

DRAFT MINUTES

ARKANSAS HEALTH INSURANCE MARKETPLACE BOARD OF DIRECTORS
U of A System, B. Alan Sugg Board Room
2404 North University Avenue, Little Rock, Arkansas
Wednesday, October 9, 2013

The Arkansas Health Insurance Marketplace (AHIM) Board of Directors met Wednesday, October 9, 2013, at 8:30 a.m., at the University of Arkansas System, B. Alan Sugg Board Room in Little Rock, Arkansas.

Board members present: Ms. Sherrill Wise, Chairman; Mr. Steve Faris, Vice Chairman; Mr. Fred Bean, Mr. Mike Castleberry, Ms. Debbie Willhite (for Jay Bradford), Mr. John Denery, Mr. Greg Hatcher, Mr. Jerry D. Jones, Mr. Chris Parker, and Ms. Annabelle Imber Tuck.

Legislators attending: Representative Mark Biviano

Ms. Wise called the meeting to order.

CONSIDERATION TO ADOPT AMENDED SEPTEMBER 20, 2013, MEETING MINUTES [EXHIBIT C]
Ms. Willhite made a motion to approve the September 20, 2013, meeting minutes, and with a second by Ms. Tuck, the motion carried.

CONSIDERATION TO ADOPT OCTOBER 2, 2013, MEETING MINUTES [EXHIBIT D]
Mr. Faris made a motion to approve the October 2, 2013, meeting minutes, and with a second by Mr. Jones, the motion carried.

UPDATE ON ARKANSAS HEALTH INSURANCE MARKETPLACE WEBSITE [HANDOUTS 1 &2]
Ms. Jessica Middleton-Kurylo, Attorney, Bureau of Legislative Research (BLR) stated the Information Network of Arkansas is assisting the BLR in setting-up the Arkansas Health Insurance Marketplace website. She asked the Board to review the handouts and email her any questions. Ms. Middleton-Kurylo stated Arkansas Information Network has provided a \$10,000 grant to assist in setting-up the website.

Ms. Middleton-Kurylo stated the Board discussed the proposed operating rules at its last meeting. The legal notice refers to a website where the proposed rules will be located, and since the Board's website will not be live until a contract is executed, the Arkansas Insurance Department (AID) has agreed to post the proposed operating rules on its website.

GRANT COMMITTEE UPDATE [HANDOUTS 3 &4]
 Mr. Chris Parker, Chair, stated the Grant Committee met Tuesday, October 8, 2013, at 1:15 p.m. at the AID. Ms. Sandra Harlow with First Data from Denver, Colorado, will be assisting the committee. She presented the committee with a grant writing schedule and timeline to address these issues.

To keep individuals in the process and address questions, Mr. Parker noted a webinar forum will be used.

The Grant committee will meet October 15, 2013, at 1:15 p.m. at the AID, and every Tuesday thereafter until the application is complete, and Board members are encouraged to attend.

GRANT COMMITTEE PRESENTATION
Ms. Sandra Harlow, Senior Business Manager, First Data, gave a brief update on the grant process, noting in Handout 3, the list of fourteen (14) activities to be completed by the grant submission date, November 14.

Mr. Faris stated the Board should consider meeting jointly with the Legislative Oversight Committee to keep it informed during this grant process. Ms. Wise will work with BLR staff to schedule this meeting.

Ms. Harlow stated the "AR SBE Transition Timeline Draft" outlines the Level One grant submission dates as well as other submission requirements. She noted these are recommended timeline dates based upon the State Based Exchange (SBE) being implemented January 2016 and open enrollment beginning October 2015. There is a Blueprint due April 2014, and

this is a federal requirement. Ms. Harlow will forward a copy of the Blueprint to the Board. She stated there will be assessments done in order to re-use and build on processes already in place.

SEARCH COMMITTEE UPDATE

Mr. Steve Faris, Vice Chair, and Search Committee Chair, explained the Committee will continue discussion today regarding various issues of the executive director position and interim staff.

INTERIM FUNDING

Ms. Wise stated the Board previously addressed the possibility of utilizing a consultant already under contract with AID to assist with the planning activities, since it will likely be mid-February before the Board has any funds. First Data has an already existing contract with AID, and in order to utilize these funds for the Board's planning activities, this contract has to be re-scoped and should be submitted October 9, 2013, for the November cycle. Mr. Faris stated he spoke with Mr. David Sodergren, Project Management Director, First Data, and he estimates the board will need approximately \$350,000.

Ms. Debbie Willhite, Chief Operating Officer, Arkansas Health Insurance Marketplace, AID, stated the AID would need a budget for re-scoping the contract.

Ms. Wise asked if the Board was comfortable with utilizing First Data in a project management and planning role until funds are available from the grant.

Ms. Mandy Spicer-Webb, Financial Manager, Arkansas Health Connector, AID, stated they would need to know specifics, such as number of staff positions and other activities for which the funds would be earmarked. Ms. Willhite stated she has started a conversation with AID building management concerning space to house the three-person interim staff for the AHIM.

Ms. Wise asked if there is a motion to approve First Data filling the consultant role in the interim through the February timeframe, subject to further review. Mr. Denery replied, "So moved", and with a second by Mr. Bean, the motion carried.

Ms. Willhite asked to clarify if the three positions would be First Data positions. Ms. Wise responded that they would be. Ms. Willhite stated Mandy Spicer-Webb will be re-purposing to extend the First Data contract toward the State Based Exchange (SBE).

DISCUSSION ON ARKANSAS HEALTH CONNECTOR

[SLIDES J1,2,3,4]

Ms. Willhite said they have licensed approximately 700 individuals which include five (5) Certified Application Counselors (CACs), three (3) Navigators, 590 Producers, and 104 In-Person Assister Guides, and another 400 people are in the pipeline. Due to some glitches, the AID isn't sure how many individuals have completed the enrollment process. The Department continues to hold weekly meetings with carriers on any issues they may have, specifically data and data collection and finances.

Ms. Zane Chrisman, Plan Management Attorney, AID, presented slides showing various premium cost scenarios under the Marketplace exchange based on rating areas. She noted when asked about premium non-payment; individuals have a three-month grace period before their plan is suspended.

OTHER BUSINESS

Mr. Castleberry asked that AID provide updates on topics and discussions that will impact the Board, because the Board will ultimately take over the process.

Mr. Parker stated the estimated grant writing cost is \$42,000-\$60,000.

NEXT MEETING

The next Board meeting is scheduled October 23, 2013, at 8:30 a.m.

With no further business, the meeting adjourned at 10:25 a.m.