

**D**



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF BUDGET**  
1509 West Seventh Street, Suite 402  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-1941  
Fax: (501) 682-1086  
<http://www.dfa.arkansas.gov>

January 5, 2018

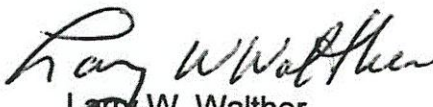
Senator Bruce Maloch, Co-Chair  
Representative David Meeks, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY18 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

  
Larry W. Walther  
Director

LWW:kb

Attachment(s)

**FY18 MAINTENANCE & OPERATION  
BUDGET CLASSIFICATION TRANSFERS**

| Agency                                                                                | Classification      | FY18<br>Agency<br>Request | FY18<br>Executive<br>Recommendation | FY18<br>Original<br>Appropriation | FY17<br>Actual<br>Expenditures | FY18<br>Authorized | Adjustment<br>Requested | FY18<br>Revised<br>Authorization | DFA IGS                                |                                                                                                            |
|---------------------------------------------------------------------------------------|---------------------|---------------------------|-------------------------------------|-----------------------------------|--------------------------------|--------------------|-------------------------|----------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------|
|                                                                                       |                     |                           |                                     |                                   |                                |                    |                         |                                  | DFA-Chief<br>Fiscal Officer<br>Approve | State Technology Planning<br>Agency Request in<br>compliance with IT Plan<br>Certification (if applicable) |
| 1. Arkansas Department of<br>Environmental Quality /<br>Energy Efficiency<br>Arkansas | Operating Expenses  | \$ 93,900                 | \$ 93,900                           | \$ 93,900                         | \$ 89,510                      | \$ 91,464          | \$ -                    | \$ 91,464                        | X                                      | N/A                                                                                                        |
|                                                                                       | Conf. & Travel Exp. | \$ 2,000                  | \$ 2,000                            | \$ 2,000                          | \$ -                           | \$ 2,000           | \$ 4,000                | \$ 6,000                         |                                        |                                                                                                            |
|                                                                                       | Professional Fees   | \$ 750,000                | \$ 750,000                          | \$ 750,000                        | \$ 41,326                      | \$ 750,000         | \$ (4,000)              | \$ 746,000                       |                                        |                                                                                                            |
|                                                                                       | Capital Outlay      | \$ -                      | \$ -                                | \$ -                              | \$ -                           | \$ -               | \$ -                    | \$ -                             |                                        |                                                                                                            |
|                                                                                       | Data Processing     | \$ -                      | \$ -                                | \$ -                              | \$ -                           | \$ -               | \$ -                    | \$ -                             |                                        |                                                                                                            |
|                                                                                       | Total               | \$845,900                 | \$845,900                           | \$845,900                         | \$130,836                      | \$843,464          | \$0                     | \$843,464                        |                                        |                                                                                                            |

This year there has been an increase in conferences and travel due to developed relationships within the Energy Efficiency Arkansas Program. Arkansas Department of Environmental Quality (ADEQ) is requesting that \$4,000.00 be transferred in order to attend these outreach events.

**FY18 MAINTENANCE & OPERATION  
BUDGET CLASSIFICATION TRANSFERS**

| Agency                                                                            | Classification      | FY18<br>Agency<br>Request | FY18<br>Executive<br>Recommendation | FY18<br>Original<br>Appropriation | FY17<br>Actual<br>Expenditures | FY18<br>Authorized | Adjustment<br>Requested | FY18<br>Revised<br>Authorization | DFA-Chief<br>Fiscal Officer<br>Approve <u>Disapprove</u> | DFA IGS<br>State Technology Planning<br>Agency Request in<br>compliance with IT Plan<br>Certification (if applicable) |
|-----------------------------------------------------------------------------------|---------------------|---------------------------|-------------------------------------|-----------------------------------|--------------------------------|--------------------|-------------------------|----------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
|                                                                                   |                     |                           |                                     |                                   |                                |                    |                         |                                  |                                                          |                                                                                                                       |
| 2. Department of Parks and<br>Tourism / Tourism<br>Promotion - Special<br>Revenue | Operating Expenses  | \$ 1,830,575              | \$ 1,830,575                        | \$ 1,682,575                      | \$ 1,360,493                   | \$ 1,682,575       | \$ (35,000)             | \$ 1,647,575                     |                                                          |                                                                                                                       |
|                                                                                   | Conf. & Travel Exp. | \$ 5,360                  | \$ 5,360                            | \$ 5,360                          | \$ 827                         | \$ 5,360           | \$ -                    | \$ 5,360                         |                                                          |                                                                                                                       |
|                                                                                   | Professional Fees   | \$ 17,000                 | \$ 17,000                           | \$ 365,000                        | \$ 11,821                      | \$ 365,000         | \$ -                    | \$ 365,000                       |                                                          |                                                                                                                       |
|                                                                                   | Capital Outlay      | \$ -                      | \$ -                                | \$ -                              | \$ 37,336                      | \$ -               | \$ 35,000               | \$ 35,000                        |                                                          |                                                                                                                       |
|                                                                                   | Data Processing     | \$ -                      | \$ -                                | \$ -                              | \$ -                           | \$ -               | \$ -                    | \$ -                             |                                                          |                                                                                                                       |
|                                                                                   | <b>Total</b>        | <b>\$1,852,935</b>        | <b>\$1,852,935</b>                  | <b>\$2,052,935</b>                | <b>\$1,410,477</b>             | <b>\$2,052,935</b> | <b>\$0</b>              | <b>\$2,052,935</b>               | <b>X</b>                                                 | <b>N/A</b>                                                                                                            |

Transfer is to replace the Tourism Director's 2008 Dodge Durango. The replacement request is due to high mileage and high maintenance repair costs.



# **ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY2018**

Business Area: 0930 Business Area Title: Arkansas Department of Environmental Quality  
 Funds Center: V86 Funds Center Title: Energy Efficiency Arkansas  
 Fund: NEQ0100 Fund Title: Energy Efficiency Arkansas

Functional Area: COMIM

| Line-Item<br>Classifications           | Authorized<br>Appropriation | Actual Expenditures **<br>FY2017 | Transfer From |             | Transfer To |                    |
|----------------------------------------|-----------------------------|----------------------------------|---------------|-------------|-------------|--------------------|
|                                        |                             |                                  | CI            | Fund Amount | CI          | Fund Amount        |
| 502:00:02 Operating Expenses           | \$91,464.12                 | \$89,509.84                      |               |             |             |                    |
| 505:00:09 Conference & Travel Expenses | \$2,000.00                  | \$0.00                           |               |             |             |                    |
| 506:00:10 Professional Fees            | \$750,000.00                | \$41,326.09                      |               |             | 505:00:09   | NEQ0100 \$4,000.00 |
| 512:00:11 Capital Outlay *             |                             |                                  |               |             |             |                    |
| 509:00:12 Data Processing *            |                             |                                  |               |             |             |                    |

**Reason for Transfer:**

This year there has been an increase in conferences and travel due to developed relationships within the Energy Efficiency Arkansas Program. ADEQ is requesting that \$4,000 be transferred in order to attend these outreach events.

*Betsy W. Keay*  
 Agency Director

Budget Approval

DFA IGS State Technology Planning  
 (approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July 2017 use the agency's fiscal year 2017 expenditures as of April 30, 2017 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2017 - May 2018, use the agency's fiscal year 2017 expenditures. For transfers requested during the month of June 2018 use the agency's fiscal year 2018 as of April 30, 2018.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2018**

Business Area: 0900 Business Area Title: Department of Parks and Tourism  
 Funds Center: 504 Funds Center Title: Tourism Promotion - Special Revenue  
 Fund: TDT9200 Fund Title: Tourism Development Fund Functional Area: REC

| Line-Item<br>Classifications           | Authorized<br>Appropriation | Actual Expenditures **<br>FY2017 | Transfer From |         | Transfer To |          |
|----------------------------------------|-----------------------------|----------------------------------|---------------|---------|-------------|----------|
|                                        |                             |                                  | CI            | Fund    | CI          | Fund     |
| 502:00:02 Operating Expenses           | \$1,682,575                 | \$1,360,493                      | 502:00:02     | TDT9200 |             |          |
| 505:00:09 Conference & Travel Expenses | \$5,360                     | \$827                            |               |         |             |          |
| 506:00:10 Professional Fees            | \$365,000                   | \$11,821                         |               |         |             |          |
| 512:00:11 Capital Outlay *             | \$0                         | \$37,336                         |               |         | 512:00:11   | TDT9200  |
| 509:00:12 Data Processing *            | \$0                         |                                  |               |         |             | \$35,000 |

**Reason for Transfer:**

Replace the Tourism Director's 2008 Dodge Durango. The replacement request is due to high mileage and high maintenance repair costs.



Agency Director

Budget Approval

DFA IGS State Technology Planning  
(approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July 2017 use the agency's fiscal year 2017 expenditures as of April 30, 2017 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2017 - May 2018, use the agency's fiscal year 2017 expenditures. For transfers requested during the month of June 2018 use the agency's fiscal year 2018 as of April 30, 2018.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.