

**State of Arkansas**

**Bylaws - Domestic Nonprofit**

**Arkansas Health Insurance Marketplace**

**Article 1. Office and Registered Agent**

**Section 1.01. Principal Office.**

The principal office of the Arkansas Health Insurance Marketplace shall be located at

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**Section 1.02. Registered Office and Agent.**

The Arkansas Health Insurance Marketplace (hereinafter referred to as the "Marketplace") shall have and continuously maintain a registered office and registered agent in the State of Arkansas. The registered agent shall be an individual resident of the state.

**Article 2. Operating Rules**

**Section 2.01. Incorporation by Reference/Practices and Procedures.**

The Marketplace shall operate according to the Arkansas Health Insurance Marketplace Operating Rules of Practice and Procedure (hereinafter referred to as the "Operating Rules"). The Operating Rules are attached hereto and incorporated by reference.

**Article 3. Board of Directors**

**Section 3.01. Number of Members.**

The Board of Directors of the Marketplace (hereinafter referred to as the "Board") shall

consist of eleven (11) members, or such different number as may be established from time to time by the General Assembly.

### **Section 3.02. Board Appointments.**

The members shall be appointed as follows:

- a. Three (3) members by the Governor of the State of Arkansas;
- b. Three (3) members by the Speaker of the Arkansas House of Representatives; and
- c. Three (3) members by the President Pro Tempore of the Arkansas Senate.

The Governor shall appoint one (1) member who is a representative of insurance agents or brokers licensed to sell health insurance in Arkansas and two (2) members who are consumer representatives.

The President Pro Tempore of the Senate shall appoint one (1) member who is a representative of a health insurer and one (1) member who is a representative of small employers.

The Speaker of the House shall appoint one (1) member who is a representative of a health insurer and one (1) member who is licensed by a health-related profession in Arkansas, or such different procedure as may be established from time to time by the General Assembly.

### **Section 3.03. Qualifications of Board Members.**

The appointing authorities shall ensure that a majority of the members of the Board have relevant experience in:

- a. Health benefits administration;

- b. Healthcare finance;
- c. Health plan purchasing;
- d. Healthcare delivery system administration; or
- e. Public health or health policy issues related to the small group and individual

markets and the uninsured, or such different qualifications as may be established from time to time by the General Assembly.

**Section 3.04. Terms of Appointed Board Members.**

Of the initial appointees to the Board by the Governor, President Pro Tempore of the Senate, and the Speaker of the House of Representatives, the appointing authority shall designate one (1) appointee to serve a term of four (4) years; one (1) appointee to serve a term of six (6) years; and one (1) appointee to serve a term of eight (8) years. All succeeding appointees to the Commission shall be appointed for a term of six (6) years or such different terms as may be established from time to time by the General Assembly.

**Section 3.05. Member of the Board by Virtue of State Office.**

The following public officials shall serve as members:

- a. The Insurance Commissioner or his or her designee; and
- b. The Director of the Department of Human Services or his or her designee.

**Section 3.06. Vacancy, Resignation, and Removal.**

The Board shall address the resignation or removal of a member of the Board and a vacancy as directed under the Operating Rules.

**Section 3.07. Compensation and Indemnification.**

The compensation and indemnification of a member of the Board shall be established as provided in the Operating Rules.

**Section 3.08. Powers.**

The Board shall have all powers granted to the Board by the General Assembly and except as specifically limited by the General Assembly all of the power given a Domestic Nonprofit Corporation under applicable law. The Board shall also have all the powers vested in it by the Articles of Incorporation and Operating Rules.

**Section 3.09. Committees.**

The Board shall form committees as established from time to time under the Operating Rules.

**Section 3.10. Conflicts of Interest.**

The Board shall determine whether a member of the Board has an interest that conflicts with the interests of the Marketplace under the Operating Rules. [when and how do we want to set regular and be able to call special meetings?]

**Article 4. Meetings**

**Section 4.01. Call, Notice, Quorum, and Voting.**

The Board shall call a regular or special meeting, give notice of a regular or special meeting, determine whether there is a quorum at a regular or special meeting, and use the voting procedures as directed under the Operating Rules.

**Section 4.02. Rules of Order.**

The Board shall use Robert's Rules of Order and any other rules of order required under the Operating Rules.

**Article 5. Rule-Making**

**Section 5.01. Rules, Policies, and Procedures.**

The Marketplace may promulgate rules, policies, and procedures, including emergency rules, policies, and procedures, as directed under the Operating Rules.

**Article 6. Officers**

**Section 6.01. Election, Term, and Duties.**

The Board shall annually elect a Chair, Vice-Chair, Secretary/Treasurer, and other officers to serve terms in office and perform certain duties as directed under the Operating Rules.

**Article 7. Members**

**Section 7.01. Members.**

The Marketplace shall not have members.

## Article 8. Fiscal Year

### Section 8.01. Fiscal Year.

The Marketplace's fiscal year shall be July 1 through June 30.

## Article 9. Procedure for Amending the Bylaws

### Section 9.01. Amendments to Bylaws.

Subject to all procedural requirements imposed by Act 1500 of 2013, as it may be amended from time to time, The Bylaws may be amended or new Bylaws adopted upon the affirmative vote by a majority of the members of the Board present at a special or regular meeting at which a quorum of the members of the Board are present.

### Section 9.02. Amendment to Operating Rules and Incorporation in the Bylaws.

Subject to all procedural requirements imposed by Act 1500 of 2013, as it may be amended from time to time, An amendment to the Operating Rules by the Marketplace adopting a new rule, policy, or procedure or amending or repealing an existing rule, policy, or procedure is incorporated into the Bylaws upon its effective date. A vote by the Board is not required to incorporate the amendment to the Operating Rules into the Bylaws when the amendment is made under applicable law and rules.

## Article 10. Dissolution

### Section 10.01. Dissolution.

The Marketplace may be dissolved and its assets distributed ~~under the Arkansas Nonprofit Corporation Act of 1993, Ark. Code § 4-33-101 et seq.~~ as set out in the Articles.

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