



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF BUDGET
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June 1, 2018

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY19 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry W. Walther".
Larry W. Walther
Director

LWW:kb

Attachment(s)

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

Agency	Classification	FY19 Agency Request	FY19 Executive Recommendation	FY19 Original Appropriation	FY18 Actual Expenditures	FY19 Authorized	Adjustment Requested	FY19 Revised Authorization	DFA-Chief Fiscal Officer Approve <u>Disapprove</u>	DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
1. Arkansas Development Finance Authority / ADFA Operations	Operating Expenses	\$ 725,458	\$ 725,458	\$ 725,458	\$ 472,742	\$ 725,458	\$ (23,000)	\$ 702,458	X	X
	Conf. & Travel Exp.	\$ 81,715	\$ 81,715	\$ 81,715	\$ 26,436	\$ 81,715	\$ -	\$ 81,715		
	Professional Fees	\$ 123,810	\$ 123,810	\$ 123,810	\$ 101,028	\$ 123,810	\$ -	\$ 123,810		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000	\$ 23,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$930,983	\$930,983	\$930,983	\$600,206	\$930,983	\$0	\$930,983		

During FY2018 ADFA added a new Single Family Outreach Department. The employees within this department travel the state of Arkansas to promote ADFA's Single Family Housing Programs. In addition there is also extensive travel within ADFA's Compliance department. Due to the extensive travel needs, ADFA is requesting a transfer of appropriation from Operating Expenses to Capital Outlay. ADFA will be purchasing an additional vehicle to accommodate the travel needs of the agency.

FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

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2. Arkansas Geological Survey / Operations	Operating Expenses	\$ 210,937	\$ 210,937	\$ 228,937	\$ 187,305	\$ 228,937	\$ 6,000	\$ 234,937	X	X
	Conf. & Travel Exp.	\$ 4,000	\$ 4,000	\$ 4,000	\$ 773	\$ 4,000	\$ -	\$ 4,000		
	Professional Fees	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ (6,000)	\$ -		
	Capital Outlay	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total		\$220,937	\$220,937	\$238,937	\$190,078	\$238,937	\$0	\$238,937		

The Agency previously paid an intergovernmental contract for monitoring and maintenance of Seismic stations from Professional Fees and determined that the classification was inappropriate. We now pay this service out of Operating Expenses.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

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3. Arkansas Crime Information Center / ACIC Operations	Operating Expenses	\$ 1,970,041	\$ 1,970,041	\$ 1,970,041	\$ 1,438,755	\$ 1,970,041	\$ 416,822	\$ 2,386,863	X	YES
	Conf. & Travel Exp.	\$ 40,000	\$ 40,000	\$ 40,000	\$ 15,179	\$ 40,000	\$ -	\$ 40,000		
	Professional Fees	\$ 450,692	\$ 450,692	\$ 450,692	\$ 10,439	\$ 450,692	\$ (416,822)	\$ 33,870		
	Capital Outlay	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total		\$2,510,733	\$2,510,733	\$2,510,733	\$1,464,373	\$2,510,733	\$0	\$2,510,733		

For procurement purposes every contract for IT related services that our agency currently has is considered a General Technical Services Contract. Our new contracts for FY2019 will total \$1,416,822. Our current operating budget for MiscTech Srv-IT is \$1,000,000. Since the agency has not entered into any Professional Services Contracts for FY2019 we would like to transfer \$416,822 to our Operating Expenses Line Item. This would make our completed FY2019 annual budget be more accurate to the general ledger code level.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

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4. Liquefied Petroleum Gas Board / Operations	Operating Expenses	\$ 150,000	\$ 150,000	\$ 13,000	\$ 76,003	\$ 130,000	\$ 3,100	\$ 133,100	X	X
	Conf. & Travel Exp.	\$ 6,000	\$ 6,000	\$ 6,000	-	\$ 6,000	\$ -	\$ 6,000		
	Professional Fees	\$ 38,650	\$ 38,650	\$ 10,000	\$ 7,000	\$ 10,000	\$ (3,100)	\$ 6,900		
	Capital Outlay	\$ -	\$ -	\$ 20,000	-	\$ 20,000	\$ -	\$ 20,000		
	Data Processing	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -		
	Total	\$194,650	\$194,650	\$49,000	\$83,003	\$166,000	\$0	\$166,000		

Need additional appropriation for Operational expenses for building and ground maintenance. Agency will be starting the replacement of 17 year old HVAC units at the board building. Agency moved computer server monitoring service and reduced expenditure by 50%. Expense came out of Professional Fees so this can be reduced.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

Agency	Classification	FY19 Agency Request	FY19 Executive Recommendation	FY19 Original Appropriation	FY18 Actual Expenditures	FY19 Authorized	Adjustment Requested	FY19 Revised Authorization	DFA-Chief Fiscal Officer Approve <u>Disapprove</u>	DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification <u>(if applicable)</u>
5. Arkansas Agriculture Department / Forestry - Rural Community Fire Protection - Federal	Operating Expenses	\$ 366,566	\$ 366,566	\$ 366,566	\$ 42,282	\$ 366,566	\$ (165,000)	\$ 201,566	X	X
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Professional Fees	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 30,000		
	Capital Outlay	\$ -	\$ -	\$ -	\$ 31,840	\$ -	\$ 165,000	\$ 165,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$396,566	\$396,566	\$396,566	\$104,122	\$396,566	\$0	\$396,566		

Our federal grant, Wildfire Preparedness Community Fire Protection, allows for a purchase of a dozer. We are replacing an open cab 1996 dozer. We need the budget classification transfer to complete the purchase of the dozer that we expect to receive in FY19. We don't anticipate to purchase the dozer in FY18 due to a delay in the bidding process.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

Agency	Classification	FY19 Agency Request	FY19 Executive Recommendation	FY19 Original Appropriation	FY18 Actual Expenditures	FY19 Authorized	Adjustment Requested	FY19 Revised Authorization	DFA-Chief Fiscal Officer Approve <u>Disapprove</u>	DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
6. Professional Bail Bondsman Licensing Board / Operations	Operating Expenses	\$ 103,386	\$ 103,386	\$ 103,386	\$ 96,581	\$ 103,386	\$ 33,000	\$ 136,386	X	X
	Conf. & Travel Exp.	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,819	\$ 3,000	\$ -	\$ 3,000		
	Professional Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	\$ (33,000)	\$ 2,000		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$141,386	\$141,386	\$141,386	\$99,400	\$141,386	\$0	\$141,386		

This appropriation transfer request provides for an increase in the Operating Expenses line item to comply with the new classifications for paying Miscellaneous Technical Services. This request was approved for FY2018. The agency will request to incorporate this change during the biennial budget process.

FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY19 Agency Request	FY19 Executive Recommendation	FY19 Original Appropriation	FY18 Actual Expenditures	FY19 Authorized	Adjustment Requested	FY19 Revised Authorization	DFA-Chief Fiscal Officer Approve, Disapprove	DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
7. Insurance Department / Health Information Counseling	Operating Expenses	\$ 284,063	\$ 284,063	\$ 284,063	\$ 38,523	\$ 284,063	\$ (176,783)	\$ 107,280	X	X
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ 1,540	\$ -	\$ 9,416	\$ 9,416		
	Professional Fees	\$ 356,409	\$ 356,409	\$ 356,409	\$ 175,345	\$ 356,409	\$ 167,367	\$ 523,776		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total		\$640,472	\$640,472	\$640,472	\$215,408	\$640,472	\$0	\$640,472		

Grant personnel are sometimes required to travel to conferences sponsored by the Federal Grantor and therefore conference travel is needed. Due to fewer staff, more work may be shifted to contractors throughout the state to help enroll and educate seniors, so transferring budget to contractors to allow for this flexibility.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

Agency	Classification	FY19 Agency Request	FY19 Executive Recommendation	FY19 Original Appropriation	FY18 Actual Expenditures	FY19 Authorized	Adjustment Requested	FY19 Revised Authorization	DFA-IGS	
									DFA-Chief Fiscal Officer Approve, Disapprove	State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
8. Insurance Department / Fraud Investigation Unit	Operating Expenses	\$ 122,827	\$ 122,827	\$ 122,827	\$ 1,753	\$ 122,827	\$ (9,000)	\$ 113,827	X	X
	Conf. & Travel Exp.	\$ 12,000	\$ 12,000	\$ 12,000	-	\$ 12,000	\$ 20,000	\$ 32,000		
	Professional Fees	\$ 11,000	\$ 11,000	\$ 11,000	-	\$ 11,000	\$ (11,000)	\$ -		
	Capital Outlay	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -		
Total		\$145,827	\$145,827	\$145,827	\$1,753	\$145,827	\$0	\$145,827		

While the intent is to use this fund/budget for salaries for Fraud Investigation personnel only, if we do need to spend from this fund it would be for additional training for criminal investigative technologies for new employees. This transfer would accommodate that potential need.

** Agency is moving
all of their appropriation
Professional Fees and
most of their operating
expenses **

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

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9. Insurance Department / State Operations	Operating Expenses	\$ 2,777,589	\$ 2,777,589	\$ 2,777,589	\$ 1,402,187	\$ 2,777,589	\$ (199,491)	\$ 2,578,098	X	X
	Conf. & Travel Exp.	\$ 138,000	\$ 138,000	\$ 138,000	\$ 121,596	\$ 138,000	\$ 50,000	\$ 188,000		
	Professional Fees	\$ 142,000	\$ 142,000	\$ 142,000	\$ 21,088	\$ 142,000	\$ 149,491	\$ 297,491		
	Capital Outlay	\$ -	\$ -	\$ 155,000	\$ 84,766	\$ 155,000	\$ -	\$ 155,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total		\$3,057,589	\$3,057,589	\$3,212,589	\$1,629,637	\$3,212,589	\$0	\$3,212,589		

Looking at historical run rates and the Department's needs for FY2019 we are reducing postage and office supply expenses to accommodate additional training for our finance division as they refill positions with new employees. Also moving budget dollars to Professional Fees due to potential increased need for Actuarial expenses as more insurance companies are established in Arkansas.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

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10. Insurance Department / Insurance Fraud Investigation Division	Operating Expenses	\$ 191,635	\$ 191,635	\$ 191,635	\$ 162,430	\$ 191,635	\$ 12,150	\$ 203,785	X	X
	Conf. & Travel Exp.	\$ 35,000	\$ 35,000	\$ 35,000	\$ 7,105	\$ 35,000	\$ (5,150)	\$ 29,850		
	Professional Fees	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ (7,000)	\$ 4,000		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$237,635	\$237,635	\$237,635	\$169,535	\$237,635	\$0	\$237,635		

Moving budget from Conference/Training and Professional Fees, due to current usage to Operating Expenses to allow more flexibility with low value equipment and operating needs. Case load will determine how much will be needed, including additional travel for investigative purposes.

FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

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11. Insurance Department / Public Employees Claims Section	Operating Expenses	\$ 635,931	\$ 635,931	\$ 635,931	\$ 351,692	\$ 635,931	\$ (12,200)	\$ 623,731	X	X
	Conf & Travel Exp.	\$ 13,000	\$ 13,000	\$ 13,000	\$ 5,980	\$ 13,000	\$ 12,200	\$ 25,200		
	Professional Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$649,931	\$649,931	\$649,931	\$357,672	\$649,931	\$0	\$649,931		

Increased training needed in FY2019 due to new claims software that has been implemented.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

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									DFA-Chief Fiscal Officer Approve	State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
12. Parole Board / Operations	Operating Expenses	\$ 275,711	\$ 275,711	\$ 275,711	\$ 216,516	\$ 275,711	\$ 11,089	\$ 286,800		
	Conf. & Travel Exp.	\$ 10,000	\$ 4,500	\$ 4,500	\$ 3,988	\$ 4,500	\$ 3,911	\$ 8,411		
	Professional Fees	\$ 80,000	\$ 80,000	\$ 80,000	\$ 42,453	\$ 80,000	\$ (15,000)	\$ 65,000		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$365,711	\$360,211	\$360,211	\$262,957	\$360,211	\$0	\$360,211	X	YES

The board is requesting a transfer in the amount of \$15,000 from the Professional Fees line item as follows: \$3,911 to Conference and Travel and \$11,089 to Operating Expenses line items for board member and staff attendance and training at the American Correctional Association (ACA) and American Probation and Parole Association meetings, and anticipated relocation expenses. This transfer will align authorized appropriation amounts within anticipated budgeted expenditures for FY19.

13. AR Towing and
Recovery Board /
Operations

FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

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	Operating Expenses	\$ 60,628	\$ 60,628	\$ 60,628	\$ 65,596	\$ 60,628	\$ 7,200	\$ 67,828	X	X
	Conf. & Travel Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Professional Fees	\$ 7,200	\$ 7,200	\$ 7,200	\$ -	\$ 7,200	\$ (7,200)	\$ -		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$67,828	\$67,828	\$67,828	\$65,596	\$67,828	\$0	\$67,828		

A transfer is requested for FY2019 to align its authorized appropriation based upon forecasted expenditures and to comply with new classifications for paying Miscellaneous Tech Services. The agency will request to incorporate this change during the biennial budget process.

FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY19 Agency Request	FY19 Executive Recommendation	FY19 Original Appropriation	FY18 Actual Expenditures	FY19 Authorized	Adjustment Requested	FY19 Revised Authorization	DFA-Chief Fiscal Officer Approve, Disapprove	DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
14. Department of Education / Federal Elementary & Secondary Education	Operating Expenses	\$ 3,475,900	\$ 3,475,900	\$ 3,475,900	\$ 3,802,167	\$ 3,475,900	\$ 5,500,000	\$ 8,975,900	X	X
	Conf. & Travel Exp.	\$ 710,500	\$ 710,500	\$ 710,500	\$ 118,372	\$ 710,500	\$ -	\$ 710,500		
	Professional Fees	\$ 18,351,105	\$ 18,351,105	\$ 18,351,105	\$ 460,846	\$ 18,351,105	\$ (5,500,000)	\$ 12,851,105		
	Capital Outlay	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 200,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$22,537,505	\$22,537,505	\$22,737,505	\$4,381,385	\$22,737,505	\$0	\$22,737,505		

This transfer is requested due to the determination made by DFA Office of State Procurement that educational assessment costs should be charged as Operating Expenses rather than Professional Fees. In the past, these charges have been coded to Professional Fees. This request will align budget with the correct commitment item so that expenditures can be coded as Technical Services within the Operating Expenses line item. This transfer was also done in FY18.

FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

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15. Educational Television Commission / AETN - Treasury Paying	Operating Expenses	\$ 5,343,973	\$ 5,343,973	\$ 5,343,973	\$ 3,662,511	\$ 5,343,973	\$ (24,000)	\$ 5,319,973	X	X
	Conf. & Travel Exp.	\$ 56,450	\$ 56,450	\$ 56,450	\$ 37,872	\$ 56,450	\$ 24,000	\$ 80,450		
	Professional Fees	\$ 350,093	\$ 350,093	\$ 350,093	\$ 103,893	\$ 350,093	\$ -	\$ 350,093		
	Capital Outlay	\$ 350,000	\$ 350,000	\$ 350,000	\$ 185,794	\$ 350,000	\$ -	\$ 350,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total		\$6,100,516	\$6,100,516	\$6,100,516	\$3,990,070	\$6,100,516	\$0	\$6,100,516		

Due to an increased emphasis on digital platform content delivery and production, additional training will be required for most of the agency creative staff in addition to normal required training and conference attendance for the agency as a whole.

**FY19 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS**

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16. Department of Career Education - Rehabilitation Services / Increasing Capabilities Access Network	Operating Expenses	\$ 291,500	\$ 291,500	\$ 291,500	\$ 47,903	\$ 291,500	\$ (53,000)	\$ 238,500		X
	Conf. & Travel Exp.	\$ 7,190	\$ 7,190	\$ 7,190	\$ 795	\$ 7,190	\$ 3,000	\$ 10,190		
	Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000		
Total		\$298,690	\$298,690	\$298,690	\$48,698	\$298,690	\$0	\$298,690		

Travel needs to increase because the cost of existing events attended in the past has gone up. We have more staff that are seeking professional license in SFY2019 which will require more outside travel then in previous years. Capital Outlay is needed for replacement of an existing Increasing Capabilities Access Network (ICAN) vehicle with an Assistive Technology Mobile Unit to provide services and equipment in parts of the State less served outside of a 100 mile radius of Little Rock. The ICAN program is mandated to serve the whole state of Arkansas and by adding this unit we hope to increase services in the less served locations by more than 20%

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BUDGET CLASSIFICATION TRANSFERS**

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17. Arkansas Department of Environmental Quality	Operating Expenses	\$ 1,307,170	\$ 1,307,170	\$ 1,307,170	\$ 953,326	\$ 1,307,170	\$ -	\$ 1,307,170	X	X
	Conf. & Travel Exp.	\$ 152,389	\$ 152,389	\$ 121,911	\$ 64,302	\$ 121,911	\$ -	\$ 121,911		
	Professional Fees	\$ 989,519	\$ 989,519	\$ 989,519	\$ 26,319	\$ 989,519	\$ (50,000)	\$ 939,519		
	Capital Outlay	\$ 1,070,000	\$ 1,070,000	\$ 1,070,000	\$ 926,376	\$ 1,070,000	\$ 50,000	\$ 1,120,000		
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$3,519,078	\$3,519,078	\$3,488,600	\$1,970,323	\$3,488,600	\$0	\$3,488,600		

We have been continuously trying to reduce our need for outside contractors and in previous years we have seen significant reductions. We would like to transfer some of this appropriation to Capital Outlay to be able to let us continue to pay the debt on our building out of one fund. The current appropriation level is insufficient.

FY19

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0395 Business Area Title: Arkansas Development Finance Authority
Funds Center: A57 Funds Center Title: ADFA-Operations
Fund: 1230200 Fund Title: ADFA Cash Operations

Functional Area: Comm

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$725,458	\$472,742	5020002	1230200		
505:00:09 Conference & Travel Expenses	81,715	26,436				
506:00:10 Professional Fees	123,310	101,028				
512:00:11 Capital Outlay *	\$0	\$0			5120011	1230200
509:00:12 Data Processing *						\$23,000

Reason for Transfer:

During FY2018 ADFA added a new "Single Family Outreach" department. The employees within this department travel the state of Arkansas to promote ADFA's Single Family Housing Programs. In addition there is also extensive travel within ADFA's Compliance department. Due to the extensive travel needs, ADFA is requesting a transfer of appropriation from Commitment 02 to 11. ADFA will be purchasing an additional vehicle to accommodate the travel needs of the agency.


Agency Director

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))
** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2018 - May 2019, use the agency's fiscal year 2018 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 as of April 30, 2019.
*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0420 Business Area Title: Arkansas Geological Survey
Funds Center: 166 Funds Center Title: Geology Operations
Fund: HUA4400 Fund Title: Geology Department Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund Amount	CI	Fund Amount
502:00:02 Operating Expenses	\$228,937	DB 187,308			502:00:02 HUA4400	\$6,000
505:00:09 Conference & Travel Expenses	\$4,000	\$773				
506:00:10 Professional Fees	\$6,000	\$0	506:00:10 HUA4400	\$6,000		
512:00:11 Capital Outlay *	0	DB 2,000				
509:00:12 Data Processing *	0	0				

Reason for Transfer:

The Agency previously paid an intergovernmental contract for monitoring and maintenance of Seismic stations from commitment item 10 and determined that the classification was inappropriate. We now pay this service out of commitment item 02.

Bekki White
Agency Director

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-532(C)(1))
** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2018 - May 2019, use the agency's fiscal year 2018 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 as of April 30, 2019.
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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)**

FY 2019

Business Area:	0990	Business Area Title:	Arkansas Crime Information Center
Funds Center:	171	Funds Center Title:	171 ACIC-Operations
Fund:	MJA0100	Fund Title:	MJA ACIC Operations
			Functional Area: SFTY

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	1,970,041	1,438,755				
505:00:09 Conference & Travel Expenses	40,000	15,179				
506:00:10 Professional Fees	450,692	10,439	506:00:10	MJA0100	416,822	
512:00:11 Capital Outlay *	50,000	0				
509:00:12 Data Processing *	0	0				

Reason for Transfer:

For procurement purposes every contract for IT related services that our agency currently has is considered a General Technical Services Contract. Our new contracts for FY2019 will total \$1,416,822. Our current operating budget for 5080015050 - 02 Misc Tech Srv-IT is \$1,000,000. Since the agency has not entered into any Professional Services Contracts for FY2019 we would like to transfer \$416,822 to our Operating Expenses Line Item. This would make our completed FY2019 annual budget be more accurate to the general ledger code level.


Agency Director

Budget Approval

Minghua Li
DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))

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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0430 Business Area Title: Liquefied Petroleum Gas Board
 Funds Center: 050 Funds Center Title: Liquefied Petroleum Gas Board-Operations
 Fund: SIL0100 Fund Title: Liquefied Petroleum Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Amount	CI	Amount
502:00:02 Operating Expenses	\$130,000	\$76,000			502:00:02 SIL0100	\$3,100
505:00:09 Conference & Travel Expenses	\$6,000					
506:00:10 Professional Fees	\$10,000	\$7,000	506:00:10 SIL0100	\$3,100		
512:00:11 Capital Outlay *	\$20,000					
509:00:12 Data Processing *						

Reason for Transfer:

Need additional appropriation for Operational expenses, for Building and Ground maintenance; Agency will be starting the replacement of 17 year old HVAC units at the board building; Agency moved computer server monitoring service and reduced expenditure by 50%. Expense came out of Professional Fees so this can be reduced.

Kevin P. Johnson
 Agency Director

Budget Approval

DFA IGS State Technology Planning
 (approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-527C(1))
 ** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the month of August 2018 - May 2019, use the agency's fiscal year 2019 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 as of April 30, 2019.
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FY19

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0400 Business Area Title: Arkansas Agriculture Department
Funds Center: 37p Funds Center Title: Forestry-Rural Community Fire Protection-Federal
Fund: FIT0901 Fund Title: FIT Title I VT Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund Amount	CI	Fund Amount
502:00:02 Operating Expenses	\$366,566	\$42,282	502:00:02	FIT0901		
505:00:09 Conference & Travel Expenses	0	0				
506:00:10 Professional Fees	\$30,000	\$30,000				
512:00:11 Capital Outlay *	0	\$31,840			512:00:11	FIT0901
509:00:12 Data Processing *	0	0				\$165,000

Reason for Transfer:
Our federal grant (Wildfire Preparedness Community Fire Protection) allows for a purchase of a Dozer; we are replacing an open cab 1996 Dozer. We need the budget classification transfer to complete the purchase of the dozer that we expect to receive in FY19. We don't anticipate to purchase the dozer in FY18 due to a delay in the bidding process.

[Signature]
Agency Director

DFA IGS State Technology Planning
(approval only needed if applicable ***)

[Signature]
Budget Approval

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** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2018 - May 2019, use the agency's fiscal year 2018 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 as of April 30, 2019.
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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

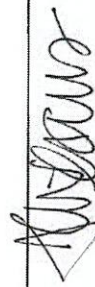
Business Area: 0211 Business Area Title: Professional Bail Bondsman Licensing Board
 Funds Center: 1DV Funds Center Title: Bail Bondsman - Operations
 Fund: MBB0100 Fund Title: Bail Bondsman Board Fund Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Amount	CI	Amount
502:00:02 Operating Expenses	\$103,386	\$96,581			502:00:02 MBB0100	\$33,000
505:00:09 Conference & Travel Expenses	\$3,000	\$2,819				
506:00:10 Professional Fees	\$35,000	\$0	506:00:10 MBB0100	\$33,000		
512:00:11 Capital Outlay *	\$0	\$0				
509:00:12 Data Processing *	\$0	\$0				

Reason for Transfer:

This appropriation transfer request provides for an increase in the Operating Expenses line item to comply with new classifications for paying Miscellaneous Technical Services. This request was approved for FY2018. The agency will request to incorporate this change during the biennial budget process.


 Agency Director


 Budget Approval

DFA IGS State Technology Planning
 (approval only needed if applicable ***)

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FY19

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY 2019**

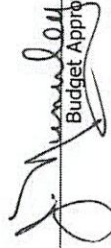
Business Area: 0425 Business Area Title: Insurance Department
Funds Center: 2TE Funds Center Title: Health Information Counseling
Fund: FID0500 Fund Title: Federal, INS-Health Counsel, SHIP ACL Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	284063	38523		FID0500		
505:00:09 Conference & Travel Expenses	0	1540			505:00:09	FID0500
506:00:10 Professional Fees	356409	175345			506:00:10	FID0500
512:00:11 Capital Outlay *	0					
509:00:12 Data Processing *	0					

Reason for Transfer:

Grant personnel are sometimes required to travel to conferences sponsored by the Federal Grantor and therefore conference travel is needed. Due to fewer staff, more work may be shifted to contractors throughout the state to help enroll and educate seniors, so transferring budget to contractors to allow for this flexibility.


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to DFA-Technology Planning Unit.

FY19

ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)

FY 2019

Business Area:	0425	Business Area Title:	Insurance Department
Funds Center:	2SX	Funds Center Title:	Fraud Investigation Unit
Fund:	TS10100	Fund Title:	State Insurance Department Trust Fund
			Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	122827	1753	502:00:02	TS10100		
505:00:09 Conference & Travel Expenses	12000	0			505:00:09	TS10100
506:00:10 Professional Fees	11000	0	506:00:10	TS10100		20000
512:00:11 Capital Outlay *	0					
509:00:12 Data Processing *	0					

Reason for Transfer:

While the intent is to use this fund/budget for salaries for Fraud Investigation personnel only, if we do need to spend from this fund it would be for additional training for crime investigative technologies for new employees. This transfer would accommodate that potential need.


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY19

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY 2019**

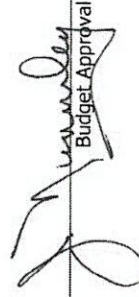
Business Area:	0425	Business Area Title:	Insurance Department
Funds Center:	2SW	Funds Center Title:	Insurance-State operations
Fund:	TSI4500	Fund Title:	State Insurance Department Trust Fund
		Functional Area:	COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	2777589	1402187	502:00:02	TSI4500		
505:00:09 Conference & Travel Expenses	138000	121596			505:00:09	TSI4500
506:00:10 Professional Fees	142000	21088			506:00:10	TSI4500
512:00:11 Capital Outlay *	155000	84766				
509:00:12 Data Processing *	0					

Reason for Transfer:

Looking at historical run rates and the Department's needs for FY 2019, we are reducing postage and office supply expenses to accommodate additional training for our Finance division as they refill positions with new employees. Also moving budget dollars to Professional Fees due to potential increased need for Actuarial expenses as more Insurance Companies are established in Arkansas.


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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FY19

ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY 2019

Business Area: 0425 Insurance Department
Funds Center: 2SY Insurance Fraud Investigation Division
Fund: TIF0100 Insurance Fraud Investigation Division Trust Fund
Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	191635	162430			502:00:02	TIF0100
505:00:09 Conference & Travel Expenses	35000	7105				
506:00:10 Professional Fees	11000	0	505:00:09	TIF0100		
512:00:11 Capital Outlay *	0		506:00:10	TIF0100		
509:00:12 Data Processing *	0					

Reason for Transfer:

Moving budget from Conference/Training Travel and Professional Fees, due to current usage, to Operating Expenses to allow more flexibility with low value equipment and operating needs. Case load will determine how much will be needed, including additional travel for investigative purposes.


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ****)

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FY19

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY 2019**

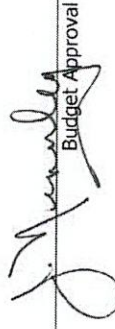
Business Area: 0425 Business Area Title: Insurance Department
Funds Center: 2TD Funds Center Title: Public Employees Claims Section
Fund: HUA5000 Fund Title: Miscellaneous Agencies Fund Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	635931	351692	502:00:02	HUA5000		
505:00:09 Conference & Travel Expenses	13000	5980			505:00:09	HUA5000
506:00:10 Professional Fees	1000	0				
512:00:11 Capital Outlay *	0					
509:00:12 Data Processing *	0					

Reason for Transfer:

Increased training need in FY 2019 due to new claims software that has been implemented.


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0323 Business Area Title: Parole Board
 Funds Center: 306 Funds Center Title: Parole Board Operations
 Fund: HUA3200 Fund Title: Miscellaneous Agencies Fund Functional Area: SFTY

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund Amount	CI	Fund Amount
502:00:02 Operating Expenses	\$275,711	\$216,516			502:00:02 HUA3200	\$11,089
505:00:09 Conference & Travel Expenses	\$4,500	\$3,988			505:00:09 HUA3200	\$3,911
506:00:10 Professional Fees	\$80,000	\$42,453		\$15,000		
512:00:11 Capital Outlay *	\$0	\$0				
509:00:12 Data Processing *	\$0	\$0				

Reason for Transfer:

The board is requesting a transfer in the amount of \$15,000 from the Professional Fees line item, as follows: \$3,911 to Conference and Travel and \$11,089 to Operating Expenses line items for board member and staff attendance and training at the American Correctional Association (ACA) and American Probation and Parole Association meetings, and anticipated relocation expenses. This transfer will align authorized appropriation amounts within anticipated budgeted expenditures for FY19.


 Agency Director


 DFA IGS State Technology Planning
 (approval only needed if applicable ***)


 Budget Approval

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ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT) FY2019

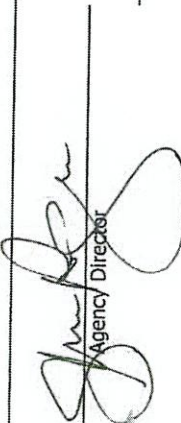
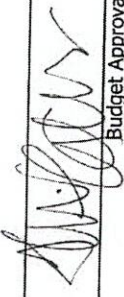
Business Area: 0258 Business Area Title: AR Towing and Recovery Board
 Funds Center: U37 Funds Center Title: Towing and Recovery Operations
 Fund: NTT0000 Fund Title: Towing/Recovery CIT

Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$60,628	\$65,510			502:00:02 NTT0000	\$ 7,200
505:00:09 Conference & Travel Expenses	\$0	\$0				
506:00:10 Professional Fees	\$7,200	\$0				
512:00:11 Capital Outlay *	\$0	\$0	506:00:10 NTT0000			
509:00:12 Data Processing *	\$0	\$0				

Reason for Transfer:

A transfer is requested for FY2019, to align its authorized appropriation based upon forecasted expenditures and to comply with new classifications for paying Miscellaneous Tech Services. The agency will request to incorporate this change during the biennial budget process.

 Agency Director

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

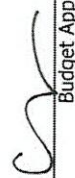
Business Area: 0500 Business Area Title: Department of Education
Funds Center: 650 Funds Center Title: Federal Elem & Sec Education
Fund: FEE Fund Title: State Assessment Functional Area: EDUC

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund Amount	CI	Fund Amount
502:00:02 Operating Expenses	\$3,475,900	\$3,802,167			502:00:02 FEE1957	\$5,500,000
505:00:09 Conference & Travel Expenses	\$710,500	\$118,372				
506:00:10 Professional Fees	\$18,351,105	\$460,846				
512:00:11 Capital Outlay *	\$200,000	\$0				
509:00:12 Data Processing *						

Reason for Transfer:

This transfer is requested due to the determination made by DFA Office of State Procurement that educational assessment costs should be charged as Technical Services (Operating Expenses) rather than Professional Services (Professional Fees). In the past, these charges have been coded to Professional Fees. This request will align budget with the correct commitment item so that expenditures can be coded as Technical Services within the Operating Expenses line item. This transfer was also done in FY18.


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)**

FY 2019

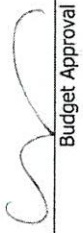
Business Area: 0516 Business Area Title: Educational Television Commission
 Funds Center: 127 Funds Center Title: AETN-Treasury Paying
 Fund: NET0002 Fund Title: ETV-Cmty Serv Gmt A-Int Treasury Functional Area: EDUC

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$5,343,973	\$3,662,511	5020002	NET0002		
505:00:09 Conference & Travel Expenses	\$56,450	\$37,872			5050009	NET0002
506:00:10 Professional Fees	\$350,093	\$103,893				
512:00:11 Capital Outlay *	\$350,000	\$185,794				
509:00:12 Data Processing *						

Reason for Transfer:

Due to an increased emphasis on digital platform content delivery and production, additional training will be required for most of the agency creative staff in addition to normal required training and conference attendance for the agency as a whole.


 Agency Director


 Budget Approval

DFA IGS State Technology Planning
 (approval only needed if applicable ***)

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 ** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2018 - May 2019 use the agency's fiscal year 2018 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 expenditures as of April 30, 2019.
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**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0520 Business Area Title: Department of Career Education - Rehabilitation Services
Funds Center: 1VB Funds Center Title: Increasing Capabilities Access Network
Fund: PER0500 Fund Title: Rehab Pay Grants Functional Area: EDUC

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$291,500	\$47,903	502:00:02	PER0500		
505:00:09 Conference & Travel Expenses	\$7,190	\$795			505:00:09	PER0500
506:00:10 Professional Fees	\$0	\$0				
512:00:11 Capital Outlay *	\$0	\$0			512:00:11	PER0500
						\$50,000

Reason for Transfer:

Travel needs to increase because the cost of existing events attended in the past has gone up. We have more staff that are seeking professional license in SFY2019 which will require more outside travel then in previous years.

Capital Outlay is needed for replacement of an existing ICAN vehicle with an Assistive Technology Mobile Unit to provide services and equipment in parts of the State less served outside of a 100 mile radius of Little Rock. The ICAN program is mandated to serve the whole state of Arkansas and by adding this unit we hope to increase services in the less served locations by more than 20%.

Ann McClain
Agency Director

Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))
** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2018 - May 2019, use the agency's fiscal year 2018 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 as of April 30, 2019.
*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA Technology Planning Unit.

Ann McClain
5/16/19
5-9-18

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2019**

Business Area: 0930 Business Area Title: Arkansas Department of Environmental Quality
Funds Center: 2TX Funds Center Title: Fee Administration
Fund: TPE0000/TPET500 Fund Title: ADEQ Fee/ADEQ Fee Trust Air Functional Area: COMM

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2018	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$1,307,170	\$953,326				
505:00:09 Conference & Travel Expenses	\$121,911	\$64,302				
506:00:10 Professional Fees	\$989,519	\$26,319	5060010	TPET500		
512:00:11 Capital Outlay *	\$1,070,000	\$926,376			51250011	TPET500
509:00:12 Data Processing *	\$0	\$0				\$50,000

Reason for Transfer:

We have been continuously trying to reduce our need for outside contractors and in previous years we have seen significant reductions. We would like to transfer some of this appropriation to Capital Outlay to be able to let us continue to pay the debt on our building out of one fund. The current appropriation level is insufficient.

Brian W. Keagy
Agency Director

Daniela Buhaigera
Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-532(C)(1))
** For transfers requested during the month of July 2018 use the agency's fiscal year 2018 expenditures as of April 30, 2018 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2018 - May 2019, use the agency's fiscal year 2018 expenditures. For transfers requested during the month of June 2019 use the agency's fiscal year 2019 as of April 30, 2019.
*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.