



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**C**

May 25, 2011

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY11 Cash Fund Appropriation Increase Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Cash Fund Appropriation Increase request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:nf

Attachment(s)



FY11

C.1

Ok  
BRS

May 10, 2011

Mr. Richard Weiss, Director  
Department of Finance & Administration  
P.O. Box 3278  
Little Rock, AR 72201-3278

Dear Mr. Weiss:

Pursuant to the provisions of Section 34 of Act 238 of 2010, Ouachita Technical College (OTC) requests a transfer of cash appropriation from the DFA Cash Fund Holding Account to OTC's Cash Operations appropriation for FY 2011 for the following amount:

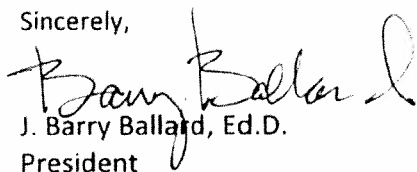
Extra Help: \$200,000

Due to a large enrollment increase in both our LPN and RN nursing program, the clinical instructor hours had to be substantially increased to accommodate the required instructor/student ratio, thus increasing our extra help cost. We are requesting that our cash appropriations for the extra help be increased with sufficient funds to process the extra help payroll. This was not anticipated at the time the FY 2011 appropriation was originally authorized and has left us with an insufficient level of cash appropriation for the extra help.

I ask that this request be placed on the agenda for consideration by the Performance Evaluation and Expenditure Review (PEER) Committee of the Arkansas Legislative Council at the earliest date possible.

Thank you for your assistance,

Sincerely,

  
J. Barry Ballard, Ed.D.  
President

9/15  
5/15/11



fy 11  
**C.2**

OK  
BLS

May 19, 2011

Mr. Richard Weiss, Director  
Department of Finance & Administration  
P.O. Box 3278  
Little Rock, AR 72201-3278

Dear Mr. Weiss:

Pursuant to the provisions of Section 34 of Act 238 of 2010, Mid-South Community College (MSCC) requests a transfer of cash appropriation from the DFA Cash Fund Holding Account to MSCC's Cash Operations appropriation for FY2011 for the following amounts:

Operating Expense: \$2,500,000

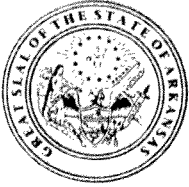
Due to the increase in Federal and state grants stemming from the ADTEC consortium and the subsequent increase in subawards to other agencies, the request for cash appropriations for operating expenses is necessary to provide MSCC with sufficient authority to process the required subawardee payments and other operating costs associated with these grants. The effect of these expenditures on MSCC's cash appropriations were not anticipated at the time the FY2011 appropriation act was originally authorized and has left us with insufficient levels of cash appropriation for these line items.

I ask that this request be placed on the agenda for consideration by the Performance Evaluation and Expenditure Review (PEER) Committee of the Arkansas Legislative Council at the earliest date possible.

Thank you for your assistance.

Sincerely,

  
Dr. Glen Fenter  
President



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

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<http://www.state.ar.us/dfa>

**D**

May 25, 2011

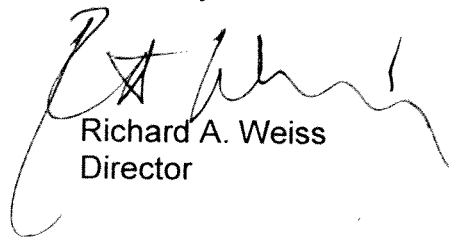
Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY12 Cash Fund Appropriation Increase Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Cash Fund Appropriation Increase request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,



Richard A. Weiss  
Director

RAW:nf

Attachment(s)



Mike Beebe  
Governor

State of Arkansas

ARKANSAS STATE POLICE

1 State Police Plaza Drive Little Rock, Arkansas 72209-4822 www.asp.arkansas.gov

"SERVING WITH PRIDE AND DISTINCTION SINCE 1935"



JR Howard  
Director

ARKANSAS  
STATE POLICE  
COMMISSION

John Allison  
Chairman  
Conway

Steve G. Smith  
Vice-Chairman  
Little Rock

Jane Christenson  
Secretary  
Harrison

Daniel "Woody" Furrell  
Nashville

Wallace Fowler  
Jonesboro

Frank Gunn, Jr.  
Paragould

Dr. Lewis Shepherd  
Arkadelphia

May 16, 2011

OK  
BRS

FY 2012

Mr. Richard Weiss, Director  
Department of Finance and Administration  
1509 West Seventh Street  
Little Rock, AR 72203

Dear Mr. Weiss:

Arkansas State Police is requesting to continue the cash fund appropriation established from the sale of the old Troop K Headquarters in Hot Springs. These funds are being utilized for various building updates.

We are requesting a continuation of \$26,000 in appropriation in the construction 509:00:05 commitment item, fund center 85H, fund NSP0300.

If you have any questions, please contact our office at 618-8333. Thank you for your consideration of this request.

Sincerely,

Colonel JR Howard  
Director

BA: 0960  
FA: SFTY

all RBA 5/13/11





# ARKANSAS STATE MEDICAL BOARD

FY12

2100 Riverfront Drive, Little Rock, Arkansas 72202-1435 (501) 296-1802 FAX: (501) 603-3555  
www.armedicalboard.org

**D.3**

Ok  
BRS

May 16, 2011

Mike Stormes, Administrator  
Department of Finance and Administration  
Office of Budget  
1509 W. Seventh St., Suite 401  
Little Rock, AR 72203-3278

Dear Mr. Stormes:

This letter is a Cash Fund Holding Account appropriation increase request for Fiscal Year 2012 for the following commitment items, in Funds Center A23, Fund 3180000.

CI:11 Capital Outlay	\$265,000
CI:02 Operating Expenses	\$ 25,000

The Board has outgrown the space occupied since 1991 and is relocating to the Victory Building the end of June, 2011. These increases are to cover \$265,000 in Leasehold Improvements we will have to pay to Arkansas Teacher Retirement System after completion of the renovations, and \$25,000 to cover other costs associated with the move that we will not incur until July, 2011 (this includes miscellaneous furnishings for the waiting area, refurbishing of some existing furniture, and DIS charges for phone installation and training).

We are a Cash Agency and have the necessary funds to support these additional appropriations.

Sincerely,

Peggy Pryor Cryer  
Executive Secretary

PPC:dr  
Copy

0274  
PROF



Be more



PBS

ARKANSAS EDUCATIONAL TELEVISION NETWORK

FY2012

OK  
BRS

**D.4**

May 16, 2011

Mike Stormes, Administrator  
DFA Office of Budget  
7<sup>th</sup> & ML King Streets  
Little Rock, AR 72201

RE: Additional Appropriation Request for Cash Fund Center 127

Dear Mike:

AETN requests additional appropriation in cash operating fund center 127 in the following commitment items.

<u>Agency-Fund Ctr - Commit Item -Fund</u>	<u>Current Appropriation By Commitmt Item</u>	<u>Requested Addnl Appropriation By Commitmt Item</u>	<u>New Total Appropriation By Commitmt Item</u>
516-127-5010001-NET0001	\$118,693	\$25,078	\$143,771
516-127-5100004-NET0003	\$ -0-	\$30,000	\$30,000
516-127-5060010-NET0003	\$462,363	\$432,561	\$894,924
Total additional appropriation request		\$487,639	

The additional appropriation in 5010001 is needed for extra help in local productions. The additional appropriation in 5100004 is needed for teacher promotional items specifically authorized by grant language. The additional appropriation in 5060010 is needed for a redevelopment of the Ideas portal bringing it up to modern technology standards and providing AETN ownership of the program code.

Please support this request for additional appropriation in fund center 127 before the Legislative PEER Committee in July. If you have questions please call Donna Smith, Sandra Sherman or me at 682-2386. We appreciate your help and consideration.

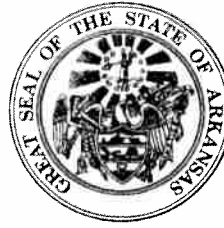
Sincerely,

Allen Weatherly  
Executive Director

Cc: Greg Rogers, DFA Budget

Attachment - 1

ADMINISTRATIVE OFFICE OF THE COURTS  
SUPREME COURT OF ARKANSAS  
JOHN STEWART, DEPUTY DIRECTOR



**D.5**

FY12

JUSTICE BUILDING  
625 MARSHALL STREET  
SUITE 1100  
LITTLE ROCK, AR 72201-1020

TEL: 501-682-9400  
FAX: 501-682-9410  
TDD: 501-682-9412  
EMAIL: aoc@arkansas.gov

May 17, 2011

OK  
JRS

Mike Stormes, Director  
Office of Budget  
1509 West 7<sup>th</sup> Street, Suite 400  
Little Rock, AR 72201

Re: Cash Fund Appropriation

Dear Mr. Stormes:

The Administrative Office of the Courts is requesting a Cash Fund appropriation in the amount of \$200,000.00. The funds will be acquired from fees received from county and municipal government to provide auxiliary services outside of the normal scope of the Arkansas Court Automation Project (ACAP). The fees will allow the AOC to fund data conversion and any other project requirements to assist in the orderly move from a legacy system to the case management software provided by the AOC.

Please let me know if you need additional information.

Sincerely,

Handwritten signature of John Stewart in cursive script.  
John Stewart  
Deputy Director

JS:ps

cc: Tim Holthoff, Director CIS  
Joyce French, Financial Officer



THE DEPARTMENT OF ARKANSAS  
**HERITAGE**

FY12  
PE 912

**D.6**

OK  
BRS

Mike Beebe  
*Governor*

May 19, 2011

Cathie Matthews  
*Director*

Mr. Mike Stormes, Administrator  
DFA – Office of Budget  
DFA Building – Fourth Floor  
1509 West 7<sup>th</sup> Street  
Little Rock, Arkansas 72201

Arkansas  
Arts Council

Dear Mr. Stormes:

Arkansas Historic  
Preservation Program

This letter is to request a cash fund appropriation for the Department of Arkansas Heritage. The department has been awarded a grant from the Arkansas Community Foundation for promoting the Arkansas History Hub.

Arkansas  
Natural Heritage  
Commission

The agency is requesting an appropriation as follows:

Delta Cultural Center

Business Area: 0865 DAH - Central Administration  
Fund Center: AR History Hub  
Fund: NNH0701 – DAH - Cash in Treasury  
Commitment Item: 502:00:02 Operating Expenses  
\$2,750  
Commitment Item: 510:00:04 Grants  
\$32,394

Historic Arkansas Museum

Mosaic Templars  
Cultural Center

Old State House Museum

If you have any questions please call me. Thank you for your attention to this matter.

Sincerely,

1500 Tower Building  
523 Center Street  
Little Rock, AR 72201  
(501) 324-9150  
fax: (501) 324-9154  
tdd: (501) 324-9811

Cathie Matthews

e-mail:

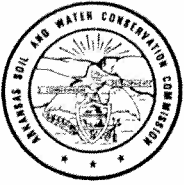
cc: Martha Henry  
Jacy Levinsky

[www.arkansasheritage.com](http://www.arkansasheritage.com)

website:

[www.arkansasheritage.com](http://www.arkansasheritage.com)

mt



# Arkansas Natural Resources Commission

FX12



J. Randy Young, PE  
Executive Director

101 East Capitol, Suite 350  
Little Rock, Arkansas 72201  
www.accessarkansas.org/aswcc

Phone: (501) 682-1611  
Fax: (501) 682-3991  
E-mail: aswcc@mail.state.ar.us

Mike Huckabee  
Governor

May 23, 2011

Richard Weiss, Chief Fiscal Officer  
Director, Department of Finance and Administration  
1509 West Seventh Street, Suite 401  
Little Rock, AR 72203-3278

Ok  
BRS

**D.7**

Mr. Weiss:

This letter is a request for Cash Holding appropriation, as authorized by ACA 19-5-107, for the Arkansas Natural Resources Commission for Fiscal Year 2012 for the following:


Business Area:	0455 Arkansas Natural Resources Commission
Funds Center:	420 Natural Resources Commission – Cash
Fund:	NSWARRA
Cost Center:	336742
Commitment Item:	590:00:52 – American Recovery and Reinvestment Act of 2009
Amount:	\$200,000

The American Recovery and Reinvestment Act of 2009 provided funding to the State of Arkansas to capitalize its revolving loan fund for the financing for the construction of drinking water facilities, green infrastructure and program administration. The primary purposes of the agreement are to preserve and create jobs and promote economic recovery through the investment in infrastructure projects that will provide long term public health and economic benefit, preserve and create jobs, and promote economic recovery.

This request will enable the Arkansas Natural Resources Commission to complete project expenses for the Drinking Water Program during Fiscal Year 2012.

Your favorable consideration of this request is appreciated. Please contact me if you have any questions.

Sincerely,

  
J. Randy Young  
Executive Director

FA comm

cc: Mike Stormes  
Martha Henry

M . 8



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**

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May 25, 2011

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY12 Appropriation and/or Fund Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Appropriation and/or Fund Transfer request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:nf

Attachment(s)

# ARKANSAS

# BUILDING

# AUTHORITY

MIKE BEEBE, GOVERNOR • ANNE W. LAIDLAW, DIRECTOR

501 WOODLANE • SUITE 101N • LITTLE ROCK, AR • 72201 • (501) 682-1833 • FAX (501) 682-5589 • TDD (501) 682-1487

## MEMORANDUM

TO: Richard Weiss, Director  
Department of Finance & Administration

OK  
BRS

FROM: Anne W. Laidlaw, Director *AWL*

DATE: May 12, 2011

SUBJECT: ABA Sustainable Revolving Loan Fund – Appropriation Transfer FY12

The purpose of the above referenced appropriation is to provide loans to State Agencies for the Sustainable Building Design Program pursuant to ACA §22-3-1901.

The Sustainable Revolving Loan Fund (RLF) Review Committee approved and ABA concurred with the following award:

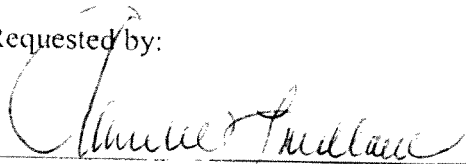
**Recipient:** *Arkansas State Police*  
**Loan Award:** *\$2,000,000 (not to exceed)*  
**Project Description:** *Roof replacement with energy efficient roof; and connection/ calibration of system air economizers at ASP Headquarters, Little Rock, Pulaski County*

ABA has entered into a Loan Agreement for the purpose of transferring funds upon receipt of approved project pay request to the agency for payment of all contractual obligations authorized through the RLF program and loan agreement.

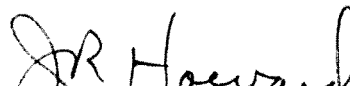
Therefore, ABA requests the following appropriation and funding transfer be permitted for FY12:

**Fund:** MBD0000 – Sustainable Building Design Revolving Loan Fund  
**Fund Center:** 59RX – Building Design Loans (ARRA)  
**Amount:** \$2,000,000  
**Agency:** Arkansas State Police (0960)

Requested by:



Anne W. Laidlaw, ABA Director



Colonel J. R. Howard, ASP Director

# ARKANSAS

# BUILDING

# AUTHORITY

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501 WOODLANE • SUITE 101N • LITTLE ROCK, AR • 72201 • (501) 682-1833 • FAX (501) 682-5589 • TDD (501) 682-1487

## MEMORANDUM

TO: Richard Weiss, Director  
Department of Finance & Administration

FROM: Anne W. Laidlaw, Director *AWL*

DATE: May 12, 2011

SUBJECT: ABA Sustainable Revolving Loan Fund – FY12 Appropriation Transfer

*Ok  
BES*

The purpose of the above referenced appropriation is to provide loans to State Agencies for the Sustainable Building Design Program pursuant to ACA §22-3-1901.

The Sustainable Revolving Loan Fund (RLF) Review Committee approved and ABA concurred with the following award:

**Recipient:** *Board of Trustees for the University of Arkansas – University of Arkansas for Medical Sciences (UAMS)*  
**Loan Award:** *\$3,000,000 (not to exceed)*  
**Project Description:** *Energy upgrades to include renovation and expansion of the original physical plant located on the UAMS campus, Little Rock, Pulaski County.*

ABA has entered into a Loan Agreement for the purpose of transferring funds upon receipt of approved project pay request to the agency for payment of all contractual obligations authorized through the RLF program and loan agreement.

Therefore, ABA requests the following appropriation and funding transfer be permitted for FY12:

**Fund:** MBD0000 – Sustainable Building Design Revolving Loan Fund  
**Fund Center:** 59RX – Building Design Loans (ARRA)  
**Amount:** \$3,000,000  
**Agency:** Board of Trustees of the University of Arkansas – University of Arkansas for Medical Sciences (0150)

Requested by:

*Anne W. Laidlaw*  
Anne W. Laidlaw, ABA Director

*Melony Goodhand*  
Melony Goodhand, Vice Chancellor for Finance & CFO

“An Equal Opportunity Employer”

# ARKANSAS BUILDING AUTHORITY

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501 WOODLANE • SUITE 101N • LITTLE ROCK, AR • 72201 • (501) 682-1833 • FAX (501) 682-5589 • TDD (501) 682-1487

## MEMORANDUM

TO: Richard Weiss, Director  
Department of Finance & Administration

FROM: Anne W. Laidlaw, Director *AWL*

DATE: May 12, 2011

SUBJECT: ABA Sustainable Revolving Loan Fund – FY12 Appropriation Transfer

*OK  
BRS*

The purpose of the above referenced appropriation is to provide loans to State Agencies for the Sustainable Building Design Program pursuant to ACA §22-3-1901.

The Sustainable Revolving Loan Fund (RLF) Review Committee approved and ABA concurred with the following award:

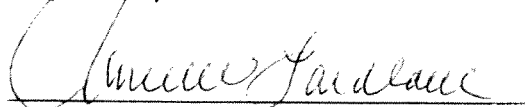
**Recipient:** *Arkansas Oil & Gas Commission*  
**Loan Award:** *\$600,000 (not to exceed)*  
**Project Description:** *Energy upgrades to include new HVAC units and interior lighting retrofit for their El Dorado, Union County office.*

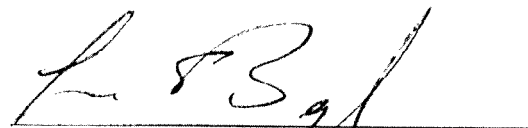
ABA has entered into a Loan Agreement for the purpose of transferring funds upon receipt of approved project pay request to the agency for payment of all contractual obligations authorized through the RLF program and loan agreement.

Therefore, ABA requests the following appropriation and funding transfer be permitted for FY12:

**Fund:** MBD0000 – Sustainable Building Design Revolving Loan Fund  
**Fund Center:** 59RX – Building Design Loans (ARRA)  
**Amount:** \$600,000  
**Agency:** Arkansas Oil & Gas Commission (0440)

Requested by:

  
Anne W. Laidlaw, ABA Director

  
Lawrence E. Bengal, Director

# ARKANSAS

# BUILDING

# AUTHORITY

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## MEMORANDUM

TO: **Richard Weiss, Director**  
**Department of Finance & Administration**

FROM: **Anne W. Laidlaw, Director** *AWL*

DATE: **May 12, 2011**

SUBJECT: **ABA Sustainable Revolving Loan Fund – FY12 Appropriation Transfer**

*Ok  
BLS*

The purpose of the above referenced appropriation is to provide loans to State Agencies for the Sustainable Building Design Program pursuant to ACA §22-3-1901.

The Sustainable Revolving Loan Fund (RLF) Review Committee approved and ABA concurred with the following award:

**Recipient:** *Southern Arkansas University - Magnolia*  
**Loan Award:** *\$923,500 (not to exceed)*  
**Project Description:** *Energy upgrades to include expansion of the campus cooling system located on the SAU Magnolia campus..*

ABA has entered into a Loan Agreement for the purpose of transferring funds upon receipt of approved project pay request to the agency for payment of all contractual obligations authorized through the RLF program and loan agreement.

Therefore, ABA requests the following appropriation and funding transfer be permitted for FY12:

**Fund:** **MBD0000 – Sustainable Building Design Revolving Loan Fund**  
**Fund Center:** **59RX – Building Design Loans (ARRA)**  
**Amount:** **\$923,500**  
**Agency:** **Southern Arkansas University - Magnolia (0105)**

Requested by:

*Anne W. Laidlaw*  
\_\_\_\_\_  
Anne W. Laidlaw, ABA Director

*Darrell Morrison*  
\_\_\_\_\_  
Darrell Morrison, Chief Fiscal Officer

# ARKANSAS BUILDING AUTHORITY

MIKE BEEBE, GOVERNOR • ANNE W. LAIDLAW, DIRECTOR

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## MEMORANDUM

**TO:** Richard Weiss, Director  
Department of Finance & Administration

**FROM:** Anne W. Laidlaw, Director *AWL*

**DATE:** May 12, 2011

**SUBJECT:** ABA Sustainable Revolving Loan Fund – FY12 Appropriation Transfer

*OK  
BRS*

The purpose of the above referenced appropriation is to provide loans to State Agencies for the Sustainable Building Design Program pursuant to ACA §22-3-1901.

The Sustainable Revolving Loan Fund (RLF) Review Committee approved and ABA concurred with the following award:

**Recipient:** *Southern Arkansas University - Magnolia*  
**Loan Award:** *\$385,000 (not to exceed)*  
**Project Description:** *Energy upgrade to include the expansion/replacement of the the campus heating system located on the SAU Magnolia campus.*

ABA has entered into a Loan Agreement for the purpose of transferring funds upon receipt of approved project pay request to the agency for payment of all contractual obligations authorized through the RLF program and loan agreement.

Therefore, ABA requests the following appropriation and funding transfer be permitted for FY12:

**Fund:** MBD0000 – Sustainable Building Design Revolving Loan Fund  
**Fund Center:** 59RX – Building Design Loans (ARRA)  
**Amount:** \$385,000  
**Agency:** Southern Arkansas University - Magnolia (0105)

Requested by:

*Anne W. Laidlaw*  
\_\_\_\_\_  
Anne W. Laidlaw, ABA Director

*Darrell Morrison*  
\_\_\_\_\_  
Darrell Morrison, Chief Fiscal Officer

# ARKANSAS

# BUILDING

# AUTHORITY

MIKE BEEBE, GOVERNOR • ANNE W. LAIDLAW, DIRECTOR

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## MEMORANDUM

**TO:** Richard Weiss, Director  
Department of Finance & Administration

**FROM:** Anne W. Laidlaw, Director

**DATE:** May 12, 2011

**SUBJECT:** ABA Sustainable Revolving Loan Fund – FY12 Appropriation Transfer

Ok  
BR S

The purpose of the above referenced appropriation is to provide loans to State Agencies for the Sustainable Building Design Program pursuant to ACA §22-3-1901.

The Sustainable Revolving Loan Fund (RLF) Review Committee approved and ABA concurred with the following award:

**Recipient:** *Southern Arkansas University - Magnolia*  
**Loan Award:** *\$295,000 (not to exceed)*  
**Project Description:** *Energy upgrade to include the replacement of the exterior windows for Bussey Hall located on the SAU Magnolia campus..*


ABA has entered into a Loan Agreement for the purpose of transferring funds upon receipt of approved project pay request to the agency for payment of all contractual obligations authorized through the RLF program and loan agreement.

Therefore, ABA requests the following appropriation and funding transfer be permitted for FY12:

**Fund:** MBD0000 – Sustainable Building Design Revolving Loan Fund  
**Fund Center:** 59RX – Building Design Loans (ARRA)  
**Amount:** \$295,000  
**Agency:** Southern Arkansas University - Magnolia (0105)

Requested by:

  
Anne W. Laidlaw, ABA Director

  
Darrell Morrison, Chief Fiscal Officer



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**

1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**F**

May 25, 2011

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY11 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:nf

Attachment(s)

FY11 MAINTENANCE & OPERATION  
BUDGET CLASSIFICATION TRANSFERS

DFA IGS  
State Technology Planning  
Agency Request in  
compliance with IT Plan  
Certification (if applicable)

Agency	Classification	FY11 Agency Request	FY11 Executive Recommendation	FY11 Original Appropriation	FY11 Actual Expenditures	FY11 Authorized	Adjustment Requested	FY11 Revised Authorization	DFA-Chief Fiscal Officer Approve Disapprove	State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
1. Professional Bail Bondsman Licensing Board - State Operations	Operating Expenses	\$102,186	\$102,186	\$102,186	\$76,481	\$102,186	(\$3,600)	\$98,586		
	Conf. & Travel Exp.	3,000	\$3,000	3,000	2,010	3,000		3,000		
	Professional Fees	35,000	\$35,000	35,000	31,982	35,000		35,000		
	Capital Outlay	6,000	\$6,000	6,000	5,609	6,000	3,600	9,600		
	Data Processing	0	\$0	0	0	0	0	0		
<b>Total</b>		<b>\$146,186</b>	<b>\$146,186</b>	<b>\$146,186</b>	<b>\$116,082</b>	<b>\$146,186</b>	<b>\$0</b>	<b>\$146,186</b>	<b>X</b>	<b>N/A</b>

Modular furniture to replace non-functional items purchased in 1996. Because individual units when placed together exceeded threshold, must use capital expenditure process.

2. Martin Luther King, Jr. Commission - State Operations	Operating Expenses	\$42,585	\$42,585	\$42,585	\$35,681	\$42,585	(1,225)	\$41,360		
	Conf. & Travel Exp.	300	300	300	125	300		300		
	Professional Fees	0	0	0	0	0		0		
	Capital Outlay	0	0	0	0	0	1,225	21,516		
	Data Processing	0	0	0	0	0	0	0		
<b>Total</b>		<b>\$42,885</b>	<b>\$42,885</b>	<b>\$42,885</b>	<b>\$35,806</b>	<b>\$63,176</b>	<b>\$0</b>	<b>\$63,176</b>	<b>X</b>	<b>N/A</b>

To pay for sales tax for this Agency's new vehicle, a 2011 Dodge Caravan. This vehicle was purchased through the MMV fund, who provided the appropriation and the funding for the vehicle with the understanding that the Agency would be responsible for sales tax. The Agency received the vehicle on 5/6/2011.

FY11 MAINTENANCE & OPERATION  
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY11 Agency Request	FY11 Executive Recommendation	FY11 Original Appropriation	FY11 Actual Expenditures	FY11 Authorized	Adjustment Requested	FY11 Revised Authorization	DFA-Chief Fiscal Officer Approve	DFA Chief Fiscal Officer Disapprove	State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)	DFA ICS
												X
3. Arkansas State Board of Acupuncture & Related Techniques - Acupuncture Operations	Operating Expenses	\$1,000	\$1,000	\$1,000	\$392	\$1,000	\$1,243	\$2,243				
	Conf. & Travel Exp.	0	\$0	0	0	0		0				
	Professional Fees	10,000	\$10,000	10,000	7,223	10,000	(1,243)	8,757				
	Capital Outlay	0	\$0	0	0	0		0				
	Data Processing	0	\$0	0	0	0		0				
	<b>Total</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$7,615</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$11,000</b>	<b>X</b>			<b>N/A</b>

The Arkansas State Board of Acupuncture & Related Techniques is in need of a Budget Classification Transfer of \$1,243 in appropriation from Professional Fees to Operating Expenses because of an unforeseen change in Professional Administration. The prior Professional Administration would pay all expenses and be reimbursed through Professional Fees. Now the new Professional Administration is going to pay Operating Expenses directly out of Acupuncture & Related Techniques' cash account.

4. Arkansas State Board of Architects, Landscape Architects, and Interior Designers - Operations	Operating Expenses	\$134,725	\$128,298	\$154,423	\$119,808	\$149,749	(10,500)	\$139,249				
	Conf. & Travel Exp.	10,100	8,600	8,600	10,152	13,100		13,100				
	Professional Fees	5,000	4,100	4,100	0	4,100		4,100				
	Capital Outlay	0	0	0	0	0		0				
	Data Processing	0	0	0	0	0		10,500				
	<b>Total</b>	<b>\$149,825</b>	<b>\$140,998</b>	<b>\$167,123</b>	<b>\$129,960</b>	<b>\$166,949</b>	<b>\$0</b>	<b>\$166,949</b>	<b>X</b>			<b>N/A</b>

The Arkansas State Board of Architects, Landscape Architects, and Interior Designers (ASBALAID) respectfully requests a budget classification transfer in the amount of \$10,500 from Operating Expenses to Capital Outlay. This transfer will allow the Agency to purchase carpeting for newly acquired office space and replace worn carpeting in existing offices. The appropriation will also allow for the reconfiguration of the Board's current conference room to allow for a public seating gallery and enhanced meeting space. The Board is in full support of this transfer request.

FY11 MAINTENANCE & OPERATION  
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY11 Agency Request	FY11 Executive Recommendation	FY11 Original Appropriation	FY10 Actual Expenditures	FY11 Authorized	Adjustment Requested	FY11 Revised Authorization	DFA-Chief Fiscal Officer Approve	DFA-IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
5. State Military Department - General Operations	Operating Expenses	\$3,747,487	\$3,747,487	\$3,747,487	\$1,697,324	\$3,747,487	(\$250,000)	\$3,497,487		
	Conf. & Travel Exp.	12,813	\$12,813	12,813	3,334	12,813		12,813		
	Professional Fees	2,700	\$2,700	2,700	297	2,700		2,700		
	Capital Outlay	60,000	\$60,000	60,000	74,178	99,518	250,000	349,518		
	Data Processing	0	\$0	0	0	0		0		
<b>Total</b>		<b>\$3,823,000</b>	<b>\$3,823,000</b>	<b>\$3,823,000</b>	<b>\$1,775,133</b>	<b>\$3,862,518</b>	<b>\$0</b>	<b>\$3,862,518</b>	<b>X</b>	<b>N/A</b>

Transfer is requested to purchase a Crash/Rescue truck to be used at Camp Robinson airfield and Public Safety Department. This truck is needed for aircraft response in the event of an emergency at the airfield and to respond to any downed aircraft off-post. This vehicle will also be used in an effort to contain and suppress brush fires within the confines of Camp Robinson.

6. Arkansas Department of Career Education - Federal Veterans Approving Agency	Operating Expenses	\$57,546	\$57,546	\$57,546	\$15,318	\$53,546	(3,500)	\$50,046		
	Conf. & Travel Exp.	5,623	5,623	5,623	8,792	9,623	3,500	13,123		
	Professional Fees	600	600	600	0	600		600		
	Capital Outlay	0	0	0	0	0		0		
	Data Processing	0	0	0	0	0		0		
<b>Total</b>		<b>\$63,769</b>	<b>\$63,769</b>	<b>\$63,769</b>	<b>\$24,110</b>	<b>\$63,769</b>	<b>\$0</b>	<b>\$63,769</b>	<b>X</b>	<b>N/A</b>

This request for additional Conference & Travel Expenses appropriation will allow two (2) individuals on the Agency staff to attend a mandatory Veterans' Affairs compliance training session in St. Louis, MO from June 21, 2011 to June 23, 2011. This training is necessary for State personnel to be able to fulfill new responsibilities based on PL 111-377. This appropriation will not be needed in Operating Expenses.

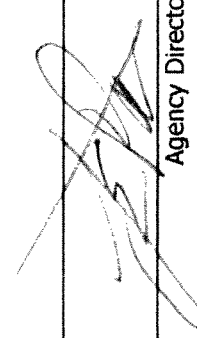
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2011**

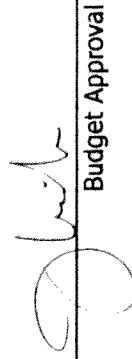
Business Area: 0211 Business Area Title: Professional Bail Bondsman Licensing Board  
 Funds Center: 1DV Funds Center Title: State Operations  
 Fund: MBB0100 Fund Title: Bail Bondsman Board Fund Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2010	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$102,186	\$76,481	502:00:02	MBB0100		
505:00:09 Conference & Travel Expenses	\$3,000	\$2,010				
506:00:10 Professional Fees	\$35,000	\$31,982				
512:00:11 Capital Outlay *	\$6,000	\$5,609			512:00:11	MBB0100
509:00:12 Data Processing *						\$3,600

**Reason for Transfer:**

Modular furniture to replace non-functional items purchased in 1996. Because individual units when placed together exceeded threshold must use capital expenditure process. Reference "Asset Classes/Capitalization Threshold".

  
 Agency Director

  
 Budget Approval

DFA IGS State Technology Planning  
 (approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) or data processing (509:00:12) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July use the agency's fiscal year 2010 expenditures as of April 30, 2010 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2010 - May 2011, use the agency's fiscal year 2010 expenditures. For transfers requested during the month of June 2011 use the agency's fiscal year 2011 as of April 30, 2011.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2011**

Business Area: 0318 Business Area Title: Martin Luther King Jr., Commission  
 Funds Center: 125 Funds Center Title: State Operations  
 Fund: HUA1800 Fund Title: Miscellaneous Agencies Fund Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2010	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$42,585	\$35,681	502:00:02	HUA1800		
505:00:09 Conference & Travel Expenses	\$300	\$125				
506:00:10 Professional Fees						
512:00:11 Capital Outlay *					512:00:11	HUA1800
509:00:12 Data Processing *						\$1,225

**Reason for Transfer:**

To pay for sales tax for this agency's new vehicle, a 2011 Dodge Caravan. This vehicle was purchased through the MMV fund, who provided the appropriation and the funding for the vehicle with the understanding that our agency, the gaining agency, would be responsible for sales tax. Our agency received the vehicle on 5/6/2011.

*Jennifer B. Carley, Fiscal Officer*  
*Ruthie Jacobson*  
 Agency Director

*[Signature]*  
 Budget Approval

\_\_\_\_\_ DFA IGS State Technology Planning  
 (approval only needed if applicable \*\*\*)

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 \*\* For transfers requested during the month of July use the agency's fiscal year 2010 expenditures as of April 30, 2010 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2010 - May 2011, use the agency's fiscal year 2010 expenditures. For transfers requested during the month of June 2011 use the agency's fiscal year 2011 as of April 30, 2011.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

FY 11

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2012**

Business Area: 0290 Business Area Title: Arkansas State Board of Acupuncture & Related Techniques  
 Funds Center: C13 Funds Center Title: Acupuncture Operations  
 Fund: 3900000 Fund Title: Acupuncture Board Cash Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2011	Transfer From		Transfer To	
			CI	Fund Amount	CI	Fund Amount
502:00:02 Operating Expenses	\$1,000	\$392			5020002	3900000
505:00:09 Conference & Travel Expenses						
506:00:10 Professional Fees	\$10,000	\$7,223	5060010	3900000		\$1,243
512:00:11 Capital Outlay *						

**Reason for Transfer:**

The Arkansas State Board of Acupuncture & Related Techniques is in need of a Budget Classification Transfer of \$1,243 in appropriation from Professional Fees to Operating Expenses because of an unforeseen change in Professional Administration. The prior Professional Administration would pay all expenses and be reimbursed through Professional Fees. Now the new Professional Administration is going to pay Operating Expenses directly out of Acupuncture & Related Techniques' cash account.

[Signature]  
Agency Director

[Signature]  
Budget Approval

\_\_\_\_\_ DFA IGS State Technology Planning  
(approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July use the agency's fiscal year 2011 expenditures as of April 30, 2011 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2011 - May 2012, use the agency's fiscal year 2011 expenditures. For transfers requested during the month of June 2012 use the agency's fiscal year 2012 as of April 30, 2012.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA Technology Planning Unit.

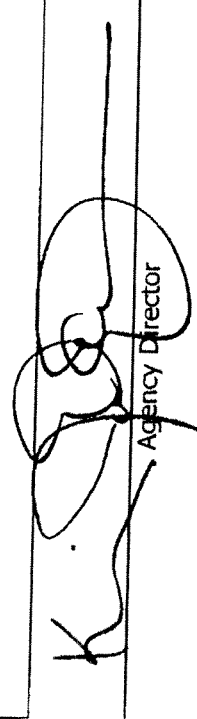
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2011**

Business Area: 0206 Business Area Title: Arkansas State Board of Architects, Landscape Architects, and Interior Designers (ASBALAID)  
 Funds Center: 83V Funds Center Title: Operations  
 Fund: NAI0000 Fund Title: Cash in Treasury Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2010	Transfer From		Transfer To		
			CI	Fund	CI	Fund	Amount
502:00:02 Operating Expenses	\$154,423	\$119,808	502:00:02	NAI0000		\$10,500	
505:00:09 Conference & Travel Expenses	\$8,600	\$10,152					
506:00:10 Professional Fees	\$4,100	\$0					
512:00:11 Capital Outlay *	\$0	\$0			512:00:11	NAI0000	\$10,500
509:00:12 Data Processing *	\$0	\$0					

**Reason for Transfer:**

The Arkansas State Board of Architects, Landscape Architects, and Interior Designers (ASBALAID) respectfully requests a budget classification transfer (BCT) in the amount of \$10,500 from line item (505:00:02 Operating Expenses) to (512:00:11 Capital Outlay). This transfer will allow the agency to purchase carpeting for newly acquired office space and replace worn carpeting in existing offices. The funds will also allow for the reconfiguration of the Board's current conference room to allow for a public seating gallery and enhanced meeting space. The Board is in full support of this transfer request.

  
 Agency Director

  
 Budget Approval

DFA IGS State Technology Planning  
 (approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) or data processing (509:00:12) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July use the agency's fiscal year 2010 expenditures as of April 30, 2010 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2010 - May 2011, use the agency's fiscal year 2011 as of April 30, 2011.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2011**

Business Area: 0975 Business Area Title: State Military Department  
 Funds Center: 268 Funds Center Title: General Operations  
 Fund: HMD0100 Fund Title: State Military Dept  
 Functional Area: SFTY

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2010	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$3,747,487	\$1,697,324	5020002	HMD0100		
505:00:09 Conference & Travel Expenses	\$12,813	\$3,334				\$250,000
506:00:10 Professional Fees	\$2,700	\$297				
512:00:11 Capital Outlay *	\$60,000	\$74,178			5120011	HMD0100
509:00:12 Data Processing *						\$250,000

**Reason for Transfer:**

Transfer is requested to purchase a Crash/Rescue truck to be used at Camp Robinson airfield and Public Safety Department. This truck is needed for aircraft response in the event of an emergency at the airfield and to respond to any downed aircraft off-post. This vehicle will also be used in an effort to contain and suppress brush fires within the confines of Camp Robinson

*[Signature]*  
 2012 Agency Director

*[Signature]*  
 Budget Approval

DFA IGS State Technology Planning  
 (approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) or data processing (509:00:12) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July use the agency's fiscal year 2010 expenditures as of April 30, 2010 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2010 May 2011, use the agency's fiscal year 2010 expenditures. For transfers requested during the month of June 2011 use the agency's fiscal year 2011 as of April 30, 2011.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.

FY2011

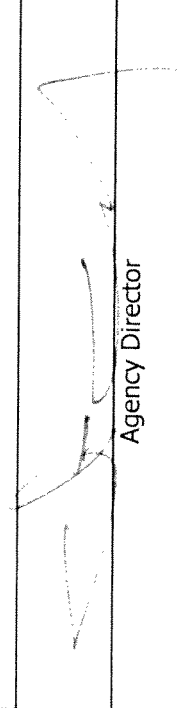
**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2011**

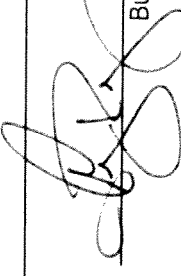
Business Area: 0590 Business Area Title: Arkansas Department of Career Education  
 Funds Center: 649 Funds Center Title: Federal Veterans Approving Agency  
 Fund: FEW Fund Title: Federal Veterans Approving Agency  
 Functional Area: EDUC

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2011	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$49,546	\$15,318	502:00:02	FEW		
505:00:09 Conference & Travel Expenses	\$9,623	\$8,792			505:00:09	FEW
506:00:10 Professional Fees	\$600	\$0				
512:00:11 Capital Outlay *	\$0	\$0				
509:00:12 Data Processing *	\$0	\$0				

**Reason for Transfer:**

This request for additional conference and travel appropriation will allow 2 individuals on the agency staff to attend a mandatory VA compliance training session in St. Louis, MO from June 21, 2011 to June 23, 2011. This training is necessary for State personnel to be able to fulfill new responsibilities based on PL 111-377. This appropriation will not be needed in Operating Expenses.

  
 \_\_\_\_\_  
 Agency Director

  
 \_\_\_\_\_  
 Budget Approval

DFA IGS State Technology Planning  
(approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) or data processing (509:00:12) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July use the agency's fiscal year 2010 expenditures as of April 30, 2010 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2010 - May 2011, use the agency's fiscal year 2010 expenditures. For transfers requested during the month of June 2011 use the agency's fiscal year 2011 as of April 30, 2011.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
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Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**G.**

May 25, 2011

Senator Johnny Key, Co-Chair  
Representative James McLean, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY12 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Weiss".

Richard A. Weiss  
Director

RAW:nf

Attachment(s)

FY12 MAINTENANCE & OPERATION  
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY12 Agency Request	FY12 Executive Recommendation	FY12 Original Appropriation	FY11 Actual Expenditures	FY12 Authorized	Adjustment Requested	FY12 Revised Authorization	DFA Chief Fiscal Officer Approve	DFA ICS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
1. Arkansas State Board of Acupuncture & Related Techniques - Acupuncture Operations	Operating Expenses	\$1,000	\$1,000	\$1,000	\$989	\$1,000	\$1,999	\$2,999		
	Conf. & Travel Exp.	0	\$0	0	0	0	0	0		
	Professional Fees	10,000	\$10,000	10,000	8,094	10,000	(1,999)	8,001		
	Capital Outlay	0	\$0	0	0	0	0	0		
	Data Processing	0	\$0	0	0	0	0	0		
	<b>Total</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$9,083</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$11,000</b>	<b>X</b>	<b>N/A</b>

The Arkansas State Board of Acupuncture & Related Techniques is in need of a Budget Classification Transfer of \$1,999 in appropriation from Professional Fees to Operating Expenses because of an unforeseen change in Professional Administration. The prior Professional Administration would pay all expenses and be reimbursed through Professional Fees. Now the new Professional Administration is going to pay Operating Expenses directly out of Acupuncture & Related Techniques' cash account.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM  
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)  
FY2012**

Business Area: 0290 Business Area Title: Arkansas State Board of Acupuncture & Related Techniques  
 Funds Center: C13 Funds Center Title: Acupuncture Operations  
 Fund: 3900000 Fund Title: Acupuncture Board Cash Functional Area: PROF

Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2011	Transfer From		Transfer To	
			CI	Fund	CI	Fund
502:00:02 Operating Expenses	\$1,000	\$989			5020002	3900000
505:00:09 Conference & Travel Expenses						
506:00:10 Professional Fees	\$10,000	\$8,094	50600100	3900000		\$1,999
512:00:11 Capital Outlay *						

**Reason for Transfer:**

The Arkansas State Board of Acupuncture & Related Techniques is in need of a Budget Classification Transfer of \$1,999 in appropriation from Professional Fees to Operating Expenses because of an unforeseen change in Professional Administration. The prior Professional Administration would pay all expenses and be reimbursed through Professional Fees. Now the new Professional Administration is going to pay Operating Expenses directly out of Acupuncture & Related Techniques' cash account.

Christine Harris  
Agency Director

[Signature]

Budget Approval

\_\_\_\_\_ DFA IGS State Technology Planning  
(approval only needed if applicable \*\*\*)

\* Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))  
 \*\* For transfers requested during the month of July use the agency's fiscal year 2011 expenditures as of April 30, 2011 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2011 - May 2012, use the agency's fiscal year 2011 expenditures. For transfers requested during the month of June 2012 use the agency's fiscal year 2012 as of April 30, 2012.  
 \*\*\* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.