(R)esponsible - Person assigned to do the activity
(A)ccountable - Person makes final decision and has ownership
(C)onsulted - Person who must be consulted before a decision or action is taken
(I)nformed - Person who must be informed when a decision or action is taken

Plan Management Process	CMS	AID	Exchange	Carriers	Exchange BoD
Annual ACA Plan Review and Certification Timeline	A	I	R	I	
Annual Arkansas Marketplace Plan/Benefits Review and Certification Schedule		A	A	I	
State Level Repository of Record - SERFF (includes technology, maintenance and 3rd party access)		A	I		
Annual Release of Updated Review and Certification MS Excel Templates and Automated Review Tool.	A				
Upload blank MS Excel Templates to AR SERFF for stakeholder access		R	I	I	
Populate MS Excel Templates with Plan Data				R	
Load Completed MS Excel Templates into SERFF		I	I	R	

Plan Management Process	CMS	AID	Exchange	Carriers	Exchange BoD
Plan/Benefits MS Excel Template Review (restricted - without rates - repeats as needed) (automated review tools apply plan review algorithm which identifies and summarizes issues within various plan benefit templates)		C	R	I	
Rate Review and Approval (Actuarial Analysis - repeats as needed)		A		I	
Notice of MS Excel Template Errors (repeats as needed)		C	R	I	
Inform Issuer of need for issue remediation (repeats as needed)		R	C	I	
Correct and Load specified Template (repeats as needed)				R	
Load AID Approved Rates via MS Excel Rate Table Template		I	I	R	
Final Plan/Benefits MS Excel Template Review (unrestricted - includes final corrections and AID approved rates)		C	R	I	
Summarize and Validate Exchange Plan Year Offerings to be submitted for consumer display	I		R	C	
Final Certification of QHP's for sale on the Exchange		I	R	I	A
Certification Letters sent to Issuers		I	R	I	A

Plan Management Process	CMS	AID	Exchange	Carriers	Exchange BoD
Transmit final plan data for Exchange Certified Plans to Exchange platform	I	I	R	I	
Load and validation of transmitted data for consumer display (repeat as needed)	A		I		
Identification and communication of pre-consumer display errors (repeat as needed)	A	I	R	I	
Resolution of data issue affecting display (repeat as needed)	I	C	A	I	
Display plan information to consumers thru Healthcare.gov and DE/EDE partner platforms	A		C		
Ongoing compliance and Market conduct (data changes post certification)		C	A	R	