



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
1509 West Seventh Street, Suite 401
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-2242
Fax: (501) 682-1029
<http://www.state.ar.us/dfa>

G.2

November 23, 2011

Senator Johnny Key, Co-Chair
Representative James McLean, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY12 Reallocation of Resources Request for Department of Human Services

Dear Co-Chairs:

I am forwarding for appropriate action as required by law the attached request. This is in accordance with Section 17 of Act 954 of 2011 and Section 10 of Act 951 of 2011, which allows the reallocation of resources for the Department of Human Services. This has my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss
Director

RAW:tc

Attachments



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
1509 West Seventh Street, Suite 401
Post Office Box 3278
Little Rock, Arkansas 72203-3278
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November 9, 2011

Senator Johnny Key, Co-Chair
Representative James McLean, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation, funding and position transfers for various divisions of the Department under the authority of Section 17 of Act 954 of 2011 and Section 10 of Act 951 of 2011. This is the first request for Reallocation of Resources for FY2012 from a limit of two requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2012 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

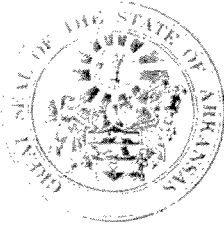
Sincerely,

A handwritten signature in black ink, appearing to read "Richard Weiss".

Richard Weiss
Director

RAW:cr

Attachments



STATE OF ARKANSAS
MIKE BEEBE
GOVERNOR

November 9, 2011

Mr. John Selig, Director
Department of Human Services
Donaghey Plaza South, Slot #S201
Seventh and Main Streets
Little Rock, AR 72201

Dear Mr. Selig:

In accordance with Section 17 of Act 954 of 2011 and Section 10 of Act 951 of 2011, I am notifying Richard Weiss, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2012 transfer items in your letter dated November 3, 2011 providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in black ink, appearing to read "MB", written over a faint circular stamp.

Mike Beebe

MB:brs:cr



**Arkansas Department
of Human Services
Office of the Director**



P.O. Box 1437, Slot S-201 Little Rock, AR 72203-1437 • 501-682-8650 • Fax: 501-682-6836 • TDD: 501-682-8933

November 3, 2011

The Honorable Mike Beebe
Governor
State Capitol, Room 250
Little Rock, AR 72201

Dear Governor Beebe:

The Department of Human Services is submitting the first Reallocation of Resources Request for Fiscal Year 2012 for your approval. The request includes Appropriation, Position and Fund transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

John Selig
Director

JS:DC:cwl
Attachments



**Arkansas Department
of Human Services
Office of the Director**



P.O. Box 1437, Slot S-201 Little Rock, AR 72203-1437 • 501-682-8650 • Fax: 501-682-6836 • TDD: 501-682-8933

November 3, 2011

Mr. Richard A. Weiss, Director
Department of Finance and Administration
Post Office Box 3278
Little Rock, AR 72203-3278

Dear Mr. Weiss:

The Department of Human Services is submitting the first Reallocation of Resources Request for Fiscal Year 2012 for your approval. The request includes Appropriation, Position and Fund transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "John Selig".

John Selig
Director

JS:DC:cwl
Attachments

**DEPARTMENT OF HUMAN SERVICES
TRANSFER REQUEST SUMMARY
FISCAL YEAR 2012**

	CHIEF COUNSEL	AGING & ADULT SERVICES	CHILDREN & FAMILY SERVICES	CHILD CARE SERVICES	BEHAVIORAL HEALTH SERVICES	MEDICAL SERVICES	COUNTY OPERATIONS	ADMIN. SERVICES	DEV. DISABILITIES SERVICES	SERVICES FOR THE BLIND	COMMUNITY SERVICES	YOUTH SERVICES	TOTAL
A. WITHIN DIVISIONS													
APPROPRIATION TRANSFERS													
EXTRA HELP		45,000			1,950,000	75,000	134,754						2,204,754
OVERTIME					873,000								873,000
OPERATING EXPENSE			(1,128,999)		(3,071,000)	150,000			(20,802)			72,094	(3,998,707)
CONFERENCE FEES & TRAVEL			15,000										15,000
PROFESSIONAL FEES & SERVICES					248,000	200,000	(134,754)					72,093	385,339
DCFS TAN/FOSTER CARE			1,068,999										1,068,999
DMS HOSPITAL/MEDICAL					(425,000)								(425,000)
DDS FOSTER GRANDPARENT STIPENDS							100,000		20,802				20,802
DCO MEDICAID EXPANSION - OPER EXP							(100,000)						(100,000)
DCO MEDICAID EXPANSION - PROF FEES													
DYS COMMUNITY BASED SANCTIONS												7,688	7,688
DYS COMMUNITY SERVICES												(7,688)	(7,688)
DYS JUVENILE ACCOUNTABILITY INCENTIVE BG												(144,197)	(144,197)
A TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
B. BETWEEN DIVISIONS													
REGULAR SALARIES			(290,000)	290,000									0
EXTRA HELP													0
PERSONAL SERVICES MATCHING			(70,000)	70,000						20,000			20,000
OPERATING EXPENSE				290,000						6,000			6,000
CONFERENCE FEES & TRAVEL										230,000	31,000		551,000
PROFESSIONAL FEES & SERVICES										155,000	13,000		168,000
DBH GRANTS/PATIENT SERVICES					(5,664,590)					15,000	5,000		(5,664,590)
DCC GRANTS/AIDS				1,210,000									1,210,000
DCFS STATE FOSTER CARE			2,586,812										2,586,812
DCFS TAN/FOSTER CARE			1,528,778										1,528,778
DSB PURCHASE OF SERVICES										1,074,000			1,074,000
DYS RESIDENTIAL SERVICES													
B TOTAL	0	0	3,755,590	1,860,000	(5,664,590)	0	0	0	0	1,500,000	49,000	(1,500,000)	(1,500,000)
FUND TRANSFERS													
GENERAL REVENUE-OPERATIONS													0
DAS FUND													78,263
DCF FUND			(325,000)	325,000									(325,000)
DCC FUND													325,000
DYS FUND													
TOTAL FUND TRANSFERS	78,263	0	(325,000)	325,000	0	0	0	0	0	0	0	(78,263)	(78,263)
POSITION TRANSFERS													
TRANSFERS OUT	(1)		(20)			(1)		(1)					(25)
TRANSFERS IN		1		16	4	2			(2)	2			25
TOTAL POSITION TRANSFERS	(1)	1	(20)	16	4	1	0	(1)	(2)	2	0	0	0
TRANSFER 1 OF 2													

Authority-Section 17(d), Act 954 of 2011 and
Section 10, Act 951 of 2011
PREPARED BY DFA - OFFICE OF BUDGET
09-Nov-11

Attachment 1: Transfer Listing

Request #1 Dec 01, 2011 PEER

Summary		FROM				TO					
Item No.	Division	Funds Center	Commitmt Item	Fund	Qtr	Amount	Division	Fund Center	Commtmt Item	Fund	Qtr
Appropriation Transfers											
A	DBHS	193	510 00 04	DBA9600	B	2,586,812	DCFS	883	510 00 04	DCF2600	2
B	DBHS	193	510 00 04	DBA9600	B	391,739	DCFS	898	510 00 04	PWE9000	2
C	DBHS	193	510 00 04	DBA9600	B	1,137,039	DCFS	898	510 00 04	PWE9100	2
D	DCFS	896	502 00 02	PWP2500	2	1,068,999	DCFS	898	510 00 04	PWE9100	2
E	DCFS	896	502 00 02	PWP2500	2	45,000	DCFS	896	501 00 01	PWP2500	2
F	DCFS	896	502 00 02	PWP2500	2	15,000	DCFS	896	505 00 09	PWP2500	2
G	DCFS	896	501 00 00	PWP2500	B	290,000	DCC	896	501 00 00	PWP3000	2
H	DCFS	896	501 00 03	PWP2500	B	70,000	DCC	896	501 00 03	PWP3000	2
I	DYS	2YH	510 00 04	DYS0200	B	290,000	DCC	896	502 00 02	PWP3000	2
J	DYS	2YH	510 00 04	DYS0200	B	1,210,000	DCC	898	510 00 04	PWE9300	2
K	DBHS	896	502 00 02	PWP3500	2	1,950,000	DBHS	896	501 00 01	PWP3500	2
L	DBHS	896	502 00 02	PWP3500	2	873,000	DBHS	896	501 00 06	PWP3500	2
M	DBHS	896	502 00 02	PWP3500	2	248,000	DBHS	896	506 00 10	PWP3500	2
N	DMS	897	510 00 04	PWD8600	B	75,000	DMS	896	501 00 01	PWP4000	2
O	DMS	897	510 00 04	PWD8600	B	150,000	DMS	896	502 00 02	PWP4000	2
P	DMS	897	510 00 04	PWD8600	B	200,000	DMS	896	506 00 10	PWP4000	2
Q	DCO	896	506 00 10	PWP4500	B	134,754	DCO	896	501 00 01	PWP4500	2
R	DCO	642	506 00 10	PTA4500	2	100,000	DCO	896	501 00 01	PWP4500	2
S	DDS	896	502 00 02	PWP5500	2	20,802	DDS	642	502 00 02	PTA4500	2
T	DBHS	193	510 00 04	DBA9600	B	20,000	DSB	653	510 00 38	PWP0100	2
U	DBHS	193	510 00 04	DBA9600	B	230,000	DSB	896	501 00 01	PWP6500	2
V	DBHS	193	510 00 04	DBA9600	B	6,000	DSB	896	502 00 02	PWP6500	2
W	DBHS	193	510 00 04	DBA9600	B	155,000	DSB	896	501 00 03	PWP6500	2
X	DBHS	193	510 00 04	DBA9600	B	15,000	DSB	896	505 00 09	PWP6500	2
Y	DBHS	193	510 00 04	DBA9600	B	1,074,000	DSB	896	506 00 10	PWP6500	2
Z	DBHS	193	510 00 04	DBA9600	B	31,000	DCSNPS	898	510 00 04	PWE6000	2
a	DBHS	193	510 00 04	DBA9600	B	13,000	DCSNPS	896	502 00 02	PWP7500	2
b	DBHS	193	510 00 04	DBA9600	B	5,000	DCSNPS	896	505 00 09	PWP7500	2
c	DYS	2RB	510 00 04	DYS0200	2	7,688	DYS	896	506 00 10	PWP7500	2
d	DYS	2RA	510 00 04	TY50100	B	72,094	DYS	2QZ	510 00 04	DYS0300	2
e	DYS	2RA	510 00 04	TY50100	B	72,093	DYS	896	502 00 02	PWP8000	2
f	Youth Services			DYS0000		78,263	Office of Chief Counsel			DAS0000	
g	Child & Family Services			DCF0000		325,000	Child Care			DCC0000	

Request #1 Dec 01, 2011 PEER

Attachment 1: Transfer Listing

Summary		FROM			TO						
Item No.	Division	Funds Center	Commitmt Item	Fund	Qtr	Amount	Division	Fund Center	Commitmt Item	Fund	Qtr
Position Transfers											
HH	Administrative Services		Number	Code	Title	Division To:					
i	Child & Family Services		22076606	R020C	DHS Employee Relations/Civil Rights Supv	Aging & Adult Services					
j	Child & Family Services		22098371	M053C	Child Care Service Specialist	Child Care					
k	Child & Family Services		22099785	M053C	Child Care Service Specialist	Child Care					
l	Child & Family Services		22101828	M053C	Child Care Service Specialist	Child Care					
m	Child & Family Services		22103075	M053C	Child Care Service Specialist	Child Care					
n	Child & Family Services		22103417	A024C	DHS Division Chief Fiscal Officer	Child Care					
o	Child & Family Services		22151107	M051C	Family Service Worker	Child Care					
p	Child & Family Services		22151108	M051C	Family Service Worker	Child Care					
q	Child & Family Services		22151109	M051C	Family Service Worker	Child Care					
r	Child & Family Services		22151110	M051C	Family Service Worker	Child Care					
s	Child & Family Services		22151111	M051C	Family Service Worker	Child Care					
t	Child & Family Services		22151112	M051C	Family Service Worker	Child Care					
u	Child & Family Services		22151113	M051C	Family Service Worker	Child Care					
v	Child & Family Services		22151114	M015C	Family Service Worker Supvr	Child Care					
w	Child & Family Services		22151115	M015C	Family Service Worker Supvr	Child Care					
x	Child & Family Services		22151167	C056C	Administrative Specialist III	Child Care					
y	Child & Family Services		22102671	C056C	Administrative Specialist III	Behavioral Health					
z	Child & Family Services		22100704	M010C	Family Service Worker Clinical Spec	Behavioral Health					
AA	Developmental Disabilities Services		22103112	S031C	Skilled Tradesman	Behavioral Health					
BB	Developmental Disabilities Services		22110578	S099C	Stationary Engineer	Behavioral Health					
CC	Office of Chief Counsel		22099352	G152C	DHS Program Manager	Medical Services					
DD	Child & Family Services		22109849	G152C	DHS Program Manager	Medical Services					
EE	Child & Family Services		22098163	M011C	Family Service Worker County Supervisor	Services for the Blind					
FF	Medical Services		22151135	G099C	DHS Program Admn	Services for the Blind					



**Department of Human Services
Summary Report of
Reallocation of Resources Requests - Fiscal Year 2012
Authorized by Act 954 - Section 17(d)**

APPROPRIATIONS FUNDS POSITIONS PURPOSE

MAXIMUM ALLOWABLE (5%) \$305,089,122 \$50,028,971 414

Request #1 Dec 01, 2011 PEER

	<u>APPROPRIATIONS</u>	<u>FUNDS</u>	<u>POSITIONS</u>	<u>PURPOSE</u>
From:				
A Behavioral Health	2,586,812			vii) Redirecting internal resources
B Behavioral Health	391,739			vii) Redirecting internal resources
C Behavioral Health	1,137,039			vii) Redirecting internal resources
D Child & Family Services	1,068,999			vii) Redirecting internal resources
E Child & Family Services	45,000			vii) Redirecting internal resources
F Child & Family Services	15,000			vii) Redirecting internal resources
G Child & Family Services	290,000			vi) Restructuring efforts
H Child & Family Services	70,000			vi) Restructuring efforts
I Youth Services	290,000			vi) Restructuring efforts
J Youth Services	1,210,000			vi) Restructuring efforts
K Behavioral Health	1,950,000			vii) Redirecting internal resources
L Behavioral Health	873,000			vii) Redirecting internal resources
M Behavioral Health	248,000			vii) Redirecting internal resources
N Medical Services	75,000			vii) Redirecting internal resources
O Medical Services	150,000			vii) Redirecting internal resources
P Medical Services	200,000			vii) Redirecting internal resources
Q County Ops	134,754			vii) Redirecting internal resources
R County Ops	100,000			vii) Redirecting internal resources
S Disabilities Services	20,802			vii) Redirecting internal resources
T Behavioral Health	20,000			vii) Redirecting internal resources
U Behavioral Health	230,000			vii) Redirecting internal resources
V Behavioral Health	6,000			vii) Redirecting internal resources
W Behavioral Health	155,000			vii) Redirecting internal resources
X Behavioral Health	15,000			vii) Redirecting internal resources
Y Behavioral Health	1,074,000			vii) Redirecting internal resources
Z Behavioral Health	31,000			vii) Redirecting internal resources
a Behavioral Health	13,000			vii) Redirecting internal resources
b Behavioral Health	5,000			vii) Redirecting internal resources
c Youth Services	7,688			vii) Redirecting internal resources
d Youth Services	72,094			vii) Redirecting internal resources
e Youth Services	72,093			vii) Redirecting internal resources
f Youth Services				vii) Redirecting internal resources
g Child & Family Services			78,263	vi) Restructuring efforts
h Administrative Services			325,000	1 vi) Restructuring internal resources
i Child & Family Services				1 vi) Restructuring efforts
j Child & Family Services				1 vi) Restructuring efforts
k Child & Family Services				1 vi) Restructuring efforts
l Child & Family Services				1 vi) Restructuring efforts
m Child & Family Services				1 vi) Restructuring efforts
n Child & Family Services				1 vi) Restructuring efforts
o Child & Family Services				1 vi) Restructuring efforts
p Child & Family Services				1 vi) Restructuring efforts
q Child & Family Services				1 vi) Restructuring efforts

DEPARTMENT OF HUMAN SERVICES
TRANSFER REQUEST SUMMARY
Fiscal Year 2012

Request # 1 December 1, 2011 APPROPRIATION TRANSFERS (A) Within Division	Director's Office	Chief Counsel	Aging	Children & Family	Child Care	Individual Health	Medical Services	County Operations	Admin Services	Developmental Disabilities	Services for Blind	Volunteerism	Youth Services	TOTAL
Regular Salaries														0
501 & Help														0
Operat. Svcs Matching														0
Chapline														0
Maint & Gen Operations														0
Conferece Fees & Travel														0
Prof Fees & Services														0
Purchase of Services														0
Purch. Data Processing														0
Vocational Trainers														0
91A / 642 Maint & Gen Ops														0
91A / 642 Prof. Fees & Svcs														0
Grants														0
PWES300 / 896														0
PWES300 / 898														0
PWES100 / 896														0
DCF1100 / 882														0
DCF3600/883														0
DCF6300/539														0
ZNN / FWF0700														0
LET / MEND100														0
LEN / MHS00100 Regular Salaries														0
LEN / MHS00100 Personal Services Matching														0
LEN / MHS00100 Maint & Gen Operations														0
1147 / MHS0100														0
193 / DBA9200														0
FWF3000 / 890														0
PWD0600 / 897														0
653/PWF0100														0
898/PWES000														0
ZRB / D150200														0
Z02 / D190100														0
Z6A / T50100														0
(A) Sub-Total	0	0	0	1,068,999	45,000	1,950,000	75,000	134,754						2,047,754
(B) Between Divisions														
Regular Salaries														0
Extra Help														0
Personal Services Matching														0
Maint & Gen Operations														0
Conf Fees & Travel														0
Prof Fees & Services														0
Capital Outlay														0
DCF1600/883														0
PWES000 / 898														0
PWES100 / 898														0
PWES300 / 898														0
DBA9600 / 193														0
FWF0300/890														0
MDS0100/1ET														0
FWF0700/74N														0
PWF1900 / 409														0
PWF2000 / 410														0
PWF2000 / 898														0
DY50100 / 74N														0
DY50100 / 74N														0
(B) Sub-Total	0	0	0	1,794,500	1,860,000	14,464,000	0	0	0	0	0	49,000	1,500,000	11,500,000
TOTAL APPROP TRANSFERS	0	0	0	2,863,500	2,310,000	13,414,000	75,000	134,754				49,000	1,500,000	11,500,000
FUND TRANSFERS														
POSITION TRANSFERS														
Transfers OUT														0
Transfers IN														0
TOTAL POSITION TRANSFERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Department of Human Services
 Division of: Office of Chief Counsel
 Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations					
FROM		TO		Amount	Type
Funds Center	Commitment Item	Funds Center	Commitment Item		

Funds					
FROM		TO		Amount	Type
Title	Division	Title	Division		
DYS0000	Division of Youth Services	DAS0000	Office of Chief Counsel	\$ 78,263.00	(vi) Redirecting internal sources

Positions					
FROM		TO:		New Position Number (assigned by OPM)	Type
Division	Position	Division	Position		

**Department of Human Services
Division of: Office of Chief Counsel
Reallocation of Resources Request Detail - Fiscal Year 2012**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

The Office of Chief Counsel is receiving a transfer of State General Revenue (SGR) from the Division of Youth Services to pay for allocated support costs that are funded 100% State General Revenue (SGR)

Prepared by:

Judy Brown, ACC, CFO

Submitted by:

[Signature]

Director

**Department of Human Services
 Division of Aging and Adult Services
 Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations				TO					
FROM		Funds Center		Commitment Item		Fund		Amount	Type
Funds Center	Commitment Item	Fund	Qtr	Fund	Qtr	Fund	Qtr		

Funds		TO		
FROM	Title	Division	Amount	Type

Positions			Position		To:		New Position Number <small>(assigned by OPM)</small>	Type
FROM	Code	Title	Number	Code	Division			
DAS	R020C	DHS Employee Relations/ Civil Rights Supervisor	22076606	R020C	DAAS			vi). Redirecting internal resources

**Department of Human Services
Division of Aging and Adult Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

Position is being cross-graded to a Computer Support Specialist position, grade C:119. The Division does not have a vacant position that meets the necessary job classification and specifications for the Computer Support Specialist position. This position and job classification is necessary to implement and maintain a new electronic assessment system that will be used by DAAS employees in determining client eligibility and development of care plans for over 1,000 clients receiving Medicaid waiver services. This is a new Information Technology (IT) system for DAAS and will require technical computer skills for design and implementation, and provide training to employees who will be using the new assessment system. The system will encompass provider certification and case management tools to help DAAS teams do their job more efficiently. Position will be the primary contact for all aspects of this system application. Job functions will include training and software installs for staff and case managers, ad hoc reporting, executive reporting, and overall maintenance of the application. Position will be required to know SQL server and the new system at an expert level. After doing research and receiving input from a consultant, DAAS found that other states are using larger teams to manage comparable applications. This new system application is too large for the minimal technology staff currently employed by DAAS. There are no other DAAS positions or employees who can be assigned these new computer application/system duties. (DAAS IT Plan/Projects/Universal Assessment)

Prepared by:

Aleena Lopez, CEO

Submitted by:

Quinte Huff
Director

**Department of Human Services
Division of Children & Family Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations				I O							
FROM		Funds Center		Funds Center		Commitment Item		Fund	Qtr	Amount	Type
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Qtr	Commitment Item	Fund	Qtr	Amount	Type	
193	510:00:04	DBA9600	B	883	B	510:00:04	DCF2600	2	2,586,812	vii. Redirecting internal resources	
193	510:00:04	DBA9600	B	898	B	510:00:04	PWE9000	2	391,739	vii. Redirecting internal resources	
896	502:00:02	DBA9600	2	898	2	510:00:04	PWE9100	2	1,137,039	vii. Redirecting internal resources	
896	502:00:02	PWP2500	2	896	2	510:00:04	PWP2500	2	1,068,999	vii. Redirecting internal resources	
896	502:00:02	PWP2500	2	896	2	501:00:01	PWP2500	2	45,000	vii. Redirecting internal resources	
						505:00:09	PWP2500	2	15,000	vii. Redirecting internal resources	

Funds		I O			
Title	FROM	Title	I O	Amount	Type
	Division	Division			

Positions		Position		New Position Number			
FROM	Code	Number	Title	To:	Number	(assigned by OPM)	Type
Division	Code	Number	Title	Division	Number	(assigned by OPM)	Type

**Department of Human Services
Division of Children & Family Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

We are requesting reallocation of Appropriation only from DBA9600 as follows:

1. to DCF2600 to accommodate the need for contract placements for Residential Group Homes, Therapeutic Foster Care, and Developmentally Disabled Services. Another need for appropriation in this fund is the increase in usage of the P Card for trust account purchases.
2. to PWE9000 to accommodate anticipated contract increases for Counseling, Intensive Family Services and Psychological Evaluations.
3. to PWE9100 to accommodate the increase in Federal Adoption Subsidy payments and Federal Board payments.

We are requesting reallocation of Appropriation only from PWP2500 as follows:

1. to PWE9100 to accommodate the increase in Federal Adoption Subsidy payments and Federal Board payments.
2. to PWP2500 Extra Help to accommodate the need for additional extra help through the year to fill in gaps while workers are on maternity leave and provide temporary help to the field while permanent positions are in the process of being filled.
3. To PWP2500 Travel to accommodate the increased training needs from hiring staff and to further develop the skill sets of existing workers.

Prepared by:

Myra 10/20/11

Submitted by:

Ch. J. P.
Director
For Cecile Blumenthal

Department of Human Services
Division of: Child Care and Early Childhood Education
Reallocation of Resources Request Detail - Fiscal Year 2012

FROM				TO				Amount	Type
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr		
896	501:00:00	PWP2500	B	896	501:00:00	PWP3000	2	290,000.00	vi. Restructuring efforts
896	501:00:03	PWP2500	B	896	501:00:03	PWP3000	2	70,000.00	vi. Restructuring efforts
2YH	501:00:04	DYS0200	B	896	501:00:02	PWP3000	2	290,000.00	vi. Restructuring efforts
2YH	501:00:04	DYS0200	B	898	501:00:04	PWE9300	2	1,210,000.00	vi. Restructuring efforts

FROM			TO			Amount	Type
Title	Division	Title	Division	Division			
DCF0000	Children & Family Services	DCC0000	Child Care & Early Childhood Educ		325,000.00	vi. Restructuring efforts	

FROM		Position		To:		New Position Number (assigned by OPM)	Type
Division	Code	Number	Title	Division	Division		
DCFS	M053C	22098371	Child Care Sys Spec	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M053C	22101828	Child Care Sys Spec	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M053C	22103075	Child Care Sys Spec	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M053C	22098785	Child Care Sys Spec	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151110	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151112	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151113	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151111	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151108	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151107	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M051C	22151109	Family Service Worker	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M015C	22151115	Family Service Worker Supervisor	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	M015C	22151114	Family Service Worker Supervisor	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	A024C	22103417	DHS Div Chief Fiscal Off	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	C056C	22151168	Admin Specialist III	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts
DCFS	C056C	22151167	Admin Specialist III	Child Care and Early Childhood Education	Child Care and Early Childhood Education		vi. Restructuring efforts

Department of Human Services
Division of: Child Care and Early Childhood Education
Reallocation of Resources Request Detail - Fiscal Year 2012

Justification:

Donor Division (From Transfers):
Division of Children and Family Services
Division of Youth Services

Recipient Division (To Transfers):

The Division of Children and Family Services (DCFS) is transferring funding as well as appropriation of to the Division of Child Care and Early Childhood Education (DCCECE) to establish a Placement and Residential Licensing Unit (PRLU) that specifically ensures that state and federal requirements are met to assure the health and safety of foster care children. The Division of Youth Services is transferring \$1,500,000 in appropriation, a portion of which will be utilized in the operation of the PRLU in the current year, with the remaining \$1,200,000 needed as a result of the Departmental decision to shift all Title IV-E childcare responsibility from DCFS to DCCECE. In addition, DCFS will be transferring a total of 16 positions to DCCECE in support of the establishment of this Unit. The PRLU will perform onsite reviews of all residential and placement facilities including monitoring of foster care homes and out of state adoption agencies.

Prepared by: _____

Submitted by:


Director

**Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

FROM				TO				Amount	Type
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr		
896	502:00:02	PWP3500	2	896	501:00:01	PWP3500	2	1,950,000.00	vii. Redirecting internal resources
896	502:00:02	PWP3500	2	896	501:00:06	PWP3500	2	873,000.00	vii. Redirecting internal resources
896	502:00:02	PWP3500	2	896	506:00:10	PWP3500	2	248,000.00	vii. Redirecting internal resources

FROM		TO		Amount	Type
Title	Division	Title	Division		

FROM			TO			New Position Number (assigned by OPM)	Type
Division	Position Code	Title	Division	Position Code	Title		
DCFS	22102671	Fam. Serv. Wrkr	Division of Behavioral Health Services	M010C	Fam. Serv. Wrkr		vii. Redirecting internal resources
DCFS	22100704	Fam. Serv. Wrkr	Division of Behavioral Health Services	M010C	Fam. Serv. Wrkr		vii. Redirecting internal resources
DDS	22103112	Skilled Tradesman	Division of Behavioral Health Services	S031C	Stationary Engineer		vii. Redirecting internal resources
DDS	22110578	Stationary Engineer	Division of Behavioral Health Services	S099C	Stationary Engineer		vii. Redirecting internal resources

**Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

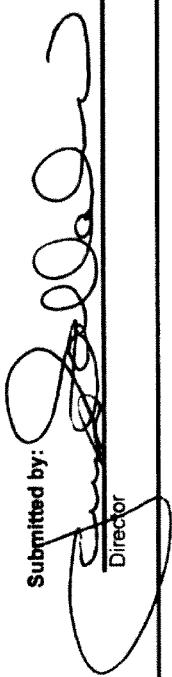
Justification:

The Division of Behavioral Health Services (DBHS) requests to transfer a total of \$3,071,000 in appropriation from Maintenance & Operations to Extra Help Overtime and Professional Services line items. This transfer of appropriation will be used with the additional funding approved by the Governor to recruit positions needed for the Arkansas State Hospital Forensic Unit. These positions will be responsible for providing direct services to the patients of the Arkansas State Hospital's Forensic Unit which is critical to meet federal mandates and more importantly to comply with staffing issues the hospital has recently faced. The transfer into Professional Fees will enable the Division to pay for consultants that were mandated by the Centers for Medicaid & Medicare Services (CMS) for services related to the recent survey conducted by CMS.

The Division is requesting the transfer of two positions from the Division of Children and Family Services. These positions will be used at the Arkansas State Hospital. Due to a recent Centers for Medicaid & Medicare Services (CMS) survey, these positions have been deemed critical for the staffing of Unit 3-lower. These positions have been deemed critical to meet specific guidelines, regulations and timeframes set by CMS.

The Division is requesting the transfer of two positions from the Division of Developmental Disability Services. These positions will be used at the Arkansas Health Center. These position transfers are being made from the Alexander Human Development Center that was recently closed. These positions will be used in the Maintenance Department of the Arkansas Health Center.

Prepared by: Roxanne Jones

Submitted by: 
Director

**Department of Human Services
Division of: Medical Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations				FROM				TO			
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type		
897	510:00:04	PWD8600	B	896	501:00:01	PWP4000	4	75,000	vii) Redirecting internal resources		
897	510:00:04	PWD8600	B	896	502:00:02	PWP4000	4	150,000	vii) Redirecting internal resources		
897	510:00:04	PWD8600	B	896	506:00:10	PWP4000	4	200,000	vii) Redirecting internal resources		

Funds			
Title	Division	Title	Division

Positions			
FROM Division	Position Code	To: Division	New Position Number (assigned by OPM)
Office of Chief Counsel Children & Family Services	22099352 22109849	Medical Services Medical Services	vii) Redirecting internal resources vii) Redirecting internal resources

Department of Human Services

Division of:

Reallocation of Resources Request Detail - Fiscal Year 2012

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

The Division of Medical Services requests to redirect a total of \$75,000 in appropriation from Hospital Medical Appropriation to Extra Help. The Division historically used Extra Help for clerical support as needed, but with the changes to the Medicaid program, it has been necessary to use the Extra Help positions to provide professional support for special projects and analysis.

The Division of Medical Services requests to redirect a total of \$150,000 in appropriation from Hospital Medical Appropriation to Maintenance and Operations. The Division historically used Grants and Aid to process Medicaid Transportation TR-1 expenses for Foster Care children's transportation to Medicaid covered medical appointments. The Office of Financial Administration has determined that these expenditures for DCFS staff providing these services must be processed from Maintenance and Operations. This accounts for approximately \$20,000 of this request. Increased hotel expenses for field staff accounts for an additional \$50,000 and the remaining \$80,000 is for equipment purchases for Long Term Care field staff from one-time funds provided by CMS.

The Division of Medical Services requests to redirect a total of \$200,000 in appropriation from Hospital Medical Appropriation to Professional Fees and Services to provide adequate appropriation to process the Legislative Audit bill for the Medicaid Program. The Division is basing this projection on the bill received from Legislative Audit for SFY 2011.

The Division of Medical Services requests the transfer of two (2) positions in from other Divisions for use in Medicaid. The request for positions only are as follows:

From the Office of Chief Counsel, a DHS Program Manager, grade C119, is being used in the Program and Administrative Support and performs Human Resources functions for the entire Division, oversight of disciplinary actions, hire packets, coordinates state and federal criminal background checks, lead coordinator for the AASIS Leave and Accounting System, and serves as a Mediator for the Department in grievance procedures.

From the Division of Children & Family Services, a DHS Program Manager, grade C119 is being used in the Medicaid Management Information Section. This position is the Division's information security officer and acts as a liaison for HIPAA, CMS, OCC, OST, legislative audit, and any other Entity to ensure Medicaid abides by established State and federal rules and regulations. The position also coordinates any integration of Medicaid data into third party systems, or vice versa.

Prepared by:

Frank J. ... 10/27/11
Date

Submitted by:

Leann ... 10/21/11
Director Date

**Department of Human Services
Division of: County Operations
Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations				TO				Amount	Type
FROM		Funds Center		Commitment Item		Fund	Qtr		
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr		
896	506.00:10	PWP4500	2	896	501.00:01	PWP4500	2	134,754	vii. Redirecting internal resources
642	506.00:10	PTA4500	2	642	502.00:02	PTA4500	2	100,000	vii. Redirecting internal resources

Funds			TO		Amount	Type
FROM		Title	Division			
Title	Division	Title	Division			

Positions				To:		New Position Number (assigned by OPM)	Type
FROM		Position		Division			
Division	Number	Code	Title	Division			

Department of Human Services
Division of: County Operations

Reallocation of Resources Request Detail - Fiscal Year 2012

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

The Division of County Operations requests to redirect \$134,754 in funding and appropriation from the Professional Services (Character 10) line item to Extra Help (Character 01) to address short-term staffing needs. The Division is using projected savings in the contract budgets to fund an additional nine Extra Help positions. Six of these positions will be located in local county offices to perform casework activities. Three positions which are 100% Federally funded will be used to assist in the closeout activities of the ARRA Weatherization Assistance program during the last three months of the State Fiscal Year.

The Division of County Operations requests to redirect \$100,000 from the Professional Services (Character 10) line item to the Operational Expense line item (Character 02) to provide additional appropriation for rent, utilities, mileage, etc. expenses for 22 employees housed statewide that provide services for the Alternatives Plus Program. This program facilitates the transition of low care Medicaid recipients from more costly nursing home facilities to a residence, where they will receive community based services that will allow them to remain in a home. These employees coordinate eligibility and medical determination processes by working directly with the client and/or their family to ensure the necessary information is obtained to expedite services. The Division expects no expenditures in the Professional Services line item.

Prepared by:

Melissa Deane JJ 10/25/11
Date

Submitted by:

[Signature] 10/25/11
Director Date

**Department of Human Services
Division of Developmental Disabilities Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations

FROM			TO			Amount	Type
Funds Center	Commitment Item	Fund	Funds Center	Commitment Item	Fund		
896	501:00:02	PWP5500	653	510:00:38	PWP0100	20,802.00	(vi). Redirecting internal resources
		2			2		

Funds

FROM		TO		Amount	Type
Title	Division	Title	Division		

Positions

FROM		Position		To:		New Position Number (assigned by OPM)	Type
Division	Number	Code	Title	Division	Division		

**Department of Human Services
Division of Developmental Disabilities Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

Justification:

DDS is requesting a transfer of appropriation from the 02--Maintenance & Operations to the Foster Grandparent Stipends to cover an increase in the Foster Grandparent program.

Prepared by:

Richard Lerner 10/19/11

Submitted by:

J. C. G. 10/20/11
Director

10/19/11
9/26

**Department of Human Services
Division of: Services for the Blind
Reallocation of Resources Request Detail - Fiscal Year 2012**

Appropriations				FROM		TO		Amount	Type
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr		
193	510.00.04	DBA 9600	B	896	501.00.01	PWP6500	2	20,000.00	(vi) Redirecting internal resources
193	510.00.04	DBA9600	B	896	502.00.02	PWP6500	2	230,000.00	(vi) Redirecting internal resources
193	510.00.04	DBA 9600	B	896	501.00.03	PWP6500	2	6,000.00	(vi) Redirecting internal resources
193	510.00.04	DBA 9600	B	896	505.00.09	PWP6500	2	155,000.00	(vi) Redirecting internal resources
193	510.00.04	DBA 9600	B	896	506.00.10	PWP6500	2	15,000.00	(vi) Redirecting internal resources
193	510.00.04	DBA 9600	B	898	510.00.04	PWE6000	2	1,074,000.00	(vi) Redirecting internal resources

Funds		TO		Amount	Type
Title	Division	Title	Division		

Positions		Position		New Position Number	Type
FROM Division	Code	Title	To: Division	(assigned by OFM)	
DCFS	M011C	Family Service Worker County Supervisor	Services for the Blind		(vi) Redirecting internal resources
DMS	G099C	DHS Program Admn	Services for the Blind		(vi) Redirecting internal resources

Department of Human Services
Division of: Services for the Blind

Reallocation of Resources Request Detail - Fiscal Year 2012

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

Services for the Blind requests the transfer of two (2) positions. One from Child and Family Services and the other from Medical Services both are needed to implement OPM recommended reclassification for a Field Services Administrator and an agency fiscal manager to a level more on par with peers.

Services for the Blind requests transfer of appropriation from Behavioral Health, Mental Health Services (DBA9600) in the amount of 1.5M for Administrative Services (\$426,000) and Grants and Aid (\$1,074,000). This transfer will enable development of more local Vocational Rehabilitation community support groups for individuals who are blind or severely visually impaired, provide for an information clearinghouse with Arkansas Rehabilitation Services, staff training for areas identified in the state plan and federal reviews, initiate a parent transition conference to strengthen parents as advocates for appropriate career development, provide for a leadership academy for succession planning identified as a deficient area, public awareness activities, and consumer on the job training. Additionally, appropriation for Grants and Aid will be used for purchase of specialized goods and services such as audio clocks, watches, magnifiers, surgical procedures, training and education. These customized items are designed to increase the opportunity for economic and personal independence for individuals who are blind or severely visually impaired. Also the Purchase of Services allows for the development of small business start up costs limited to \$10,000 per business with the expectation of assisting two (2) businesses in each of the thirteen (13) service areas. Federal performance incentive funding awarded in September of 2011 is available to meet this request. No additional General Revenue is required.

Prepared by: Mary Caban 11/8/11
Date

Submitted by: K. J. Zeman 11/08/11
Director Date

**Department of Human Services
Division of Community Service and Nonprofit Support
Reallocation of Resources Request Detail - Fiscal Year 2012**

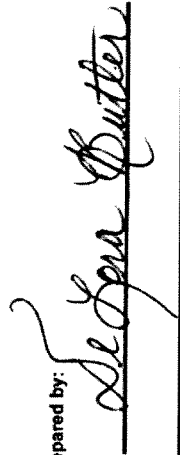
Justification:

Donor Division (From Transfers):

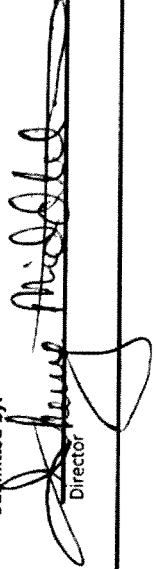
Recipient Division (To Transfers):

Request a transfer of appropriation from Division Behavioral Health, Mental Health Services (DBA9600). The appropriation will be used in support of one time federal funding of Program Development and Technical Assistance for 9/11 volunteer and program outreach, education, and training.

Prepared by:



Submitted by:


Director

**Department of Human Services
Division of Youth Services
Reallocation of Resources Request Detail - Fiscal Year 2012**

FROM				TO			Amount	Type	
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund			Qtr
2RB	510:00:04	DYS0200	2	2QZ	510:00:04	DYS0300	2	7,688.00	vii. Redirecting internal resources
2RA	510:00:04	TYS0100	B	896	502:00:02	PWP8000	2	72,094.00	vii. Redirecting internal resources
2RA	510:00:04	TYS0100	B	896	506:00:10	PWP8000	2	72,093.00	vii. Redirecting internal resources

FROM		TO		Amount	Type
Title	Division	Title	Division		

FROM		Position		To:		New Position Number <small>(assigned by OPM)</small>	Type
Division	Number	Code	Title	Division	Title		

Department of Human Services
Division of Youth Services

Reallocation of Resources Request Detail - Fiscal Year 2012

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

vii) Redirecting internal resources

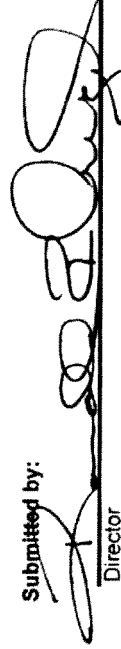
The Department of Human Services requests permission to redirect \$7,688.00 budget and funds from DYS Community Based Services to DYS Community Based Sanctions Programs to cover prior year expenditures submitted in FY 12

The Department of Human Services requests permission to redirect \$144,187 budget from DYS - Juvenile Accountability Program to DYS- Operating Budget to provide adequate budget authority to support Juvenile Accountability Administrative activities to ensure Compliance Monitoring Activities are performed statewide.

Prepared by:

Stacy Crawford 10/21/11

Submitted by:


Director