

TENTATIVE AGENDA
Uniform Personnel Classification and Compensation Plan Subcommittee
of the
Arkansas Legislative Council

Wednesday, February 17, 2016
01:30 PM
Room B, MAC
Little Rock, Arkansas

Sen. Uvalde Lindsey, Co-Chair
 Sen. Jim Hendren, Vice-Chair
 Sen. Joyce Elliott
 Sen. Linda Chesterfield
 Sen. Ronald Caldwell
 Sen. Bruce Maloch
 Sen. Keith Ingram
 Sen. David J. Sanders
 Sen. Bill Sample, ex-officio
 Sen. Terry Rice, ex-officio

Rep. Lanny Fite, Co-Chair
 Rep. Jim Dotson, Vice-Chair
 Rep. Jeff Wardlaw
 Rep. David Meeks
 Rep. Nate Bell
 Rep. Scott Baltz
 Rep. Eddie L. Armstrong
 Rep. Ken Bragg
 Rep. David L. Branscum, ex-officio
 Rep. Mark Lowery, ex-officio

- A. Call to Order
- B. Communications
1. Quarterly Employment Report – Second Quarter FY2016
 - a. State Agencies
 - b. Institutions of Higher Education
 2. Chief Fiscal Officer of the State Special Entry Rate/Labor Market/Movement Report (Mr. Larry Walther, Director)
 3. Report of Grid Movements and Usage
 4. Department of Higher Education – Provisional Positions Report. Eight (8) positions approved for Three (3) Four-Year institutions for education for educational projects made possible by new funds from additional federal funds, grants, gifts, or collections received by the institutions. (Dr. Brent Powell, Director)
 5. Notification from the Arkansas Public Employees Retirement System for the utilization of the authorized temporary pool positions for the second quarter of fiscal year 2016 (10/1 – 12/31/15). Four positions were utilized during this period as reflected in the table below: (Ms. Gail Stone, Executive Director)

<u>Class Code</u>	<u>Grade</u>	<u>Title</u>	<u>Name</u>	<u>Date Hired</u>	<u>Salary Expense Current Quarter</u>	<u>Salary Expense YTD</u>
A078C	C117	Retirement Counselor	Barton, T	7/19/15	\$8,170.84	\$13,132.25
A078C	C117	Retirement Counselor	Franklin, P	8/17/15	8,682.48	11,163.19
A078C	C117	Retirement Counselor	Tallent, T.	11/22/15	3,489.33	3,489.33
A078C	C117	Retirement Counselor	Murphy, S.	12/06/15	<u>1,240.35</u>	<u>1,240.35</u>
Totals					\$21,583.00	\$29,025.12

- C. Request from the Office of the Governor for a salary increase as follows: (Governor Asa Hutchinson)

<u>Position</u>	<u>Title</u>	<u>Class Code</u>	<u>Increase</u>	<u>New Salary</u>
22096828	Governor's Office Executive Assistant II	Q080U	\$16,738	\$100,429

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as "Members and Staff Only"

D. Request from the Arkansas State University – Mountain Home for the establishment of one (1) classified position from the Higher Education Central Pool authorized by Section 39 of Act 978 of 2015. (Dr. Brent Powell, Director) (Dr. Robin Myers, Chancellor)

<u>Requested</u>	<u>Recommendation</u>
Title: Institutional Services Shift Supervisor	Title: Institutional Services Shift Supervisor
Grade - FY16: C107	Grade – FY16: C107
Number of Positions: 1	Number of Positions: 1

E. Request from the Arkansas Teacher Retirement System (ATRS) for establishment of a salary administration grid for certain positions within ATRS' Accounting Department that require accounting degrees. Salary administration grids are authorized by Arkansas Code Ann. §21-5-222. (Mr. George Hopkins, Executive Director)

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Positions</u>
A034C	Retirement Section Manager	C123	2
A038C	Fiscal Support Manager	C123	1
A062C	Retirement Coordinator	C119	2
A082C	Accountant II	C117	4
A089C	Accountant I	C116	7

F. Requests to obtain pool positions from the OPM pool established in Arkansas Code §21-5-225(a)(1):

1. Agency: Arkansas Law Enforcement Training Academy (ALETA) (Ms. Jami Cook, Director)

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22090801	Maintenance Technician	S046C	C113
22090807	Cook	S086C	C104

Classification Requested

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
Education & Instruction Coordinator	E026C	C120 (1 position)

2. Agency: Arkansas Department of Health (ADH) (Dr. Nathaniel Smith, Director)

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22076785	Engineer	B042C	C121
22104914	Engineer	B042C	C121
22106388	Engineer	B042C	C121

Classification Requested

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
Engineer, P.E.	B023C	C124 (3 positions)

3. Agency: Arkansas Career Education (ACE) (Dr. Charisse Childers, Director)

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22080326	Budget Manager	R019C	C120
22080288	Administrative Specialist II	C073C	C109
22080290	Administrative Specialist II	C073C	C109

Classification Requested

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Position</u>
ACE Division Manager	G010C	C128	1
Fiscal Support Manager	A038C	C123	1

- G. Request from the Arkansas Department of Veterans Affairs (ADVA) for twelve (12) positions from the OPM Central Growth Pool established by Arkansas Code §21-5-225(b)(1). (Lt. Colonel Matt Snead, Director)

<u>Positions</u>	<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>
1	Food and Beverage Director	S003C	C122
1	Food Preparation Manager	S044C	C114
2	Food Preparation Supervisor	S056C	C111
8	Food Preparation Specialist	S085C	C104

- H. Other Business

- I. Adjournment