

State of Arkansas
91st General Assembly
Fiscal Session, 2018

A Bill

SENATE BILL 36

By: Joint Budget Committee

For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND OPERATING EXPENSES FOR THE ARKANSAS LEGISLATIVE COUNCIL, THE BUREAU OF LEGISLATIVE RESEARCH, AND THE INTERIM COMMITTEES OF THE ARKANSAS GENERAL ASSEMBLY FOR THE FISCAL YEAR ENDING JUNE 30, 2019; AND FOR OTHER PURPOSES.

Subtitle

AN ACT FOR THE BUREAU OF LEGISLATIVE RESEARCH AND THE LEGISLATIVE COUNCIL APPROPRIATION FOR THE 2018-2019 FISCAL YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for the Bureau of Legislative Research of the Legislative Council for the 2018-2019 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate
				Fiscal Year 2018-2019
(1)	Q030U	DIRECTOR, BUREAU OF LEGIS RESEARCH	1	GRADE SE05
(2)	Q029U	ASSISTANT DIRECTOR	4	GRADE SE04
(3)	Q014N	BLR ADMINISTRATOR	9	GRADE SE02
(4)	Q061N	BLR COUNSEL	1	GRADE SE02



(5)	Q069N PC SUPPORT MANAGER	1	GRADE IT09
(6)	Q236C SR APPLICATIONS PROGRAMMER II	6	GRADE IT09
(7)	Q237C SR NETWORK SPECIALIST II	4	GRADE IT09
(8)	Q238C SR PC SUPPORT SPECIALIST II	4	GRADE IT06
(9)	Q224C ASSETS MANAGER	1	GRADE IT03
(10)	Q130C DIGITAL RESEARCH TECH	1	GRADE IT01
(11)	Q063N LEGIS ADMIN SERVICES ADMINISTRATOR	1	GRADE GS14
(12)	Q068N LEGAL EDITOR SUPERVISOR	1	GRADE GS13
(13)	Q221C SENIOR LEGISLATIVE ATTORNEY II	19	GRADE GS13
(14)	Q234C SENIOR LEGAL EDITOR II	5	GRADE GS12
(15)	Q006C SENIOR LEGISLATIVE ANALYST II	35	GRADE GS12
(16)	Q067C ADMIN ASSIST TO DIRECTOR	1	GRADE GS09
(17)	Q232C BLR PROG DEVELOP & COMPLIANCE ANALYST	1	GRADE GS09
(18)	Q197C LEGISLATIVE ADMIN SERVICES ANALYST II	3	GRADE GS09
(19)	Q077C ADMIN ASSIST TO AD	4	GRADE GS08
(20)	Q065C OFFICE SERVICES SUPERVISOR	1	GRADE GS08
(21)	Q235C ADMIN ASSIST TO ADMINISTRATOR	8	GRADE GS07
(22)	Q118C REFERENCE ANALYST	2	GRADE GS07
(23)	Q110C LEGISLATIVE ADMINISTRATIVE ASST II	16	GRADE GS06
(24)	Q131C BLR SUPPORT SPECIALIST	<u>1</u>	GRADE GS04
	MAX. NO. OF EMPLOYEES	130	

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Bureau of Legislative Research of the Legislative Council for the 2018-2019 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: thirty-one (31) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council, to be payable from the State Central Services Fund, for personal services, operating expenses, contingency, committee rooms, and construction and capital improvements of the Bureau of Legislative Research and the

Legislative Council for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) REGULAR SALARIES	\$10,090,629
(02) EXTRA HELP	150,000
(03) PERSONAL SERVICES MATCHING	2,860,032
(04) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	2,133,686
(B) CONF. & TRAVEL	218,002
(C) PROF. FEES	298,889
(D) CAP. OUTLAY	400,000
(E) DATA PROC.	0
(05) CONSTRUCTION/CAPITAL IMPROVEMENTS	50,000
(06) CONTINGENCY	893,480
(07) COMMITTEE ROOMS	<u>205,063</u>
TOTAL AMOUNT APPROPRIATED	<u>\$17,299,781</u>

SECTION 4. APPROPRIATION - INTERIM COMMITTEE STUDY EXPENSES. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council Disbursing Officer, to be payable from the State Central Services Fund, for study expenses of the Ad Interim Committees of the Arkansas General Assembly for the fiscal year ending June 30, 2019, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2018-2019</u>
(01) INTERIM COMMITTEE STUDY EXPENSES	<u>\$271,060</u>

SECTION 5. APPROPRIATION - INTERIM COMMITTEE EXPENSES. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council Disbursing Officer, to be payable from the State Central Services Fund, for paying per diem, expenses and mileage to members of the Arkansas General Assembly attending regular and special meetings and other committee related activities of the Ad Interim Committees of the Arkansas General Assembly, and for out-of-state travel expenses for committee staff as approved by the appropriate committee for the fiscal year ending June 30,

2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) PER DIEM, EXPENSES, AND MILEAGE FOR MEMBERS OF THE ARKANSAS GENERAL ASSEMBLY AD INTERIM COMMITTEES	\$1,419,199
(02) OUT-OF-STATE TRAVEL OF INTERIM COMMITTEE MEMBERS & COMMITTEE STAFF WHO ARE AUTHORIZED BY THE APPROPRIATE COMMITTEE	<u>277,197</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$1,696,396</u></u>

SECTION 6. APPROPRIATION - ENERGY COUNCIL. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council Disbursing Officer, to be payable from the State Central Services Fund, for paying expenses of members of the Arkansas General Assembly attending meetings of the Energy Council and for other associated expenses for the fiscal year ending June 30, 2019, the following:

ITEM NO.	FISCAL YEAR 2018-2019
(01) PAYMENT OF EXPENSES OF MEMBERS AND OTHER EXPENSES	<u>\$65,806</u>

SECTION 7. REAPPROPRIATION. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council, to be payable from the State Central Services Fund, from the balance of the appropriation remaining on June 30, 2018 in Sections 3 and 7 of Act 737 of 2017, there to be used for the same purposes for the fiscal year ending June 30, 2019, in a sum not to exceed.....\$2,000,000.

SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER PROVISION - LINE ITEMS. The Director of the Bureau of Legislative Research is hereby authorized to direct the Chief Fiscal Officer of the State to

transfer appropriation between line items within appropriations and also between the appropriations made by this Act in such amounts as determined necessary.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. COST OF LIVING INCREASES. Employees of the Bureau of Legislative Research assigned to positions having a labor grade shall be eligible for cost-of-living increases on July 1, in an amount equal to that granted to all other state agency, board, commission or institution of higher education employees on those dates. Any additional adjustments in annual salary rates for Bureau employees, labor market adjustments, merit pay adjustments or employee retention or recruitment requirements shall be made at the discretion of the Director of the Bureau. Salary payments shall not be restricted to maximum amounts authorized by law, if the salary adjustments exceed the maximum line item amount authorized by law for a position, the amount shall be paid to the employee as a lump-sum payment.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DISBURSING OFFICER. The Director of the Bureau of Legislative Research of the Legislative Council shall be the disbursing officer for the funds appropriated by this Act, including the Interim Committee Study Expenses. The Director shall appoint a designee who shall serve as the disbursing officer in his/her absence. In the event there is no Director, the Co-Chairs of the Arkansas Legislative Council can appoint a disbursing officer. All expenditures from the appropriations provided by this Act shall be in accordance with procedures established by the Legislative Council and in accordance with appropriate law.

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 11. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

CLASSIFICATION UTILIZATION. The Bureau of Legislative Research may utilize, at the discretion of the Director of the Bureau Legislative Research, the following classifications as necessary. The use of these classifications shall not be considered as increasing the number of positions authorized in this act, only as a temporary reclassification or cross grade of a position.

CLASS		
CODE	TITLE	GRADE
Q220C	SENIOR LEGISLATIVE ATTORNEY	GS12
Q223C	SENIOR LEGAL EDITOR	GS11
Q032C	SENIOR LEGISLATIVE ANALYST	GS11
Q007C	LEGISLATIVE ATTORNEY II	GS11
Q073C	LEGAL EDITOR III	GS10
Q064C	LEGISLATIVE ANALYST III	GS10
Q046C	LEGISLATIVE ATTORNEY	GS10
Q222C	LEGAL EDITOR II	GS09
Q079C	LEGISLATIVE ANALYST II	GS09
Q240C	LEGAL EDITOR	GS08
Q239C	LEGISLATIVE ANALYST	GS08
Q198C	LEGISLATIVE ADMIN SERVICES ANALYST	GS07
Q128C	LEGISLATIVE ADMINISTRATIVE ASSISTANT	GS05
Q241C	SR. APPLICATIONS PROGRAMMER	IT08
Q242C	SR. NETWORK SPECIALIST	IT08
Q243C	APPLICATIONS PROGRAMMER II	IT07
Q244C	NETWORK SPECIALIST II	IT07
Q246C	APPLICATIONS PROGRAMMER	IT06
Q247C	NETWORK SPECIALIST	IT06
Q245C	SR. PC SUPPORT SPECIALIST	IT05
Q063C	PC SUPPORT SPECIALIST II	IT04
Q078C	PC SUPPORT SPECIALIST	IT03
Q127C	HELP DESK COORDINATOR	IT02

The provisions of this section shall be in effect only from July 1, ~~2017~~ 2018 through June 30, ~~2018~~ 2019.

SECTION 12. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 13. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 14. EFFECTIVE DATE. This act is effective on and after July 1, 2018.