

Stricken language will be deleted and underlined language will be added.

State of Arkansas  
91st General Assembly  
Fiscal Session, 2018

# A Bill

HOUSE BILL 1086

By: Joint Budget Committee

## For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND OPERATING EXPENSES FOR THE DEPARTMENT OF HUMAN SERVICES - DIVISION OF COUNTY OPERATIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2019; AND FOR OTHER PURPOSES.

## Subtitle

AN ACT FOR THE DEPARTMENT OF HUMAN SERVICES - DIVISION OF COUNTY OPERATIONS APPROPRIATION FOR THE 2018-2019 FISCAL YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for the Department of Human Services - Division of County Operations for the 2018-2019 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2018-2019
(1)	N018N	DHS DEP DIR COUNTY OPERATIONS	1	GRADE SE01
(2)	L013N	GENERAL PHYSICIAN	3	GRADE MP06
(3)	D007C	INFORMATION SYSTEMS MANAGER	1	GRADE IT08
(4)	D052C	SOFTWARE SUPPORT ANALYST	1	GRADE IT05
(5)	D061C	INFORMATION SYSTEMS COORDINATION SPEC	5	GRADE IT05



(6)	D079C COMPUTER SUPPORT TECHNICIAN	7	GRADE IT02
(7)	R048C DHS CHIEF HUMAN RESOURCES OFFICER	1	GRADE GS15
(8)	N102N DHS/DCO ASSISTANT DIRECTOR	2	GRADE GS14
(9)	N108N DHS/DCO ASST DEP DIR	2	GRADE GS13
(10)	N141N DHS/DCO AREA DIRECTOR	6	GRADE GS12
(11)	N167N DHS POLICY & RESEARCH DIRECTOR	1	GRADE GS12
(12)	N168N DHS DIR HOME & COMMUNITY BASED SVCS	1	GRADE GS12
(13)	G022C DHS DIRECTOR OF EMERGENCY OPERATIONS	1	GRADE GS11
(14)	A024C DHS DIVISION CHIEF FISCAL OFFICER	1	GRADE GS11
(15)	G100C DHS COUNTY ADMINISTRATOR III	9	GRADE GS10
(16)	G111C DHS COUNTY ADMINISTRATOR II	29	GRADE GS09
(17)	G099C DHS PROGRAM ADMINISTRATOR	4	GRADE GS09
(18)	M014C PROGRAM ELIGIBILITY COORDINATOR III	9	GRADE GS09
(19)	E025C EDUCATIONAL SPECIALIST	1	GRADE GS09
(20)	G083C DHS/DAAS DIVISION MANAGER	1	GRADE GS08
(21)	M018C PROGRAM ELIGIBILITY COORDINATOR II	32	GRADE GS08
(22)	E023C TRAINING PROJECT MANAGER	1	GRADE GS08
(23)	G152C DHS PROGRAM MANAGER	10	GRADE GS08
(24)	G129C DHS/DCO PROGRAM MANAGER	5	GRADE GS08
(25)	G130C DHS COUNTY ADMINISTRATOR I	39	GRADE GS08
(26)	G147C GRANTS COORDINATOR	2	GRADE GS07
(27)	M025C PROGRAM ELIGIBILITY COORDINATOR I	34	GRADE GS07
(28)	M037C PROGRAM ELIGIBILITY SUPERVISOR	101	GRADE GS07
(29)	M042C DHS STAFF SUPERVISOR	4	GRADE GS07
(30)	E040C STAFF DEVELOPMENT COORDINATOR	5	GRADE GS07
(31)	G182C DHS/DDS PROGRAM COORDINATOR	1	GRADE GS07
(32)	G183C DHS PROGRAM COORDINATOR	3	GRADE GS07
(33)	X095C QUALITY ASSURANCE ANALYST	5	GRADE GS07
(34)	G267C DHS PROGRAM ELIGIBILITY ANALYST	13	GRADE GS07
(35)	X136C QUALITY ASSURANCE REVIEWER	32	GRADE GS06
(36)	X154C PUBLIC ASSISTANCE INVESTIGATOR	20	GRADE GS06
(37)	G210C DHS PROGRAM SPECIALIST	12	GRADE GS06
(38)	E046C TRAINING INSTRUCTOR	13	GRADE GS06
(39)	C037C ADMINISTRATIVE ANALYST	4	GRADE GS06
(40)	M066C PROGRAM ELIGIBILITY SPECIALIST	897	GRADE GS06
(41)	R027C BUDGET SPECIALIST	2	GRADE GS06

(42)	G178C POLICY DEVELOPMENT COORDINATOR	7	GRADE GS06
(43)	G180C GRANTS ANALYST	10	GRADE GS06
(44)	C054C LOCAL OFFICE ADMINISTRATIVE SPEC	34	GRADE GS05
(45)	C056C ADMINISTRATIVE SPECIALIST III	8	GRADE GS04
(46)	A098C FISCAL SUPPORT SPECIALIST	1	GRADE GS04
(47)	C072C ADMINISTRATIVE SUPPORT SPECIALIST	1	GRADE GS04
(48)	D086C CALL CENTER ANALYST	9	GRADE GS04
(49)	V016C COMMODITY SPECIALIST	3	GRADE GS04
(50)	V021C SURPLUS PROPERTY AGENT	1	GRADE GS04
(51)	C073C ADMINISTRATIVE SPECIALIST II	13	GRADE GS03
(52)	C062C LOCAL OFFICE ADMINISTRATIVE ASSISTANT	455	GRADE GS03
(53)	C087C ADMINISTRATIVE SPECIALIST I	3	GRADE GS02
(54)	D092C CALL CENTER SPECIALIST	<u>1</u>	GRADE GS02
	MAX. NO. OF EMPLOYEES	1,867	

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Department of Human Services - Division of County Operations - Operations for the 2018-2019 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: thirty-seven (37) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for personal services and operating expenses of the Department of Human Services - Division of County Operations - Operations for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) REGULAR SALARIES	\$61,508,997
(02) EXTRA HELP	629,812
(03) PERSONAL SERVICES MATCHING	23,964,858

(04) OVERTIME	25,000
(05) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	25,262,283
(B) CONF. & TRAVEL	200,084
(C) PROF. FEES	6,499,735
(D) CAP. OUTLAY	0
(E) DATA PROC.	0
(06) DATA PROCESSING SERVICES	<u>7,090,177</u>
TOTAL AMOUNT APPROPRIATED	<u>\$125,180,946</u>

SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER - CASH. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, for operating expenses of the Department of Human Services - Division of County Operations - Commodity Distribution and Salvage Container - Cash for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR <u>2018-2019</u>
(01) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	\$130,186
(B) CONF. & TRAVEL	9,490
(C) PROF. FEES	0
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u>\$139,676</u>

SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for federally funded grants of the Department of Human Services - Division of County Operations - Grants - Federal for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
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NO.	2018-2019
(01) EMERGENCY FOOD PROGRAM	\$729,295
(02) LOW INCOME ENERGY ASSISTANCE PROGRAM	28,000,000
(03) REFUGEE RESETTLEMENT PROGRAM	12,000
(04) HOMELESS ASSISTANCE GRANT	<u>2,638,091</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$31,379,386</u></u>

SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the Department of Human Services Grants Fund Account, for grant payments of the Department of Human Services - Division of County Operations - Grants - State for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) AID TO AGED, BLIND, DISABLED	<u>\$4,000</u>

SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for grant payments of the Department of Human Services - Division of County Operations - Grants for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) TANF BLOCK GRANT	\$14,637,000
(02) COMMUNITY SERVICE BLOCK GRANT	9,783,146
(03) SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)	<u>343,235</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$24,763,381</u></u>

SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the County Operations Fund Account, for grant

payments of the Department of Human Services - Division of County Operations - Hunger Coalition for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) HUNGER COALITION GRANTS AND AID	<u>\$995,113</u>

SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-AGENCY TRANSFER OF STATE GENERAL REVENUE FOR TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the Department of Human Services (DHS) and the Director of the Department of Workforce Services (DWS), the Chief Fiscal Officer of the State may approve up to \$3,640,650 in State General Revenue appropriated to DWS for the TANF Program to be transferred to the Department of Human Services - Division of County Operations in support of Arkansas' Temporary Assistance for Needy Families (TANF) Programs or any related Separate State Programs. The Director of the Department of Workforce Services shall provide a report of all transfers made to the DHS - Division of County Operations to the Performance Evaluation and Expenditure Review Committee of the Arkansas Legislative Council and/or Joint Budget Committee. The report must include the justification for and the amount of the completed transfers.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be permissible for the Division of County Operations to implement the following exemptions in the event that a State or Federal Disaster is declared: (1) Exceed the 240 hour per quarter limit on the purchase of temporary help; and, (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help positions.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 12. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 13. EFFECTIVE DATE. This act is effective on and after July 1, 2018.