

STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**C**

August 23, 2012

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY13 Cash Fund Appropriation Increase Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Cash Fund Appropriation Increase Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:jds

Attachments



200 W. Capitol Avenue, Suite 320  
Little Rock, Arkansas 72201

501.683.4400  
501.683.4420

August 17, 2012

Ok  
BRS

Brandon Sharp  
Budget Administrator  
Department of Finance and Administration  
1509 West Seventh Street, Suite 402  
Little Rock, AR 72201

Dear Mr. Sharp:

The Arkansas Science and Technology Authority requests the following appropriation in Fund Center 1FA. This request will be funded through the interest and the remaining fund balances in these funds.

Grants and Aid	\$ 14,097.11
Salaries	\$ 76,050.00
Fringe	\$ 20,533.50

If you have any questions concerning this request, please feel free to contact me at 683-4416. Thank you for your assistance in this matter.

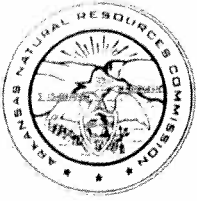
Sincerely,

Cathleen Bailey  
Fiscal Officer

Cc: Dr. John Ahlen

12

Fy13



# Arkansas Natural Resources Commission



J. Randy Young, PE  
Executive Director

101 East Capitol, Suite 350  
Little Rock, Arkansas 72201  
<http://www.anrc.arkansas.gov/>

Phone: (501) 682-1611  
Fax: (501) 682-3991  
E-mail: [anrc@arkansas.gov](mailto:anrc@arkansas.gov)

Mike Beebe  
Governor

August 14, 2012

**C.2**

Governor Mike Beebe  
State Capitol Room 250  
Little Rock, AR 72201

*OK  
BRS*

Dear Governor Beebe:

The Arkansas Legislature passed Act 217 of 1969 making the Arkansas Natural Resources Commission (ANRC) responsible for water planning at the state level and the development of the first State Water Plan. Since its completion and publication in 1975 and its most recent update in 1985, the Plan has served as a guide for efficient development of land and water resources.

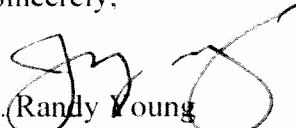
The 88<sup>th</sup> General Assembly enacted Act 749 of 2011 to declare public policy promoting the efficient use of water for the benefit of the people and wildlife of Arkansas and to encourage best management practices and reliable data to provide scientific methods for managing and conserving the State's water resources for water use. The ANRC is now in the process of undertaking a substantial revision and update of the Arkansas Water Plan.

A Memorandum of Agreement dated December 14, 2011, between the Arkansas State Game and Fish Commission (AGFC) and the ANRC recognizes that the ANRC is in need of additional funds for the purpose of updating the state water plan and acknowledges that the AGFC is willing to contribute up to \$1 million to the ANRC in support of this major effort.

With this letter, I request to establish an additional cash appropriation of \$1 million for Professional Fees within the Arkansas Natural Resources cash appropriation to enable the ANRC to utilize the additional funds received from the AGFC. The AASIS Coding includes: Business Area 0455, Functional Area COMM, Funds Center 420, Fund NSW0115, and Cost Center 336612.

Your favorable consideration of this request is appreciated. Please contact me if you have any questions.

Sincerely,

  
J. Randy Young  
Executive Director

cc: Brandon Sharp, DFA Budget Administrator  
Kristen Staggers, DFA Budget Analyst

An Equal Opportunity Employer

KES 8/20/2012

3



**C.3**

Department of  
Career Education

Mike Beebe  
*Governor*

William L. "Bill" Walker, Jr.  
*Director*

August 6, 2012

OK  
BRS

Mr. Brian Sammons, Sr. Budget Analyst  
DFA Office of Budget  
1509 West 7<sup>th</sup> Street, suite 402  
Little Rock, AR 72201

Dear Brian:

The Arkansas Department of Career Education is in the third year as the recipient of a donation from the Verizon Corporation in the amount of \$250,000.00. Funds provided grants to three school districts in the Arkansas Delta to assist with the salary of a Jobs for Arkansas Graduates (JAG) specialist at each district to work with students with enhanced technology and provide for an annual JAG Leadership conference open to existing 67 JAG active programs in the State.

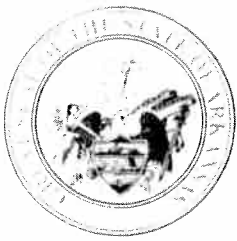
Fund NCE000 and Appropriation 96W were established in FY2012 for this program. We are requesting cash appropriation of \$13,500.00 for FY2013 in a special commitment item to allow for maximum flexibility in carrying out the intent of this donation.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lorna Claudio".

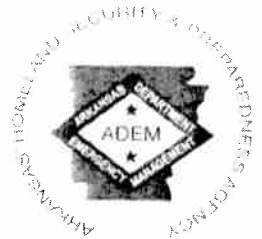
Lorna Claudio  
Chief Fiscal Officer  
AR Department of Career Education



MIKE BEEBE  
GOVERNOR

STATE OF ARKANSAS  
DEPARTMENT OF EMERGENCY MANAGEMENT

*Brandon*



DAVID MAXWELL  
DIRECTOR

*OK  
BLS*

August 2, 2012

**C.4**

Mr. Richard Weiss  
Chief Financial Officer  
Department of Finance & Administration  
1509 W 7<sup>th</sup> Street, Ste 401  
Little Rock, AR 72203

RECEIVED  
2012 AUG - 6 AM 8:11  
DEPT. DIRECTORS OFFICE

Dear Mr. Weiss:

The Arkansas Department of Emergency Management (ADEM) is requesting the establishment of a "Cash in Treasury" appropriation, commitment item 590:00:46 in the amount of \$1,000. Funding for this request will come from a grant from the Blue & You Foundation for a Healthier Arkansas awarded to ADEM in support of agency employees participating in the Arkansas Healthy Employee Lifestyle Program (AHELP).

Please feel free to contact Mike Carraway at (501) 683-6710 if you have questions or need further information.

Sincerely,

David Maxwell  
Director and State Homeland Security Advisor

DM:bam

*BA 0995  
FA SFTY*

*MPK 8-8-12  
5*

*OK  
BRS*

August 9, 2012

Mr. Richard Weiss, Director  
Department of Finance & Administration  
P. O. Box 3278  
Little Rock, AR 72201-3278

Dear Mr. Weiss:

Pursuant to the provisions of Section 34 of Act 281 of 2012, Southern Arkansas University Tech (SAU Tech) requests a transfer of cash appropriation from the DFA Cash Fund Holding Account to the SAU Tech Cash Operations appropriation and the Arkansas Environmental Training Academy Cash Operations for FY2013 as follows:

SAU Tech	Capital Improvement	2170000	A65	\$1,000,000
AETA	Capital Improvement	2170000	A67	\$137,000

**SAU Tech**

With the exception of one facility (gymnasium), the college has completely recovered and rebuilt from the devastating tornado that hit the campus in fall of 2009. Because of student growth needs and lack of adequate facilities to host graduation ceremonies and college events, the college administration plans to add an additional 24,000 square feet to the existing gymnasium structure and completely renovate the existing square footage into a multi-purpose Student Center. This new facility will house the entire Student Recruiting and Student Life Departments. It will also include an auditorium that will support graduation ceremonies among other campus events, the college bookstore, campus food service, and campus post office.

The estimated total project cost provided by CADM, Inc is \$6,000,000. Funding sources for the project include a \$5,000,000 bond issue, insurance proceeds (tornado) and college reserves. The total current cash authorization for the college is sufficient; however, the commitment item for capital improvement is not. Current capital improvement cash authorization is \$5,000,000. Therefore,

*14  
6*

the college is requesting an additional \$1,000,000 in capital improvement cash authorization.

**AETA**

The Arkansas Environmental Training Academy plans to construct a thirty-two hundred (3200) square foot training lab. This facility will serve as a hands-on training laboratory for Water, Wastewater, Solid Waste, Backflow Prevention, and Health and Safety personnel from across the state.

Based on the low bid submission, the estimated construction cost to include professional services is \$612,000. Funding sources for the project include a \$400,000 grant from the Attorney General's Consumer Education Account, \$75,000 from GIF funds and Academy reserves. The capital improvement cash authorization needed is \$537,000. The current authorization is \$400,000; therefore, the Academy is requesting an additional \$137,000 in capital improvement cash authorization.

Both of these projects will greatly enhance the college campus by providing the building structures needed to support academic and student support operations. I ask that this request be placed on the agenda for consideration by the Performance Evaluation and Expenditure Review (PEER) Committee of the Arkansas Legislative Council at the earliest date possible.

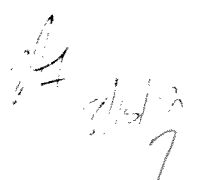
Thank you for your assistance.

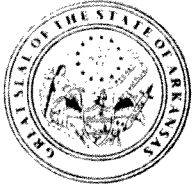
Sincerely,



Corbet J. Lamkin

Chancellor





STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
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Little Rock, Arkansas 72203-3278  
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**D**

August 23, 2012

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY13 Miscellaneous Federal Grant Appropriation Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Miscellaneous Federal Grant Appropriation Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:jds

Attachments

FY13 REQUEST FOR LEGISLATIVE REVIEW  
MISCELLANEOUS FEDERAL PROGRAMS ACT  
(A.C.A. 19-7-101 ET. SEQ.)

CHANGE IN EXISTING PROGRAM WITHOUT POSITIONS

<p><u>Agency</u></p> <p>Dept. of Agriculture - Forestry Commission</p>	<p><u>Purpose of Grant &amp; Funding Percentages</u></p> <p>State First Assistance (SFA) authorized by the Cooperative Forestry Assistance Act of 1978 (P.L. 95-313) as amended by the 1990 Farm Bill (Food, Conservation, and Energy Act of 1990; P.L. 101-624) to support state forestry agencies with responsibility for wildfire suppression by providing financial support for personnel, equipment and training. Due to heavy fire suppression loads, additional Extra Help appropriation is needed to assure the adequate aviation staff (pilots) and dispatch staff will be available as required. Also, temporary fire fighting staff is needed, on an "on call" basis to aid in the suppression of large fires and fires that require around the clock monitoring.</p>	<p><u>Federal Appropriation Amount Requested</u></p> <p>\$100,000</p>	<p><u>No. of Positions Requested (if any)</u></p> <p>X</p>	<p><u>DFA - Chief Fiscal Officer Approve / Disapprove</u></p> <p>X</p>	<p><u>State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)</u></p> <p>N/A</p>
--	--	---	--	--	--

Funding Percentages

	Federal	State	Other	Total
FY12				0
FY13	100			100
FY14				0
FY15				0
FY16				0

Anticipated Duration of Federal Funds: June 30, 2013

FY13 REQUEST FOR LEGISLATIVE REVIEW  
 MISCELLANEOUS FEDERAL PROGRAMS ACT  
 (A.C.A. 19-7-101 ET. SEQ.)

NEW PROGRAM WITHOUT POSITIONS

DFA IGS  
 State Technology Planning  
 Agency Request in  
 compliance with IT Plan  
 Certification (if applicable)  
 N/A

Federal Appropriation  
 Amount Requested \$549,643

No. of Positions  
 Requested (if any) X

DFA - Chief  
 Fiscal Officer Approve Disapprove

Purpose of Grant &  
 Funding Percentages

Agency  
 Arkansas Natural Resources Commission - National Flood Insurance Program

In July 2012, the Arkansas Natural Resources Commission received a Repetitive Flood Claims (RFC) Program Grant from FEMA. The purpose of this program is to provide funding to States, Territories, Indian Tribal governments and communities to assist in their efforts to reduce or eliminate the risk of repetitive flood damage to buildings and structures insurable under the National Flood Insurance Program (NFIP). The current proposed RFC projects involve the acquisition and demolition of five (5) flood prone residences in Sherwood, Pulaski County, Arkansas and one (1) flood prone residence in Little Rock, Pulaski County, Arkansas. The properties will be left as open space in perpetuity.

Funding Percentages

	Federal	State	Other	Total
FY12				0
FY13	82		18	100
FY14				0
FY15				0
FY16				0

Anticipated Duration of Federal Funds: June 24, 2015

F 4. 2

**UTILIZATION REPORT  
FOR  
MISCELLANEOUS FEDERAL GRANT PROGRAM APPROPRIATION  
AND PERSONNEL AUTHORIZATION REQUEST  
A.C.A. §19-7-501 ET SEQ.**

Date: 08/06/2012 Grant ID AR 120502-004 Legislative Review Date: \_\_\_\_\_

Agency: Dept. of Agriculture-Forestry Commission Program Title: Consolidated Payment Grant-SFA

Granting Organization: USDA Forest Service Grant #: 12DG11083105002

Effective Date of Authorization: Beginning: 10/01/2011 Ending: 6/30/2013

Purpose of Grant / Reason for addition or change: (include attachments as necessary to provide thorough information):

State Fire Assistance (SFA) authorized by the Cooperative Forestry Assistance Act of 1978 (P.L. 95-313) as amended by the 1990 Farm Bill (Food, Conservation, and Energy act of 1990; P.L. 101-624) to support state forestry agencies with responsibility for wildfire suppression by providing financial support for personnel, equipment and training.

Due to heavy fire suppression loads, additional Extra Help appropriation is needed to assure that adequate aviation staff (pilots) and dispatch staff will be available as required. Also, temporary fire fighting staff is needed, on an "on call" basis to aid in the suppression of large fires and fires that require around the clock monitoring.

**Project-Grant Funding**

Business Area Code: 0400  
 Funds Center Code: 37N  
 Fund Code: SDF0101  
 Functional Area Code: COMM

Continuation of Existing Program:   
 Change in Existing Program:   
 New Program:

	New Federal Funds	State Matching Funds	Other Matching Funds	Project Total
Regular Salaries				
Extra Help	100,000			100,000
Operating Expenses				
Personal Services Matching				
Conference & Travel Expense				
Professional Fees				
Capital Outlay				
Data Processing				
American Recovery and Reinvestment Act of 2009				
Others:				
Total	\$ 100,000	\$	\$	\$ 100,000

Add

Remove

**Funding Percentages**

	Federal	State	Other	Total
FY 13	100 %	%	%	100 %
FY 14	%	%	%	%
FY 15	%	%	%	%
FY 16	%	%	%	%
FY 17	%	%	%	%

**Type of Federal Grant**

WIA   
 Non-WIA   
 ARRA

Anticipated Duration of Federal Funds 06/30/2013

DFA IGS State Technology Planning  Date

Items requested for information technology must be in compliance with Technology Plans as submitted to DFA IGS State Technology Planning.

**Positions to be established: (list each position separately)**

\* Gr 66 & 99 only

Personnel Area	Position Number	Cost Center	Commitment Item	Position Title	Class Code	Grade	Line Item Maximum*

Add

Remove

**State funds will not be used to replace federal funds when such funds expire, unless appropriated by the General Assembly and authorized by the Governor.**

Approved by:

[Signature] 08/06/12  
 Agency Director Date

[Signature] 08/23/12  
 Office of Budget Date

Office of Personnel Mgmt Date

KGS 8/20/2012

**UTILIZATION REPORT  
FOR  
MISCELLANEOUS FEDERAL GRANT PROGRAM APPROPRIATION  
AND PERSONNEL AUTHORIZATION REQUEST  
A.C.A. §19-7-501 ET SEQ.**

Date: 8/15/2012 Grant ID: 97.092 Legislative Review Date: \_\_\_\_\_

Agency: Arkansas Natural Resources Commission Program Title: National Flood Insurance Program

Granting Organization: Federal Emergency Management Agency (FEMA) Grant #: EMT-2012-RC-0001

Effective Date of Authorization: Beginning: 7/1/2012 Ending: 6/30/2013

Purpose of Grant / Reason for addition or change: (include attachments as necessary to provide thorough information):  
In July 2012, the Arkansas Natural Resources Commission received a Repetitive Flood Claims (RFC) Program Grant from FEMA. The purpose of this program is to provide funding to States, Territories, Indian Tribal governments and communities to assist in their efforts to reduce or eliminate the risk of repetitive flood damage to buildings and structures insurable under the National Flood Insurance Program (NFIP). The current proposed RFC projects involve the acquisition and demolition of five (5) flood prone residences in Sherwood, Pulaski County, Arkansas and one (1) flood prone residence in Little Rock, Pulaski County, Arkansas. The properties will be left as open space in perpetuity.

**Project-Grant Funding**

Business Area Code: 0455  
Funds Center Code: 2BU  
Fund Code: FSC4020  
Functional Area Code: COMM

Continuation of Existing Program: \_\_\_\_\_  
Change in Existing Program: \_\_\_\_\_  
New Program: X

	New Federal Funds	State Matching Funds	Other Matching Funds	Project Total
Regular Salaries	24,303			24,303
Extra Help	-			-
Operating Expenses	25,180			25,180
Personal Services Matching	7,893			7,893
Conference & Travel Expenses				-
Professional Fees				-
Capital Outlay				-
Data Processing				-
American Recovery and Reinvestment Act of 2009				-
Other: Grants & Aid	492,267		120,000	612,267
Other:				-
<b>Total</b>	\$ 549,643	\$ -	\$ 120,000	\$ 669,643

**Funding Percentages**

	Federal	State	Other	Total
FY11				0%
FY12				0%
FY13	82%		18%	100%
FY14	82%		18%	100%
FY15				0%

**Type of Federal Grant**

WIA \_\_\_\_\_  
Non-WIA X  
ARRA \_\_\_\_\_

Anticipated Duration of Federal Funds: June 24, 2015

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**DFA IGS State Technology Planning Date**  
Items requested for information technology must be in compliance with Technology Plans as submitted to DFA IGS State Technology Planning.

**Positions to be established: (list each position separately)**

\* unclassified positions only

Org Unit	Pers Area	Pers SubArea	Cost Center	Position Number	Cmnt Item	Position Title	Class Code	Grade	Line Item Maximum *

State funds will not be used to replace federal funds when such funds expire, unless appropriated by the General Assembly and authorized by the Governor.

Approved by: \_\_\_\_\_ Date: 8-16-12  
 Agency Director \_\_\_\_\_ Date: \_\_\_\_\_  
 Office of Budget \_\_\_\_\_ Date: \_\_\_\_\_  
 Office of Personnel Mgmt \_\_\_\_\_ Date: \_\_\_\_\_  
 KGS 8/20/2012

**FACILITY CONDITIONAL ASSESSMENT**

**4701 WEST CHARLES BUSSEY AVENUE  
LITTLE ROCK, ARKANSAS  
FOR  
ARKANSAS STATE VETERANS HOME**



**Prepared By**

**ARKANSAS BUILDING AUTHORITY  
DESIGN REVIEW SECTION  
501 WOODLANE DRIVE, SUITE G-01  
LITTLE ROCK, ARKANSAS 72201  
(501) 682-5544**

**AUGUST 3, 2012**

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## I. EXECUTIVE SUMMARY

The Arkansas Department of Veterans Affairs (ADVA) requested that the Arkansas Building Authority assist ADVA in assessing the State Veterans Home located at 4701 West Charles Bussey Avenue in Little Rock, Arkansas to determine the physical condition of the building and systems, and the estimated cost of repairs to bring the facility up to current codes and reliable conditions. On July 31, and August 2, 2012, the Arkansas Building Authority Design Review Section (ABA) visited the site for the purpose of determining the condition of the existing facility and to estimate the probable cost to repair or renovate the facility.

The property is located in an area zoned for residential use inside the city limits of Little Rock. The exact age of the original construction is unknown at this time. Based on interviews with the building staff, review of existing records and historical articles, the building was originally constructed as a school for blind and deaf children. The school, commonly known as the Madison Street School, occupied the building from about 1949 until the mid-1970s when the facility closed the students transferred to the Arkansas Schools for the Blind and Deaf campus currently located on Markham Street in Little Rock. During this period several additions were made to the facility. In 1951, the west wing was added, in 1962 the Annex was added and in 1966 the Principal's house was constructed. In 1973, a building fire alarm system was installed. Plans indicate the building was still being used as a Deaf school.

The building underwent a major renovation in 1980 to convert the facility to its current use as a State Veterans Home. This renovation included replacement of the heating and air conditioning systems, major upgrades to the building electrical systems, partial upgrades to the building plumbing systems and reconfiguration of some of the interior rooms to adapt for the new occupancy. Improvements to the landscaping, parking and exterior sidewalks were also completed. The building has not had substantial upgrades since the 1980 renovation.

During the site visit walk through, the ABA team saw evidence of many repairs and patches (which is a common practice in a facility of this age) which indicate that many of the building components and systems have exceeded their normal useful life expectancy. Many of the repairs have been made with materials or components that do not conform to the materials of the original construction. This is due primarily to the fact that many of these components were no longer available from the original manufactures. While the facility operators have done a very good job of finding acceptable replacement parts to keep the systems working, the scarcity of locating replacement parts are becoming a reality. While the basic structure of the building and interior finishes are in relatively good condition and still serviceable, the remaining useful life of many of the infrastructure systems is very short-term.

In addition to the aging condition of the existing systems in this building, much of the exterior construction and energy using systems were installed at a time when the cost of energy was relatively low and emphasis on energy conservation and sustainable buildings were almost non-

existent. Therefore energy consumption of the building by today's standards is very high. Any renovation of this facility warrants the inclusion of replacement of these inefficient components if a modern energy efficient facility is to be achieved. In addition, significant changes in building codes have occurred over the past 30 years and any current functioning components may well need to be replaced to meet the current building codes.

During the limited review of this facility and records, ABA was not able to locate any environment assessment reports or surveys. Any renovation or alternation of the existing facility will require as a minimum a survey of the building for the presence of asbestos containing materials (ACM). If ACMs are present, abatement or removal of these materials may be required before construction can begin. In addition, due to the age of the building, testing for lead based paints and other hazardous materials are recommended. If hazardous materials are present, the removal of existing finishes or materials to access these materials for remediation may be required. The ABA assessment of the facility did not include any testing or inspection for this purpose.

Comparing the construction cost on recent projects of the size and type undertaken by other State and Federal agencies, ABA has determined that the probable cost of repairing and renovating the facility to be in a range of \$7.5 million to \$10 million. The estimate includes improvements necessary to the meet building codes, the Arkansas Energy Code and the rules for Energy Efficiency and Natural Resource Conservation in public buildings and is based upon a high level assessment of the existing conditions and nominal construction cost for the elements that would normally be included in a project of this nature. The final cost will depend upon the actual design project requirements and the architects design solution which may differ substantially from the solution assumed in this report.

## II. PURPOSE

At the request of the Arkansas Department of Veterans Affairs, the Arkansas Building Authority (ABA) visited the State Veterans Home located at 4701 West Charles Bussey Avenue in Little Rock, Arkansas to determine the physical condition of the building and systems and the estimated cost of repairs to bring the facility up to current codes and reliable conditions. This report is a preliminary assessment of the facility conditions and an estimate of the probable cost of repairs and renovations to bring the facility up to current codes and efficient operating condition. This study is not intended to be a final description of all repairs need or a cost assessment for the final construction cost but rather is intended to provide ADVA with information necessary to make an informed decision regarding the viability or repairing and renovating this particular property for ADVA's current needs.

### III. APPROACH

On July 31 and August 2, 2012, the Arkansas Building Authority Design Review Section (ABA) visited the site for the purpose of determining the condition of the existing facility and to estimate the approximate cost to repair or renovate the facility. The ABA team reviewed available records of the construction and repair history for the facility and interviewed the building operation staff to gain an understanding of the age of the building systems, history of maintenance and repair problems, and current operational concerns. The team walked through the building and observed the conditions of the finishes and equipment. This assessment is based upon visual observations and conversations with the building staff and upon knowledge and experiences of the ABA team gained from years of design and construction experiences. There were no material or equipment tests performed for this assessment and no examination of the interior components of the equipment of building structures. There were no maintenance test reports available at the time of the ABA site visit. Additional investigations and testing may reveal conditions that could alter the assessment conducted by ABA.

ABA consulted with the State Fire Marshal's Office and the Arkansas Department of Health to ensure that appropriate code upgrades were considered in the estimated cost for repairs and renovations.

Estimates of the probable repair and renovation cost were established by reviewing construction cost from several recently constructed state projects of similar size, construction cost guidelines published by the US Department of Veterans Affairs, and industry standard estimating guide manuals. Due to the limited time available to prepare this initial assessment, the statements of probable construction costs contained in the report are shown as a range of probable cost. A more detailed assessment would be necessary to refine the cost to a single number.

### IV. FINDINGS

The descriptions below are a high level review of the conditions of each area or subsystem of the facility. Where the conditions of materials or components are noted, the following is a general guide to the classifications of "good, fair, and poor".

Good condition requires a light level of renovation. Examples of light renovations include items such as the replacement of flooring coverings, paint, ceiling tile replacement, minor reconfiguration of gypsum board partitions and minor repair of existing systems or replacement of minor interior components inside equipment at existing locations.

Fair condition requires a moderate level of renovation. Examples include everything noted under good condition plus the replacement of major components existing systems, upgrades to

elevators, major reconfiguration of interior walls, replacement of plumbing fixtures at existing locations, replacement of portions of systems but not the entire system.

Poor condition requires complete replacement or major renovation. Example include everything noted under good and fair condition and items requiring extensive material or labor such as, below grade waterproofing of exterior wall, major changes in the interior room layouts, new roof system, new mechanical system, new plumbing (both supply and waste), new electrical system, replacement of exterior windows and replacement of exterior exit stairs.

1. Exterior Site:

The sidewalks and asphalt drives and parking lots surrounding the building appear to be in good condition. There were no potholes in the asphalt or spalling of the concrete walks. The site drainage appears to be in good condition although there has been little or no rain in the area for the past several months. The building operator did not indicate that there were any problems with surface runoff. There are a few downspouts that are connected to underground pipes that may be collapsed or clogged. Further investigation of these lines will be required to determine the extent or repair or replacement necessary.

2. Exterior Building Repairs:

Though the brick veneer exterior of the building is in good conditions, failing control joint sealants should be replaced with new. A clear water repellent coating is recommended for masonry building exterior to extend the life of the existing masonry materials. The exterior walls of the first floor below grade have been leaking and will require below grade water proofing. This activity will require extensive excavation around the perimeter of the building to allow access to these walls. Installation of a french drain system around the foundation may be required at that time. The existing exterior single pane metal frame windows are in good condition but should be replaced with new energy efficient insulated windows to reduce energy consumption and water intrusion during heavy rains. The two metal exterior stairs are in poor condition and should be replaced with new code compliant stairways. The areas intended for rescue assistance at these stairs requires further analysis to ensure full compliance with the Building code. The existing roof system on the main building is a low slope bituminous roof system is in constant need of repair and is considered to be in very poor condition. The building operator indicated that the roof has several areas which leak in rainy weather. The roof should be replaced and additional insulation added to reduce energy consumption, water intrusion, and improve occupant comfort.

3. Interior Building Repairs:

Generally, the floors and interior walls are in good conditions while the first floor slab is fair. The ceiling system consist of a lay-in tiles suspended below a plaster ceiling which is part of the floor to ceiling fire protection system. A renovation of the facility will most likely require the relocation of some walls. Much of the first floor concrete slab at wet areas will require removal for installation of new plumbing drain lines. Removing most of the ceiling system will be required for mechanical and electrical repairs or upgrades.

4. Mechanical Systems:

Existing building mechanical system is divided into various systems. Main building system heating and cooling consists of heat pump fan coil units in each room connected to a cooling tower in the rear of the building and multiple boilers in the mechanical room via chilled\hot water loop. The first and second floor of the Annex Building also has heat pump fan coil units connected to the cooling tower. The balcony level of the Building Annex and around the Multi-purpose room is being heated\cooled by ductwork fed by stand-alone packaged units. This equipment is in very poor condition and should be replaced.

Main building system is in poor condition and is currently being augmented by ceiling fans in the corridors and window units in many rooms. Several heat pump fan coil units were observed cannibalized for parts to repair other units and nonfunctioning. Building Annex system was served by three units with no return air system evident. The original return air location to the hall was removed and the hole in the wall patched with concrete block to match the wall construction. Outside air was furnished for these three units via exterior wall louver from previous single system that was installed in the room.

The entire heating and cooling system should be replaced with state of the art system providing reliable operation, improved occupant comfort and energy efficiency.

5. Plumbing Systems:

Existing plumbing piping is in very poor shape. Evidence of clogged, rusted out and collapsed lines was observed during walkthrough primarily on the first floor. Make shift repairs were seen in many places. Some repairs consisted of incorrect type of plumbing pipe and held together with duct tape. Building operators noted that the sewer lines get clogged up several times a month requiring snaking the drains from various first floor cleanouts. There is evidence of numerous repairs to these lines and the replacement of the entire drainage and venting system will be required in the near future.

The domestic water heating equipment is obsolete and inefficient. This equipment should be replaced with new efficient equipment for improved reliability and efficiency.

The majority of the plumbing fixtures are operational although the building operator notes that when a fixture fails, direct replacement fixtures are no longer available. Replacement of all existing fixtures will be necessary.

6. Electrical Systems:

Buildings existing electrical system is obsolete and extremely old. Availability of serviceable parts for the building switchgear and distribution panels will most likely be nonexistent due to the age of the equipment. Building wiring observed at the electrical panels was also dated and worn. Building lighting was a combination of old and new style fixtures. Light switches observed throughout the building were in old style wire mold and switches were also old style. The majority of the electrical system is in poor condition and should be replaced.

The building does have an electric generator for emergency power. The generator was installed in 2002 and appears to be in good condition. Depending upon the total building emergency power requirements, this generator may be suitable for reuse.

7. Fire and Security Systems

Existing fire sprinkler system provides full coverage of the existing building. Sprinkler piping appears to be in good condition, but sprinkler heads are worn and dated.

Existing fire alarm system is a conventional fire alarm panel providing partial coverage of the building. Remaining areas have residential grade stand-alone battery fire alarm detectors. The existing fire alarm panel is at the end of its standard service life and replacement parts will be difficult to obtain. Notifications appliances are also dated and worn. Initiating appliances are relatively new and in good condition.

Existing security system consist of controlled access to employee parking areas by barbed wire fence and automatic gate using electronic access control system. Building interior is partially monitored by closed circuit television system with cameras in some areas of the building as well as some exterior cameras to monitor the parking and recreation areas around the building. No obvious electronic burglar alarm equipment was observed throughout the building.

There is a fence around the facility which has some limited controlled access. The controls to the gates appear in to be in poor condition and should be repaired or replaced. The condition of the security lighting could not be determined during the walk through but should be investigated to ensure all fixtures are functioning and that appropriate light levels are provided without adversely affecting the adjacent properties.

8. Telecommunication Systems

Computer and telephone system cabling were both antiquated and outdated. Phone system was relatively modern but was still noticeably worn and dated. Telephone and computer wall outlets were old, worn and dirty in appearance and appeared to be in poor to fair condition. Replacement may be necessary to bring these systems up to current standards and operational needs.

The existing cable television system appears to be in good working condition. However, some abandoned cabling and junction boxes were observed and should be repaired or replaced during any upgrades to the building.

9. Food Service:

The kitchen and food service equipment appears to be in poor condition and should be replaced. The grease trap serving the kitchen is in very poor condition and in need of immediate attention. The kitchen coolers and walk-in freezer are very old, and in poor condition. A complete renovation of the kitchen food preparation area will be required.

10. Accessibility:

The ABA assessment does not include a detailed survey for a compliance with any accessibility standards. The original building was constructed before any known accessibility standards were published. During the ABA walkthrough, no major accessibility concerns were observed. The general impression is that due to the nature of the facilities current use, many building elements were constructed in a manner that will require little alteration to meet current accessibility standards. There will be some reconfiguration of some toilet rooms and lowering of thermostats and light switches to meet the new standards but most of this work will be accomplished coincidental to other repairs or renovations when the building is updated with little impact on the overall cost.

Alterations to the building and systems must be in compliance with the 2010 Standards for Accessible Designs as published by the US Department of Justice.

## 11. Environmental Issues:

During the limited review of this facility and records, ABA was not able to locate any environment assessment reports or surveys.

Due to the age of the existing facility and the date of the last major upgrades, it is possible that asbestos material may be present in certain elements of the building materials and equipment. During the walkthrough, ABA did not observe any materials that appeared to be constructed with asbestos or any evidence of materials that could be considered friable and indicative of asbestos.

Any renovation or alternation of the existing facility will require, as a minimum, a survey of the building for the presence of asbestos containing materials (ACM). If ACMs are present, abatement or removal of these materials may be required before construction can begin. In addition, due to the age of the building, testing for lead based paints and other hazardous materials is recommended. If hazardous materials are present, the removal of existing finishes or materials to access these materials for remediation may be required. The ABA assessment of the facility did not include any testing or inspection for this purpose.

ABA recommends that ADVA engage a properly licensed asbestos inspector to survey the building and prepare a maintenance and operation plan for use by ADVA staff if ACM is found to be present in the building. The mere presence of ACM does not imply an immediate hazard for the occupants provided that the materials are in good condition and not friable and that proper care is exercised when working with these materials.

Additionally, due to the condition of the building's exterior envelope, intrusion of water into the building interior can result in premature deterioration of building materials and other environmental concerns. The ADVA should consult with an environmental consultant experienced in this area to determine any additional corrective actions that may impact the cost of repairs or renovations to the building.

## V. PROBABLE DEVELOPMENT COST

Estimates of the probable repair and renovation cost were established by reviewing construction cost from several recently constructed state projects of similar size, construction cost guidelines published by the US Department of Veterans Affairs, and industry standard estimating guide manuals. Due to the limited time available to prepare this initial assessment, the statements of probable construction costs contained in the report are shown as a range of probable cost. A more detailed assessment would be necessary to refine the cost to a single number.

Comparing the construction cost on recent projects of the size and type undertaken by other State and Federal agencies, ABA has determined that the probable cost of repairing and renovating the facility to be in a range of \$7.5 million to \$10 million. The estimate includes improvements necessary to meet building codes, energy codes and sustainability codes for public buildings.

ABA has taken extreme care to ensure that all reasonable repairs and upgrades have been considered in the development of the estimate for the probable construction repair and renovation cost. However, the estimate provided in this report based upon a high level assessment of the existing conditions and nominal construction cost for the elements that would normally be included in a project of this nature and as such is not a statement of a final or expected cost of repair or construction.

This assessment does not include an estimate of the cost of environmental inspections, abatement, or remediation of hazardous materials. These costs can be significant and should be investigated and added to the final budget for any repair or renovation project.

The final cost will depend upon the actual design project requirements and the architects design solution which may differ substantially from the solution assumed in this report.

### **Summary**

**Renovations/Improvements - \$7.5 million to \$10 million**

**ADVA Projected Operating Expense – Approximated at \$4,200,000/Annually**



**Arkansas Department  
of Human Services  
Office of the Director**



P.O. Box 1437, Slot S-201 Little Rock, AR 72203-1437 • 501-682-8650 • Fax: 501-682-6836 • TDD: 501-682-8933

**F**

July 17, 2012

Senator Mary Ann Salmon, Chair  
Representative Tommy Lee Baker, Chair  
Arkansas Legislative Council  
State Capitol, Room 315  
Little Rock, Arkansas 72201

**RE: Quarterly Report of Inter-Agency and Inter-Divisional Match Fund Transfers**

Dear Senator Salmon and Representative Baker:

Pursuant to Act 954 of 2011 - Section 17 (b), the Department of Human Services is submitting the attached Report of Inter-Agency and Inter-Divisional Match Fund Transfers for the Fourth Quarter of Fiscal Year 2012.

Thank you for your assistance in this matter. Please feel free to call me if you need additional information.

Sincerely,

John Selig  
Director

JS/cwl

Attachment

**Department of Human Services**  
**Report of Inter-Agency and Inter-Divisional Match Fund Transfers**  
**As required by Act 954 of 2011, Section 17(b)**  
**For the 4th Quarter of Fiscal Year 2012**

Date	From Fund Title (Division)		To Fund Title (Division)		Amount	Purpose
	Code		Code			
4/9/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	72,162.00	Medicaid Program Reimbursements for the month of April 2012
4/9/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	72,028.21	Medicaid Program Reimbursements for the month of April 2012
4/12/2012	DHP0000	DHS-Division of Aging and Adult Services	PWD8600	DHS-Hospital Medical Vendor Fund DMS	8,145.50	Medicaid Program Reimbursements for the 4th Quarter of SFY 2012
4/12/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	692,672.00	Medicaid Program Reimbursements for the month of April 2012
4/12/2012	DEA0000	DHS-Division of Developmental Disabilities	PWE8000	DHS-Hospital Medical Vendor Fund DMS	137,502.00	Medicaid Program Reimbursements for the month of April 2012
4/12/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	65,633.10	Medicaid Program Reimbursements for the 4th Quarter of SFY2012
4/12/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	33,333.00	Medicaid Program Reimbursements for the month of April 2012
5/11/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	692,672.00	Medicaid Program Reimbursements for the month of May 2012
5/14/2012	DEA0000	DHS-Division of Developmental Disabilities	PWE8000	DHS-Hospital Medical Vendor Fund DMS	137,502.00	Medicaid Program Reimbursements for the month of May 2012
5/11/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	72,162.00	Medicaid Program Reimbursements for the month of May 2012
5/11/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	33,333.00	Medicaid Program Reimbursements for the month of May 2012
6/7/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	692,672.00	Medicaid Program Reimbursements for the month of June 2012
6/8/2012	DEA0000	DHS-Division of Developmental Disabilities	PWE8000	DHS-Hospital Medical Vendor Fund DMS	137,502.00	Medicaid Program Reimbursements for the month of June 2012
6/7/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	72,162.00	Medicaid Program Reimbursements for the month of June 2012
6/12/2012	DEA0000	DHS-Division of Developmental Disabilities	PWD8600	DHS-Hospital Medical Vendor Fund DMS	33,333.00	Medicaid Program Reimbursements for the month of June 2012
					2,952,813.81	



**Department of Workforce Services**  
**SGR Transfers to the Department of Human Services- Division of County Operations**  
**Section 23 of Act 937 of 2011**  
**State Fiscal Year 2012**  
**July 1, 2011 to June 30, 2012**

**Completed Transfers**

7/11/2011	500,000.00
12/20/2011	300,000.00
Total Completed Transfers	<u>800,000.00</u>

**Expenditures Reported by DHS- DCO**

Transitional Employment Assistance- Transportation Bonus	742,400.00
Transitional Employment Assistance- Employment Bonus	57,600.00
	<u>800,000.00</u>

**Justification**

Under Section 23 of Act 937 of 2011, State General Revenue appropriated to the Dept. of Workforce Services may be transferred to the Dept. of Human Services in support of Arkansas' Temporary Assistance for Needy Families (TANF) Programs or any related separate state programs. These transfers supported the Transitional Employment Assistance program.

Monthly Emergency Purchase Report for August 2012

(September Review)

PO Date	PO #	Vendor	Agency:	AR Dept. of Environmental Quality	Amount
7/23/2012	4501271041	JSR Environmental Services	Description:	An abandoned 500 gallon waste oil tank and contaminated soil from side of Hwy 63 in Sedgwick, Arkansas was discovered by an ADEQ employee. He reported the oil tank, soil and action was taken to remove and dispose of the oil tank and the contaminated soil.	\$6,204.50



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
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<http://www.state.ar.us/dfa>

**1.5**

August 23, 2012

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: State Central Services Fund Report

Dear Co-Chairs:

Pursuant to Act 1022 of 2003, Section 1(g), please find attached a schedule of financial condition for the State Central Services Fund. The revenue and expenditure balances reflected are as of July 31, 2012 and have been reconciled to the Arkansas Administrative Statewide Information System.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:jds

Attachments

State of Arkansas  
State Central Services Fund Analysis  
As of July 31, 2012

<b>Beginning Fund Balance</b>		\$	<b>12,934,325.71</b>
Outlawed Warrants	\$ 0.00		
Prior Year Cancelled Warrants	310.00		
Prior Year Refunds to Expenditure	9,960.84		
Prior Year Revenue/Fees	0.00		
<b>Total Prior Year Adjustments</b>			<b>10,270.84</b>
<b>Adjusted Balance</b>	\$	\$	<b>12,944,596.55</b>
<b>Receipts /Net Transfers :</b>			
General Revenue Fees	\$ 9,224,746.63		
Additional General Revenue Fee	1,383,711.99		
Local Sales & Use Tax Fees - 3%	1,766,386.82		
Special Revenue Fees - 3%	2,401,401.29		
Special Revenue Fees - 1.5%	200,744.54		
Additional Special Revenue Fee	379,363.60		
Special Revenue Specified	885,661.62		
Other Revenues	1,032,262.24		
TAS Transfer In	7,172.98		
Transfers In	12,805,174.17		
Transfers Out	(8,457,052.39)		
<b>Net Receipts / Transfers</b>		\$	<b>21,629,573.49</b>
<b>Net Available for Disbursement</b>		\$	<b>34,574,170.04</b>
<b>Disbursements</b>			
<b>Expenditures</b>			
July	\$ (26,436,925.14)		
August	0.00		
September	0.00		
October	0.00		
November	0.00		
December	0.00		
January	0.00		
February	0.00		
March	0.00		
April	0.00		
May	0.00		
June	0.00		
<b>Total YTD Expenditures</b>		\$	<b>(26,436,925.14)</b>
<b>Payroll Funding Timing Difference</b>		\$	<b>0.00</b>
<b>Total Disbursements</b>		\$	<b>(26,436,925.14)</b>
<b>Transfer from Budget Stabilization Trust</b>	0.00		
<b>Net Transfer from/(to) AGA</b>	0.00		
<b>Transfer from MMF Merit Adjust</b>	0.00		
<b>Transfer from MCF</b>	47,238,688.18		
<b>Auditor - Revenue Stabilization</b>	0.00		
<b>Loans From Budget Stabilization Trust</b>	20,085,000.00		
<b>Repayment to Budget Stabilization Trust</b>	\$ (20,085,000.00)	\$	
<b>Net Other Transfers</b>			<b>47,238,688.18</b>
<b>Ending Balance</b>	\$	\$	<b>55,375,933.08</b>

# STATE CENTRAL SERVICES EXPENDITURE DETAIL BY AGENCY FY2013

Agency Name	Authorized Appropriation	Reappropriation/ Carry Forward Appropriation	Budgeted Amount	Monthly Expenditures 7/31/2012	YTD Total Expenditures 7/31/2012	Remaining Budget
Administrative Office of the Courts	\$ 12,977,269.00	\$ -	\$ 13,096,153.75	\$ 1,072,816.50	\$ 1,072,816.50	\$ 12,023,337.25
Arkansas Senate	4,064,497.00	2,400,000.00	5,150,269.00	87,262.59	87,262.59	5,063,006.41
Arkansas State Claims Commission	606,538.00	-	574,733.00	57,532.10	57,532.10	517,200.90
Auditor of State	28,381,807.00	-	28,511,099.25	3,117,818.49	3,117,818.49	25,393,280.76
Bureau of Legislative Research/Disbursing Officer	18,833,200.00	-	18,833,200.00	1,054,812.29	1,054,812.29	17,778,387.71
Commissioner of State Lands	3,499,489.00	-	3,522,887.00	229,393.31	229,393.31	3,293,493.69
Court of Appeals	4,227,091.00	-	4,243,065.00	281,152.39	281,152.39	3,961,912.61
Department of Finance and Administration						
Management Services Division	61,205,653.00	-	54,229,532.25	4,719,933.78	4,719,933.78	49,509,598.47
Revenue Division	99,174,925.00	234,842.00	98,995,594.36	7,683,307.45	7,683,307.45	91,312,286.91
Subtotal	160,380,578.00	234,842.00	153,225,126.61	12,403,241.23	12,403,241.23	140,821,885.38
Division of Legislative Audit	39,399,432.00	-	39,403,947.25	2,258,032.75	2,258,032.75	37,145,914.50
Governor's Mansion	1,083,148.00	-	972,672.00	128,841.41	128,841.41	843,630.59
House of Representatives	6,871,539.00	3,000,000.00	9,871,539.00	258,708.97	258,708.97	9,612,830.03
Office of Prosecutor Coordinator	1,011,379.00	-	947,334.00	120,773.93	120,773.93	826,560.07
Office of the Attorney General	15,383,265.00	-	14,378,659.22	1,338,947.21	1,338,947.21	13,039,712.01
Office of the Governor	5,850,017.00	-	5,265,970.00	305,379.16	305,379.16	4,960,590.84
Office of the Lieutenant Governor	379,991.00	-	371,417.00	23,361.47	23,361.47	348,055.53
Office of the Treasurer	4,061,278.00	-	4,072,580.00	354,950.69	354,950.69	3,717,629.31
Public Defender	23,044,578.00	-	22,726,988.00	1,742,532.36	1,742,532.36	20,984,455.64
Secretary of State	18,198,346.00	-	18,530,219.00	1,303,418.39	1,303,418.39	17,226,800.61
Supreme Court	4,360,143.00	-	4,395,277.00	297,949.90	297,949.90	4,097,327.10
TOTAL	\$ 352,613,585.00	\$ 5,634,842.00	\$ 348,093,136.08	\$ 26,436,925.14	\$ 26,436,925.14	\$ 321,656,210.94
Less:						
Reversions			\$ (54,392,037.75)			
Adjusted Budget			\$ 293,701,098.33			

**Projected Income** \$313,366,588.38  
**Projected Expenditures** \$(322,119,122.36)  
**(Deficit)/Surplus** \$ (8,752,533.98)

Note: Budgeted may exceed Authorized due to Pay Plan holding and the processing of Marketing & Redistribution proceeds.