Rural Broadband I.D. Trust Fund Program
Cover Sheet

Applicant Name:

Applicant Address:

Applicant Phone Number:

Applicant Email Address:

Applicant Tax ID or EIN Number:

Key Contact Person:

Total Amount Requested:

Project Description:

<<Insert one paragraph that describes your proposed project>>

Project Narrative

<u>Introduction (up to 30 points)</u>

Proposed Service Area
<< List the counties, unincorporated communities, cities, or incorporated towns to be served through this proposal. Or, provide a boundary map of your proposed service area. >>

Percent of your proposed service area that is unserved by 25/3 broadband
<<Insert a map and legend of your area using "Location Summary" from
https://broadbandmap.fcc.gov/#/>>

<<Insert a map and legend of your area using "Area Summary" from
https://broadbandmap.fcc.gov/#/> >

Total population, number of residents who are rural and urban
<<Insert total population of your proposed service area using https://www.census.gov/data.html>
<<insert rural, urban cluster, or urban designation for your proposed service area>>

Percent of individuals in your proposed service area who are living in poverty
<<Insert the poverty level for your proposed service area using
https://www.census.gov/data.html
Click on Profile on righthand button after searching>>

Medically underserved
<<List or insert a screen shot of the MUAs in your area according to Search by County -
https://data.hrsa.gov/tools/shortage-area/mua-find or Search by Address -
https://data.hrsa.gov/tools/shortage-area/by-address>>

<u>Description of need (up to 30 points)</u>

Staffing needs:
<<Insert a description of your staff expertise and/or needs related to broadband and project management to help establish the need for this project.>>

Population needs:
<<Insert a description including demographic and/or observational data about your proposed project area's population to help establish the need for this project.>>

Broadband needs:
<<Insert a description of why you need broadband and what you think is lacking.>>

Internet Service Provider relationship needs:

<<Insert a description of any past dealings with Internet Service Providers or electric cooperatives that currently provide or would consider providing broadband to your proposed service area.>>

<<It is acceptable to not have any past dealings; please just describe the relationship you have or have not been able to form.>>

Financial needs:

<<Specify your annual operating budget, along with those of any other partners, or provide an average annual operating budget of all partners.>>

<<Describe why you cannot afford the project without grant support.>>

Community relationship needs:

<<Insert a description of which leaders support this project.>>

<<Describe why the community would support this project.>>

Description of plan (up to 25 points)

<<List the main activities of your project.>>

<<List contractors or consultants you have considered using. It is acceptable to have none.>>

<<Provide a timeline of your activities, broken down by steps or goals on a monthly basis. An example timeline template follows.>>

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
Goal 1: Identify first step or goal to complete project						
Goal 2: Identify second step or goal to complete project						
Goal 3: Identify third step or goal to complete project						
Goal 4: Identify fourth step or goal to complete project						
Goal 5: Identify fifth step or goal to complete project						
….And so on						

<<List your final products, those things that you can walk away from the grant in hand.>>

Budget

<<Insert your overall budget using Section B of the SF-424A, the following table, or your own table.>>

Budget Categories	Cost
Personnel	$XXXX
Fringe Benefits	$XXXX
Travel	$XXXX
Equipment	$XXXX

Supplies	$XXXX
Contractual	$XXXX
Other	$XXXX
Total Request	**$XXXXXX**

Budget Justification (up to 15 points):
<<Describe the items that comprise each cost in your budget, breaking down costs as possible.>>

Supporting Documents (up to 10 *bonus* points):
<<Provide Letters of Support from business leaders, community leaders, residents, contractors, consultants, or broadband providers to indicate their desire for improve broadband and/or willingness to help.>>