

C



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF BUDGET
1509 West Seventh Street, Suite 402
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-1941
Fax: (501) 682-1086
<http://www.dfa.arkansas.gov>

January 5, 2018

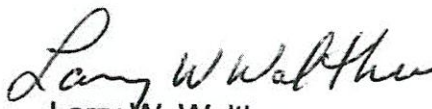
Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY18 Appropriation and/or Fund Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Appropriation and/or Fund Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,


Larry W. Walther
Director

LWW:kb

Attachment(s)



C.1

STATE OF ARKANSAS

ASA HUTCHINSON
GOVERNOR

December 21, 2017

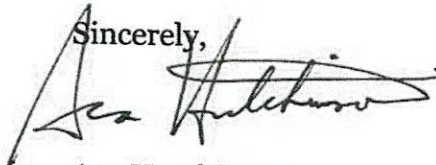
Senator Bill Sample, Co-Chair
Representative Jim Dotson, Co-Chair
Arkansas Legislative Council
315 State Capitol
Little Rock, AR 72201

Dear Co-Chairs:

Attached you will find requests from the Arkansas Highway and Transportation Department to transfer funds in the sum of \$10,234,270.21 from the Arkansas Highway Transfer Fund to the State Highway and Transportation Department Fund in order to have sufficient matching funds to fully utilize available federal-aid funds for scheduled transportation projects.

Please accept this letter as my recommendation that this transfer request be reviewed and approved by the Arkansas Legislative Council, as required by Section 13(c) of Act 1 of the Third Extraordinary Session of 2016.

I appreciate your consideration in this matter.

Sincerely,

Asa Hutchinson

AH:db:nf

cc: Scott Bennett, P.E.
Director of Highways and Transportation

ARKANSAS STATE HIGHWAY COMMISSION

DICK TRAMMEL
CHAIRMAN
ROGERS

THOMAS B. SCHUECK
VICE CHAIRMAN
LITTLE ROCK

ROBERT S. MOORE, JR.
ARKANSAS CITY



P.O. Box 2261 • Little Rock, Arkansas 72203-2261
Phone (501) 569-2000 • Voice/TTY 711 • Fax (501) 569-2400
www.ARDOT.gov • www.IDriveArkansas.com

DALTON A. FARMER, JR.
JONESBORO

PHILIP TALDO
SPRINGDALE

SCOTT E. BENNETT, P.E.
DIRECTOR

October 9, 2017

The Honorable Asa Hutchinson
Governor of Arkansas
State Capitol, Room 250
500 Woodlane Ave.
Little Rock, Arkansas 72201

Dear Governor Hutchinson:

Reference is made to Act 1 of the 90th General Assembly's Third Extraordinary Session, the Arkansas Highway Improvement Plan of 2016 (hereinafter called the Plan).

The Plan established the Arkansas Highway Transfer Fund that includes funding for State Fiscal Year 2018 as follows:

Transfer Source	Amount
Securities Reserve Fund	\$ 3.7 million

Section 13 of the Plan, Arkansas Code 19-6-832 (c) reads as follows:

In the event revenues to the department are insufficient to fully address the highway construction and maintenance needs of the state, the department may provide a written document to the Governor outlining the reasons that additional funding is needed and requesting that the Governor provide a recommendation to the Legislative Council or the Joint Budget Committee for review and approval of the transfer of funds in the Arkansas Highway Transfer Fund to the State Highway and Transportation Department Fund.

The Honorable Asa Hutchinson
October 9, 2017

Page 2

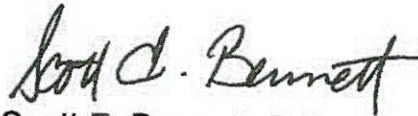
As you are aware, current state funding levels for highways are insufficient to provide the state match required to utilize Federal funds appropriated for Arkansas. Therefore, the Department is asking for \$3.7 million from the Arkansas Highway Transfer Fund to provide the required state match and more efficiently utilize our Federal Fiscal Year (FFY) 2018 Federal funds. Having adequate cash flow from month to month allows us to plan and obligate funds in a more effective manner and prevents the Department from having to delay projects due to a lack of state matching funds.

The Department respectfully requests your recommendation to the appropriate legislative body to transfer these funds from the Arkansas Highway Transfer Fund to the State Highway and Transportation Fund.

Thank you for your work to meet our State's immediate highway funding needs. I appreciate your, your administration's, and the legislature's efforts to address our funding shortfall.

We look forward to the future as we strive to find a long term funding solution that will enable us to continually improve the transportation system in our great State by maintaining a state of good repair, enhancing safety, increasing mobility and encouraging economic development.

Sincerely,



Scott E. Bennett, P.E.
Director

c: Highway Commission
Deputy Director and Chief Operating Officer
Deputy Director and Chief Engineer
Assistant Chief Engineers
Assistant Chief – Administration
Fiscal Services
Program Management
Public Information
Transportation Planning and Policy

ARKANSAS STATE HIGHWAY COMMISSION

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PHILIP TALDO
SPRINGDALE

SCOTT E. BENNETT, P.E.
DIRECTOR

November 9, 2017

The Honorable Asa Hutchinson
Governor of Arkansas
State Capitol, Room 250
500 Woodlane Ave.
Little Rock, Arkansas 72201

Dear Governor Hutchinson:

Reference is made to Act 1 of the 90th General Assembly's Third Extraordinary Session, the Arkansas Highway Improvement Plan of 2016 (hereinafter called the Plan).

The Plan established the Arkansas Highway Transfer Fund that includes funding for State Fiscal Year 2018 as follows:

Transfer Source	Amount
Securities Reserve Fund	\$ 3.56 million

Section 13 of the Plan, Arkansas Code 19-6-832 (c) reads as follows:

In the event revenues to the department are insufficient to fully address the highway construction and maintenance needs of the state, the department may provide a written document to the Governor outlining the reasons that additional funding is needed and requesting that the Governor provide a recommendation to the Legislative Council or the Joint Budget Committee for review and approval of the transfer of funds in the Arkansas Highway Transfer Fund to the State Highway and Transportation Department Fund.

The Honorable Asa Hutchinson
November 9, 2017

Page 2

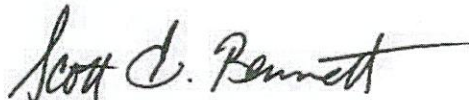
As you are aware, current state funding levels for highways are insufficient to provide the state match required to utilize Federal funds appropriated for Arkansas. Therefore, the Department is asking for \$3.56 million from the Arkansas Highway Transfer Fund to provide the required state match and more efficiently utilize our Federal Fiscal Year (FFY) 2018 Federal funds. Having adequate cash flow from month to month allows us to plan and obligate funds in a more effective manner and prevents the Department from having to delay projects due to a lack of state matching funds.

The Department respectfully requests your recommendation to the appropriate legislative body to transfer these funds from the Arkansas Highway Transfer Fund to the State Highway and Transportation Fund.

Thank you for your work to meet our State's immediate highway funding needs. I appreciate your, your administration's, and the legislature's efforts to address our funding shortfall.

We look forward to the future as we strive to find a long term funding solution that will enable us to continually improve the transportation system in our great State by maintaining a state of good repair, enhancing safety, increasing mobility and encouraging economic development.

Sincerely,



Scott E. Bennett, P.E.
Director

c: Highway Commission
Deputy Director and Chief Operating Officer
Deputy Director and Chief Engineer
Assistant Chief Engineers
Assistant Chief – Administration
Fiscal Services
Governmental Relations Office
Program Management
Public Information

ARKANSAS STATE HIGHWAY COMMISSION

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DALTON A. FARMER, JR.
JONESBORO

PHILIP TALDO
SPRINGDALE

SCOTT E. BENNETT, P.E.
DIRECTOR

December 6, 2017

The Honorable Asa Hutchinson
Governor of Arkansas
State Capitol, Room 250
500 Woodlane Ave.
Little Rock, Arkansas 72201

Dear Governor Hutchinson:

Reference is made to Act 1 of the 90th General Assembly's Third Extraordinary Session, the Arkansas Highway Improvement Plan of 2016 (hereinafter called the Plan).

The Plan established the Arkansas Highway Transfer Fund that includes funding for State Fiscal Year 2018 as follows:

Transfer Source	Amount
Securities Reserve Fund	\$ 2.9 million

Section 13 of the Plan, Arkansas Code 19-6-832 (c) reads as follows:

In the event revenues to the department are insufficient to fully address the highway construction and maintenance needs of the state, the department may provide a written document to the Governor outlining the reasons that additional funding is needed and requesting that the Governor provide a recommendation to the Legislative Council or the Joint Budget Committee for review and approval of the transfer of funds in the Arkansas Highway Transfer Fund to the State Highway and Transportation Department Fund.

The Honorable Asa Hutchinson
December 6, 2017

Page 2

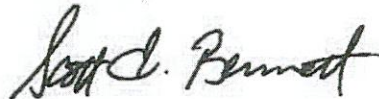
As you are aware, current state funding levels for highways are insufficient to provide the state match required to utilize Federal funds appropriated for Arkansas. Therefore, the Department is asking for \$2.9 million from the Arkansas Highway Transfer Fund to provide the required state match and more efficiently utilize our Federal Fiscal Year (FFY) 2018 Federal funds. Having adequate cash flow from month to month allows us to plan and obligate funds in a more effective manner and prevents the Department from having to delay projects due to a lack of state matching funds.

The Department respectfully requests your recommendation to the appropriate legislative body to transfer these funds from the Arkansas Highway Transfer Fund to the State Highway and Transportation Fund.

Thank you for your work to meet our State's immediate highway funding needs. I appreciate your, your administration's, and the legislature's efforts to address our funding shortfall.

We look forward to the future as we strive to find a long term funding solution that will enable us to continually improve the transportation system in our great State by maintaining a state of good repair, enhancing safety, increasing mobility and encouraging economic development.

Sincerely,



Scott E. Bennett, P.E.
Director

c: Highway Commission
Deputy Director and Chief Operating Officer
Deputy Director and Chief Engineer
Assistant Chief Engineers
Assistant Chief – Administration
Fiscal Services
Governmental Relations Office
Program Management
Public Information



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**Department of Finance
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<http://www.state.ar.us/dfa>

C.2

December 22, 2017

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation, funding and position transfers for various divisions of the Department under the authority of Section 11(c) of Act 903 of 2017. This is the second request for Reallocation of Resources for FY2018 from a limit of four requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2018 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry W. Walther".

Larry W. Walther
Director

LWW:jc

Attachments



STATE OF ARKANSAS

ASA HUTCHINSON
GOVERNOR

December 20, 2017

Ms. Cindy Gillespie, Director
Department of Human Services
Donaghey Plaza South, Slot #S201
Seventh and Main Streets
Little Rock, AR 72201

Dear Ms. Gillespie:

In accordance with Section 11(c) of Act 903 of 2017, I am notifying Larry W. Walther, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2018 transfer items in your letter dated December 1, 2017 providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in black ink, appearing to read "Asa Hutchinson", is written over a large, stylized "A" that serves as a background for the signature.

Asa Hutchinson

AH:db:car



Office of Director

P.O. Box 1437, Slot S201 · Little Rock, AR 72203-1437
501-682-8650 · Fax: 501-682-6836 · TDD: 501-682-8820



December 1, 2017

The Honorable Asa Hutchinson
Governor
State Capitol, Room 250
Little Rock, AR 72201

Dear Governor Hutchinson:

The Department of Human Services is submitting the second Reallocation of Resources Request for Fiscal Year 2018 for your approval. The request includes Appropriation, Fund, and Position transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Cindy Gillespie".

Cindy Gillespie, Director
Department of Human Services

cc: Duncan Baird, Administrator
DFA – Office of Budget

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**Department of Human Services
Director's Office
Reallocation of Resources Request Detail - Fiscal Year 2018**

Appropriations					FROM			TO			Type
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Commitment Item	Fund	Qtr	
896	501:00:00	PWP4500	3	896	501:00:00	PWP5300	3	501:00:00	PWP5300	3	vii). Redirecting internal resources
896	501:00:03	PWP4500	3	896	501:00:03	PWP5300	3	501:00:03	PWP5300	3	vii). Redirecting internal resources
896	501:00:00	PWP4500	3	896	501:00:00	PWP1300	3	501:00:00	PWP1300	3	vii). Redirecting internal resources
896	501:00:03	PWP4500	3	896	501:00:03	PWP1300	3	501:00:03	PWP1300	3	vii). Redirecting internal resources
896	502:00:02	PWP4500	3	896	502:00:02	PWP1300	3	502:00:02	PWP1300	3	vii). Redirecting internal resources
896	501:00:00	PWP4500	3	896	501:00:00	PWP5200	3	501:00:00	PWP5200	3	vii). Redirecting internal resources
896	501:00:03	PWP4500	3	896	501:00:03	PWP5200	3	501:00:03	PWP5200	3	vii). Redirecting internal resources
896	502:00:02	PWP4500	3	896	502:00:02	PWP5200	3	502:00:02	PWP5200	3	vii). Redirecting internal resources
896	505:00:09	PWP4500	3	896	505:00:09	PWP5200	3	505:00:09	PWP5200	3	vii). Redirecting internal resources
896	501:00:00	PWP2500	3	896	501:00:00	PWP1200	3	501:00:00	PWP1200	3	vii). Redirecting internal resources
896	501:00:03	PWP2500	3	896	501:00:03	PWP1200	3	501:00:03	PWP1200	3	vii). Redirecting internal resources

Funds

FROM				TO			
Title	Division	Title	Division	Amount	Type	Amount	Type
DCO0000	DCO	896	DO/HR	7,632	vii). Redirecting internal resources	7,632	vii). Redirecting internal resources
DCO0000	DCO	896	DO/SEC	35,089	vii). Redirecting internal resources	35,089	vii). Redirecting internal resources
DCO0000	DCO	896	DO/CIO	269,886	vii). Redirecting internal resources	269,886	vii). Redirecting internal resources
DEA0000	DDS	896	DO/OCC	41,277	vii). Redirecting internal resources	41,277	vii). Redirecting internal resources

Positions

FROM				TO:			
Division	Number	Code	Title	Division	New Position Number (assigned by OPM)	Type	Type
DAAS	22143230	G101C	DHS AREA MANAGER	DO/OCC		vii). Redirecting internal resources	vii). Redirecting internal resources
DCFS	22168886	G099C	DHS PROGRAM ADMINISTRATOR	DO/OSC		vii). Redirecting internal resources	vii). Redirecting internal resources
DCFS	22164560	M027C	FAMILY SERVICE WORKER SPECIALIST	DO/CFO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCFS	22168892	V004C	PROCUREMENT MANAGER	DO/CFO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCFS	22103256	A082C	ACCOUNTANT II	DO/CFO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22102300	C037C	ADMINISTRATIVE SPECIALIST II	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22097771	G210C	DHS PROGRAM SPECIALIST	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22098339	G210C	DHS PROGRAM SPECIALIST	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22100047	G210C	DHS PROGRAM SPECIALIST	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22101048	G210C	DHS PROGRAM SPECIALIST	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22104018	G210C	DHS PROGRAM SPECIALIST	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22104310	G210C	DHS PROGRAM SPECIALIST	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22100640	G152C	DHS PROGRAM MANAGER	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22100882	G129C	DHS/DCO PROGRAM MANAGER	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22102856	G152C	DHS PROGRAM MANAGER	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22103489	G129C	DHS/DCO PROGRAM MANAGER	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22110234	G129C	DHS/DCO PROGRAM MANAGER	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22097737	D079C	COMPUTER SUPPORT TECHNICIAN	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources
DCO	22103065	D079C	COMPUTER SUPPORT TECHNICIAN	DO/CIO		vii). Redirecting internal resources	vii). Redirecting internal resources

Department of Human Services Director's Office Reallocation of Resources Request Detail - Fiscal Year 2018

DCO	22104048	D079C	COMPUTER SUPPORT TECHNICIAN	DO/CIO	vii. Redirecting internal resources
DCO	22111080	D079C	COMPUTER SUPPORT TECHNICIAN	DO/CIO	vii. Redirecting internal resources
DCO	22099125	D061C	INFO. SYSTEMS COORDINATION SPEC	DO/CIO	vii. Redirecting internal resources
DCO	22099287	D061C	INFO. SYSTEMS COORDINATION SPEC	DO/CIO	vii. Redirecting internal resources
DCO	22101790	D061C	INFO. SYSTEMS COORDINATION SPEC	DO/CIO	vii. Redirecting internal resources
DCO	22104084	D061C	INFO. SYSTEMS COORDINATION SPEC	DO/CIO	vii. Redirecting internal resources
DCFS	22168885	G099C	DHS PROGRAM ADMINISTRATOR	DO/LEG	vii. Redirecting internal resources
DBHS	22101231	X062C	QUALITY ASSURANCE COORDINATOR	DO/OCC	vii. Redirecting internal resources
DCFS	22168893	G076C	ADMINISTRATIVE SERVICES MANAGER	DO/OCC	vii. Redirecting internal resources
DCO	22097553	M066C	PROGRAM ELIGIBILITY SPECIALIST	DO/OHR	vii. Redirecting internal resources
DCO	22104422	M066C	PROGRAM ELIGIBILITY SPECIALIST	DO/OHR	vii. Redirecting internal resources
DCO	22109406	X136C	QUALITY ASSURANCE REVIEWER	DO/OHR	vii. Redirecting internal resources
DCO	22103343	C056C	ADMINISTRATIVE SPECIALIST III	DO/OHR	vii. Redirecting internal resources
DCO	22143721	G022C	DHS DIRECTOR OF EMERGENCY OPERATIONS	DO/OSC	vii. Redirecting internal resources

Justification:

Recipient Division (To Transfers):

The CFO is requesting the transfer of three positions (22164560, 22168892, 22103256) from DCFS and transferring two positions from CFO and HR to DCFS, these are all correcting moves from the reorganization of Shared Services. There is no funding or appropriation requested for these positions.

The CIO is requesting the transfer of 20 staff positions from DCO performing IT functions that were missed during biennium budget. These staff support the legacy ANSWER eligibility system. They are ANSWER subject matter experts that sign off on designs proposed by the ISS vendor, test solutions prior to production deployment, provide technical support for ANSWER and do reporting for legacy Medicaid eligibility and SNAP. Appropriation and \$269,886 in SGR is also requested for these positions.

We are also requesting the transfer of 4 positions from DCO performing HR functions (22097553, 22104422, 22109406, 22103343). The transfer of these positions were missed during the biennium reorganization. DCO also received 3 positions during this Resource Reallocation, we are requesting the difference in appropriation and \$7,632 in SGR for HR.

The Director's office is requesting the transfer of the Director of Emergency Operations (22143721) to Office of Security and Compliance. This position will be housed inside of Security and Compliance and serve as the lead contact with FEMA during all Federal Disasters and Disaster Response. The Director's office is also requesting \$35,089 in SGR and appropriation to be transferred for this position.

The Director's Office is requesting the transfer of a Quality Assurance Coordinator (22101231) cross graded to a Program Manager from DBHS for the public guardian which was missed during the reorganization of Shared Services. No appropriation or funding is requested.

A DHS Area Manager (22143230) is requested to transfer from DAAS to provide flexibility in case load management for OCC. Two DHS Program Administrators (22168885, 022168886) are requested from DCFS to move to Security and Compliance to be utilized in the Fraud Unit and one for Legislative Affairs. An Administrative Services Manager (22168893) is also requested from DCFS to provide for additional support for County Legal Child Welfare cases.

A transfer of \$41,277 in SGR from DDS is requested to OCC for a position (22110960) that was missed during the reorganization.

Prepared by:

Tamara Jelp

Submitted by:

Cary
Director

**Department of Human Services
Division of Aging and Adult Services
Reallocation of Resources Request Detail - Fiscal Year 2018**

Appropriations										
FROM				TO						
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type	
2RC 2RC	510:00:04 510:00:04	FWF0200 FWF0200	B B	896 896	501:00:01 501:00:03	PWP2000 PWP2000	3 3	10,938.00 2,468.00	vii). Redirecting internal resources vii). Redirecting internal resources	

Funds				FROM			TO			Amount	Type
Title	Division			Title	Division						
DYS0000	DYS			DHP0000	DAAS			\$	13,406		State General Revenue

Positions				FROM			Position			To:		New Position Number (assigned by OPM)	Type
Division	Number	Code		Division	Number	Code	Title			Division			
DBHS DBHS DBHS	22169684 22110829 22169510	G099C L069C M094C					DHS Program Administrator Licensed Practical Nurse DHS Director Provider Services & Quality Cont			DAAS DAAS DAAS			vii). Redirecting internal resources vii). Redirecting internal resources vii). Redirecting internal resources

**Department of Human Services
Division of Aging and Adult Services
Reallocation of Resources Request Detail - Fiscal Year 2018**

Justification:

Donor Division (From Transfers):

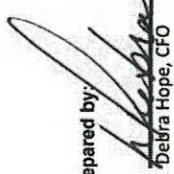
Recipient Division (To Transfers):

1) Extra help positions DYS borrowed in FY 2017 moved back to Division on June 18; however, new positions for DYS were not created until July 2 by DFA. DYS will be providing funds and appropriation to Divisions for the cost of these employees during that time period

* Positions will function as a supervisor and an investigator within Adult Protective Services Unit of the Division of Aging Adults and Behavioral Health Services.

** Position will serve as the Director of the Division of Provider Services and Quality Assurance.

Prepared by:


Debra Hope, CFO

Submitted by:



Director

Department of Human Services
Division of Children and Family Services
Reallocation of Resources Request Detail - Fiscal Year 2018

Appropriations										
FROM				TO				Amount	Type	
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr			
896	501:00:06	PWP2500		896	506:00:10	PWP2500		\$ 500,000	vii). Redirecting internal resources	

Funds									
FROM			TO				Amount	Type	
Title	Division	Title	Division						
DAS0000	DO/LEG	DCF0000	DCFS	\$	16,721				

Positions										
FROM		Position				To:		New Position Number (assigned by OPM)	Type	
Division		Number	Code	Title	Division					
Shared - HR		22109168	N016N	DHS DEP DIR ADMINISTRATIVE SRVS	DCFS					
Shared - Finance		22109080	N121N	DHS/DCFS DEPUTY DIRECTOR	DCFS					

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

To move 2 DCFS staff from Shared Services to DCFS to align with the current job duties. This position is the Deputy Director which assists the Division Director in daily activities and overall supervision of the staff. The second position is vital to the operations for older foster children and policy development.

Transfer of SGR to reimburse DCFS for a position funded incorrectly.

To move appropriation from the overtime category (CI 06) to professional fees and services (CI10). With the uncertainty of the foster care placement needs, the additional professional services appropriation will allow the Division flexibility to manage contracts more effectively.

Prepared by: Diane Smithson 12-1-17

Submitted by: Misha Martin
DCFS Director

Department of Human Services
Division of Child Care and Early Childhood Education
Reallocation of Resources Request Detail - Fiscal Year 2018

Appropriations									
FROM				TO					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
896	502:00:02	PWP3000	3	896	506:00:10	PWP3000	3	1,250,000.00	vii. Redirecting internal resources

Funds						
FROM		TO		Amount	Type	
Title	Division	Title	Division			
DYS0000	DYS	DCC0000	DCCCECE	\$ 4,143.00		

Positions									
FROM		Position			To:		New Position Number (assigned by OPM)	Type	
Division		Number	Code	Title	Division				
DBHS DCO		22169677 22169678	G210C G210C	DHS Program Specialist DHS Program Specialist	DCCECE DCCECE			vii. Redirecting internal resources vii. Redirecting internal resources	

**Department of Human Services
Division of Child Care and Early Childhood Education
Reallocation of Resources Request Detail - Fiscal Year 2018**

Justification:

Donor Division (From Transfers):
vii. Redirecting internal resources

Recipient Division (To Transfers):
vii. Redirecting internal resources

DCCECE is requesting the transfer of two positions, one from the Division of County Operations (DCO) and one from Division of Behavioral Health Services (DBHS)

DHS Program Specialist (22169677) is a grade GS06 and is being transferred from DCO. This position will serve as a trainer and training coordinators for the Health and Nutrition Unit.

The DHS Program Specialist (22169678) is a grade GS06 and is being transferred in from DCO. This position reviews the claims for payment for the Health and Nutrition Unit and submits them for processing.

The division is also requesting to transfer funds from the Division of Youth Services for reimbursement for extra help positions paid by DCCECE.

The division is transferring \$1,250,000.00 appropriations from operations to contracts to accommodate the recently agency procured IT contract with Deloitte.

Prepared by:

Laura Meehan 12/12/17

Submitted by:

Janya Williams
Director

**Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2018**

APPROPRIATIONS

FROM			TO			Amount	Type
Funds Center	Commitment Item	Fund	Funds Center	Commitment Item	Fund		

FUNDS

FROM		TO		Amount	Type
Title	Division	Title	Division		
DAS0000	Shared Services	DBA0000	DBHS	\$ 232,552	vii. Redirecting internal resources.

POSITIONS

FROM		Position			To:		New Position Number (assigned by OPM)	Type
Division		Number	Code	Title	Division			
DO - HR		22109981	V008C	Buyer Supervisor	DBHS			vii. Redirecting internal resources.
DO-OCC		22104889	G147C	Grants Coordinator	DBHS			vii. Redirecting internal resources.
DO - HR		22101083	R014C	Personnel Manager	DBHS			vii. Redirecting internal resources.
DO/CPO		22100952	S056C	Food Preparation Supervisor	DBHS			vii. Redirecting internal resources.
DO - HR		22111248	R036C	Human Resources Specialist	DBHS			vii. Redirecting internal resources.
DO - HR		22104606	R036C	Human Resources Specialist	DBHS			vii. Redirecting internal resources.
DO - HR		22109902	R014C	Personnel Manager	DBHS			vii. Redirecting internal resources.
DO - HR		22111983	R036C	Human Resources Specialist	DBHS			vii. Redirecting internal resources.
DO - HR		22104231	R032C	Human Resources Program Representative	DBHS			vii. Redirecting internal resources.
DO - HR		22101882	R036C	Human Resources Specialist	DBHS			vii. Redirecting internal resources.
DO - HR		22101705	R036C	Human Resources Specialist	DBHS			vii. Redirecting internal resources.
DO - HR		22097578	R025C	Human Resources Analyst	DBHS			vii. Redirecting internal resources.
DDS		22169680	G183C	DHS Program Coordinator	DBHS			vii. Redirecting internal resources.
DDS		22169681	G183C	DHS Program Coordinator	DBHS			vii. Redirecting internal resources.
DDS		22169683	M009C	Licensed Certified Social Worker	DBHS			vii. Redirecting internal resources.
DAAS		22100272	N027N	DHS Deputy Director Adult Services	DBHS			vii. Redirecting internal resources.
DAAS		22143238	L032C	Registered Nurse	DBHS			vii. Redirecting internal resources.
DO - HR		22110984	R025C	Human Resources Analyst	DBHS			vii. Redirecting internal resources.

Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2018

Justification:

Donor Division (From Transfers):
Division of Behavioral Health Services

Recipient Division (To Transfers):
Division of Behavioral Health Services

vii. Redirecting internal resources. DBHS is requesting the transfer of 18 positions that moved during the Biennial Budget and reorganization of DHS. These positions are no longer needed in Shared Services or those Divisions.
This approved request will return the positions to DBHS.

Prepared by:

Debra R. Diaz

Signature

Date

12/14/17

Submitted by:

Jay Sue

Signature

Date

12-14-17

**Department of Human Services
Division of County Operations
Reallocation of Resources Request Detail - Fiscal Year 2018**

Appropriations									
FROM				TO					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
896	501:00:00	PWP5300	3	896	501:00:00	PWP4500	3	\$ 6,925	vii). Redirecting internal resources
896	501:00:03	PWP5300	3	896	501:00:03	PWP4500	3	\$ 2,537	vii). Redirecting internal resources
896	501:00:01	PWP8000	3	896	501:00:01	PWP4500	3	\$ 14,685	vii). Redirecting internal resources

Funds					
FROM		TO			
Title	Division	Title	Division	Amount	Type
DAS0000	DO/HR	DCO0000	DCO	\$ 4,731	State General Revenue
DYS0000	DYS	DCO0000	DCO	\$ 14,685	State General Revenue

Positions				FROM				TO				Type
Division	Number	Code	Position	Division	Number	Code	Position	Division	Number	Code	Position	(assigned by OFM)
DO/HR	22099128	D063C	Computer Support Specialist	DO/HR	22099128	D063C	Computer Support Specialist	DO/HR	22099128	D063C	Computer Support Specialist	vii). Redirecting internal resources
DO/HR	22101208	D071C	Computer Support Analyst	DO/HR	22101208	D071C	Computer Support Analyst	DO/HR	22101208	D071C	Computer Support Analyst	vii). Redirecting internal resources
DO/HR	22102197	D063C	Computer Support Specialist	DO/HR	22102197	D063C	Computer Support Specialist	DO/HR	22102197	D063C	Computer Support Specialist	vii). Redirecting internal resources
DBHS	22100857	T052C	DHS/DBHS Public Safety Supervisor	DBHS	22100857	T052C	DHS/DBHS Public Safety Supervisor	DBHS	22100857	T052C	DHS/DBHS Public Safety Supervisor	vii). Redirecting internal resources
DBHS	22169673	M066C	Program Eligibility Specialist	DBHS	22169673	M066C	Program Eligibility Specialist	DBHS	22169673	M066C	Program Eligibility Specialist	vii). Redirecting internal resources
DBHS	22169675	M066C	Program Eligibility Specialist	DBHS	22169675	M066C	Program Eligibility Specialist	DBHS	22169675	M066C	Program Eligibility Specialist	vii). Redirecting internal resources
DBHS	22106027	G184C	DHS Program Consultant	DBHS	22106027	G184C	DHS Program Consultant	DBHS	22106027	G184C	DHS Program Consultant	vii). Redirecting internal resources
DDS	22169672	M066C	Program Eligibility Specialist	DDS	22169672	M066C	Program Eligibility Specialist	DDS	22169672	M066C	Program Eligibility Specialist	vii). Redirecting internal resources
DO/CFO	22097577	G180C	Program Eligibility Specialist	DO/CFO	22097577	G180C	Program Eligibility Specialist	DO/CFO	22097577	G180C	Program Eligibility Specialist	vii). Redirecting internal resources

Justification:

Donor Division (From Transfers):
The Division of County Operations (DCO) is participating in the department's overall reorganization and realignment effort to improve cost efficiencies and improve overall client service effectiveness. Our ability meet these new requirements is contingent upon the transfer of these resources.

Recipient Division (To Transfers):
The Division of County Operations (DCO) was able to assist the Division of Youth Services during a period of time when they temporarily took on new administrative functions. DYS is able to return the portion of assistance that was provided at the beginning of this state fiscal year.

Prepared by:


Jimmy Fields, CFO/CFO

Submitted by:


Mary Franklin, DCO Director

<u>Appropriations</u>						
<u>F R O M</u>			<u>T O</u>			
Funds Center	Commitment Item	Fund	Qtr.	Funds Center	Commitment Item	Fund
Type	Amount	Qtr.	Fund	Commitment Item	Fund	Qtr.

<u>Funds</u>				
<u>FROM</u>		<u>TO</u>		Type
Title	Division	Title	Division	

Positions										
FROM				Position			To:		New Position Number (assigned by OPM)	Type
Division				Number		Code		Title		
				22104385	G004N	DHS CHIEF ATTORNEY		Medical Services Medical Services Medical Services Medical Services		vii) Redirecting internal resources vii) Redirecting internal resources vii) Redirecting internal resources vii) Redirecting internal resources
				22099252	N167N	DHS POLICY & RESEARCH DIRECTOR				
				22097831	R021C	BUDGET ANALYST				
				22100794	C056C	ADMINISTRATIVE SPECIALIST III				

**Department of Human Services
Division of Medical Services
Reallocation of Resources Request Detail - Fiscal Year 2018**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

Rose Naff 22104385 DHS CHIEF ATTORNEY G004N SE01 from DO/OCC. This position is for the DMS Division Director, and is necessary as DMS did not have an equivalent grade available.
Robbie Nix 22099252 DHS POLICY & RESEARCH DIRECTOR N167N GS12 from DBHS. This position is needed as part of the new PASSE program, within the Customer Services and Coordination of Coverage, and Health Care Innovation unit.

Sharl Hill 22100794 Administrative Specialist III (GS04) works in the DMS scanning lab and is currently coded to the SS/CIO division and needs to be restored in DMS as an administrative position. (Original capacity).
22097831 Budget Analyst from SS/CFO to DMS so that a downgraded position can be restored to be utilized in its original capacity in DMS. The incumbent that was in the downgraded position will be placed in this one.

Prepared by:

Christine Couder 11/30/17
Date

Submitted by:

Rose Naff (PS) 11/30/17
Director Date

Department of Human Services
DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES
Reallocation of Resources #2 Request Detail - Fiscal Year 2018

Appropriations				FROM				TO			
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type		

Funds				FROM				TO			
Title	Division	Title	Division	Amount	Type			Amount	Type		
DYS0000	DYS	DEA0000	DDS	\$ 88,875	vii. Redirecting internal resources			\$ 88,875	vii. Redirecting internal resources		
DCC0000	DCCECE	DEA0000	DDS	\$ 30,732	vii. Redirecting internal resources			\$ 30,732	vii. Redirecting internal resources		
DAS0000	DO	DEA0000	DDS	\$ 15,991	vii. Redirecting internal resources			\$ 15,991	vii. Redirecting internal resources		

Positions				FROM				TO			
Division	Number	Code	Title	Position	Division	Number	Type	New Position Number (assigned by OPM)	Type		
DBHS	22102671	M010C	FAMILY SERVICE WORKER CLINICAL SPEC		DDS						
DCO	22169679	G182C	DHS/DDS PROGRAM COORDINATOR		DDS						
DO/HR	22102505	R036C	HUMAN RESOURCES SPECIALIST		DDS						
DO/HR	22098587	R036C	HUMAN RESOURCES SPECIALIST		DDS						
DO/HR	22101539	R038C	HUMAN RESOURCES ASSISTANT		DDS						
DO/HR	22102357	R014C	PERSONNEL MANAGER		DDS						
DO/OCC	22110960	G004C	MANAGING ATTORNEY		DDS						

Department of Human Services
DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES
Reallocation of Resources #2 Request Detail - Fiscal Year 2018

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

- 1) DDS is requesting the transfer of funds from DYS to cover the cost of extra help staff temporarily charged to DDS. DDS is also requesting the transfer of SGR from DCCECE to cover expenses from two DCCECE staff which were coded incorrectly and charged temporarily to DDS.
- 2) DDS is requesting the transfer of three positions(22102505,22098587,22101539) from DO/HR that work as Human Resource Specialists at the Conway Human Development Center which should not have moved in the reorganization and the unused SGR associated with these positions. DDS is also requesting one position 22102357 which will serve as the Independent Assessment Liaison with Optum.
- 3) The division also requests the transfer of position 22102671 cross graded to DHS Program Manager to serve in the Home Community Based Services Section.
- 4) The division is also requesting the transfer of 22169679 a DDS Program Administrator as a Community and Employment Support Waiver Specialist in the Southeast Arkansas region. Waiver Specialists act as the DDS liaison for clients on the CES Waiver.
- 5) DDS requests the transfer of position 22110960, a Managing Attorney, which oversees the DDS Tier 1/Medicaid State plan services (i.e. First Connections Program, DDTCS/CHMS,OT,PT, Speech therapies, Title V program) and also is responsible for DDS policies.

Prepared by:

Kim Goh Walker

TT 12/14/17.

Submitted by:

Division Director

Misty Bowen Eubank
DHS Chief Financial Officer

**Department of Human Services
Division of Services for the Blind
Reallocation of Resources Request Detail - Fiscal Year 2018**

Appropriations					
FROM			TO		
Funds Center	Commitment Item	Fund	Funds Center	Commitment Item	Qtr
2RC	510:00:04	FWF0200	896	501:00:01	2
2RC	510:00:04	FWF0200	896	501:00:03	2
				Amount	Type
				35,374.00	vii. Redirecting internal resources
				7,679.00	vii. Redirecting internal resources

Funds			
FROM		TO	
Title	Division	Title	Division
DYS0000	Division of Youth Services	DSB0000	Division of Services for the Blind
		Amount	Type
		\$ 43,053.00	vii. Redirecting internal resources

Positions			
FROM		TO	
Division	Position	Division	New Position Number (assigned by OPM)
	Code		
	Title		

Department of Human Services
Division of Services for the Blind
Reallocation of Resources Request Detail - Fiscal Year 2018

Justification:

Donor Division (From Transfers):
DYS

Recipient Division (To Transfers):

DSB requests the transfer of SGR and appropriation from DYS to cover the use of our extra help positions for the first pay period this fiscal year.

Prepared by:

Geraldine Plummer - 12/13/17

Submitted by:

Cassandra Williams-Stokes
Director

12/13/17

**Department of Human Services
Division of Youth Services
Reallocation of Resources Request Detail #2 - Fiscal Year 2018**

Appropriations							
FROM		TO					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr
896	501:00:01	PWP1500	3rd	896	501:00:01	PWP8000	3rd
896	501:00:03	PWP1500	3rd	896	501:00:01	PWP8000	3rd
						Amount	Type
						9,815.00	vii. Redirecting internal resources
						831.00	vii. Redirecting internal resources

Funds							
FROM		TO					
Title	Division	Title	Division	Amount	Type		
DAS0000	Director's Office/OCC	DYS0000	Youth Services	\$ 10,646	vii. Redirecting internal resources		

Positions							
FROM		Position		To:		New Position Number	
Division		Code	Title	Division		(assigned by OPM)	Type
DCO	22169682	E025C	EDUCATIONAL SPECIALIST	DYS		vii. Redirecting internal resources	

**Department of Human Services
Division of Youth Services
Reallocation of Resources Request Detail #2 - Fiscal Year 2018**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

vii. Redirecting Internal resources

The Division of Youth Services requests permission to transfer \$10,646 in general revenue and appropriation from the DHS-Office of Chief Counsel to cover extra help salary and fringe costs for a DO/OCC position.

The Division of Youth Services requests permission to transfer one (1) position from the DHS-Division of County Operations to fill a critically needed manager position for the DYS case management section. This position will be requested to be cross graded to a DHS Program Administrator.

Prepared by:

Submitted by:

DYS Director