



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**D.3**

April 26, 2012

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY12 Reallocation of Resources Request for Department of Human Services

Dear Co-Chairs:

I am forwarding for appropriate action as required by law the attached request. This is in accordance with Section 17 of Act 954 of 2011 and Section 10 of Act 951 of 2011, which allows the reallocation of resources for the Department of Human Services. This has my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:tc

Attachments



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**Department of Finance  
and Administration**

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April 17, 2012

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation and position transfers for various divisions of the Department under the authority of Section 17 of Act 954 of 2011. This is the second request for Reallocation of Resources for FY2012 from a limit of two requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2012 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

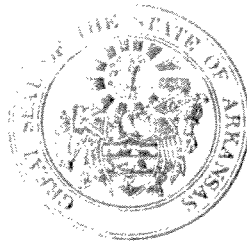
Sincerely,

A handwritten signature in black ink, appearing to read "Richard Weiss".

Richard Weiss  
Director

RAW:cr

Attachments



**STATE OF ARKANSAS**  
**MIKE BEEBE**  
**GOVERNOR**

April 17, 2012

Mr. John Selig, Director  
Department of Human Services  
Donaghey Plaza South, Slot #S201  
Seventh and Main Streets  
Little Rock, AR 72201

Dear Mr. Selig:

In accordance with Section 17 of Act 954 of 2011, I am notifying Richard Weiss, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2012 transfer items in your letter dated April 6, 2012 providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Beebe".

Mike Beebe

MB:brs:cr



**Arkansas Department  
of Human Services  
Office of the Director**



P.O. Box 1437, Slot S-201 Little Rock, AR 72203-1437 • 501-682-8650 • Fax: 501-682-6836 • TDD: 501-682-8933

April 6, 2012

The Honorable Mike Beebe  
Governor  
State Capitol, Room 250  
Little Rock, AR 72201

Dear Governor Beebe:

The Department of Human Services is submitting the second Reallocation of Resources Request for Fiscal Year 2012 for your approval. The request includes Appropriation and Position transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

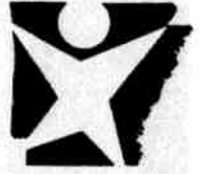
Sincerely,

John Selig  
Director

JS:DC:cwl  
Attachments



**Arkansas Department  
of Human Services  
Office of the Director**



P.O. Box 1437, Slot S-201 Little Rock, AR 72203-1437 • 501-682-8650 • Fax: 501-682-6836 • TDD: 501-682-8933

April 6, 2012

Mr. Richard A. Weiss, Director  
Department of Finance and Administration  
Post Office Box 3278  
Little Rock, AR 72203-3278

Dear Mr. Weiss:

The Department of Human Services is submitting the second Reallocation of Resources Request for Fiscal Year 2012 for your approval. The request includes Appropriation and Position transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

John Selig  
Director

JS:DC:cwl  
Attachments

**DEPARTMENT OF HUMAN SERVICES  
TRANSFER REQUEST SUMMARY  
FISCAL YEAR 2012**

	<u>AGING &amp; ADULT SERVICES</u>	<u>CHILDREN &amp; FAMILY SERVICES</u>	<u>CHILD CARE SERVICES</u>	<u>MEDICAL SERVICES</u>	<u>ADMIN. SERVICES</u>	<u>YOUTH SERVICES</u>	<u>TOTAL</u>
<b>APPROPRIATION TRANSFERS</b>							
<b>A. WITHIN DIVISIONS</b>							
OPERATING EXPENSE			(15,000)				(15,000)
CONFERENCE FEES & TRAVEL			15,000				15,000
CAPITAL OUTLAY						80,000	80,000
DCFS STATE RESIDENTIAL TREATMENT		(600,000)					(600,000)
DCFS TAN/FOSTER CARE		(624,953)					(624,953)
DCFS STATE FOSTER CARE		1,224,953					1,224,953
DCC DEVELOPMENT DISCRETIONARY			(800,000)				(800,000)
DCC FOOD PROGRAM			2,000,000				2,000,000
DCC GRANTS/AIDS			(1,200,000)				(1,200,000)
DYS RESIDENTIAL SERVICES						(80,000)	(80,000)
<b>A. TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>POSITION TRANSFERS</b>							
TRANSFERS OUT				(1)	(1)		(2)
TRANSFERS IN	2						2
<b>TOTAL POSITION TRANSFERS</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>(1)</b>	<b>(1)</b>	<b>0</b>	<b>0</b>
<b>TRANSFER 2 OF 2</b>							

Authority-Section 17(d), Act 954 of 2011  
 PREPARED BY: DFA - OFFICE OF BUDGET  
 17-Apr-12

**Attachment 1: Transfer Listing**

Request #2 May 03, 2012 PEER		FROM		TO	
Summary	Division	Funds Center	Commitment Item	Fund	Qtr
Item No.	Division	Funds Center	Commitment Item	Fund	Qtr
<b>Appropriation Transfers</b>					
A	DCFS	882	510:00:04	DCF1100	B
B	DCFS	898	510:00:04	PWE9100	4
C	DCC	320	510:00:04	FWF6900	4
D	DCC	898	510:00:04	PWE9300	4
E	DCC	896	502:00:02	PWP3000	4
F	DYS	2YH	510:00:04	DYS0200	B
<b>Fund Transfers</b>					
<b>Position Transfers</b>					
G	Medical Services		Number	Code	Title
H	Administrative Services		22098870	C073C	Administrative Specialist II
			22102030	C037C	Administrative Analyst
					Division To:
					Aging & Adult Services
					Aging & Adult Services

7









**Department of Human Services**  
**Division of Aging and Adult Services**  
**Reallocation of Resources Request Detail - Fiscal Year 2012**

<u>Appropriations</u>				<u>FROM</u>				<u>TO</u>					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type

<u>Funds</u>				<u>FROM</u>				<u>TO</u>					
Title	Division	Title	Division	Title	Division	Title	Division	Title	Division	Title	Division	Amount	Type

<u>Positions</u>				<u>FROM</u>				<u>TO</u>					
Division	Number	Code	Title	Division	Number	Code	Title	Division	Number	Code	Title	New Position Number (assigned by OPM)	Type
DMS	22098870	C073C	Administrative Specialist II	DAAS				DAAS					vii). Redirecting internal resources
DAS	22102030	C037C	Administrative Analyst	DAAS				DAAS					vii). Redirecting internal resources

**Department of Human Services  
Division of Aging and Adult Services  
Reallocation of Resources Request Detail - Fiscal Year 2012**

**Justification:**

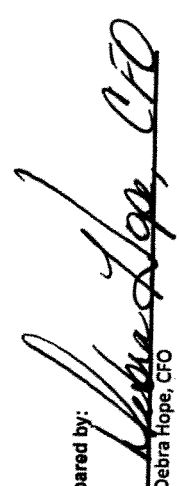
Donor Division (From Transfers):

Recipient Division (To Transfers):

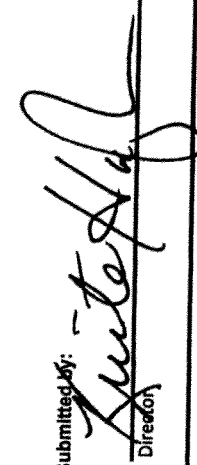
**Administrative Specialist II** - The Administrative Specialist II will enable the Senior Medicaid Patrol (SIM) unit, consisting of only 2 staff, to maintain the level of expansion established over the past 5 years and to maintain federal grant requirements. The position has been included in the approved federal grant budget for the program and the duties cannot be dispersed or absorbed by existing staff. Position will receive and document SMP Helpline calls and assist to resolve Medicare fraud issues; prepare materials for community education and volunteer training events as well participate in conducting training; assist in recruiting volunteers; participate in community education events; support all SMP program activities and grant reporting requirements.

**Administrative Analyst** - The Administrative Analyst will serve as the DAAS Administrative Office Manager for the Support Section. This position will have fiscal and purchasing responsibilities as well as provide administrative support to the Division Director and Assistant Directors. Position has regular contact with agency personnel, the general public, and various program-related state and federal agencies. Job functions previously managed by Office of Finance Administration have been transferred to the Division of Aging and Adult Services. This position is necessary to assist with managing those job functions as well as related purchasing responsibilities. The duties of the position can't be dispersed or absorbed by existing staff members.

Prepared by:

  
Debra Hope, CFO

Submitted by:

  
Director

**Department of Human Services  
 Division of Children & Family Services  
 Reallocation of Resources Request Detail - Fiscal Year 2012**

<u>Appropriations</u>				<u>FROM</u>				<u>TO</u>					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Fund	Qtr	Amount	Type		
882	510:00:04	DCF1100	B	883	510:00:04	DCF2600	4			600,000	vii. Redirecting internal resources		
898	510:00:04	PWE9100	4	883	510:00:04	DCF2600	4			624,953	vii. Redirecting internal resources		

<u>Funds</u>				<u>FROM</u>				<u>TO</u>			
Title	Division	Title	Division	Title	Division	Title	Division	Amount	Type		

<u>Positions</u>				<u>FROM</u>				<u>TO</u>			
Division	Number	Code	Title	Division	Number	Code	Title	Amount	Type		



**Department of Human Services**  
**Division of: Child Care and Early Childhood Education**  
**Reallocation of Resources Request Detail - Fiscal Year 2012**

**Appropriations**

<b>FROM</b>			<b>TO</b>			<b>Amount</b>	<b>Type</b>
<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>	<b>Funds Center</b>	<b>Commitment Item</b>	<b>Fund</b>		
320	510:00:04	FWF6900	890	510:00:04	FWF3000	800,000	v) Restructuring efforts
898	510:00:04	PWE9300	890	510:00:04	FWF3000	1,200,000	v) Restructuring efforts
896	502:00:02	PWP3000	896	505:00:09	PWP3000	15,000	v) Restructuring efforts

**Funds**

<b>FROM</b>		<b>TO</b>		<b>Amount</b>	<b>Type</b>
<b>Title</b>	<b>Division</b>	<b>Title</b>	<b>Division</b>		

**Positions**

<b>FROM</b>		<b>Position</b>		<b>To:</b>		<b>New Position Number</b> <small>(assigned by OPM)</small>	<b>Type</b>
<b>Division</b>	<b>Number</b>	<b>Code</b>	<b>Title</b>	<b>Division</b>	<b>Division</b>		

**Department of Human Services**  
**Division of: Child Care and Early Childhood Education**  
**Reallocation of Resources Request Detail - Fiscal Year 2012**

**Justification:**

Donor Division (From Transfers):

Recipient Division ( To Transfers):

The Division of Child Care and Early Childhood Education requests a transfer of appropriation from the Child Care Discretionary (FWF6900) and Grants/Aids (PWE9300) to the Child Care Food Program (FWF3000) to accommodate the increase in sponsors, meals served and federal rates for the USDA Special Nutrition Program. Also, the Division is requesting a transfer of appropriation from the Administration Paying Account (PWP3000), Operating Expenses to Travel-Conference, for the federal mandated reauthorization training as required for the USDA Special Nutrition Program staff.

Prepared by:



Submitted by:



Director

1-9-12



Department of Human Services  
Division of Youth Services

Reallocation of Resources Request Detail - Fiscal Year 2012

Justification:

Donor Division (From Transfers):

Recipient Division ( To Transfers):

vii) Redirecting internal resources

The Department of Human Services requests permission to redirect \$80,000.00 budget from DYS Residential Services to DYS Operating Budget to provide adequate budget authority to support activities related to technology needs for the DYS System of Education. This request is supported under the Major Application - Education Software Program within DYS IT Plan - Page 10.

Prepared by:

*Stacy Crawford* 4/10/12

Submitted by:

*Ki Lukko* 4/12/12

Director

Request in compliance with approved  
IT plan on file with DHS. D+H I&S State Technology Planning

*David Bokan* 4/12/12  
Signature Date