative | Pos | Agency | Pos | Executive | Pos | Legislative | Pos |
| 1DF Victims of Crime Justice Assistance - Federal | 7,942,192 | 8 | 14,263,902 | 10 | 15,735,986 | 10 | 13,884,593 | 10 | 13,891,771 | 10 | 13,891,771 | 10 | 13,884,111 | 10 | 13,891,771 | 10 | 13,891,771 | 10 |
| 1GA Purchase / Corporate Travel Card Program | 8,901 | 0 | 2,000,000 | 0 | 2,000,000 | 0 | 4,000,000 | 0 | 4,000,000 | 0 | 4,000,000 | 0 | 4,000,000 | 0 | 4,000,000 | 0 | 4,000,000 | 0 |
| 251 Dept of Justice Non-Victim Assistance Grants - S | 496,730 | 0 | 848,963 | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 |
| 252 Dept of Justice Non-Victim Assistance Grants - f | 6,446,131 | 4 | 10,260,007 | 5 | 20,943,603 | 7 | 9,846,430 | 5 | 9,851,042 | 5 | 9,851,042 | 5 | 9,846,289 | 5 | 9,851,165 | 5 | 9,851,165 | 5 |
| 272 DFA Management Services - Operations | 24,457,973 | 349 | 27,161,868 | 367 | 28,069,762 | 370 | 27,418,397 | 366 | 27,760,116 | 366 | 27,760,116 | 366 | 27,403,293 | 366 | 27,769,201 | 366 | 27,769,201 | 366 |
| 274 Marketing and Redistribution | 744,979 | 17 | 1,348,906 | 17 | 1,332,899 | 17 | 1,367,178 | 17 | 1,376,173 | 17 | 1,376,173 | 17 | 1,367,481 | 17 | 1,377,149 | 17 | 1,377,149 | 17 |
| 277 Quick Copy Service Center | 115,412 | 2 | 100,000 | 0 | 448,339 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 278 Employee Benefits Division | 2,246,114 | 29 | 2,966,705 | 36 | 3,103,611 | 37 | 2,945,766 | 35 | 2,968,949 | 35 | 2,968,949 | 35 | 2,945,027 | 35 | 2,969,953 | 35 | 2,969,953 | 35 |
| 279 Information Technology | 28,187,908 | 0 | 30,000,000 | 0 | 30,000,000 | 0 | 30,000,000 | 0 | 30,000,000 | 0 | 30,000,000 | 0 | 30,000,000 | 0 | 30,000,000 | 0 | 30,000,000 | 0 |
| 2HG Personnel Management - Employee Awards | 0 | 0 | 32,280 | 0 | 32,280 | 0 | 32,280 | 0 | 32,280 | 0 | 32,280 | 0 | 32,280 | 0 | 32,280 | 0 | 32,280 | 0 |
| 34Z Victims of Crime Justice Assistance - State | 0 | 0 | 50,000 | 0 | 359,196 | 0 | 359,196 | 0 | 359,196 | 0 | 359,196 | 0 | 359,196 | 0 | 359,196 | 0 | 359,196 | 0 |
| 574 Statewide Payroll Paying | 0 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 | 2,100,000,000 | 0 |
| 83Q IT Projects - Federal | 912,920 | 0 | 2,406,608 | 0 | 2,406,608 | 0 | 2,406,608 | 0 | 2,406,608 | 0 | 2,406,608 | 0 | 2,406,608 | 0 | 2,406,608 | 0 | 2,406,608 | 0 |
| 907 DFA Management Services - Miscellaneous Cash | 542,605 | 8 | 2,186,960 | 13 | 2,251,197 | 13 | 2,697,918 | 13 | 2,705,576 | 13 | 2,705,576 | 13 | 2,697,246 | 13 | 2,705,569 | 13 | 2,705,569 | 13 |
| NOT REQUESTED FOR THE BIENNIUM | | | | | | | | | | | | | | | | | | |
| 81P State Fiscal Stabilization - ARRA | 3,166,132 | 0 | 0 | 0 | 56,566,276 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 83K State Health Info Exchange - State | 0 | 0 | 0 | 0 | 600,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 83T State Health Info Exchange - ARRA | 27 | 0 | 6,159,190 | 0 | 7,915,429 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 86A ARRA-Educ Jobs | 108,429 | 0 | 1,757,541 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 75,376,453 | 417 | 2,201,542,930 | 447 | 2,272,765,186 | 453 | 2,195,958,366 | 445 | 2,196,351,711 | 445 | 2,196,351,711 | 445 | 2,195,941,531 | 445 | 2,196,362,892 | 445 | 2,196,362,892 | 445 |

| Funding Sources | | % | | % | | % | | % | | % | | % | | % | | % | | % |
|--------------------------------|---------|------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---------------|------|---|
| Fund Balance | 4000005 | 1,960,688 | 2.5 | 3,665,875 | 0.2 | 2,089,273 | 0.1 | 2,089,273 | 0.1 | 2,089,273 | 0.1 | 2,724,177 | 0.1 | 2,707,524 | 0.1 | 2,707,524 | 0.1 | |
| General Revenue | 4000010 | 535,375 | 0.7 | 898,963 | 0.0 | 1,359,196 | 0.1 | 1,359,196 | 0.1 | 1,359,196 | 0.1 | 1,359,196 | 0.1 | 1,359,196 | 0.1 | 1,359,196 | 0.1 | |
| Federal Revenue | 4000020 | 12,063,209 | 15.3 | 26,206,961 | 1.2 | 26,137,631 | 1.2 | 26,149,421 | 1.2 | 26,149,421 | 1.2 | 26,137,008 | 1.2 | 26,149,544 | 1.2 | 26,149,544 | 1.2 | |
| State Central Services | 4000035 | 54,874,445 | 69.4 | 60,160,853 | 2.7 | 60,396,443 | 2.7 | 60,761,345 | 2.8 | 60,761,345 | 2.8 | 60,380,600 | 2.7 | 60,771,434 | 2.8 | 60,771,434 | 2.8 | |
| Non-Revenue Receipts | 4000040 | 4,019,387 | 5.1 | 2,859,264 | 0.1 | 6,000,000 | 0.3 | 6,000,000 | 0.3 | 6,000,000 | 0.3 | 6,000,000 | 0.3 | 6,000,000 | 0.3 | 6,000,000 | 0.3 | |
| Cash Fund | 4000045 | 1,111,523 | 1.4 | 1,200,000 | 0.1 | 2,700,000 | 0.1 | 2,700,000 | 0.1 | 2,700,000 | 0.1 | 2,700,000 | 0.1 | 2,700,000 | 0.1 | 2,700,000 | 0.1 | |
| Agency Payroll Paying Accounts | 4000085 | 0 | 0.0 | 2,100,000,000 | 95.3 | 2,100,000,000 | 95.5 | 2,100,000,000 | 95.5 | 2,100,000,000 | 95.5 | 2,100,000,000 | 95.5 | 2,100,000,000 | 95.5 | 2,100,000,000 | 95.5 | |
| Federal Funds-ARRA | 4000244 | 6,512,622 | 8.2 | 8,640,287 | 0.4 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | |
| Interest | 4000300 | 23,204 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | |
| Inter-agency Fund Transfer | 4000316 | (38,645) | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | |
| M & R Sales | 4000340 | 17,550 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | |

| Funding Sources | | % | | % | | % | | % | | % | | % | | % | | % | |
|--------------------------------|---------|-------------|-------|---------------|-------|---------------|-------|---------------|-------|---------------|-------|---------------|-------|---------------|-------|---------------|-------|
| Transfer to DFA Disbursing | 4000610 | (2,037,030) | (2.6) | 0 | 0.0 | | | | | | | | | | | | |
| | | 0 | 0.0 | 0 | 0.0 | | | | | | | | | | | | |
| Total Funds | | 79,042,328 | 100.0 | 2,203,632,203 | 100.0 | 2,198,682,543 | 100.0 | 2,199,059,235 | 100.0 | 2,199,059,235 | 100.0 | 2,199,300,981 | 100.0 | 2,199,687,698 | 100.0 | 2,199,687,698 | 100.0 |
| Excess Appropriation/(Funding) | | (3,665,875) | | (2,089,273) | | (2,724,177) | | (2,707,524) | | (2,707,524) | | (3,359,450) | | (3,324,806) | | (3,324,806) | |
| Grand Total | | 75,376,453 | | 2,201,542,930 | | 2,195,958,366 | | 2,196,351,711 | | 2,196,351,711 | | 2,195,941,531 | | 2,196,362,892 | | 2,196,362,892 | |

FC 272 DFA Management Services Operations Appropriation - Reflects consolidation of Appropriation 584 (AASIS Service Center). Both are funded from State Central Services.

FC 274 - FY13 Budget amount exceeds the authorized amount due to salary and matching rate adjustments during the 2011-2013 biennium.

Analysis of Budget Request

Appropriation: 1DF - Victims of Crime Justice Assistance - Federal

Funding Sources: FVD - Victims of Crime Justice Assistance

This federally funded appropriation for the Victims of Crime Justice Assistance Program includes salary, operating expenses and the administration of federal funds received through the Victims of Crime Act (VOCA), STOP Violence Against Women and Family Violence Prevention and the Family Violence Prevention and Services Act (FVPSA). The program provides for statewide violence prevention activities.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

Base Level is \$13,877,638 for FY14 and \$13,877,163 for FY15.

The Agency is requesting a Change Level increase of \$6,955 for FY14 and \$6,948 FY15 due to reclassification of three positions. This request will properly align the positions with the current job responsibilities.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 1DF - Victims of Crime Justice Assistance - Federal

Funding Sources: FVD - Victims of Crime Justice Assistance

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------------|---------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 270,858 | 356,515 | 331,489 | 362,587 | 368,466 | 368,466 | 362,587 | 368,466 | 368,466 |
| #Positions | | 8 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| Extra Help | 5010001 | 0 | 6,272 | 6,272 | 6,272 | 6,272 | 6,272 | 6,272 | 6,272 | 6,272 |
| #Extra Help | | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Personal Services Matching | 5010003 | 85,403 | 124,111 | 104,135 | 127,890 | 129,189 | 129,189 | 127,408 | 129,189 | 129,189 |
| Overtime | 5010006 | 0 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| Operating Expenses | 5020002 | 28,739 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| Conference & Travel Expenses | 5050009 | 1,821 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| Professional Fees | 5060010 | 0 | 74,219 | 74,219 | 74,219 | 74,219 | 74,219 | 74,219 | 74,219 | 74,219 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants and Aid | 5100004 | 6,997,636 | 13,100,000 | 13,100,000 | 13,100,000 | 13,100,000 | 13,100,000 | 13,100,000 | 13,100,000 | 13,100,000 |
| Refunds/Reimbursements | 5110014 | 8,278 | 78,125 | 78,125 | 78,125 | 78,125 | 78,125 | 78,125 | 78,125 | 78,125 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ARRA of 2009 | 5900052 | 549,457 | 389,160 | 1,906,246 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 7,942,192 | 14,263,902 | 15,735,986 | 13,884,593 | 13,891,771 | 13,891,771 | 13,884,111 | 13,891,771 | 13,891,771 |

| Funding Sources | | | | | | | | | | |
|--------------------------------|---------|------------------|-------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Federal Revenue | 4000020 | 7,392,735 | 13,874,742 | | 13,884,593 | 13,891,771 | 13,891,771 | 13,884,111 | 13,891,771 | 13,891,771 |
| Federal Funds-ARRA | 4000244 | 549,457 | 389,160 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 7,942,192 | 14,263,902 | | 13,884,593 | 13,891,771 | 13,891,771 | 13,884,111 | 13,891,771 | 13,891,771 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 7,942,192 | 14,263,902 | | 13,884,593 | 13,891,771 | 13,891,771 | 13,884,111 | 13,891,771 | 13,891,771 |

FY13 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2011-2013 Biennium.

Analysis of Budget Request

Appropriation: 1GA - Purchase / Corporate Travel Card Program

Funding Sources: MPC - Purchase & Travel Card Program Fund

This appropriation is funded by a miscellaneous revolving fund and is used for rebates from vendor banks, distribution to participating agencies and for operating expenses connected with the administration of the Purchase and Corporate Travel Card Program.

Arkansas Agency Travel Card Program

The Department of Finance and Administration (DFA) - Office of State Procurement (OSP), State Agencies and Institutions of Higher Education have developed and implemented the Arkansas Agency Travel Card Program for employees that have valid business related travel expenses. The Office of State Procurement has responsibility for the development of policy and procedures. Agencies and Higher Education Institutions are responsible for the development of procedures consistent with State policies implementing the program.

Card holders use the card for any authorized travel related expense at any establishment or merchant that accepts the VISA card. The Arkansas Travel Regulations govern most aspects of the State Travel Card Program.

Arkansas Purchasing Card Program

The State of Arkansas and participating organizations have implemented the Arkansas Purchasing Card Program (P-Card) with US Bank VISA Purchasing Card to simplify, streamline, and facilitate the purchase and payment process.

The P-Card is a fast, flexible purchasing tool offering an enhancement to the existing purchasing processes and provides an extremely efficient and effective method for purchasing and paying for supplies with a total maximum per cycle limit that will be determined on an individual basis. The default maximum charges per individual card holder are \$2,000 per cycle. The P-Card is to be used only for official business purchases for the State of Arkansas. Any attempt to use the P-Card for a purchase in excess of the set card limit will result in the purchase being rejected by the bank and the vendor.

Base Level is \$2,000,000 each year of the 2013-2015 Biennium.

The Agency is requesting a Change Level increase of \$2,000,000 each year to allow for enough appropriation to distribute back to participating agencies increasing rebates from vendor banks.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 1GA - Purchase / Corporate Travel Card Program

Funding Sources: MPC - Purchase & Travel Card Program Fund

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------|---------|-----------|-----------|------------|-----------|-----------|-------------|-----------|-----------|-------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Refunds/Reimbursements | 5110014 | 8,901 | 2,000,000 | 2,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |
| Total | | 8,901 | 2,000,000 | 2,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |

| Funding Sources | | | | | | | | | | |
|--------------------------------|---------|-------------|-----------|--|-----------|-----------|-----------|-----------|-----------|-----------|
| Fund Balance | 4000005 | 114,540 | 1,217,206 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Non-Revenue Receipts | 4000040 | 1,111,567 | 782,794 | | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |
| Total Funding | | 1,226,107 | 2,000,000 | | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |
| Excess Appropriation/(Funding) | | (1,217,206) | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 8,901 | 2,000,000 | | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |

Analysis of Budget Request

Appropriation: 251 - Dept of Justice Non-Victim Assistance Grants - State

Funding Sources: HUA - Miscellaneous Agencies Fund

This general revenue funded appropriation provides city and county governments and state agencies with matching funds to implement programs authorized under the Federal Drug Law Enforcement Program. This appropriation provides matching funds to the sub-grantees of the Federal Law Enforcement Block Grant, Violent Offender, and Substance Abuse Treatment Programs.

Base Level is \$848,963 each year of the 2013-2015 Biennium.

The Agency is requesting a Change Level increase of \$151,037 each year to restore the required general revenue appropriation and funding matching obligation for corresponding federal appropriation (252), also administered by DFA Management Services.

The Executive Recommendation provides for the Agency Request of appropriation and general revenue funding.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 251 - Dept of Justice Non-Victim Assistance Grants - State

Funding Sources: HUA - Miscellaneous Agencies Fund

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|-----------------|---------|-----------|-----------|------------|-----------|-----------|-------------|-----------|-----------|-------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Grants and Aid | 5100004 | 496,730 | 848,963 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Total | | 496,730 | 848,963 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |

| Funding Sources | | | | | | | | | | |
|--------------------------------|---------|----------|---------|--|-----------|-----------|-----------|-----------|-----------|-----------|
| General Revenue | 4000010 | 535,375 | 848,963 | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Inter-agency Fund Transfer | 4000316 | (38,645) | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 496,730 | 848,963 | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 496,730 | 848,963 | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |

Inter-agency fund transfers: Community Corrections - \$16,032.29; Corrections - \$22,613.46

Analysis of Budget Request

Appropriation: 252 - Dept of Justice Non-Victim Assistance Grants - Federal

Funding Sources: FIG - DFA Federal Funds

Department of Finance and Administration - Intergovernmental Services is responsible for the management of a federal grant program that supports improvements in the State's criminal justice system. This grant program provides funds to cities and counties, prosecuting attorneys, state courts and state agencies. Grant programs operated through Intergovernmental Services include the Edward Byrne Memorial Drug Law Enforcement Program (DLEP) for narcotics enforcement and violent crime control.

This grant program has varying eligibility requirements, and a twenty-five percent match requirement. Grant funds are made available for application after the State receives notification of a state level grant award. All federal grant funds are made available through the U. S. Department of Justice.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

Base Level is \$9,846,430 for FY14 and \$9,846,289 for FY15. The Agency is requesting reclassification of one position to properly align the position with the current job responsibilities; this request does not increase the appropriation. The Agency is also discontinuing 2 unbudgeted authorized ARRA positions.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 252 - Dept of Justice Non-Victim Assistance Grants - Federal

Funding Sources: FIG - DFA Federal Funds

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------------|---------|------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 212,549 | 203,050 | 197,420 | 202,825 | 206,604 | 206,604 | 202,925 | 206,704 | 206,704 |
| #Positions | | 4 | 5 | 7 | 5 | 5 | 5 | 5 | 5 | 5 |
| Personal Services Matching | 5010003 | 59,615 | 65,834 | 58,849 | 66,976 | 67,809 | 67,809 | 66,735 | 67,832 | 67,832 |
| Operating Expenses | 5020002 | 23,328 | 173,129 | 168,129 | 168,129 | 168,129 | 168,129 | 168,129 | 168,129 | 168,129 |
| Conference & Travel Expenses | 5050009 | 964 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| Professional Fees | 5060010 | 0 | 205,000 | 205,000 | 205,000 | 205,000 | 205,000 | 205,000 | 205,000 | 205,000 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants and Aid | 5100004 | 3,461,098 | 9,075,098 | 9,000,000 | 9,000,000 | 9,000,000 | 9,000,000 | 9,000,000 | 9,000,000 | 9,000,000 |
| Refunds/Reimbursements | 5110014 | 0 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ARRA of 2009 | 5900052 | 2,688,577 | 334,396 | 11,110,705 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 6,446,131 | 10,260,007 | 20,943,603 | 9,846,430 | 9,851,042 | 9,851,042 | 9,846,289 | 9,851,165 | 9,851,165 |

| Funding Sources | | | | | | | | | | |
|--------------------------------|---------|------------------|-------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|
| Federal Revenue | 4000020 | 3,757,554 | 9,925,611 | | 9,846,430 | 9,851,042 | 9,851,042 | 9,846,289 | 9,851,165 | 9,851,165 |
| Federal Funds-ARRA | 4000244 | 2,688,577 | 334,396 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 6,446,131 | 10,260,007 | | 9,846,430 | 9,851,042 | 9,851,042 | 9,846,289 | 9,851,165 | 9,851,165 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 6,446,131 | 10,260,007 | | 9,846,430 | 9,851,042 | 9,851,042 | 9,846,289 | 9,851,165 | 9,851,165 |

FY13 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2011-2013 Biennium.

Budget exceeds Authorized Appropriation in Operating Expenses and Grants and Aid due to a transfer from the Miscellaneous Federal Grant Holding Account.

Analysis of Budget Request

Appropriation: 272 - DFA Management Services - Operations

Funding Sources: HSC - State Central Services

This State Central Services funded appropriation provides for operations of the Management Services Division of the Department of Finance and Administration. The Management Services Division provides state agencies with assistance in accounting, budgeting, personnel, purchasing, and administering statutorily required controls. The Division includes the Office of the Director, Economic Analysis and Tax Research, Office of Administrative Services, Office of Accounting, Office of Budget, Office of Personnel Management, Office of State Procurement, Office of Internal Audit, Office of Information Systems, Office of Intergovernmental Services and the Criminal Detention Facilities Coordinator.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases. The Base Level salary of unclassified positions reflects the FY13 line item maximum.

The Agency is requesting Base Level of \$27,089,875 for FY14 and \$27,074,987 for FY15.

The Agency is requesting Change Levels of \$328,522 in FY14 and \$328,306 in FY15 for the following:

- Reduction of 8 currently authorized positions (5 Base Level and 3 Unbudgeted).
- Consolidation of Appropriation 584 (ASSIS Service Center) and DFA Management Services Operations Appropriation 272. AASIS is a part of the Management Services daily operations and would streamline the procurement and operational processes. Both are funded from State Central Services and the consolidation results in no increase in appropriation or funding.
- Transfer 1 position to DFA Racing Commission to assist in the constant growth of the electronic games of skill, the transfer is extremely important to stay on top of the constant change of new games submitted to place in both facilities.
- The Revenue Division is requesting to transfer 5 positions to Agency 0610 - DFA Management Services - Office of Information Systems (OIS). These functional and technical IT positions support the Arkansas Integrated Revenue System (AIRS) and should be in the Information Systems organization for proper oversight.
- Reclassifications/Upgrades due to several DFA positions being lower than comparable positions in state agencies and the experiencing of turnover rates in excess of 50% in the majority of these positions.

Title change of two positions to align the positions current title to the scope of the position.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 272 - DFA Management Services - Operations

Funding Sources: HSC - State Central Services

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------------|---------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 17,654,825 | 18,412,117 | 19,482,990 | 18,544,494 | 18,829,163 | 18,829,163 | 18,551,394 | 18,836,063 | 18,836,063 |
| #Positions | | 349 | 367 | 370 | 366 | 366 | 366 | 366 | 366 | 366 |
| Extra Help | 5010001 | 0 | 41,512 | 41,512 | 41,512 | 41,512 | 41,512 | 41,512 | 41,512 | 41,512 |
| #Extra Help | | 0 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| Personal Services Matching | 5010003 | 5,258,058 | 5,778,097 | 5,615,118 | 5,902,249 | 5,959,299 | 5,959,299 | 5,880,245 | 5,961,484 | 5,961,484 |
| Overtime | 5010006 | 15 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Operating Expenses | 5020002 | 1,458,509 | 2,537,543 | 2,537,543 | 2,537,543 | 2,537,543 | 2,537,543 | 2,537,543 | 2,537,543 | 2,537,543 |
| Conference & Travel Expenses | 5050009 | 76,871 | 377,599 | 377,599 | 377,599 | 377,599 | 377,599 | 377,599 | 377,599 | 377,599 |
| Professional Fees | 5060010 | 9,695 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 24,457,973 | 27,161,868 | 28,069,762 | 27,418,397 | 27,760,116 | 27,760,116 | 27,403,293 | 27,769,201 | 27,769,201 |

| Funding Sources | | | | | | | | | | |
|--------------------------------|---------|-------------------|-------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| State Central Services | 4000035 | 24,456,932 | 27,161,868 | | 27,418,397 | 27,760,116 | 27,760,116 | 27,403,293 | 27,769,201 | 27,769,201 |
| M & R Sales | 4000340 | 1,041 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 24,457,973 | 27,161,868 | | 27,418,397 | 27,760,116 | 27,760,116 | 27,403,293 | 27,769,201 | 27,769,201 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 24,457,973 | 27,161,868 | | 27,418,397 | 27,760,116 | 27,760,116 | 27,403,293 | 27,769,201 | 27,769,201 |

FY13 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2011-2013 Biennium.

Reflects consolidation of Appropriation 584 (AASIS Service Center) into DFA Management Services Operations Appropriation (272). Both are funded from State Central Services.

Analysis of Budget Request

Appropriation: 274 - Marketing and Redistribution

Funding Sources: MPH - Property Sales Holding Fund

This appropriation provides for operation of the Department of Finance and Administration - Management Services Division - Marketing and Redistribution (M&R) Program. State agencies are required to dispose of furnishings, equipment, vehicles and other inventory items through M&R. State and public agencies have first option to purchase these items. Funding for this service is provided via fees charged for goods and services offered through the M&R Warehouse.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

Base Level is \$1,356,126 for FY14 and \$1,356,443 for FY15.

The Agency is requesting a Change Level increase of \$11,052 in FY14 and \$11,038 for FY15 due to the reclassification of nine positions that are now lower than comparable positions at other state agencies and experiencing high turnover rates. The Agency is also requesting reallocation of special line items to Operating Expenses, Professional Fees and Capital Outlay to properly classify expenditures.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 274 - Marketing and Redistribution

Funding Sources: MPH - Property Sales Holding Fund

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------------|---------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 462,115 | 500,082 | 498,974 | 511,294 | 518,951 | 518,951 | 512,094 | 519,751 | 519,751 |
| #Positions | | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 |
| Extra Help | 5010001 | 0 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| #Extra Help | | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Personal Services Matching | 5010003 | 170,871 | 190,219 | 175,320 | 197,279 | 198,617 | 198,617 | 196,782 | 198,793 | 198,793 |
| Operating Expenses | 5020002 | 111,993 | 128,605 | 128,605 | 528,605 | 528,605 | 528,605 | 528,605 | 528,605 | 528,605 |
| Conference & Travel Expenses | 5050009 | 0 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Professional Fees | 5060010 | 0 | 0 | 0 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Special Maintenance | 5120032 | 0 | 500,000 | 500,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Data Processing Services | 5900044 | 0 | 24,000 | 24,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 744,979 | 1,348,906 | 1,332,899 | 1,367,178 | 1,376,173 | 1,376,173 | 1,367,481 | 1,377,149 | 1,377,149 |

| Funding Sources | | | | | | | | | | |
|--------------------------------|---------|------------------|------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|
| Fund Balance | 4000005 | 893,499 | 937,922 | | 1,589,016 | 1,589,016 | 1,589,016 | 2,221,838 | 2,212,843 | 2,212,843 |
| Non-Revenue Receipts | 4000040 | 2,826,432 | 2,000,000 | | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| Transfer to DFA Disbursing | 4000610 | (2,037,030) | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 1,682,901 | 2,937,922 | | 3,589,016 | 3,589,016 | 3,589,016 | 4,221,838 | 4,212,843 | 4,212,843 |
| Excess Appropriation/(Funding) | | (937,922) | (1,589,016) | | (2,221,838) | (2,212,843) | (2,212,843) | (2,854,357) | (2,835,694) | (2,835,694) |
| Grand Total | | 744,979 | 1,348,906 | | 1,367,178 | 1,376,173 | 1,376,173 | 1,367,481 | 1,377,149 | 1,377,149 |

FY13 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2011-2013 Biennium.

Analysis of Budget Request

Appropriation: 277 - Quick Copy Service Center

Funding Sources: MRC - Quick Copy Service Center Revolving Fund

This appropriation provides for operation of the Department of Finance and Administration - Management Services Division - Quick Copy Service Center. Quick Copy provides high speed copying, bindery, lamination and graphic design products and services to State Agencies. Funding to support this function is derived from fees charged for services.

Base Level is \$100,003 for each year of the 2013-2015 Biennium.

In 2007 Quick Copy was consolidated into the DFA Print & Mail Center in the Ledbetter Building to streamline production printers and mail equipment in a work flow that allows for a secure environment due to IRS & SSA regulated security. With very few remaining customers outside of DFA, the Agency is requesting to discontinue three Extra Help positions and operations appropriation for the 2013-2015 Biennium. The agency is also requesting any remaining fund balance on June 30, 2013 be transferred to State Central Services.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 277 - Quick Copy Service Center

Funding Sources: MRC - Quick Copy Service Center Revolving Fund

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------------|---------|----------------|----------------|----------------|-----------|-----------|-------------|-----------|-----------|-------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 75,912 | 0 | 78,091 | 0 | 0 | 0 | 0 | 0 | 0 |
| #Positions | | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Extra Help | 5010001 | 2,438 | 10,000 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| #Extra Help | | 1 | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| Personal Services Matching | 5010003 | 25,632 | 781 | 25,648 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 5020002 | 11,430 | 75,000 | 318,600 | 0 | 0 | 0 | 0 | 0 | 0 |
| Conference & Travel Expenses | 5050009 | 0 | 4,219 | 6,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Fees | 5060010 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Refunds/Reimbursements | 5110014 | 0 | 10,000 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 115,412 | 100,000 | 448,339 | 0 | 0 | 0 | 0 | 0 | 0 |

| Funding Sources | | | | | | | | | |
|--------------------------------|---------|----------------|----------------|--|----------|----------|----------|----------|----------|
| Fund Balance | 4000005 | 57,554 | 23,530 | | 0 | 0 | 0 | 0 | 0 |
| Non-Revenue Receipts | 4000040 | 81,388 | 76,470 | | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 138,942 | 100,000 | | 0 | 0 | 0 | 0 | 0 |
| Excess Appropriation/(Funding) | | (23,530) | 0 | | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 115,412 | 100,000 | | 0 | 0 | 0 | 0 | 0 |

APPROPRIATION NOT REQUESTED FOR THE 2013-2015 BIENNIUM.

Agency requests that fund balance remaining at the end of FY13 be transferred to State Central Services.

Analysis of Budget Request

Appropriation: 278 - Employee Benefits Division

Funding Sources: HSC - State Central Services

The Department of Finance and Administration - Employees Benefit Division (EBD) manages the group health and life programs, other select benefit programs for active and retired state and public school employees, and builds quality programs that operate in an efficient manner to ensure responsive customer service, promote product education, affordability and accessibility.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

Base Level is \$2,977,333 for FY14 and \$2,976,566 for FY15.

The Agency is requesting a Change Level decrease of \$31,567 for FY14 and \$31,539 for FY15 due to discontinuing 2 currently authorized positions (1 Base Level and 1 Unbudgeted) no longer needed due to agency efficiencies. The Agency is also requesting reclassification of one position to properly align the position with the current job responsibilities; this request does not increase the appropriation.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 278 - Employee Benefits Division

Funding Sources: HSC - State Central Services

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|--------------------------------|---------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 1,096,726 | 1,330,726 | 1,466,072 | 1,310,199 | 1,329,188 | 1,329,188 | 1,310,999 | 1,329,988 | 1,329,988 |
| #Positions | | 29 | 36 | 37 | 35 | 35 | 35 | 35 | 35 | 35 |
| Personal Services Matching | 5010003 | 402,026 | 464,168 | 465,728 | 463,756 | 467,950 | 467,950 | 462,217 | 468,154 | 468,154 |
| Overtime | 5010006 | 36 | 11,895 | 11,895 | 11,895 | 11,895 | 11,895 | 11,895 | 11,895 | 11,895 |
| Operating Expenses | 5020002 | 746,526 | 1,116,827 | 1,116,827 | 1,116,827 | 1,116,827 | 1,116,827 | 1,116,827 | 1,116,827 | 1,116,827 |
| Conference & Travel Expenses | 5050009 | 800 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 |
| Professional Fees | 5060010 | 0 | 29,089 | 29,089 | 29,089 | 29,089 | 29,089 | 29,089 | 29,089 | 29,089 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 2,246,114 | 2,966,705 | 3,103,611 | 2,945,766 | 2,968,949 | 2,968,949 | 2,945,027 | 2,969,953 | 2,969,953 |
| Funding Sources | | | | | | | | | | |
| State Central Services | 4000035 | 2,245,993 | 2,966,705 | | 2,945,766 | 2,968,949 | 2,968,949 | 2,945,027 | 2,969,953 | 2,969,953 |
| M & R Sales | 4000340 | 121 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 2,246,114 | 2,966,705 | | 2,945,766 | 2,968,949 | 2,968,949 | 2,945,027 | 2,969,953 | 2,969,953 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 2,246,114 | 2,966,705 | | 2,945,766 | 2,968,949 | 2,968,949 | 2,945,027 | 2,969,953 | 2,969,953 |

Analysis of Budget Request

Appropriation: 279 - Information Technology

Funding Sources: HSC - State Central Services

The Department of Finance and Administration (DFA) - Office of Information Technology facilitates a more effective and efficient management of the Department's information technology assets. Funded from State Central Services, this appropriation provides for data processing, development, implementation, enhancement, and operation of automated systems within the Department of Finance and Administration. The AASIS Billings line item represents Department of Information Systems bills and related expenses for the AASIS Service Center.

The Agency is requesting Base Level of \$30,000,000 each year of the 2013-2015 Biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 279 - Information Technology

Funding Sources: HSC - State Central Services

| Commitment Item | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Information Technology Services 5900044 | 21,687,908 | 23,500,000 | 23,500,000 | 23,500,000 | 23,500,000 | 23,500,000 | 23,500,000 | 23,500,000 | 23,500,000 |
| AASIS Billings 5900046 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 |
| Total | 28,187,908 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 |

| Funding Sources | | | | | | | | | |
|--------------------------------|-------------------|-------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| State Central Services 4000035 | 28,171,520 | 30,000,000 | | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 |
| M & R Sales 4000340 | 16,388 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | 28,187,908 | 30,000,000 | | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 |
| Excess Appropriation/(Funding) | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 28,187,908 | 30,000,000 | | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 | 30,000,000 |

Analysis of Budget Request

Appropriation: 2HG - Personnel Management - Employee Awards

Funding Sources: HSC - State Central Services

This appropriation provides authority for payment of awards made through the Arkansas Employee Suggestion System (A.C.A. §21-11-101 et seq.). Through this program, state employees are encouraged to submit cost saving ideas for State Government. Employees eligible to participate in the Employee Suggestion System Program are those who are full-time state employees of all departments, agencies, institutions, boards, commissions or other agencies of the State supported by state and/or federal funds.

Up to \$5,000 in cash awards is given for suggestions that provide tangible monetary savings. Awards are paid in an amount equal to 10% of the first year's estimated net cost savings. There is a maximum award possible for tangible savings of \$5,000 and a Certificate of Recognition. Certificates are given for suggestions providing intangible benefits such as more efficient procedures and forms and improved employee morale, employee health or safety. Awards for intangible savings range from a Certificate of Recognition to \$100.

Funds disbursed for awards from the State Central Services Fund are reimbursed from funds of the benefiting Agency.

The Agency is requesting Base Level of \$32,280 each year of the 2013-2015 Biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 2HG - Personnel Management - Employee Awards

Funding Sources: HSC - State Central Services

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|--------------------------------|---------|-----------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Operating Expenses | 5020002 | 0 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 |
| Conference & Travel Expenses | 5050009 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Fees | 5060010 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Employee Awards | 5900046 | 0 | 27,329 | 27,329 | 27,329 | 27,329 | 27,329 | 27,329 | 27,329 | 27,329 |
| Total | | 0 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 |
| Funding Sources | | | | | | | | | | |
| State Central Services | 4000035 | 0 | 32,280 | | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 |
| Total Funding | | 0 | 32,280 | | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 |
| Excess Appropriation/(Funding) | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | | 0 | 32,280 | | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 | 32,280 |

Analysis of Budget Request

Appropriation: 34Z - Victims of Crime Justice Assistance - State

Funding Sources: HUA - Miscellaneous Agencies Fund

This general revenue funded appropriation provides the state match for the Victims of Crime Justice Assistance Program which receives federal funds through the Victims of Crime Act (VOCA), STOP Violence Against Women and Family Violence Prevention and the Family Violence Prevention and Services Act (FVPSA). The program provides for statewide violence prevention activities.

Base Level is \$50,000 each year of the 2013-2015 Biennium.

The Agency is requesting a Change Level increase of \$309,196 in each year to provide the required State match obligation for corresponding federal appropriation (1DF), also administered by DFA Management Services.

The Executive Recommendation provides for the Agency Request of appropriation and general revenue funding.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 34Z - Victims of Crime Justice Assistance - State

Funding Sources: HUA - Miscellaneous Agencies Fund

| Commitment Item | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|------------------------|-----------|-----------|------------|-----------|-----------|-------------|-----------|-----------|-------------|
| | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Grants and Aid 5100004 | 0 | 50,000 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 |
| Total | 0 | 50,000 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 |

| Funding Sources | | | | | | | | | |
|--------------------------------|---|--------|--|---------|---------|---------|---------|---------|---------|
| General Revenue 4000010 | 0 | 50,000 | | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 |
| Total Funding | 0 | 50,000 | | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 |
| Excess Appropriation/(Funding) | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 0 | 50,000 | | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 | 359,196 |

Analysis of Budget Request

Appropriation: 574 - Statewide Payroll Paying

Funding Sources: PAY - State Payroll Fund

This appropriation provides the authority for disbursement of personal services of the various state agencies as a result of the consolidation to one federal identification number for all state agencies in the State of Arkansas. Actual expenditures are reflected at the individual agency level.

The Agency is requesting Base Level of \$2,100,000,000 each year of the 2013-2015 Biennium.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 574 - Statewide Payroll Paying

Funding Sources: PAY - State Payroll Fund

| Commitment Item | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|----------------------------------|-----------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Statewide Payroll Paying 5900046 | 0 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 |
| Total | 0 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 |

| Funding Sources | | | | | | | | | |
|--|---|---------------|--|---------------|---------------|---------------|---------------|---------------|---------------|
| Agency Payroll Paying Accounts 4000085 | 0 | 2,100,000,000 | | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 |
| Total Funding | 0 | 2,100,000,000 | | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 |
| Excess Appropriation/(Funding) | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 0 | 2,100,000,000 | | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 | 2,100,000,000 |

Actual expenditures are reflected at the individual agency level.

Analysis of Budget Request

Appropriation: 83Q - IT Projects – Federal

Funding Sources: FOI - IT Projects Federal Funds

This federally funded appropriation provides appropriation to the Department of Finance and Administration (DFA) - Office of Information Technology (OIT) to facilitate a more effective and efficient management of the Department's federally funded information technology projects. Current projects include the State of Arkansas's ability to improve the security and integrity of driver's license and identification card issuance processes to include information technology system, facilities, source document verification and the required security protections of individual's personal identification information.

The Agency is requesting Base Level of \$2,406,608 each year of the 2013-2015 Biennium.

Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 83Q - IT Projects – Federal
Funding Sources: FOI - IT Projects Federal Funds

| Commitment Item | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|--|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Info Tech Services & Equipment 5900046 | 912,920 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 |
| Total | 912,920 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 |
| Funding Sources | | | | | | | | | |
| Federal Revenue 4000020 | 912,920 | 2,406,608 | | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 |
| Total Funding | 912,920 | 2,406,608 | | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 |
| Excess Appropriation/(Funding) | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 912,920 | 2,406,608 | | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 | 2,406,608 |

Analysis of Budget Request

Appropriation: 907 - DFA Management Services - Miscellaneous Cash

Funding Sources: NFA - DFA Miscellaneous Paying - Cash in Treasury

This appropriation is used to provide spending authority for various activities such as the DFA Office of Personnel Management - Inter-Agency Training Program, DFA Office of State Procurement seminars, vendor fees and rebates, and DFA - Employee Benefits Division. The source of funding for this appropriation is registration fees collected from participants attending training sessions, seminars, payment of vendor fees, and other miscellaneous reimbursements and revenues.

Base Level Regular Salaries and Personal Services Matching includes Career Service payments for eligible employees. Personal Services Matching also includes a \$20 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$410 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases.

Base Level is \$2,190,966 for FY14 and \$2,190,301 for FY15.

The Agency is requesting the following Change Level increases in each year of the 2013-2015 Biennium.

- Increase of \$6,952 for FY14 and \$6,945 FY15 due to reclassification of two positions. This request will properly align the positions with the current job responsibilities.
- Additional \$500,000 each year for Refunds/Reimbursements to allow for enough appropriation to distribute back to participating agencies increasing rebates from vendor banks.

The Executive Recommendation provides for the Agency Request.

The Legislative Recommendation concurs with the Executive Recommendation.

Appropriation Summary

Appropriation: 907 - DFA Management Services - Miscellaneous Cash

Funding Sources: NFA - DFA Miscellaneous Paying - Cash in Treasury

| Commitment Item | | 2011-2012 | 2012-2013 | 2012-2013 | 2013-2014 | | | 2014-2015 | | |
|--------------------------------|---------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | Actual | Budget | Authorized | Agency | Executive | Legislative | Agency | Executive | Legislative |
| Regular Salaries | 5010000 | 359,681 | 510,773 | 568,283 | 517,067 | 523,340 | 523,340 | 517,067 | 523,340 | 523,340 |
| #Positions | | 8 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 |
| Personal Services Matching | 5010003 | 141,291 | 173,465 | 180,192 | 178,129 | 179,514 | 179,514 | 177,457 | 179,507 | 179,507 |
| Operating Expenses | 5020002 | 34,229 | 888,222 | 888,222 | 888,222 | 888,222 | 888,222 | 888,222 | 888,222 | 888,222 |
| Conference & Travel Expenses | 5050009 | 5,809 | 71,800 | 71,800 | 71,800 | 71,800 | 71,800 | 71,800 | 71,800 | 71,800 |
| Professional Fees | 5060010 | 314 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Data Processing | 5090012 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Refunds/Reimbursements | 5110014 | 1,281 | 517,700 | 517,700 | 1,017,700 | 1,017,700 | 1,017,700 | 1,017,700 | 1,017,700 | 1,017,700 |
| Capital Outlay | 5120011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 542,605 | 2,186,960 | 2,251,197 | 2,697,918 | 2,705,576 | 2,705,576 | 2,697,246 | 2,705,569 | 2,705,569 |
| Funding Sources | | | | | | | | | | |
| Fund Balance | 4000005 | 895,095 | 1,487,217 | | 500,257 | 500,257 | 500,257 | 502,339 | 494,681 | 494,681 |
| Cash Fund | 4000045 | 1,111,523 | 1,200,000 | | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 |
| Interest | 4000300 | 23,204 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funding | | 2,029,822 | 2,687,217 | | 3,200,257 | 3,200,257 | 3,200,257 | 3,202,339 | 3,194,681 | 3,194,681 |
| Excess Appropriation/(Funding) | | (1,487,217) | (500,257) | | (502,339) | (494,681) | (494,681) | (505,093) | (489,112) | (489,112) |
| Grand Total | | 542,605 | 2,186,960 | | 2,697,918 | 2,705,576 | 2,705,576 | 2,697,246 | 2,705,569 | 2,705,569 |