

Stricken language will be deleted and underlined language will be added.

State of Arkansas
91st General Assembly
Regular Session, 2017

As Engrossed: H3/27/17
A Bill

HOUSE BILL 1281

By: Joint Budget Committee

For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND OPERATING EXPENSES FOR THE DEPARTMENT OF HUMAN SERVICES - DIVISION OF COUNTY OPERATIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2018; AND FOR OTHER PURPOSES.

Subtitle

AN ACT FOR THE DEPARTMENT OF HUMAN SERVICES - DIVISION OF COUNTY OPERATIONS APPROPRIATION FOR THE 2017-2018 FISCAL YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for the Department of Human Services - Division of County Operations for the 2017-2018 fiscal year, the following maximum number of regular employees.

| Item No. | Class Code | Title | Maximum No. of Employees | Maximum Annual Salary Rate Fiscal Year 2017-2018 |
|----------|------------|-------------------------------|--------------------------|--|
| (1) | L013N | GENERAL PHYSICIAN | 4 | GRADE N916 |
| (2) | N018N | DHS DEP DIR COUNTY OPERATIONS | 1 | GRADE N910 |
| (3) | N102N | DHS/DCO ASSISTANT DIRECTOR | 2 | GRADE N906 |
| (4) | N108N | DHS/DCO ASST DEP DIR | 2 | GRADE N905 |
| (5) | N141N | DHS/DCO AREA DIRECTOR | 6 | GRADE N902 |



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|------|-------|---------------------------------------|-----|------------|
| (6) | N167N | DHS POLICY & RESEARCH DIRECTOR | 1 | GRADE N901 |
| (7) | D007C | INFORMATION SYSTEMS MANAGER | 1 | GRADE C128 |
| (8) | G022C | DHS DIRECTOR OF EMERGENCY OPERATIONS | 1 | GRADE C127 |
| (9) | A024C | DHS DIVISION CHIEF FISCAL OFFICER | 1 | GRADE C125 |
| (10) | G100C | DHS COUNTY ADMINISTRATOR III | 9 | GRADE C122 |
| (11) | G099C | DHS PROGRAM ADMINISTRATOR | 4 | GRADE C122 |
| (12) | G111C | DHS COUNTY ADMINISTRATOR II | 29 | GRADE C121 |
| (13) | D052C | SOFTWARE SUPPORT ANALYST | 1 | GRADE C121 |
| (14) | G130C | DHS COUNTY ADMINISTRATOR I | 39 | GRADE C120 |
| (15) | G129C | DHS/DCO PROGRAM MANAGER | 5 | GRADE C120 |
| (16) | M014C | PROGRAM ELIGIBILITY COORDINATOR III | 9 | GRADE C120 |
| (17) | E023C | TRAINING PROJECT MANAGER | 1 | GRADE C120 |
| (18) | G152C | DHS PROGRAM MANAGER | 10 | GRADE C119 |
| (19) | G147C | GRANTS COORDINATOR | 2 | GRADE C119 |
| (20) | D061C | INFORMATION SYSTEMS COORDINATION SPEC | 5 | GRADE C119 |
| (21) | M018C | PROGRAM ELIGIBILITY COORDINATOR II | 32 | GRADE C119 |
| (22) | M025C | PROGRAM ELIGIBILITY COORDINATOR I | 34 | GRADE C118 |
| (23) | R027C | BUDGET SPECIALIST | 2 | GRADE C117 |
| (24) | G183C | DHS PROGRAM COORDINATOR | 1 | GRADE C117 |
| (25) | M042C | DHS STAFF SUPERVISOR | 4 | GRADE C117 |
| (26) | G180C | GRANTS ANALYST | 10 | GRADE C117 |
| (27) | G178C | POLICY DEVELOPMENT COORDINATOR | 6 | GRADE C117 |
| (28) | M038C | PROGRAM ELIGIBILITY ANALYST | 11 | GRADE C117 |
| (29) | M037C | PROGRAM ELIGIBILITY SUPERVISOR | 94 | GRADE C117 |
| (30) | X095C | QUALITY ASSURANCE ANALYST | 5 | GRADE C117 |
| (31) | E040C | STAFF DEVELOPMENT COORDINATOR | 5 | GRADE C117 |
| (32) | E046C | TRAINING INSTRUCTOR | 11 | GRADE C116 |
| (33) | C037C | ADMINISTRATIVE ANALYST | 4 | GRADE C115 |
| (34) | V016C | COMMODITY SPECIALIST | 3 | GRADE C115 |
| (35) | D079C | COMPUTER SUPPORT TECHNICIAN | 7 | GRADE C115 |
| (36) | G210C | DHS PROGRAM SPECIALIST | 11 | GRADE C115 |
| (37) | X136C | QUALITY ASSURANCE REVIEWER | 32 | GRADE C115 |
| (38) | D086C | CALL CENTER ANALYST | 9 | GRADE C114 |
| (39) | M066C | PROGRAM ELIGIBILITY SPECIALIST | 824 | GRADE C114 |
| (40) | X154C | PUBLIC ASSISTANCE INVESTIGATOR | 20 | GRADE C114 |
| (41) | C056C | ADMINISTRATIVE SPECIALIST III | 8 | GRADE C112 |

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|------|-------|-----------------------------------|----------|------------|
| (42) | A098C | FISCAL SUPPORT SPECIALIST | 1 | GRADE C112 |
| (43) | C054C | LOCAL OFFICE ADMINISTRATIVE SPEC | 34 | GRADE C112 |
| (44) | V021C | SURPLUS PROPERTY AGENT | 1 | GRADE C112 |
| (45) | D092C | CALL CENTER SPECIALIST | 5 | GRADE C110 |
| (46) | C062C | LOCAL OFFICE ADMINISTRATIVE ASST | 447 | GRADE C110 |
| (47) | C073C | ADMINISTRATIVE SPECIALIST II | 12 | GRADE C109 |
| (48) | C072C | ADMINISTRATIVE SUPPORT SPECIALIST | 1 | GRADE C109 |
| (49) | C087C | ADMINISTRATIVE SPECIALIST I | <u>3</u> | GRADE C106 |
| | | MAX. NO. OF EMPLOYEES | 1,770 | |

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Department of Human Services - Division of County Operations - Operations for the 2017-2018 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: thirty-seven (37) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for personal services and operating expenses of the Department of Human Services - Division of County Operations - Operations for the fiscal year ending June 30, 2018, the following:

| ITEM | FISCAL YEAR |
|---------------------------------|------------------|
| <u>NO.</u> | <u>2017-2018</u> |
| (01) REGULAR SALARIES | \$57,408,679 |
| (02) EXTRA HELP | 629,812 |
| (03) PERSONAL SERVICES MATCHING | 22,487,193 |
| (04) OVERTIME | 25,000 |
| (05) MAINT. & GEN. OPERATION | |
| (A) OPER. EXPENSE | 25,098,935 |
| (B) CONF. & TRAVEL | 167,081 |
| (C) PROF. FEES | 6,499,735 |

| | |
|-------------------------------|-----------------------------|
| (D) CAP. OUTLAY | 0 |
| (E) DATA PROC. | 0 |
| (06) DATA PROCESSING SERVICES | <u>7,090,177</u> |
| TOTAL AMOUNT APPROPRIATED | <u><u>\$119,406,612</u></u> |

SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER - CASH. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, for operating expenses of the Department of Human Services - Division of County Operations - Commodity Distribution and Salvage Container - Cash for the fiscal year ending June 30, 2018, the following:

| ITEM NO. | FISCAL YEAR 2017-2018 |
|------------------------------|--------------------------|
| (01) MAINT. & GEN. OPERATION | |
| (A) OPER. EXPENSE | \$130,186 |
| (B) CONF. & TRAVEL | 9,490 |
| (C) PROF. FEES | 0 |
| (D) CAP. OUTLAY | 0 |
| (E) DATA PROC. | <u>0</u> |
| TOTAL AMOUNT APPROPRIATED | <u><u>\$139,676</u></u> |

SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for federally funded grants of the Department of Human Services - Division of County Operations - Grants - Federal for the fiscal year ending June 30, 2018, the following:

| ITEM NO. | FISCAL YEAR 2017-2018 |
|---|--------------------------|
| (01) EMERGENCY FOOD PROGRAM | \$729,295 |
| (02) LOW INCOME ENERGY ASSISTANCE PROGRAM | 28,000,000 |
| (03) REFUGEE RESETTLEMENT PROGRAM | 12,000 |
| (04) HOMELESS ASSISTANCE GRANT | <u>2,638,091</u> |

TOTAL AMOUNT APPROPRIATED \$31,379,386

SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the Department of Human Services Grants Fund Account, for grant payments of the Department of Human Services - Division of County Operations - Grants - State for the fiscal year ending June 30, 2018, the following:

| ITEM <u>NO.</u> | FISCAL YEAR <u>2017-2018</u> |
|-----------------------------------|---------------------------------|
| (01) AID TO AGED, BLIND, DISABLED | <u>\$4,000</u> |

SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for grant payments of the Department of Human Services - Division of County Operations - Grants for the fiscal year ending June 30, 2018, the following:

| ITEM <u>NO.</u> | FISCAL YEAR <u>2017-2018</u> |
|--|---------------------------------|
| (01) TANF BLOCK GRANT | \$14,637,000 |
| (02) COMMUNITY SERVICE BLOCK GRANT | 9,783,146 |
| (03) SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) | <u>343,235</u> |
| TOTAL AMOUNT APPROPRIATED | <u>\$24,763,381</u> |

SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the County Operations Fund Account, for grant payments of the Department of Human Services - Division of County Operations - Hunger Coalition for the fiscal year ending June 30, 2018, the following:

| ITEM <u>NO.</u> | FISCAL YEAR <u>2017-2018</u> |
|--------------------|---------------------------------|
|--------------------|---------------------------------|

(01) HUNGER COALITION GRANTS AND AID

\$995,113

SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-AGENCY TRANSFER OF STATE GENERAL REVENUE FOR TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the Department of Human Services (DHS) and the Director of the Department of Workforce Services (DWS), the Chief Fiscal Officer of the State may approve up to \$3,640,650 in State General Revenue appropriated to DWS for the TANF Program to be transferred to the Department of Human Services - Division of County Operations in support of Arkansas' Temporary Assistance for Needy Families (TANF) Programs or any related Separate State Programs. The Director of the Department of Workforce Services shall provide a report of all transfers made to the DHS - Division of County Operations to the Performance Evaluation and Expenditure Review Committee of the Arkansas Legislative Council and/or Joint Budget Committee. The report must include the justification for and the amount of the completed transfers.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be permissible for the Division of County Operations to implement the following exemptions in the event that a State or Federal Disaster is declared: (1) Exceed the 240 hour per quarter limit on the purchase of temporary help; and, (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help positions.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary

Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 12. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 13. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a one (1) year period; that the effectiveness of this Act on July 1, 2017 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the legislative session, the delay in the effective date of this Act beyond July 1, 2017 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 2017.

/s/Joint Budget Committee